



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS
EXECUTIVE COMMITTEE MEETING

COMMITTEE MEMBERS

PAMELA TORLIATT – CHAIR	BRAD WAGENKNECHT – VICE CHAIRPERSON
TOM BATES - SECRETARY	CHRIS DALY
JOHN GIOIA	SCOTT HAGGERTY
YORIKO KISHIMOTO	MARK ROSS
	TIM SMITH

FRIDAY
DECEMBER 5, 2008
2:30 P.M.

4TH FLOOR CONFERENCE ROOM
DISTRICT OFFICE

AGENDA

1. **CALL TO ORDER – ROLL CALL**
2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3*) Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to three (3) minutes each.
3. **APPROVAL OF MINUTES OF NOVEMBER 24, 2008**
4. **CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Pursuant to Government Code Section 54957 and 54957.6, the Committee will meet in closed session to conduct performance evaluations of the Executive Officer/APCO and the District Counsel.
5. **OPEN SESSION: COMMITTEE MEMBER COMMENTS/OTHER BUSINESS**
Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2).
6. **TIME AND PLACE OF NEXT MEETING: AT THE CALL OF THE CHAIR**
7. **ADJOURNMENT**

**CONTACT EXECUTIVE OFFICE- 939 ELLIS STREET SAN
FRANCISCO, CA 94109**

**(415) 749-5127
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov**

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given at least three working days prior to the date of the meeting so that arrangements can be made accordingly.
- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the District's offices at 939 Ellis Street, San Francisco, CA 94109, at the time such writing is made available to all, or a majority of all, members of that body. Such writing(s) may also be posted on the District's website (www.baaqmd.gov) at that time.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109
(415) 771-6000

EXECUTIVE OFFICE:
MONTHLY CALENDAR OF DISTRICT MEETINGS

DECEMBER 2008

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Advisory Council Technical Committee <i>(Meets 1st Monday of every even Month)</i> - CANCELLED	Monday	1	9:30 a.m.	Board Room
Board of Directors Climate Protection Committee Meeting <i>(Meets 3rd Thursday Every Other Month)</i> CANCELLED	Monday	1	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	3	9:45 a.m.	Board Room
Advisory Council Air Quality Planning Committee <i>(Meets 1st Thursday Even Month)</i> - CANCELLED	Thursday	4	9:30 a.m.	Board Room
Board of Directors Executive Committee <i>(At the Call of the Chair)</i>	Friday	5	2:30 p.m.	4 th Floor Conf. Room
Advisory Council Public Health Committee – <i>(Meets 2nd Wednesday Even Month)</i> - CANCELLED	Wednesday	10	1:30 p.m.	Board Room
Board of Directors Stationary Source Committee <i>(Meets 3rd Monday Quarterly)</i> - CANCELLED	Monday	15	9:30 a.m.	Board Room
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	17	9:45 a.m.	Board Room
Board of Directors Legislative Committee <i>(Meets 4th Monday of the Month)</i>	Monday	22	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Budget & Finance Committee <i>(Meets 4th Wednesday of each month)</i> - CANCELLED	Wednesday	24	9:30 a.m.	4 th Floor Conf. Room

JANUARY 2009

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	7	9:45 a.m.	Board Room
Advisory Council Retreat <i>(Meets 2nd Wednesday Every Other Month)</i>	Wednesday	14	10:00 a.m.	Board Room
Board of Directors Regular Meeting/Retreat <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	21	9:45 a.m.	To Be Determined

JANUARY 2009

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Mobile Source Committee – (Meets 4 th Thursday of each Month)	Thursday	22	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Legislative Committee (Meets 4 th Monday of the Month)	Monday	26	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Budget & Finance Committee (Meets 4 th Wednesday of each month)	Wednesday	28	9:30 a.m.	4 th Floor Conf. Room

FEBRUARY 2009

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting (Meets 1 st & 3 rd Wednesday of each Month)	Wednesday	4	9:45 a.m.	Board Room
Board of Directors Regular Meeting (Meets 1 st & 3 rd Wednesday of each Month)	Wednesday	18	9:45 a.m.	Board Room
Board of Directors Legislative Committee (Meets 4 th Monday of the Month)	Monday	23	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Budget & Finance Committee (Meets 4 th Wednesday of each month)	Wednesday	25	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Mobile Source Committee – (Meets 4 th Thursday of each Month)	Thursday	26	9:30 a.m.	4 th Floor Conf. Room

HL - 11/25/08 (9:10 a.m.)

