



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS' REGULAR MEETING

March 5, 2008

A meeting of the Bay Area Air Quality Management District Board of Directors will be held at 9:45 a.m. in the 7th floor Board Room at the Air District headquarters, 939 Ellis Street, San Francisco, California.

Questions About an Agenda Item

The name, telephone number and e-mail of the appropriate staff person to contact for additional information or to resolve concerns is listed for each agenda item.

Meeting Procedures

The public meeting of the Air District Board of Directors begins at 9:45 a.m. The Board of Directors generally will consider items in the order listed on the agenda. However, any item may be considered in any order.

After action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

BOARD OF DIRECTORS' REGULAR MEETING

A G E N D A

WEDNESDAY
MARCH 5, 2008
9:45 A.M.

BOARD ROOM
7TH FLOOR

CALL TO ORDER

Opening Comments
Roll Call
Pledge of Allegiance
Proclamations/Commendations

Chairperson, Jerry Hill
Clerk of the Board

PUBLIC COMMENT PERIOD

Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3
Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Board's subject matter jurisdiction. Speakers will be limited to three (3) minutes each.

CONSENT CALENDAR (ITEMS 1 – 5)

Staff/Phone (415) 749-

1. Minutes of February 20, 2008

V. Johnson/4941
vjohnson@baaqmd.gov
2. Communications
Information only.

J. Broadbent/5052
jbroadbent@baaqmd.gov
3. District Personnel on Out-of-State Business Travel

J. Broadbent/5052
jbroadbent@baaqmd.gov

In accordance with Section 5.4 (b) of the District's Administrative Code, Fiscal Policies and Procedures Section, the Board is hereby notified that the attached memoranda lists District personnel who traveled on out-of-state business.
4. Consideration of Request to Accept Approximately \$11 Million in Funding from the California Air Resources Board (ARB) for Carl Moyer Program Year 10

J. Broadbent/5052
jbroadbent@baaqmd.gov

The Board of Directors will consider accepting funding made available by ARB for this year's Carl Moyer program.
5. Consider Approval of Hiring Recommendation at Step E of Salary Range 132 for the Clerk of the Board Position

J. Broadbent/5052
jbroadbent@baaqmd.gov

The Board of Directors will consider approval of hiring recommendation at Step E of Salary Range 132 for the Clerk of the Board position.

COMMITTEE REPORTS AND RECOMMENDATIONS

6. Report of the **Legislative Committee** Meeting of February 25, 2008
CHAIR: B. WAGENKNECHT
J. Broadbent/5052
jbroadbent@baaqmd.gov
7. Report of the **Budget and Finance Committee** Meeting of February 27, 2008
CHAIR: C. DALY
J. Broadbent/5052
jbroadbent@baaqmd.gov
8. Report of the **Public Outreach Committee** Meeting of March 3, 2008
CHAIR: M. ROSS
J. Broadbent/5052
jbroadbent@baaqmd.gov

CLOSED SESSION

9. Conference with Legal Counsel – Threatened Litigation
Pursuant to Government Code Section 54956.9(b) and 54956.95, a need exists to meet in closed session with legal counsel to consider the following liability claim:
Tort Claim of Peter Rogosin against the Bay Area Air Quality Management District (Originally Presented to the District on November 26, 2007, and Amended by Letter Presented on November 30, 2007)
10. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code Section 54956.9(a), a need exists to meet in closed session with legal counsel to consider the following case:
Sharon L. Jackson v. Bay Area AQMD, San Francisco County Superior Court, Case No. CGC-06-458837

OPEN SESSION

OTHER BUSINESS

11. Report of the Executive Officer/APCO
12. Chairperson's Report
13. Board Members' Comments
Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)

14. Time and Place of Next Meeting - 9:45 a.m., Wednesday, March 19, 2008- 939 Ellis Street, San Francisco, CA 94109
15. Adjournment

CONTACT EXECUTIVE OFFICE - 939 ELLIS STREET SF, CA 94109

(415) 749-5127
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities. Notification to the Executive Office should be given at least 3 working days prior to the date of the meeting so that arrangements can be made accordingly.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Jerry Hill and Members
of the Board of Directors

From: Jack P. Broadbent
Executive Officer/APCO

Date: February 26, 2008

Re: Board of Directors' Draft Meeting Minutes

RECOMMENDED ACTION:

Approve attached draft minutes of the Board of Directors meeting of February 20, 2008.

DISCUSSION

Attached for your review and approval are the draft minutes of the February 20, 2008 Board of Directors' meeting.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Draft Minutes: Board of Directors' Regular Meeting– February 20, 2008

Call To Order

Opening Comments: Chairperson Jerry Hill called the meeting to order at 9:48 a.m.

Roll Call: Present: Jerry Hill, Chair, Tom Bates (10:10 a.m.), Harold Brown, Chris Daly, Dan Dunnigan, John Gioia (9:50 a.m.), Scott Haggerty (10:11 a.m.), Yoriko Kishimoto, Carol Klatt, Liz Kniss (10:05 a.m.), Janet Lockhart, Jake McGoldrick (10:15 a.m.), Nate Miley (10:11 a.m.), Mark Ross, Michael Shimansky, Tim Smith, Pam Torliatt, Gayle B. Uilkema (10:00 a.m.), Brad Wagenknecht, Ken Yeager.

Absent: Erin Garner, John Silva.

Pledge of Allegiance: The Board of Directors recited the Pledge of Allegiance.

Director Gioia arrived at 9:50 a.m.

Swearing in of New Board Member – Chairperson Hill welcomed new Board Member, Supervisor Ken Yeager. Executive Office Manager, Mary Ann Goodley swore in Director Yeager.

Public Comment Period: – There were none.

Consent Calendar (Items 1 – 5)

1. Minutes of January 16, 2008 Meeting
2. Communications. Correspondence addressed to the Board of Directors. For Information only.
3. Quarterly Report of Division Activities
Report of Division Activities for the months of October – December 2007
4. Quarterly Report of Air Resources Board Representative – Honorable Jerry Hill

A summary of Chairperson, Hill's activities on the Air Resources Board was provided for information only.

5. Quarterly Report of the Executive Office

A summary of Board of Directors, Hearing Board and Advisory Council meeting activities for the second quarter was provided for information only.

Board Action: Director Wagenknecht moved approval of the Consent Calendar; seconded by Director Brown; carried unanimously without opposition.

Director Uilkema arrived at 10:00 a.m.

6. Report of the Public Outreach Committee Meeting of February 14, 2008

Director Ross presented the report and stated that the Public Outreach Committee met on Thursday, February 14, 2008.

Director Kniss arrived at 10:05 a.m.

The Committee received an update and recommendation on the Cleaner Burning Technology Incentive Program. Due to the overwhelming response from residents on the program the Committee provided direction to staff on modifications to the program. Modifications to: 1) Address demand for incentives retroactively to those on waiting lists; 2) Target program to delete log sets, EPA Certified Wood Burning devices and pellet stoves; and 3) Administer program using in-house staff. The Committee recommended that the Board of Directors' approve an increase to the Cleaner Burning Technology Program Incentive funding in the amount of \$400,000 with a transfer of \$400,000 from the Designated Reserve for Cleaner Burning Technology Incentive Program and a corresponding increase to FY 2007/2008 Program 302 budget.

The Committee considered a request to extend contracts for media/employer relations, advertising design, public opinion surveying and community outreach for Public Outreach programs. Future direction was provided to staff from the Committee. The Committee recommended that the Board of Directors' authorize the Executive Officer/APCO to execute contract extensions through August 15, 2008, to O'Rorke PR, Inc. not to exceed \$140,000; Allison and Partners in an amount not to exceed \$400,000; and authorize the Executive Officer/APCO to execute contract extensions through March 31, 2009, to Community Focus in an amount to exceed \$180,000 and True North in an amount not to exceed \$175,000.

Finally, the Committee received an update on the 2008 Spare the Air Campaign.

The next meeting was scheduled for Monday, March 3, 2008.

Board Action: Director Ross moved that the Board of Directors approve the report of the Public Outreach Committee; seconded by Director Wagenknecht; carried unanimously without opposition.

7. **Summary of 2007/2008 Winter PM Season**

The Board of Directors received a presentation on the 2007/2008 winter PM season.

Jack P. Broadbent, Executive Officer/APCO introduced Gary Kendall, Director of Technical Services, to provide the presentation. Mr. Broadbent would follow-up with a few comments about the upcoming Spare the Air Campaign, following the direction of the Public Outreach Committee.

Mr. Kendall noted that this winter had more rain and windy days, and as a result, the PM_{2.5} standard was exceeded only 7 days compared to 27 days last winter. Similarly, there were only 6 Spare the Air Tonight advisories called, as compared to 30 last winter. Year to year changes in the weather affect the number of days that the PM_{2.5} standard is exceeded. Over the last 8 winters there were 35 days of exceedances. In general, winters that have more rainy and windy days have fewer days over the standard, compared to winters with lower rainfall and light winds.

Mr. Kendall noted that attainment of the PM_{2.5} standard is based on three year averages. He showed the trend in the three averages for the Bay Area starting with 2001. The Bay Area does not meet the new standard, based on measurements at San Jose and Vallejo. Mr. Kendall stated that the Environmental Protection Agency (EPA) will be making the formal designations in December of 2008. The designations will be based on 2004 through 2006 data. Also, EPA can consider 2005 through 2007 data. In either case the Bay Area does not meet the standard and is expected to be designated as non-attainment for this new standard.

Similar to ozone there are many sources of PM_{2.5} and PM_{2.5} precursors. Some of those sources include:

- Wood Smoke – 33%
- On-Road – 23%
- Off-Road – 20%
- Cooking – 7%
- Refining – 7%
- Power Plants – 3%
- Aircraft – 3%
- Other – 3%
- Marine – 1%

Director Bates, Director Haggerty and Director Miley arrived at 10:11 a.m.

In terms of ground-level ozone, EPA has proposed revising the national ozone standard from a level of 85 ppb to a range of between 70 and 75. Given this range, the Bay Area will expect to be non-attainment for that new standard.

Mr. Kendall noted that in 2005, the Board of Directors adopted the Bay Area Ozone Strategy which included 38 control measures and 20 further study measures. As a result of this strategy, ozone pre-cursors will continue to be reduced, but not enough to meet the state

standards or potentially the revised national ozone standards. Mr. Kendall concluded his presentation.

Director McGoldrick arrived at 10:15 a.m.

Action: Director Gioia requested that staff provide a breakdown of the off-road category (i.e. – agriculture, rail, and ports) and Mr. Broadbent acknowledged that the entire Board will receive a copy of the breakdown.

Spare the Air 2008 Campaign

The Board of Directors received a presentation on the Spare the Air 2008 Campaign.

Mr. Broadbent presented the item and provided the Board of Directors with an update. Mr. Broadbent stated that the Air District is known for the “Spare the Air” program.

The background included the following:

- Started in the early 90s as a voluntary educational program;
- Designed to persuade the public to adopt clean air lifestyle choices by reducing driving and using products that do not emit VOC’s such as hair spray; and
- Health advisories based on the ozone forecast

Mr. Broadbent stated that this is the last year that the Metropolitan Transportation Commission’s (MTC) will fund the free transit portion of the campaign. Therefore, we have limited funding opportunities for this program. Initially there may be funding for one or possibly two days. A meeting took place with MTC to look at what could be done. Mr. Broadbent stated that the desire of the Public Outreach Committee was to continue the success of the program and that free transit should be a part of the program.

Mr. Broadbent noted that staff is revising a proposal on the program to be brought back to the Committee for consideration.

Mr. Broadbent suggested that as an organization the Air District could begin to be the primary funder of this program. In the past, the Air District has relied on MTC and then the Air District has funded about a quarter of the program. This would allow the Air District to have more control of the program.

Mr. Broadbent concluded his update on this item. There were many comments and suggestions on this issue. Director Uilkema complimented Mr. Broadbent on the radio and television advertisements and that the message is encouraging.

Chairperson Hill thanked both Mr. Kendall and Mr. Broadbent for their presentations.

Closed Session

8. Conference with District's Labor Negotiators
(*Government Code § 54957.6(a)*)

*Agency Negotiators: Jack P. Broadbent, Executive Officer/APCO
Michael Rich, Human Resources Officer*

*Employee Organization: Bay Area Air Quality Management District Employees'
Association, Inc.*

The Board convened to closed session at 10:40 a.m.

Open Session

The Board reconvened to open session at 11:18 a.m.

Brian Bunger, District Counsel, reported that the Board of Directors met in closed session on agenda item 8. The Board received a report on the item and provided direction to staff.

Other Business

9. Report of the Executive Officer/APCO

Mr. Broadbent informed the Board that there are several Committee meetings scheduled to take place in the upcoming weeks. In addition, Mr. Broadbent commented on the following:

- Upcoming meeting at the California Air Resources Board (ARB); regarding the proposal to allocate the air quality infrastructure bonds in California; and
- Community meeting regarding the Chevron Refinery expansion project.

Mr. Broadbent concluded his report.

