

**Questions and Answers - RFQ 2016-006 Health Risk Assessments for Toxic Risk Reduction Regulations**

1. It is likely that many of the most qualified firms to respond to this RFP already have relationships with individual facilities which could be evaluated under this contract. Can you clarify the conflict of interest and disclosure requirements the District will apply to this contract?  
*The main conflict of interest would be if the qualified firm performs HRA related work concurrently with the Air District and the facility for which a contract has been awarded to it.*
2. Will the HRAs we prepare be sent to BAAQMD as an independent report or will all work appear as BAAQMD's work product?  
*The Air District has not yet decided on this.*
3. In Section V – Submission Contents, under A.1.b Firm History, it states under Firm History – “Provide a history of your firm’s experience in providing software development services similar to those sought in this RFQ, ...” Should this refer to health risk assessment services rather than software development services?  
*Yes, a firm’s experience should refer to health risk assessment services. The RFP has been updated to reflect this.*
4. What are the requirements for meeting the minority owned, veteran-owned, women-owned, Certified Green, and local business designations?  
*The firm must provide certification or a statement of its designations.*
5. Do resumes count in the 10-page limit?  
*Yes.*
6. Would an org chart count in the 10-page limit?  
*Yes.*
7. Will task orders be competitive?  
*Yes. The Air District will issue an RFP to qualified firms from this RFQ for specific work.*
8. The District’s HRA program is expected to be implemented in phases. Is the RFQ intended to cover only Phase 1, the entire program, or some other subset of the program?  
*The Air District is currently working on it. It could be for the entire program or some phases of it.*
9. How many HRAs are expected during
  - a. 2017? 20
  - b. 2018? 50
  - c. All of Phase 1? 70
10. The District has requested a fee structure in an hourly rate format. Does the District also need estimates of the range for each of the tasks listed in Section IV.A. of the RFP?  
*Yes.*

11. If multiple firms are chosen to assist the District to prepare HRA reports, is the District anticipating a standardized format be used across all HRA reports or would each contractor be allowed to use their own format?  
*A standardized format.*
12. If the District expects all HRAs to use a common format, has that format been developed? If so, may we see it? If not, how and when does the District expect the format to be developed? (i.e., should development of the format be included in the SOQ?)  
*The format will be developed before the RFP goes out to the qualified firms.*
13. Would the District accept use of BREEZE (which incorporates the latest version of AERMOD) for air dispersion modeling analysis?  
*Yes.*
14. What is the definition of "local business designation" as referenced in the RFQ?  
*Local business designation refers to a firm's headquarters located in the 9 counties of the Air District's jurisdiction.*
15. P6, item 1b: refers to "software development services". Is that a mistake or are these services an expected part of the work under this contract?  
*A firm's experience should refer to health risk assessment services. The RFP has been updated to reflect this.*
16. Can BAAQMD address the period of performance BAAQMD is expecting for any work emanating from this RFQ?  
*It will be included in the RFP to qualified firms.*
17. Can BAAQMD provide information on the expected dollar value of any award?  
*The Air District is unsure at this time. The Air District is initially planning to award a total of 70 facility-wide HRAs during 2017-18 timeframe. The awards and corresponding dollar value will vary based on the size, scope, and complexity of the HRAs. More HRAs may be awarded from 2019-2022.*
18. Is BAAQMD considering making awards to single or multiple firms for work supporting BAAQMD under this scope?  
*Multiple firms.*