P/Library/Forms/Calendar/Calendar/Moncal

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Pamela Torliatt and Members
of the Executive Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: November 25, 2008

Re: Executive Committee Draft Minutes

RECOMMENDED ACTION:

Approve attached draft minutes of the Executive Committee meeting of November 24, 2008.

DISCUSSION

Attached for your review and approval are the draft minutes of the November 24, 2008 Executive Committee meeting.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 749-5000

DRAFT MINUTES

Summary of Board of Directors
Executive Committee Meeting
9:30 a.m., Monday, November 24, 2008

- 1. Call to Order - Roll Call:** Chairperson Pamela Torliatt called the meeting to order at 9:30 a.m.

Present: Pamela Torliatt, Chairperson; Secretary; Chris Daley, John Gioia, Scott Haggerty, Yoriko Kishimoto, Mark Ross and Tim Smith

Absent: Tom Bates, Secretary; Brad Wagenknecht, Vice Chairperson

- 2. Public Comment Period:** There were none.

- 3. Approval of Minutes of September 29, 2008:** Director Smith moved approval of the minutes; seconded by Director Kishimoto; carried unanimously without objection.

- 4. Quarterly Report of the Hearing Board– July 2008 – September 2008:**

Terry Trumbull, Hearing Board Member, gave the quarterly report for July 2008 through September 2008.

Committee Action: None. This report provided for information only.

- 5. Report of the Advisory Council: July 2008 – November 2008:**

Former Advisory Council Chairperson, Fred Glueck, gave the Report of the Advisory Council for the period July 2008 through November 2008. He reported that the Technical Committee has proposed a resolution regarding Climate Change and Regional Pollution which had been forwarded to the Advisory Council for their recommendation to the Executive Committee.

Committee Action: None. This report provided for information only.

- 6. Continued Discussion of the Role of the Advisory Council:** *The Committee received information from staff on discussions held with the Advisory Council with regard to the proposed role of the Council.*

Executive Officer/APCO Jack Broadbent reported that at the September 29th Executive Committee meeting, the Committee discussed the role of the Advisory Council. Staff believes the Council can operate in a more efficient manner on technical and scientific issues. Staff brought a proposal before the Executive Committee to consider consisting of meeting 4 times a year where symposia would be held and leading experts in the field would be invited to focus on four topic areas. The revised proposal, which has been accepted by staff and the Advisory Council, is to meet 8 times a year; 4 of those meetings would be in the form of symposia once a quarter. The Advisory Council would consider the key topic areas, solicit expert testimony, be presented with information and summarize it to the Executive Committee or Board of Directors. And as needed, any alterations may be made to the proposal.

Committee Members and staff discussed solicitation of key speakers, the role of the Advisory Council and the four general topic areas which are meant to be broad.

Committee Action: Director Daly made a motion to accept the proposal of the Advisory Council for future recommendation to the Board of Directors; seconded by Director Kishimoto; carried unanimously without objection.

7. **Consideration of Community Grant Program Funding Level:** *The Committee considered the funding level for the Community Grant Program.*

Mr. Broadbent presented the request to establish a funding level of \$250,000. He said the program would serve in lieu of supplemental environmental projects and would fund local community projects. Staff envisions the program to be similar to the Carl Moyer and I-Bond programs, and the District has resource teams in communities that are providing input which would be expanded, as well as the CARE Program. The goals of the program are to enhance public health, reduce sources of air pollution, provide education and outreach and allow communities to become part of the solution.

If the program funding level are agreed upon, Mr. Broadbent said staff would develop the program and criteria, conduct a call for projects focusing in key areas, and then return to the Committee with recommendations on funding projects. The grants would be specifically focused on education, emissions reductions and public health.

Committee Members briefly discussed the pilot program and its legal structure, amounts and types of funds and programs, the need for funds to go back into the affected neighborhoods, staff time and resources, the need for a formal process and the suggestion that criteria contain language addressing matching funds opportunities.