10. Chairperson's Report – There was none.
11. Board Members' Comments – Director Shimansky asked if the Air District is the lead on the Chevron project and Mr. Broadbent commented that the Air District is not the lead and that the City of Richmond is the lead. Mr. Broadbent stated that Chevron is proposing to make some changes to the facility, but the emissions are not increasing and yet the community feels that they should have a say. The Air District will continue to work with the community.

Director Daly commented that he will possibly pursue a local carbon tax in San Francisco. He requested staff work with him in developing a model ordinance for local jurisdictions to move forward. This carbon tax would be in relation to the issue of climate change on a local level. Mr. Broadbent agreed that staff would work with Director Daly's office and that this discussion could be held further at the Climate Protection Committee.

12. **Time and Place of Next Meeting** – 9:45 a.m., Wednesday, March 5, 2008 – 939 Ellis Street, San Francisco, CA 94109
13. **Adjournment** – The meeting adjourned at 11:25 a.m.

Vanessa Johnson
Acting Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson, Jerry Hill and Members
of the Board of Directors

From: Jack P. Broadbent
Executive Officer/APCO

Date: February 26, 2008

Re: Board Communications Received from February 20, 2008 through March 4, 2008

RECOMMENDED ACTION:

Receive and file.

DISCUSSION

A list of Communications received by the Air District from February 20th through March 4, 2008, if any, will be at each Board member's place at the March 5, 2008 Regular Board meeting.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

BAY AREA AIR QUALITY MANGEMENT DISTRICT

Memorandum

To: Chairperson Jerry Hill and Members
of the Board of Directors

From: Jack P. Broadbent
Executive Officer/APCO

Date: February 21, 2008

Re: District Personnel on Out-of-State Business Travel

RECOMMENDED ACTION:

Receive and file.

BACKGROUND

In accordance with Section 5.4 (b) of the District's Administrative Code, Fiscal Policies and Procedures Section, the Board is hereby notified that the following District personnel have traveled on out-of-state business.

The out-of-state business travel summarized below covers the period from December 1 – January 31, 2008. Out-of-state travel is reported in the month following travel completion.

DISCUSSION

Jean Roggenkamp, Deputy Air Pollution Control Officer and Abby Young, Principal Environmental Planner, attended the National Association of Clean Air Agencies Climate Change / Protection Conference in Washington, DC January 12 – 15, 2008.

Saffet Tanrikulu, Research & Modeling Manager, attended the AWMA Joint Conference in New Orleans, LA January 20 – 24, 2008

Jason Jimenez, Human Resources Analyst, attended AMS Career Fair in New Orleans, LA January 19 – 22, 2008

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Linda J. Serdahl
Reviewed by: Jack M. Colbourn

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Jerry Hill and Members
of the Board of Directors

From: Jack P. Broadbent
Executive Officer/APCO

Date: February 26, 2008

Re: Request to Accept Approximately \$11 Million in Funding from the
California Air Resources Board for Carl Moyer Program Year 10

RECOMMENDED ACTION:

Approve resolution authorizing the Executive Officer/APCO to execute all necessary agreements with the California Air Resources Board (CARB) relating to the Air District's receipt of Carl Moyer Program funds for fiscal year (FY) 2007-2008 (Program Year 10).

BACKGROUND

The Bay Area Air Quality Management District (Air District) has participated in the Carl Moyer Program, in cooperation with the California Air Resources Board (CARB), since the Program began in fiscal year (FY) 1998/1999. The Carl Moyer Program provides grants to public and private entities mainly to reduce emissions from existing heavy-duty diesel engines by either replacing or retrofitting them. Legislative changes enacted in 2004 made projects to reduce emissions from light-duty vehicles and on-road fleet modernization eligible for Carl Moyer Program funding as well. Carl Moyer Program grants are awarded to cover some, or all, of the incremental cost to purchase new, low-emission engines; to repower or retrofit existing engines and vehicles; and to scrap light-duty vehicles. Eligible heavy-duty diesel engine applications include on-road trucks and buses, off-road equipment, marine vessels, locomotives, stationary agricultural pump engines, forklifts, and airport ground support equipment. To date, the Air District has allocated over \$35 million in Carl Moyer Program funding to projects in the Bay Area that achieved emission reductions of oxides of nitrogen (NOx), reactive organic gases (ROG) and particulate matter (PM) at a cost effectiveness of less than \$14,300/ton.

