



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

BOARD OF DIRECTORS  
PERSONNEL COMMITTEE MEETING

COMMITTEE MEMBERS

PATRICK KWOK – CHAIRPERSON    MICHAEL SHIMANSKY – VICE CHAIRPERSON  
HAROLD BROWN  
YORIKO KISHIMOTO                    SCOTT HAGGERTY  
NATE MILEY                                CAROL KLATT  
PAMELA TORLIATT

FRIDAY  
JANUARY 12, 2007  
9:30 A.M.

FOURTH FLOOR CONFERENCE ROOM  
DISTRICT OFFICES

**AGENDA**

1. **CALL TO ORDER - ROLL CALL**
2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3*) *Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to five (5) minutes each.*
3. **APPROVAL OF MINUTES OF DECEMBER 4, 2006**
4. **DISCUSSION OF RECOMMENDATIONS OF APPLICANTS TO FILL NINE POSITIONS ON THE AIR DISTRICT'S ADVISORY COUNCIL**

**J. Broadbent/5052**  
[jbroadbent@baaqmd.gov](mailto:jbroadbent@baaqmd.gov)

*The Committee will discuss recommendations of candidates to fill nine (9) positions that have expired terms of offices on the Advisory Council.*
5. **COMMITTEE MEMBER COMMENTS/OTHER BUSINESS**

*Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)*
6. **TIME AND PLACE OF NEXT MEETING AT THE CALL OF THE CHAIR**
7. **ADJOURNMENT**

**CONTACT CLERK OF THE BOARD - 939 ELLIS STREET SF, CA 94109**

**(415) 749-4965**

**FAX: (415) 928-8560**

**BAAQMD homepage:**

**[www.baaqmd.gov](http://www.baaqmd.gov)**

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given at least 3 working days prior to the date of the meeting, so that arrangements can be made accordingly.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Kwok and Members  
of the Personnel Committee

From: Jack P. Broadbent  
Executive Officer/APCO

Date: January 4, 2007

Re: Personnel Committee Draft Minutes

RECOMMENDED ACTION:

Approve attached draft minutes of the Personnel Committee meeting of December 4, 2006.

DISCUSSION

Attached for your review and approval are the draft minutes of the December 4, 2006, Personnel Committee meeting.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

**Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109  
(415) 771-6000**

**DRAFT MINUTES**

Summary of Board of Directors  
Personnel Committee Meeting  
9:30 a.m., Monday, December 4, 2006

1. **Call to Order:** Chairperson Patrick Kwok called the meeting to order at 9:50 a.m.  
**Roll Call:** Patrick Kwok, Chairperson; Carl Klatt, Mark Ross, Michael Shimansky, Pamela Torliatt.  
**Absent:** Harold Brown, Scott Haggerty, Yoriko Kishimoto, Nate Miley.
2. **Public Comment Period:** There were none.
3. **Approval of Minutes of September 28, 2006:** Director Shimansky moved approval of the minutes; seconded by Director Torliatt; carried unanimously without objection.
4. **Conduct Interviews and Consider Recommending Applicants to Fill Nine Positions on the Air District's Advisory Council:** *The Committee conducted interviews of candidates to fill nine (9) positions that have expired terms of offices on the Advisory Council.*

Michael Rich, Human Resources Officer, stated that Walter Kruse submitted correspondence that stated he had a conflict with another ongoing commitment and would not be able to serve if appointed, but still wanted to be considered for future openings on the Advisory Council.

The Committee interviewed the following candidates:

- A) *Louise Bedsworth*
- B) *Robert Bornstein, Ph.D.*
- C) *Irvin Dawid*
- D) *Robert Huang, Ph.D.*
- E) *Stephen Ziman, Ph.D.*
- F) *John Holtzclaw, Ph.D.*
- G) *Sam Altshuler*
- H) *Cassandra Adams*
- I) *Linda Weiner*

One candidate, Steven Kmucha, M.D., submitted a letter which indicated he was unable to participate in the interview process today. The Committee reviewed and considered his application and resume.

**Committee Action:** Director Kishimoto moved that the Committee recommend that the Board of Directors approve the following appointments to the Advisory Council in their respective category for a two-year term of office ending December 31, 2008: Cassandra Adams, Architect; Irvin Dawid, Conservation Organization; John Holtzclaw, Ph.D., Conservation Organization; Linda Weiner, Conservation Organization; Steven Kmucha, M.D., Public Health Agency; Sam Altshuler, Registered Professional Engineer; Louise Bedsworth, Transportation; Robert Bornstein, Ph.D., Colleges and Universities; and Robert Huang as a public member in the Community Planning category; seconded by Director Klatt; carried unanimously by acclamation.

5. **Committee Member Comments/Other Business.** There were none.
6. **Time and Place of Next Meeting:** At the Call of the Chair.
7. **Adjournment:** The meeting was adjourned at 11:26 a.m.

Mary Romaidis  
Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT  
Memorandum

To: Chair Kwok and  
Members of the Personnel Committee

From: Jack P. Broadbent  
Executive Officer/APCO

Date: January 4, 2007

Re: Discussion Regarding Recommending Board of Director Approval of  
Candidates for Appointments to the Air District's Advisory Council

RECOMMENDED ACTION:

Pursuant to the request of Board of Directors' Chair Gayle B. Uilkema, the Committee will continue to discuss and consider recommendations for Board of Directors' approval of appointments of candidates to fill nine (9) Advisory Council positions.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO