

**Bay Area Air Quality Management District**  
**939 ELLIS STREET**  
**SAN FRANCISCO, CALIFORNIA 94109**  
**(415) 771-6000**

**APPROVED MINUTES**

Summary of Board of Directors  
Executive Committee Meeting  
9:00 a.m., Friday, February 4, 2005

1. **Call to Order - Roll Call:** Chairperson Marland Townsend called the meeting to order at 9:03 a.m.

**Present:** Marland Townsend, Chairperson, Mark DeSaulnier (9:25 a.m.), Scott Haggerty, Jerry Hill, Julia Miller, Shelia Young, Gayle B. Uilkema.

**Absent:** Mark Ross, Brad Wagenknecht.

**Also Present:** Pam Torliatt (9:35 a.m.)

2. **Public Comment Period:** There were no public comments.

3. **Approval of Minutes of November 29, 2004:** Director Hill moved approval of the minutes; seconded by Director Haggerty; carried unanimously without objection.

4. **Quarterly Report of the Hearing Board:** Hearing Board Member Terry Trumbull presented the Hearing Board Quarterly Report – October 2004 – December 2004.

**Committee Action:** None. This report provided for information only.

5. **Report of the Advisory Council:**

Brian Zamora, Chairperson of the Advisory Council, presented the Report of the Advisory Council and stated that the Council would be working on its By-Laws and a Code of Conduct this year. Mr. Zamora noted that the Advisory Council has five issues on its agenda this year. The five issues are: 1) indoor air pollution, 2) climate change and greenhouse gases, 3) the clean up of existing diesel sources, 4) the hydrogen highway blue print, and 5) the Air District's Community Air Risk Evaluation (CARE) Program.

**Committee Action:** None. This report provided for information only.

6. **Update on Bay Area Ozone Strategy:** *Staff presented an update on the Bay Area Ozone Strategy.*

Henry Hilken, Air Quality Planning Manager, presented the report and updated the Committee on the work that has been done to date. Mr. Hilken discussed the transition from a national 1-hour to 8-hour ozone standard. Mr. Hilken stated that due to legal challenges regarding the Environmental Protection Agency's (EPAs) 8-hour implementation rule, the Air District is pausing release of the Ozone Strategy pending clarification of national ozone planning requirements.

Mr. Hilken reviewed the next steps to be taken, which are:

- Track the transition from a national 1-hour standard to an 8-hour standard.
- Release the draft Ozone Strategy and draft Environmental Impact Report (EIR) for public review and comment.
- Prepare the final Ozone Strategy and EIR for Board consideration.
- Rule development and emission reductions are ongoing.

Jack Broadbent, Executive Officer/APCO, advised the Committee that the "pause" should take from two to three months.

**Committee Action:** None. This report provided for information only.

**7. Report of the Northern California Air Quality Coordinating Group Meeting:** *Staff presented a summary of the January 28, 2005 meeting.*

Mr. Broadbent stated that the Group is made up of elected officials and includes representatives from the Bay Area, San Joaquin, Sacramento, and Yolo-Solano. The focus of the Group is to discuss and address the transport issues.

Director Mark DeSaulnier arrived at 9:25 a.m.

Mr. Broadbent reviewed the discussion from the meeting and stated it focused on areas of mutual concern with regard to adjacent districts, 8-hour ozone planning, incentive programs, and smart growth. Staff from the California Air Resources Board (CARB) updated the Group on the inter-agency work in terms of developing the 8-hour ozone plans. Mr. Broadbent noted that there will be a Smart Growth Summit convened in April, sponsored by all of the participating agencies.

Mr. Broadbent discussed the issue of NO<sub>x</sub> emissions from heavy duty diesel being underestimated, Carl Moyer funding formulas, and Smog Check II.

Chairperson Townsend commented that these agencies are putting out various publications, but the publications are not coordinated and suggested that CARB might consider being the library for them.

Director Pam Torliatt arrived at 9:35 a.m.

In response to questions from Director Uilkema, Mr. Broadbent stated that there are efforts by CARB to pull together the 8-hour ozone planning efforts throughout Northern California. Staff is tracking this effort and its potential effect on the Bay Area.

**Committee Action:** None. This report provided for information only.

8. **Overview of Joint Policy Committee:** *Ted Droettboom, Regional Planning Program Director, presented an overview on the Joint Policy Committee, its mandate and work program.*

Ted Droettboom, Regional Planning Program Director of the Joint Policy Committee (JPC), briefed the Committee on the background, mandate and work program of the JPC. Mr. Droettboom noted the primary mandate of the JPC is to pursue the smart growth vision.

Chairperson Townsend noted the following Board appointments to the JPC: Directors Daly, Garner, Kwok, Torliatt, Uilkema, DeSaulnier and himself.

**Committee Action:** None. This report provided for information only.

9. **Status Report on the District's Community Risk Evaluation (CARE) Program:** *Staff provided a status report on the District's Community Air Risk Evaluation (CARE) Program.*

Janet Stromberg, Principal Air Quality Engineer, presented a status report on the CARE Program and reviewed the Program goals and objectives. Ms. Stromberg updated the Committee on the CARE Task Force membership.

10. **Information Systems Division Update:** *Staff presented the status of ongoing work to define the future Production System that will replace IRIS and Databank.*

Jeff McKay, Director of Information Services, presented the report and updated the Committee on the implementation of the District's production system for the IRIS/Databank replacement. Mr. McKay also reviewed recent design accomplishments and in summary, noted that JD Edwards was completed on June 1, 2004 within budget; the Production System is in the early design phase; and the implementation timeline and budget will follow the design phase.

**Committee Action:** None. This report provided for information only.

11. **Closed Session:** The Committee convened to Closed Session at 10:17 a.m.

Conference with District's Labor Negotiators (Government Code § 54957.6(a))

*Agency Negotiators: Jack P. Broadbent, Executive Officer/APCO*

*Michael Rich, Human Resources Officer*

*Employee Organization: Bay Area Air Quality Management District Employees' Association*

The Committee reconvened to Open Session at 10:32 a.m.

Mr. Broadbent reported that the Committee met in Closed Session and provided overall direction to the Executive Officer/APCO.

12. **Committee Member Comments:** There was discussion about the on-going problems at the Tesoro Refinery and Mr. Broadbent advised the Committee that the District has been exploring several options for addressing the issues at the refinery.

11. **Time and Place of Next Meeting:** 9:45 a.m., Wednesday, March 30, 2005, 939 Ellis Street, San Francisco, CA.
12. **Adjournment.** The meeting was adjourned at 10:42 a.m.

*/s/ Mary Romaidis*  
Mary Romaidis  
Clerk of the Boards