DISCUSSION

CARB has allocated \$11,166,978 in Carl Moyer Program funding to the Air District for the Year 10 (FY 2007/2008) funding cycle. This consists of \$10,608,629 that can be awarded by the Air District to projects that reduce emissions from eligible projects, plus \$558,349 to help cover the Air District's administrative expenses related to the implementation of the Carl Moyer Program. The Air District's funding share represents 14.4% of the funding that will be distributed directly to air districts statewide. Given this

level of state funding the Air District will be required to provide a match of \$1,723,299. The Air District will provide the required matching funds by allocating local Mobile Source Incentive Funds (MSIF) and Transportation Funds for Clean Air (TFCA) funds to eligible emission reduction projects that qualify for Carl Moyer Program matching purposes.

Procedures to Allocate Carl Moyer Program Funds

To allocate Carl Moyer Program funds in the Year 10 funding cycle CARB allows air districts to use either the current 2005 Program guidelines or the revised guidelines that are schedule to go to the CARB board for approval on March 27, 2008. Because of the timing of the release of the new 2008 Program guidelines and Staff's familiarity with the current guidelines the Air District will be using the 2005 Carl Moyer Program guidelines and interim Program Advisories for Year 10 implementation. The 2008 Program guidelines will be used by the Air District to implement Year 11 of the program.

The 2005 guidelines were used by the Air District in its implementation of Program Years 8 and 9. Based upon current guidelines, all projects must achieve a cost-effectiveness of \$14,300 or less per ton of reduced emissions (NOx, ROG, and weighted PM combined) in order to be eligible to receive Carl Moyer Program funding. Year 10 funding must be obligated to eligible projects by June 30, 2009 and funds expended by June 30, 2010.

The Carl Moyer Program funds will continue to be distributed in accordance with California Health and Safety Code Section 43023.5, which requires that at least 50% of funds be allocated to projects to reduce emissions in those areas with the most significant exposure to air contaminants. The process for identifying and ranking projects with the most significant exposure ("impacted communities") will be similar to the process used for Year 8 and 9 (FY 2004/2005) funding cycle but priority will be given to projects that reduce emissions in the six highest impacted communities: (1) Eastern San Francisco, (2) West Oakland, (3) East Oakland/San Leandro (4) Richmond, (5) San Jose and (6) Concord.

In February 2008 staff began accepting Carl Moyer project applications for the Year 10 Program year, and expects to bring a list of recommended projects to the Mobile Source Committee for review and approval in spring/ summer 2008. In order to accept the CARB allocation staff recommends the Board of Directors authorize the Executive Officer/APCO to execute all necessary agreements with the California Air Resources Board (CARB) relating to the Air District's receipt of Carl Moyer Program funds for fiscal year (FY) 2007-2008 (Program Year 10).

BUDGET CONSIDERATION / FINANCIAL IMPACT:

The Carl Moyer Program distributes “pass-through” funds from CARB to private companies and public agencies on an invoice basis. Staff costs for the administration of the Carl Moyer Program is included under Program 607 – Mobile Source Grants, in the current FY 2007/2008 budget and will be included in the upcoming FY 2008/2009 budget. CARB has allocated \$558,349 to the Air District for administrative and outreach costs related to the Carl Moyer Program Year 10 funding cycle.

The Air District is obligated to match the Carl Moyer Program funds in the amount of \$1,723,299. The Air District meets this obligation through the expenditure of motor vehicle surcharge revenues to eligible emission reduction projects that qualify for Carl Moyer Program matching purposes. As such, the local match requirement will have no impact on the Air District’s budget.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Anthony Fournier
Reviewed by: Jack M. Colbourn

Attachment 1: A Resolution Accepting Carl Moyer Program Funds from the California Air Resources Board

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

RESOLUTION No. 2008 -

A Resolution Accepting Carl Moyer Program Funds

From the California Air Resources Board

WHEREAS, California Health and Safety Code Division 26, Part 5, Chapter 9 empowers the California Air Resources Board (CARB) to allocate Carl Moyer Program funds to local air quality districts to provide financial incentives to both the public and private sector to implement eligible projects to reduce emissions from both on-road and off-road engines;

WHEREAS, California Health and Safety Code section 44287 authorizes CARB to provide an air district with funds if that district provides matching funds in an amount established by CARB;

WHEREAS, CARB has allocated a total of \$11,166,978 in Carl Moyer Program funds (\$10,608,629 for project grants, and \$558,349 in administrative funds) to the Bay Area Air Quality Management District (District) for the fiscal year (FY) 2007-2008 (Year 10) cycle, subject to acceptance and approval by the District Board of Directors; and

WHEREAS, the District must provide matching funds in the amount of \$1,723,299.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors hereby approves the District's continued participation in the Carl Moyer Program and acceptance of the FY 2007-2008 Carl Moyer Program funds, to be awarded to eligible projects in accordance with CARB's Carl Moyer Program guidelines.

