



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS
PERSONNEL COMMITTEE MEETING

COMMITTEE MEMBERS

PATRICK KWOK – CHAIRPERSON MICHAEL SHIMANSKY – VICE CHAIRPERSON
HAROLD BROWN
YORIKO KISHIMOTO SCOTT HAGGERTY
NATE MILEY CAROL KLATT
PAMELA TORLIATT MARK ROSS

THURSDAY
SEPTEMBER 28, 2006
9:30 A.M.

FOURTH FLOOR CONFERENCE ROOM
DISTRICT OFFICES

AGENDA

1. **CALL TO ORDER - ROLL CALL**
2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3*) *Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to five (5) minutes each.*
3. **APPROVAL OF MINUTES OF JUNE 07, 2006**
4. **CONDUCT INTERVIEWS OF CANDIDATES TO FILL THE ALTERNATE ATTORNEY MEMBER POSITION ON THE AIR DISTRICT'S HEARING BOARD**

J. Broadbent/5052
jbroadbent@baaqmd.gov

The Committee will conduct interviews of candidates and consider recommending Board of Directors' approval of an appointment to the alternate Attorney Member position on the Hearing Board.
5. **COMMITTEE MEMBER COMMENTS/OTHER BUSINESS**

Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)
6. **TIME AND PLACE OF NEXT MEETING AT THE CALL OF THE CHAIR**
7. **ADJOURNMENT**

CONTACT CLERK OF THE BOARD - 939 ELLIS STREET SF, CA 94109

(415) 749-4965

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BAAQMD homepage:

www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given at least 3 working days prior to the date of the meeting, so that arrangements can be made accordingly.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Kwok and Members
of the Personnel Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: September 8, 2006

Re: Personnel Committee Draft Minutes

RECOMMENDED ACTION:

Approve attached draft minutes of the Personnel Committee meeting of June 7, 2006.

DISCUSSION

Attached for your review and approval are the draft minutes of the June 7, 2006, Personnel Committee meeting.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

**Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 771-6000**

DRAFT MINUTES

Summary of Board of Directors
Personnel Committee Meeting
9:30 a.m., Wednesday, June 7, 2006

1. **Call to Order:** Chairperson Patrick Kwok called the meeting to order at 9:31 a.m.
Roll Call: Patrick Kwok, Chairperson; Harold Brown, Yoriko Kishimoto (9:37 a.m.), Mark Ross, Michael Shimansky, Pamela Torliatt (9:35 a.m.).
Absent: Scott Haggerty, Carol Klatt, Nate Miley.
Also Present: Gayle B. Uilkema.
2. **Public Comment Period:** There were none.
3. **Approval of Minutes of May 31, 2006:** Director Uilkema moved approval of the minutes; seconded by Director Brown; carried unanimously by acclamation.
4. **Consideration of Candidates to Fill the Alternate Attorney Member Position on the Air District's Hearing Board:** *The Committee considered candidates for the Board appointed alternate Attorney Member position on the Hearing Board.*

Director Pamela Torliatt arrived at 9:35 a.m. and Director Yoriko Kishimoto arrived at 9:37 a.m.

Due to medical reasons, John Kelly was not available to be interviewed for the alternate Attorney Member position. The Committee discussed the resumes and qualifications of three candidates; Robert Garcia, Jesse Ralph, and John Kelly.

Committee Action: Director Shimansky moved that the Committee recommend that the Board of Directors appoint Robert Garcia to the alternate Attorney Member position on the District Hearing Board to fill the term ending June 3, 2009; seconded by Director Kishimoto.

After discussion, the motion failed on the following roll call vote:

AYES: Kishimoto, Shimansky.

NOES: Brown, Ross, Torliatt, Kwok, Uilkema.

ABSENT: Haggerty, Klatt, Miley.

Committee Action: Director Uilkema moved that the Committee recommend that the position for the alternate in the Attorney Member category be re-advertised; seconded by Director Torliatt; carried unanimously without objection.

5. **Committee Member Comments/Other Business.** There were none.
6. **Time and Place of Next Meeting:** At the Call of the Chair.
7. **Adjournment:** The meeting was adjourned at 9:47 a.m.

Mary Romaidis
Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Kwok and Members
of the Personnel Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: September 9, 2006

Re: Conduct Interviews of Candidates to Fill the Alternate Attorney Position on
the Air District's Hearing Board

RECOMMENDED ACTION:

Conduct interviews and consider recommending Board of Directors' approval of an appointment to fill the alternate Attorney position on the District's Hearing Board.

BACKGROUND:

Pursuant to Section 40800 of the California Health and Safety Code the District is required to maintain a Hearing Board consisting of five members. Further, section 40801 requires that one of the members is licensed to practice law in California. Section 40800 also allows the District to appoint one alternate member for each of the position categories, provided that the alternate has the qualifications specified in Section 40801.

DISCUSSION

The Hearing Board currently has one vacancy for the alternate Attorney position. There are seven candidates for the alternate Attorney position. All candidates will be interviewed on September 28, 2006. The interviews will begin at 9:40 a.m. The length of each interview will be approximately fifteen minutes.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO