

RFP 2014-004 Web Maintenance and Projects Questions and Answers

1. *Whether companies from Outside USA can apply for this? (From India or Canada)*

Yes, companies outside the USA are eligible to respond.

2. *Whether we need to come over there for meetings?*

The selected Vendor will be expected to come to the District offices on an as-needed basis and to use online meeting services for additional support.

3. *Can we perform the tasks (related to RFP) outside USA? (From India or Canada)*

Work can be done remotely but the selected Vendor will be expected to come to the District offices on an as-needed basis.

4. *Can we submit our proposals via email?*

The electronic copy can be emailed but two (2) hard copies are required and must be mailed.

5. *Are companies outside USA eligible to respond to this RFP? Also, will preference be given to SF Bay area companies only or other companies from other US regions can apply?*

Yes, companies outside the USA are eligible to respond.

Yes, location will be taken into consideration with preference for local companies.

6. *Do you need Onsite Resources for work, or Offsite from our Texas Office or Offshore office in China be allowed?*

Work can be done remotely but the selected Vendor will be expected to come to the District offices on an as-needed basis and to use online meeting services for support.

7. *For the Cost Proposal section Response, is providing hourly rates of developers OK, as we will not be able to provide total number of hours estimated for each level of professional and administrative staff as noted in the RFP presently as the work details are not fully clear at present mentioned under "SECTION III – SCOPE OF SERVICES FOR WEB MAINTENANCE AND PROJECTS"?*

No – the Air District has asked vendors to provide the services under a set number of hours that the vendor should propose in the response.

8. *The last date of submission is May 22, whereas answers for questions will be provided on May 19. Can we get some additional time extension in Proposal Submission Due Date?*

No.

9. *Can you confirm if the electronic copy should be emailed or sent in CD/Pen Drive along with two hard (2) copies through Postal Services?*

Yes, electronic copy can either be emailed or sent with hard copies.

10. *While many of the tasks listed in the scope section will fall under the agreed upon number of hours per month, some tasks such as new feature development and microsite development could easily fall outside of these hours. How would the Air District like to handle these cases? Would the Air District approve additional hours to complete these projects?*

The Air District may approve additional hours.

11. *Has the Air District established a budget for this project? If so, can you share the budget with us?*

No.