

**Bay Area Air Quality Management District**  
**939 ELLIS STREET**  
**SAN FRANCISCO, CALIFORNIA 94109**  
**(415) 749-5000**

**APPROVED MINUTES**

Summary of Board of Directors  
Executive Committee Meeting  
9: 30 a.m., Thursday, September 13, 2007

1. **Call to Order - Roll Call:** Chair Mark Ross called the meeting to order at 9:38 a.m.  
  
**Present:** Mark Ross, Chair, Chris Daly, Scott Haggerty (9:40 a.m.), Jerry Hill, Patrick Kwok, Pamela Torliatt (9:50 a.m.), Gayle B. Uilkema (9:46 a.m.), Brad Wagenknecht.  
  
**Absent:** Tim Smith.  
  
**Also Present:** Tom Bates, Yoriko Kishimoto.
2. **Public Comment Period:** There were no public comments.
3. **Approval of Minutes of May 30, 2007:** Director Hill moved approval of the minutes; seconded by Director Wagenknecht; carried unanimously without objection.  
  
Director Scott Haggerty arrived at 9:40 a.m.
4. **Quarterly Report of the Hearing Board – April 2007 – June 2007:** Hearing Board Chair Thomas Dailey, M.D. presented the Hearing Board Quarterly Report – April 2007 – June 2007. Dr. Dailey noted that Hearing Board alternate member Janet Weiss, M.D. attended the California Air Resources Board Advanced Hearing Board Workshop in Ventura.  
  
**Committee Action:** None. This report provided for information only.
5. **Report of the Advisory Council: April 2007 – August 2007:** Advisory Council Secretary Harold Brazil presented the Report of the Advisory Council. Mr. Brazil provided a brief update on the work of each of the Advisory Council’s standing committees. Mr. Brazil stated that the Advisory Council Executive Committee and the full Council have had discussions regarding the possible restructuring of the Council’s standing committees.  
  
Director Gayle B. Uilkema arrived at 9:46 a.m.  
  
**Committee Action:** None. This report provided for information only.

6. **Production System Update:** *The Committee received a status report on progress made with regard to the Production System.*

Jeff McKay, Chief Financial Officer, presented the report and reviewed the timeline and cost presented in December 2006. Concentrating on the first half of the project, Mr. McKay stated that the District is ahead of schedule and the project is under cost at this point. A summary of the status of the Business Process Mapping and Business Process Improvement was presented to the Committee. Mr. McKay reviewed the RFP process and vendor evaluation.

Director Pamela Torliatt arrived at 9:50 a.m.

**Committee Action:** None. This report provided for information only.

7. **Status Report on the Air District's 2007 Initiatives:** *The Committee received a status report on the Air District's 2007 Initiatives.*

Jack Broadbent, Executive Officer/APCO, presented the report. The report included an overview of the Climate Protection Program, the Community Air Risk Evaluation Program, implementation of the Green Ports Initiative, and the Enhanced Wood Smoke Strategy proposed rule development.

There was general discussion on issues surrounding the implementation of AB 32. Director Torliatt requested a timeline regarding the rule development on the Green Ports Initiative.

**Committee Action:** None. This report provided for information only.

8. **Facilities Update and Review:** *Staff provided information and a status report on the Air District's existing facilities and the challenges associated with District growth.*

Mr. McKay presented the report and provided information on the challenges to District space utilization, the status of previously approved improvements, and a possible increase to the space the District leases in Richmond.

**Committee Action:** None. This report provided for information only.

9. **Status Report on Joint Policy Committee:** *The Committee received an update on activities of the Joint Policy Committee.*

Mr. Broadbent stated that the last meeting of the Joint Policy Committee was July 20, 2007 and that the Regional Agency Climate Protection Program was discussed. The next meeting is scheduled for September 21<sup>st</sup> and will be held at the Cathedral Hill Hotel in San Francisco.

10. **Closed Session to Conduct Public Employee Performance Evaluations:** *Pursuant to Government Code Section 54957 and 54954.5(e), a performance evaluation was conducted for the Executive Officer/APCO; and pursuant to Government Code Section 54957 and 54954(e), a performance evaluation was conducted for the District Counsel.*

The Committee convened to closed session at 11:02 a.m. and reconvened to open session at 11:50 a.m. Chair Ross reported that the Committee met in closed session to conduct performance

evaluations of the Executive Officer/APCO and District Counsel. The Committee will give its recommendation to the full Board after negotiations are conducted with the parties. The Committee authorized Chair Ross to conduct negotiations with the Executive Officer/APCO and the District Counsel.

11. **Committee Member Comments/Other Business:** Chair Ross stated that Director Garner submitted a letter to the Committee regarding funding for the People to People delegation to China. The matter will be placed on the agenda for discussion at the next Regular Board meeting.
12. **Time and Place of Next Meeting:** At the Call of the Chair.
13. **Adjournment.** The meeting was adjourned at 11:53 a.m.

*/s/ Mary Romaidis*  
Mary Romaidis  
Clerk of the Boards