BE IT FURTHER RESOLVED, the District will provide the required matching funds by allocating local motor vehicle surcharge revenues to eligible emission reduction projects that qualify for Carl Moyer Program matching purposes.

BE IT FURTHER RESOLVED, the Executive Officer/Air Pollution Control Officer is hereby authorized and empowered to execute on behalf of the District a grant agreement with CARB and all other necessary documents to implement and carry out the purposes of this resolution.

The foregoing resolution was duly and regularly introduced, passed and adopted at a regular meeting of the Board of Directors of the Bay Area Air Quality Management District on the Motion of Director _____, seconded by Director _____, on the ____ day of _____, 2008 by the following vote of the Board:

AYES:

NOES:

ABSENT:

Jerry Hill
Chairperson of the Board of Directors

ATTEST:

Brad Wagenknecht
Secretary of the Board of Directors

^BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chair Jerry Hill and
Members of the Board of Directors

From: Jack P. Broadbent
Executive Officer/APCO

Date: February 25, 2008

Re: Consider Approval of Hiring Recommendation at Step E of
Salary Range 132 for the Clerk of the Board Position

RECOMMENDATION:

Approve hiring recommendation at Step E of Salary Range 132 for the Clerk of the Board position. This request is in accordance with Division III, Section 6.4 – Determination of Salary Rates.

DISCUSSION:

The Clerk of the Board retired on December 12, 2007. The Air District has completed the recruitment and selection process for the Clerk of the Board position. The Air District has successfully recruited a well qualified applicant for the Clerk of the Board position. The applicant the Air District has selected is currently working for the Marin Park and Recreation Department. In order to offer a competitive salary, staff is recommending approval to offer the position at Step E of salary range 132.

BUDGET CONSIDERATION/FINANCIAL IMPACT:

The salary for the Clerk of the Board position at Step E is \$81,443 per year. The position is currently in the budget, there has been salary savings since the retirement of the former Clerk of the Board. There is no additional financial impact beyond that contemplated in the current budget.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Michael K. Rich
Reviewed by: Mary Ann Goodley

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Jerry Hill and Members
of the Board of Directors

From: Jack P. Broadbent
Executive Officer/APCO

Date: February 25, 2008

Re: Report of the Legislative Committee Meeting of February 25, 2008

RECOMMENDED ACTIONS

None. For information only.

DISCUSSION

The Legislative Committee met on Monday, February 25, 2008. Staff presented a summary of newly-introduced air quality bills for the Committee's deliberation.

The Committee discussed the status of the Air District's legislative agenda for 2008.

Committee Chair Brad Wagenknecht will give an oral report of the meeting.

BUDGET CONSIDERATION/FINANCIAL IMPACTS

None.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Mary Ann Goodley

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Jerry Hill and Members
of the Board of Directors

From: Jack P. Broadbent
Executive Officer/APCO

Date: February 27, 2008

Re: Report of the Budget & Finance Committee Meeting of February 27, 2008

RECOMMENDED ACTION

None. Informational report only.

BACKGROUND

The Budget & Finance Committee met on Wednesday, February 27, 2008. The Committee received the following reports:

- A) Second Quarter Financial Report;
- B) District Financial Audit Report for Fiscal Year 2006/2007; and
- C) Discussion of Proposed Amendments to Regulation 3: Fees.

Attached are the staff reports presented in the Budget and Finance Committee packet.

Chairperson Chris Daly will give an oral report of the meeting.

BUDGET CONSIDERATION/FINANCIAL IMPACT:

No financial impact on fiscal year 2007/2008 budget.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Mary Ann Goodley

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson, Jerry Hill and Members
of the Board of Directors

From: Jack P. Broadbent
Executive Officer/APCO

Date: February 27, 2008

Re: Report of the Public Outreach Committee Meeting of March 3, 2008

RECOMMENDED ACTIONS

None. Informational report only.

DISCUSSION

The Public Outreach Committee will meet on Monday, March 3, 2008, to receive a follow up presentation on the 2008 Spare the Air Campaign.

Attached is the staff report presented in the Public Outreach Committee packet.

Chairperson Ross will give an oral report of the meeting.

BUDGET CONSIDERATION/FINANCIAL IMPACT

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Mary Ann Goodley