

**Bay Area Air Quality Management District**  
**939 ELLIS STREET**  
**SAN FRANCISCO, CALIFORNIA 94109**  
**(415) 771-6000**

**APPROVED MINUTES**

Summary of Board of Directors  
Executive Committee Meeting  
9:30 a.m., Wednesday, November 30, 2005

1. **Call to Order - Roll Call:** Chairperson Marland Townsend called the meeting to order at 9:30 a.m.

**Present:** Marland Townsend, Chairperson, Mark DeSaulnier (9:36 a.m.), Scott Haggerty, Jerry Hill, Julia Miller, Mark Ross, Shelia Young (9:36 a.m.)

**Absent:** Gayle B. Uilkema, Brad Wagenknecht.

**Also Present:** Pamela Torliatt (10:07 a.m.)

2. **Public Comment Period:** There were no public comments.

3. **Approval of Minutes of October 12, 2005:** Director Hill moved approval of the minutes; seconded by Director Miller; carried unanimously without objection.

4. **Quarterly Report of the Hearing Board:** Hearing Board Chairperson Tom Dailey presented the Hearing Board Quarterly Report –July 2005 – September 2005. Dr. Dailey noted that the report now includes details on excess emissions as requested by the Committee.

**Committee Action:** None. This report provided for information only.

Directors Mark DeSaulnier and Shelia Young arrived at 9:36 a.m.

5. **Report of the Advisory Council:**

Brian Zamora, Chairperson of the Advisory Council, presented the Report of the Advisory Council and announced that Kraig Kurucz will be the Council Chairperson for 2006. Mr. Zamora summarized three key accomplishments of the Council this year:

1. A Resolution on Climate Change;
2. Indoor Air Pollution; and
3. The establishment of a Code of Conduct for the Advisory Council.

Mr. Zamora stated that there is one vacancy on the Council and that the Applicant Selection Working Group has interviewed candidates and will take their recommendation to the Personnel

Committee. Mr. Zamora expressed his thanks to Chairperson Townsend for his attendance at the last Advisory Council meeting.

Jack Broadbent, Executive Officer/APCO invited Mr. Zamora to attend the Board meeting of December 21, 2005 for a special presentation.

**Committee Action:** None. This report provided for information only.

6. **Update on the Joint Policy Committee:** *Ted Droettboom, Regional Planning Program Director of the Joint Policy Committee provided an update on the activities of the Joint Policy Committee.*

Mr. Droettboom updated the Committee on the significant activities of the Joint Policy Committee (JPC). Mr. Droettboom stated that the JPC voted unanimously to endorse the 2005 Ozone Strategy.

**Committee Action:** None. This report provided for information only.

7. **Consider Recommending to the Board of Directors the Creation of a Self-Insured Retiree Life Insurance Program:** *The Committee considered recommending to the Board of Directors the creation of a self-insured retiree life insurance program.*

Michael Rich, Human Resources Officer, presented the report and reviewed the background on retiree life insurance and provided an update on the District's change in insurers.

Director Pamela Torliatt arrived at 10:07 a.m.

There was considerable discussion regarding the change in insurers from AIG to Metropolitan Life. Mr. Rich then reviewed the considerations for self-insurance and discussed the two options for the Committee to consider for the retiree life insurance program. For Option 1, the District would continue the current model utilizing traditional insurance and, under Option 2, staff would move forward with the implementation of a self-insured retiree life insurance program.

Mr. Rich reported that the District has saved money by switching insurers for retiree life insurance and could potentially save more money by self-insuring the benefit.

The Committee discussed, among other things, the amount of the death benefit, if other air districts or public agencies have a model for self-insurance, and what actions are needed to sever relations with AIG. The Committee requested staff provide additional information at a future meeting relating to the retiree life insurance program.

**Committee Action:** Director Hill moved that the Committee recommend Board of Director approval of Option #2 for staff to move forward with the implementation of a self-insured retiree life insurance program and, that staff provide additional information to the Committee as discussed; seconded by Director Young; carried unanimously without objection.

8. **Status Report of Phase One Implementation of Video-Conferencing Equipment Installation in the 4<sup>th</sup> Floor Conference Room:** *The Committee received a status report on progress being*

*made with regard to the installation of teleconferencing equipment in the 4<sup>th</sup> floor conference room.*

Jeff McKay, Chief Financial Officer, updated the Committee on the progress being made on the installation of teleconferencing equipment in the 4<sup>th</sup> floor conference room. Mr. McKay noted that installation will begin in December 2005.

**Committee Action:** None. This report provided for information only.

**9. Replacement of Database and IRIS:** *Staff presented an update on the ongoing work on the Production System Replacement.*

Mr. McKay updated the Committee on the ongoing work of the Production System replacement. Areas discussed included the technology available, vendors, configuration decisions, and staff participation in a pilot program and education.

**Committee Action:** None. This report provided for information only.

**10. Time and Place of Next Meeting:** At the Call of the Chair.

**11. Adjournment.** The meeting was adjourned at 11:00 a.m.

*/s/ Mary Romaidis*  
Mary Romaidis  
Clerk of the Boards