

**Bay Area Air Quality Management District**  
**939 Ellis Street**  
**San Francisco, California 94109**  
**(415) 771-6000**

**APPROVED MINUTES**

Summary of Board of Directors  
Mobile Source Committee Meeting  
9:30 a.m., Monday, April 25, 2005

- 1. Call to Order – Roll Call:** Vice-Chairperson Tim Smith called the meeting to order at 9:35 a.m.

**Present:** Scott Haggerty, Chairperson; Jerry Hill, Jake McGoldrick, Nate Miley (9:52 a.m.), John Silva, Tim Smith, Shelia Young (9:37 a.m.).

**Absent:** Patrick Kwok, Pamela Torliatt.

**Also Present:** Julia Miller, Marland Townsend.

- 2. Public Comment Period:** Sam Altshuler  
PG & E  
San Francisco, CA

Mr. Altshuler distributed a brochure entitled, *Something Special in Sunnyvale*, regarding natural-gas refuse trucks.

- 3. Approval of Minutes of February 10, 2004:** Director Hill moved approval of the minutes; seconded by Director McGoldrick, carried unanimously without objection.

Director Shelia Young arrived at 9:37 a.m.

- 4. Transportation Fund for Clean Air (TFCA) Annual Report:** *The Committee considered recommending Board of Directors' approval of the report titled Transportation Fund for Clean Air Report on FY 2004/2005 Allocations and Effectiveness.*

Juan Ortellado, Grant Programs Manager, presented the annual report and provided background information and the key findings. Mr. Ortellado noted that the annual report fulfills the requirement that the Air District review the expenditure of the TFCA revenues to determine their effectiveness in improving air quality. The annual report for fiscal year 2004/2005 summarizes all projects funded; funding allocations; and estimated emission reductions. Staff recommends that the Committee recommend Board approval of the annual report.

**Committee Action:** Director Young moved the staff recommendation; seconded by Director Hill; carried unanimously without objection.

- 5. Transportation Fund for Clean Air Selection of Auditor:** *The Committee considered recommending Board of Directors' approval to award contract of up to \$85,610 to the firm of Macia, Gini and Company to perform audit of TFCA Regional Fund projects.*

Andrea Gordon, Sr. Environmental Planner, presented the report and stated that a financial audit of the TFCA-funded projects is required by law and that the last audit was conducted in 2002/03. Ms. Gordon reported that three proposals were received and staff reviewed the criteria for evaluation of the proposals. Staff recommends that the Committee recommend Board approval of: 1) the selection of Macias, Gini & Company to conduct the fiscal audits, and 2) authorization for the Air Pollution Control Officer to execute a contract for these services.

**Committee Action:** Director McGoldrick moved the staff recommendation; seconded by Director Hill; carried unanimously without objection.

Director Nate Miley arrived at 9:52 a.m.

- 6. Review of Proposed Outreach Activities Regarding Policies and Criteria for Selected Transportation Fund for Clean Air Projects:** *Staff described proposed activities requested by the Committee to evaluate TFCA policies and evaluation criteria for pedestrian and arterial management projects.*

Mr. Ortellado presented the report on the proposed activities to further evaluate pedestrian and arterial management projects funded by TFCA. The activities that staff has planned include a performance audit to examine these project types in detail; workshop(s) to discuss TFCA policies with Congestion Management Agencies and other stakeholders; and reviewing the findings and presenting recommendations to the Committee at a future meeting.

**Committee Action:** None. This report provided for information only.

- 7. Committee Member Comments/Other Business:** There were none.
- 8. Time and Place of Next Meeting:** 9:30 a.m., Thursday, May 12, 2005, 939 Ellis Street, San Francisco, CA 94109
- 9. Adjournment:** 10:02 a.m.

*/s/ Mary Romaidis*  
Mary Romaidis  
Clerk of the Boards