

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109

APPROVED MINUTES

Advisory Council Executive Committee Meeting
9:30 a.m., Wednesday, May 12, 2004

1. **Call to Order – Roll Call.** 9:32 a.m. Quorum Present: Elinor Blake, Chair, Louise Bedsworth, Ph.D., Harold Brazil, Linda Weiner, Brian Zamora. Absent: William Hanna, Kraig Kurucz.
2. **Public Comment Period.** There were no public comments.
3. **Approval of Minutes of March 10, 2003.** Mr. Zamora moved approval of the minutes; seconded by Dr. Bedsworth; carried unanimously.
4. **Standing Committee Chair Reports on Committee Work Plans.** Dr. Bedsworth reported that the Technical and Air Quality Planning Committees met jointly on April 6 and reviewed a staff presentation on stationary and transportation control measures for the District's ozone strategy. At the next Technical Committee meeting on June 3, discussion on how NO_x controls relate to the Ozone Maintenance Plan will be discussed. In August, the Committee will develop comments on the District's ozone strategy for consideration by the full Council in September. The Committee may also discuss the topic of cumulative risk assessment at the June meeting.

Ms. Weiner reported that the Public Health Committee met on March 10 to discuss the February presentations on the precautionary principle and cumulative risk assessment. On April 19, the Committee received presentations from staff on the District's Toxics New Source Review (TNSR) rule-making and the proposed Community Risk Reduction Program (CRRP). The deadline for comments on the TNSR rule-making has been extended to late 2004 or early 2005.

Mr. Brazil stated that, at its June 15 meeting, the Air Quality Planning Committee would complete its comments on the ozone strategy. Chairperson Blake noted that the direction to comment on the TNSR rule-making and the Cal/EPA Environmental Justice recommendations has been modified following discussions with executive management. Rather than the Council making formal recommendations on these issues, the Public Health Committee will instead provide informal comments to staff on the CRRP and thereby bring the Committee's expertise to bear on the issues of cumulative risk assessment and the precautionary principle.

After further discussion, the Executive Committee agreed that staff would make an abbreviated presentation on the CRRP to the Advisory Council at its Regular meeting of July 14, which would address the CRRP as well as the comments of the Public Health Committee regarding it.

Chairperson Blake added that Mr. Hayes had requested that environmental security be added to the Council's work plan. This issue could be taken up toward the end of the year or next year.

Chairperson Blake noted that at the Advisory Council Regular meeting of March 10, Council members Bornstein and Holtzclaw had inquired about pending modifications to the community right-to-know law on toxics stored at facilities. Staff replied that it would follow-up and report back to the Council on this matter and that this may be an item for a future staff report.

5. **Follow-up Discussion on Tracking Council Recommendations.** James Corazza, Deputy Clerk, presented, "Follow-up On Proposed Procedure to Track Advisory Council Recommendations," dated May 12, 2004, stating that the proposed procedure for tracking Council recommendations follows the Committee's direction at the March 10 Executive Committee meeting. This involves incorporating the tracked record of deliberations on a specific topic into the reporting format used by the Council for reports from Council Committee to the Council, and from the Council to the Board.

Mr. Corazza also informed the Committee that the Clerk's Office prepares a list of staff referrals for the Board and each of its Committees that is attached to the minutes for the following meeting, and presented an example for the members' review. He inquired if the Committee would like a similar process to be instituted for the full Council and Standing Committees.

After discussion, the Executive Committee approved the proposed procedure for tracking Council recommendations. It also directed the Deputy Clerk to develop a staff referral list for the Council and each of its standing Committees. The referral list should be maintained as a pending document with items to be removed upon their completion.

Deputy APCO Peter Hess requested that Council member requests for information from staff go through the Committee Chairs. Chairperson Blake directed the Committee Chairs to convey this information accordingly.

6. **Committee Member Comments/Other Business.** There was none.
7. **Time and Place of Next Meeting.** 9:00 a.m., Wednesday, July 14, 2004, 939 Ellis Street, San Francisco, California 94109.
8. **Adjournment.** 9:58 a.m.

James N. Corazza
Deputy Clerk of the Boards