

**Bay Area Air Quality Management District**  
**939 ELLIS STREET**  
**SAN FRANCISCO, CALIFORNIA 94109**  
**(415) 771-6000**

**APPROVED MINUTES**

Summary of Board of Directors  
Executive Committee Meeting  
9:30 a.m., Wednesday, October 12, 2005

- 1. Call to Order - Roll Call:** Chairperson Marland Townsend called the meeting to order at 9:34 a.m.

**Present:** Marland Townsend, Chairperson, Mark DeSaulnier (9:41 a.m.), Jerry Hill, Julia Miller, Mark Ross, Gayle B. Uilkema (9:43 a.m.), Brad Wagenknecht.

**Absent:** Scott Haggerty, Shelia Young.

- 2. Public Comment Period:** There were no public comments.

- 3. Approval of Minutes of May 20, 2005:** Director Miller moved approval of the minutes; seconded by Director Hill; carried unanimously without objection.

- 4. Report of the Hearing Board:** This item was deferred until the arrival of Hearing Board Chairperson Dailey.

- 5. Report of the Advisory Council:**

- a) Review of previous minutes of the Council;*
- b) Considered recommendation to the Board of Directors on an appointment to the Regional Park District category position; and*
- c) Considered recommendation from the Council on Indoor Air Quality.*

Brian Zamora, Chairperson of the Advisory Council, presented the Report of the Advisory Council and provided an update on a formalized Code of Conduct for the Council, provided the Council's recommendation on Indoor Air Quality (IAQ), and provided a review of the presentation made at the last Council meeting by Dr. Richard Jackson on public health and land-use planning.

Director DeSaulnier arrived at 9:41 a.m.

There was a brief discussion on air purifiers.

Director Uilkema arrived at 9:43 a.m.

In response to a question from Director Miller, Mr. Zamora stated he would provide a list of the substances emitted from air purifiers. Mr. Zamora requested the Committee accept the Council's recommendation on IAQ.

William Hanna, Chairperson of the Advisory Council Applicant Selection Working Group, requested that the Committee recommend Board of Director approval of the appointment of Ken Blonski to the Regional Park District category on the Advisory Council for an unexpired term ending December 31, 2005.

**Committee Action:** Director Uilkema moved that the Committee recommend Board of Director approval of the appointment of Ken Blonski to the Regional Park District category on the Advisory Council for an unexpired term ending December 31, 2005; seconded by Director Ross; carried unanimously without objection.

It was noted that the Council's recommendation on IAQ has come back to staff for review.

4. **Quarterly Report of the Hearing Board:** Hearing Board Chairperson Tom Dailey presented the Hearing Board Quarterly Report –April 2005 – June 2005. Dr. Dailey noted that in May, he was re-elected as Chairperson and Christian Colline was re-elected as Vice-Chairperson. Director Miller requested that future reports provide a breakdown of the excess emissions by Applicant.

Dr. Dailey also reported on the Asthma Walk held on October 8, 2005 and noted that Director Miller has participated in this walk in the past.

**Committee Action:** None. This report provided for information only.

6. **Update on the Joint Policy Committee:** *Ted Droettboom, Regional Planning Program Director of the Joint Policy Committee provided an update on the activities of the Joint Policy Committee.*

Mr. Droettboom updated the Committee on the activities of the Joint Policy Committee (JPC). Mr. Droettboom stated that a work program was approved by the JPC in September that includes working closely with local government to increase Bay Area housing. Mr. Droettboom provided information on each of these aspects of the work program.

**Committee Action:** None. This report provided for information only.

7. **Update to Affirmative Action Plan:** *The Committee received a report on the Update to the Affirmative Action Plan.*

Michael Rich, Human Resources Officer, presented the report and reviewed the background on the Air District's Affirmative Action Plan. Mr. Rich discussed highlights of the updated Plan and presented some of the actions and goals on which the District is working. Mr. Rich noted that the District has a diverse workforce, but is taking actions to address the underutilization of females and other minorities.

**Speaker:** Julian Elliott  
Employees' Association

**Committee Action:** None. This report provide for information only.

8. **Informational Report on Organizational Changes:** *The Committee received a report on organizational realignment of various divisions.*

Jack Broadbent, Executive Officer/APCO, discussed the organizational realignment of several divisions. Mr. Broadbent reviewed specific changes and noted that the Committee will receive additional information on these changes at a later date, specifically on compensation of the Human Resources Officer position.

Mr. Broadbent introduced Jack Colburn as the Acting Director of the Outreach and Incentives Division.

**Committee Action:** None. This report provided for information only.

9. **Closed Session: Public Employee Performance Evaluation:** *Pursuant to Government Code Section 54957 and 54957.6, the Committee met in closed session to conduct performance evaluations of the Executive Officer/APCO and the District Counsel.*

The Committee convened to Closed Session at 10:40 a.m.

10. **Open Session: Committee Member Comments/Other Business:**

The Committee reconvened to Open Session at 11:33 a.m.

Brian Bunger, Legal Counsel, reported that the Committee met in Closed Session on Item 9 to conduct performance evaluations of the Executive Officer/APCO and the District Counsel. The Committee will report to the Board of Directors on this item at the next Board meeting.

There were no Committee member comments or other business.

11. **Time and Place of Next Meeting:** 9:30 a.m., Wednesday, November 30, 2005, 939 Ellis Street, San Francisco, CA 94109.

12. **Adjournment.** The meeting was adjourned at 11:34 a.m.

*/s/ Mary Romaidis*  
Mary Romaidis  
Clerk of the Boards