Committee Action: Director Gioia moved to recommend Board of Directors approval of a \$250,000 funding level for implementation of a Community Grant Program; seconded by Director Ross; carried unanimously without objection.

8. **Production System Project Update:** *The Committee received an update on the Production System project.*

Deputy APCO, Jeff McKay stated that in the past, regular updates have been provided to the Executive Committee focusing on the detailed schedule and budget topics and he reported the production system project is on schedule and on budget. Early accomplishments include access to permit and geospatial information, online registration, and an underlying robust infrastructure. He noted that the Board of Directors recently approved Regulation 6, Rule 2: Commercial Cooking Equipment, or the Charbroiler Rule, which will go live this week. He also discussed the work of consolidating 70 servers into 6 which reduces power utilization, daily replicating to Sacramento for disaster recovery, with real-time replication coming.

Director of Information Systems, John Childakis, gave a demonstration of the Production System software using the Charbroiler rule. He discussed its search engine capabilities for permits, geospatial information to locate businesses/permittees and the system's firewalls.

Directors discussed firewall protections, asked staff to determine whether or not the 3% credit card fee could be recovered, confirmed the system was limited to District employees, discussed future work flow applications, specific information and technology available to customers, and Mr. Broadbent noted that staff was continuing to work with protocols of the system and an update will be brought back in January.

Committee Action: None. This report provided for information only.

9. Joint Policy Committee Update: *Staff provided an update on the activities of the Joint Policy Committee.*

Climate Change Coordinator, Bruce Riordan, reported that the Joint Policy Committee adopted a Climate Protection Partnership policy which states the four agencies; BAAQMD, ABAG, MTC and BCDC, would enter into partnerships if they met all three criteria: 1) tangible and measureable results; 2) efforts are broadly inclusive of governmental and business entities; and 3) that the four agencies can add real value.

He noted that Mr. Droettboom was directed to go back and work with the Climate Compact of the Silicon Valley Leadership Group and the Bay Area Council and apply the policy to both of those, as well. Mr. Droettboom is also working with the four regional agencies on SB 375, which is the largest piece of the AB 32 Scoping Plan, reiterating that the transportation land use piece has more to do with the four agencies.

Mr. Riordan said ARB held a hearing on the Scoping Plan last week and staff was directed to go back and look at the target for land use. He reported that ARB revised its standard GHG reductions from 2 million metric tons to 5 million metric tons, and this will again be reviewed and revised to 10 million metric tons. He also said the legislation calls for MTC and ABAG to jointly work on the project, with the Air District as a significant partner.

Directors discussed urban versus agricultural areas and impacts of regional planning, headways made into energy reduction and the use of photovoltaic systems, and a direct source fee strategy. Mr. Riordan further discussed the City First (formerly Berkeley First) program, and presented a draft JPC document which analyzed 42 climate strategies. The plan is being expanded to include

schools, green vehicles, pricing management, parking, and he believed it should be an ABAG turn-key program.

Lastly, Mr. Riordan announced that a series of stakeholder meetings would take place in order to obtain input on items the JPC should focus on in the next few years. He reported a City representative meeting would take place tomorrow with the Air District, ABAG, MTC and groups working with cities to discuss value-added items, how to best make change given the economic crisis that cities are experiencing, how to do climate planning during changing political and environmental climates, what are the game changers and what could the regional agency role best be in relationships to cities and state and their roles. He said they would return to the executives of the four agencies on December 19th to review findings, and then onto the JPC in January.

Chairperson Torliatt asked staff to work at how best to coordinate at the federal government level and return with recommendations to individual agencies.

Committee Action: None. This report provided for information only.

10. **Closed Session: Public Employee Performance Evaluation:** *Pursuant to Government Code Section 54957 and 54957.6, the Committee will meet in closed session to conduct performance evaluations of the Executive Officer/APCO and the District Counsel.*

Report of Closed Session:

Chairperson Torliatt reported that the Executive Committee had met in Closed Session and there was no reportable action.

11. **Open Session: Committee Member Comments/Other Business:** None
12. **Time and Place of Next Meeting:** At the call of the Chair.
13. **Adjournment.** The meeting was adjourned at 11:30 a.m.

Lisa Harper
Clerk of the Boards