



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS
PERSONNEL COMMITTEE MEETING

COMMITTEE MEMBERS

PATRICK KWOK – CHAIRPERSON MICHAEL SHIMANSKY – VICE CHAIRPERSON
HAROLD BROWN
YORIKO KISHIMOTO SCOTT HAGGERTY
NATE MILEY CAROL KLATT
PAMELA TORLIATT MARK ROSS

WEDNESDAY
May 31, 2006
9:30 A.M.

FOURTH FLOOR CONFERENCE ROOM
DISTRICT OFFICES

AGENDA

1. **CALL TO ORDER - ROLL CALL**
2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3*) Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to five (5) minutes each.
3. **APPROVAL OF MINUTES OF FEBRUARY 28, 2006**
4. **CONDUCT INTERVIEWS OF CANDIDATES TO FILL THE ALTERNATE MEDICAL PROFESSION POSITION AND THE REGULAR AND ALTERNATE ATTORNEY MEMBER POSITIONS ON THE AIR DISTRICT'S HEARING BOARD** **J. BROADBENT/5052**
jbroadbent@baaqmd.gov
Interviews will be conducted with candidates for these Board appointed positions on the Hearing Board.
5. **COMMITTEE MEMBER COMMENTS/OTHER BUSINESS**
Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)
6. **TIME AND PLACE OF NEXT MEETING AT THE CALL OF THE CHAIR**
7. **ADJOURNMENT**

CONTACT CLERK OF THE BOARD - 939 ELLIS STREET SF, CA 94109

(415) 749-4965

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BAAQMD homepage:

www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given at least 3 working days prior to the date of the meeting, so that arrangements can be made accordingly.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Kwok and Members
of the Personnel Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: May 18, 2006

Re: Personnel Committee Draft Minutes

RECOMMENDED ACTION:

Approve attached draft minutes of the Personnel Committee meeting of February 28, 2006.

DISCUSSION

Attached for your review and approval are the draft minutes of the February 28, 2006, Personnel Committee meeting.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

**Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 771-6000**

DRAFT MINUTES

Summary of Board of Directors
Personnel Committee Meeting
9:30 a.m., Tuesday, February 28, 2006

- 1. Call to Order – Roll Call:** Chairperson Shelia Young called the meeting to order at 9:35 a.m.

Present: Shelia Young, Chairperson; Patrick Kwok, Scott Haggerty, Julia Miller, Mark Ross, Michael Shimansky (9:50 a.m.).

Absent: Harold Brown, Nate Miley, Pamela Torliatt

- 2. Public Comment Period:** There were none.

- 3. Approval of Minutes of December 15, 2005:** Director Miller moved approval of the minutes; seconded by Director Kwok; passed without objection with Chairperson Shelia Young abstaining.

Director Miller announced that she is one of the candidates that will be interviewed and recused herself from the meeting.

- 4. Consider Recommending to the Board of Directors a Reassignment to the Transportation Category for 1 Position on the Advisory Council:** *The Committee Considered recommending to the Board of Directors a reassignment to the Transportation category to fill an unexpired term of office.*

- 5. Conduct Interviews and Consider Recommending Applicants to Fill 10 Positions on the Advisory Council:** *The Committee conducted interviews of candidates to fill ten (10) categories that have expired terms of offices on the Advisory Council.*

The Committee discussed the interview process and determined to divide the Committee into two groups to conduct interviews of all candidates; the Committee will then reconvene as a whole for discussion and recommendations for agenda items 4 and 5.

Brian Bunger, Legal Counsel, stated that the current appointee to the Transportation category has announced their intent to resign. One candidate has requested reassignment to the Transportation category as that category is better suited to their experience.

Director Michael Shimansky arrived at 9:50 a.m.

The Committee then conducted 20 interviews. After all of the candidates were interviewed, the Committee reconvened as a whole to discuss the results of the interviews and make recommendations for each of the positions.

Committee Action: Director Haggerty moved that the Committee recommend that the Board of Directors reassign Louise Bedsworth to the Transportation Category to fill an unexpired term of office ending December 31, 2006. In addition, Mr. Haggerty moved that the Committee recommend the following appointments to the Advisory Council in their respective categories for a two-year term of office ending December 31, 2007:

Brian Zamora	Public Health Agency
Jeff Bramlett	Park and Recreation
Fred Glueck	General Contractor
William Hanna	Agriculture
Ken Blonski	Regional Park District
Edward Proctor	Organized Labor
Harold Brazil	Public Mass Transportation
Kraig Kurucz	Industry
Karen Farnkopf	Conservation Organization
Emily Drennen	Conservation Organization

The motion was seconded by Director Kwok and carried unanimously without objection.

6. **Committee Member Comments/Other Business.** There were none.
7. **Time and Place of Next Meeting:** At the Call of the Chair.
8. **Adjournment:** The meeting was adjourned at 12:27 a.m.

Mary Romaidis
Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Kwok and Members
of the Personnel Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: May 19, 2006

Re: Conduct Interviews of Candidates to Fill the Regular and Alternate Attorney
Positions and the Alternate Medical Profession Position on the District
Hearing Board

RECOMMENDED ACTION:

Conduct interviews and consider recommending Board of Director approval of appointments of candidates to fill one regular Attorney position, one alternate Attorney position and one alternate Medical Profession position on the District Hearing Board.

BACKGROUND:

Pursuant to Section 40800 of the California Health and Safety Code the District is required to maintain a Hearing Board consisting of five members. Further, section 40801 requires that one of the members is licensed to practice law in California and one of the members is from the medical profession with specialized skills, training, or interests in the field of environmental medicine, community medicine, or occupational/toxicological medicine. Section 40800 also allows the District to appoint one alternate member for each of the position categories, provided that the alternate has the qualifications specified in Section 40801.

DISCUSSION

The Hearing Board currently has 3 vacancies: one regular Attorney position, one alternate Attorney position and one alternate Medical Profession position. There are 5 candidates for regular and alternate Attorney positions and 2 candidates for the alternate Medical Profession position. All candidates will be interviewed on May 31, 2006. The interviews will begin at 9:40 am. The length of each interview will be approximately fifteen minutes.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO