



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS
PERSONNEL COMMITTEE MEETING
COMMITTEE MEMBERS

HAROLD BROWN – CHAIRPERSON
SCOTT HAGGERTY
CAROL KLATT
JANET LOCKHART

DAN DUNNIGAN – VICE CHAIRPERSON
YORIKO KISHIMOTO
PATRICK KWOK
MICHAEL SHIMANSKY

WEDNESDAY
NOVEMBER 14, 2007
9:30 A.M.

FOURTH FLOOR CONFERENCE ROOM
DISTRICT OFFICES

AGENDA

1. **CALL TO ORDER - ROLL CALL**
2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3*) *Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to five (5) minutes each.*
3. **APPROVAL OF MINUTES OF MARCH 5, 2007**
4. **CONDUCT INTERVIEWS AND CONSIDER RECOMMENDING APPLICANTS TO FILL ELEVEN POSITIONS ON THE AIR DISTRICT'S ADVISORY COUNCIL**

J. Broadbent/5052
jbroadbent@baaqmd.gov

The Committee will conduct interviews of candidates to fill eleven (11) positions that have terms of offices that will expire on the Advisory Council

5. **COMMITTEE MEMBER COMMENTS/OTHER BUSINESS**
Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)
6. **TIME AND PLACE OF NEXT MEETING:** *At the Call of the Chair.*
7. **ADJOURNMENT**

CONTACT CLERK OF THE BOARDS - 939 ELLIS STREET SF, CA 94109

(415) 749-4965

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BAAQMD homepage:

www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given at least 3 working days prior to the date of the meeting, so that arrangements can be made accordingly.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chair Harold Brown and Members
of the Personnel Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: October 30, 2007

Re: Personnel Committee Draft Minutes

RECOMMENDED ACTION:

Approve attached draft minutes of the Personnel Committee meeting of March 5, 2007.

DISCUSSION

Attached for your review and approval are the draft minutes of the March 5, 2007, Personnel Committee meeting.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

**Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 771-6000**

DRAFT MINUTES

Summary of Board of Directors
Personnel Committee Meeting
9:30 a.m., Monday, March 5, 2007

1. **Call to Order:** Chairperson Harold Brown called the meeting to order at 9:35 a.m.
Roll Call: Harold Brown, Chairperson; Dan Dunnigan, Carol Klatt, Patrick Kwok, Janet Lockhart, Michael Shimansky.
Absent: Scott Haggerty, Yoriko Kishimoto.
Also Present: Mark Ross.
2. **Public Comment Period:** There were none.
3. **Approval of Minutes of January 12, 2007:** Director Dunnigan moved approval of the minutes; seconded by Director Klatt; carried unanimously without objection.
4. **Conduct Interviews of Candidates to fill the Regular and Alternate Member Positions in the Medical Profession and Registered Professional Engineer Categories on the Air District's Hearing Board:** *Interviews were conducted with the following candidates for these Board-appointed positions on the Hearing Board.*

The Committee interviewed the following candidates:

- A) *Dr. Thomas Dailey*
- B) *Dr. Raymond Weisberg*
- C) *Dr. D. Chandrasekar*
- D) *Raymond Ramos*
- E) *Melissa Tumbleson*
- F) *David Armstrong*
- G) *Dr. Janet Weiss*
- H) *Christian Colline*

Michael Rich, Human Resources Officer, noted that Robert Hutson had been scheduled for an interview for the Registered Professional Engineer position but was unable to make the interview.

Committee Action: Director Shimansky moved that the Committee recommend that the Board of Directors reappoint Thomas M. Dailey, M.D. to fill the regular Medical Profession position for a three-year term that expires on April 14, 2010, and the reappointment of Christian Colline to fill the regular Registered Professional Engineer position for a three-year term that expires on March 6, 2010; seconded by Director Kwok; carried unanimously without objection.

Committee Action: Director Lockhart moved that the Committee recommend that the Board of Directors appoint Janet Weiss, M.D. to the alternate Medical Profession position for a three-year term starting on April 14, 2007 and expiring on April 14, 2010; seconded by Director Dunnigan; carried unanimously without objection.

Committee Action: Director Shimansky moved that the Committee recommend that the Board of Directors appoint Melissa Tumbleson to the alternate Registered Professional Engineer position for a three-year term starting immediately and expiring on March 6, 2010; seconded by Director Lockhart; carried unanimously without objection.

5. **Committee Member Comments/Other Business.** There were none.
6. **Time and Place of Next Meeting:** At the Call of the Chair.
7. **Adjournment:** The meeting was adjourned at 11:12 a.m.

Mary Romaidis
Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chair Harold Brown and
Members of the Personnel Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: October 30, 2007

Re: Conduct Interviews and Consider Recommending Board of Directors' Approval of
Candidates for Appointments to the Air District's Advisory Council

RECOMMENDED ACTION:

Conduct interviews and consider recommending Board of Directors' approval of appointments of candidates to fill eleven (11) Advisory Council positions.

BACKGROUND:

Pursuant to Section 40261 of the California Health and Safety Code the Air District is required to maintain an Advisory Council consisting of 20 members. Further, section 40262 requires that the member categories consist of at least three representatives of public health agencies; at least four representatives of private organizations active in conservation or protection of the environment within the bay district; at least one representative of colleges or universities in the state; and at least one representative of each of the following groups within the bay district: regional park district, park and recreation commissions or equivalent agencies of any city, public mass transportation system, agriculture, industry, community planning, transportation, registered professional engineers, general contractors, architects, and organized labor. To the extent that suitable persons cannot be found for each of the specified categories, council members may be appointed from the general public. The new terms would expire on December 31, 2009, except for the positions held by William Hanna (agriculture) and Fred Glueck (general contractor), who have reached their respective term limits as of the end of next year.

DISCUSSION:

The terms of office for the following categories will expire on December 31, 2007: agriculture, conservation organization (two positions), general contractor, industry, mass public transportation, organized labor, park & recreation, public health agency (two positions), and regional park district. Of the eleven positions with terms expiring, ten incumbents have expressed an interest in re-appointment; the exception being for the position of organized labor. Despite robust recruitment and outreach efforts, only two non-incumbents applied: one for the regional park district position and one for the organized labor position.

Interviews of the two non-incumbent candidates will take place on Wednesday, November 14, 2007 and will begin at 9:40 am. The length of each interview will be approximately fifteen

minutes. The application materials of the two candidates are included for your review. Incumbent candidates (those seeking re-appointment) will not be scheduled for an interview, but information on their attendance and leadership roles are included for your review.

The candidates to be interviewed are listed below, along with the position they seek. The name of the current incumbent is shown in bolded letters; again, the incumbent in the organized labor position, Ed Proctor has not expressed an interest in re-appointment.

Organized Labor

Kendal Oku (**Ed Proctor**)

Park & Recreation

Robert Blau (**Jeffrey Bramlett**)

Finally, an applicant from a previous recruitment to fill the industry position, Stephen Ziman, has expressed an interest in being considered for that position, which is held by Kraig Kurucz currently. The Committee thought highly of Mr. Ziman based on a previous interview, his application materials from the previous recruitment has been included if you would like to consider him. Mr. Ziman did not submit a second application during the time of the current recruitment and for that reason we did not schedule him for an interview.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Advisory Council Members Attendance

ADVISORY COUNCIL EXECUTIVE COMMITTEE ATTENDANCE: JANUARY 1 – OCTOBER 1, 2007

MEMBER	4/14	5/9	7/11	8/9	9/12	Assigned/Attended
Blonski	yes	yes	yes	no	yes	5/4
Bramlett	yes	yes	yes	no	no	5/3
Brazil (Sec)	yes	yes	no	yes	no	5/3
Drennen *	//	//	yes	yes	//	2/2
Glueck (Ch)	yes	yes	yes	yes	yes	5/5
Kurucz	yes	yes	yes	yes	no	5/4

* Not a member but attended meeting.

ADVISORY COUNCIL REGULAR MEETING ATTENDANCE: JANUARY 1 – OCTOBER 1, 2007

MEMBER	Annual Treat 1/10	3/14	5/9	7/11	9/12	Assigned/Attended
Blonski	yes	yes	yes	yes	yes	5/5
Bramlett	yes	yes	yes	yes	yes	5/5
Brazil	yes	yes	yes	yes	yes	5/5
Drennen	yes	yes	yes	yes	yes	5/5
Glueck	yes	yes	yes	yes	yes	5/5
Hanna	yes	yes	yes	no	no	5/3
Kim	yes	yes	yes	yes	yes	5/5
Kurucz	yes	yes	yes	yes	yes	5/5
Licavoli – Farnkopf	yes	yes	yes	no	yes	5/4
Zamora	yes	yes	no	yes	no	5/3

Advisory Council Members Attendance

ADVISORY COUNCIL TECHNICAL COMMITTEE MEMBER ATTENDANCE: JANUARY 1 – OCTOBER 1, 2007
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MEMBER	2/28	4/16	6/11	8/6	10/1	Assigned/Attended
Hanna	no	yes	no	no	yes	5/2
Kurucz	yes	yes	no	yes	yes	5/4

ADVISORY COUNCIL PUBLIC HEALTH COMMITTEE MEMBER ATTENDANCE: JANUARY 1 – OCTOBER 1, 2007
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MEMBER	2/14	6/13	Assigned/Attended
Bramlet	yes	yes	2/2
Kim	yes	yes	2/2
Licavoli-Farnkopf	no	no	2/0
Zamora	no	yes	2/1

ADVISORY COUNCIL AIR QUALITY PLANNING COMMITTEE MEMBER ATTENDANCE: JANUARY 1 – OCTOBER 1, 2007

MEMBER	2/14	4/11	6/13	Assigned/Attended
Blonski (Ch)	yes	yes	no	3/2
Brazil	no	yes	yes	3/2
Drennen	yes	yes	yes	3/3
Hanna	yes	yes	no	3/2
Glueck *	//	yes	yes	2/2
Kurucz	no	no	no	3/0
Proctor	no	no	no	3/0

* Not a member but attended meeting.

Advisory Council Members Leadership Roles

Name	Advisory Council	Air Quality Planning Cme.	Executive Cme.	Public Health Cme.	Technical Cme.	Applicant Selection Working Group	Board of Directors Ad Hoc Cme. on Woodsmoke
Ken Blonski	1/06 - Present	1/06 – Present Chair (1/07 – Present)	1/07 - Present				
Jeffrey Bramlett	1/04 – Present		1/06 – Present	4/04 – Present Chair (1/06 – Present)			
Harold Brazil	11/02 – Present Secretary (1/07 – Present)	1/03 – Present Chair (4/04 – 12/04)	4/04 – 1/05 Secretary (1/07 – Present)				
Emily Drennen	1/04 – Present	4/04 - Present					
Fred Glueck	9/96 – Present Secretary (1/05 – 12/05) Vice-Chair (1/06 – 12/06) Chair (1/07 – Present)	9/96 – 1/07 Chair (7/99 – 12/01) (5/02 – 12/02)	7/99 – 10/01 7/02 -12/02 Secretary (1/05 -12/05) Vice-Chair (1/06 – 12/06) Chair (1/07 – Present)		9/96 – Present Chair (10/01 – 12/01)		

Advisory Council Members Leadership Roles

Name	Advisory Council	Air Quality Planning Cme.	Executive Cme.	Public Health Cme.	Technical Cme.	Applicant Selection Working Group	Board of Directors Ad Hoc Cme. on Woodsmoke
William Hanna	5/96 – Present Vice-Chair (1/02 – 12/02) Chair (1/03 – 12/03)	1/07 – Present	10/01 – 1/05 Vice-Chair (1/02 – 12/02) Chair (1/03 – 3/04)		9/96 – Present Chair (10/01-12/01)	7/98 – Present Chair (1/05 – Present)	
Janice Kim	2/06 – Present			3/06 - Present			
Kraig Kurucz	2/02 – Present Secretary (1/04 – 12/04) Vice-Chair (1/05 – 12/05) Chair (1/06 – 12/06)	5/02 – Present Chair (1/03 – 4/04)	1/03 – Present Secretary (4/04 – 12/04) Vice-Chair (1/05 – 12/05) Chair (1/06 – 12/06)		1/07 - Present		
Karen Licavoli-Farnkoph	5/96 – Present Secretary (7/98 – 6/99) (8/00 – 2/01) Vice-Chair (7/99 – 8/00) (3/01 – 12/01)		7/97 – 12/01 Secretary (7/98 – 6/99) Vice-Chair (7/99 – 9/01)	7/97 – 9/02 3/06 - Present	9/96 – Present Chair (10/01- 12/01)		7/98 -6/99

Advisory Council Members Leadership Roles

Name	Advisory Council	Air Quality Planning Cme.	Executive Cme.	Public Health Cme.	Technical Cme.	Applicant Selection Working Group	Board of Directors Ad Hoc Cme. on Woodsmoke
Brian Zamora	4/97 – Present Secretary (1/03 – 12/03) Vice-Chair (1/04- 12/04) Chair (1/05 – 1/06)		10/01 – 12/06 Secretary (1/03 – 3/04) Vice-Chair (4/04 – 12/04) Chair (1/05 – 12/05)	7/97 – 1/05 Chair (10/01 – 3/04)		1/05 – 7/05	7/98 – 6/99