



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS
PERSONNEL COMMITTEE MEETING
COMMITTEE MEMBERS

HAROLD BROWN – CHAIRPERSON
SCOTT HAGGERTY
CAROL KLATT
MICHAEL SHIMANSKY

DAN DUNNIGAN – VICE CHAIRPERSON
YORIKO KISHIMOTO
JANET LOCKHART

FRIDAY
APRIL 4, 2008
10:00 A.M.

FOURTH FLOOR CONFERENCE ROOM
DISTRICT OFFICES

AGENDA

1. **CALL TO ORDER - ROLL CALL**
2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3*) *Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to five (5) minutes each.*
3. **APPROVAL OF MINUTES OF NOVEMBER 14, 2007**
4. **CONDUCT INTERVIEWS OF CANDIDATES TO FILL THE REGULAR AND ALTERNATE MEMBER POSITIONS IN THE PUBLIC MEMBER CATEGORIES ON THE AIR DISTRICT'S HEARING BOARD**

J. Broadbent/5052
jbroadbent@baaqmd.gov

Interviews will be conducted with candidates for these Board appointed positions on the Hearing Board.

5. **COMMITTEE MEMBER COMMENTS/OTHER BUSINESS**
Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)
6. **TIME AND PLACE OF NEXT MEETING:** *At the Call of the Chair.*
7. **ADJOURNMENT**

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BAAQMD homepage:

www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Executive Office should be given at least 3 working days prior to the date of the meeting, so that arrangements can be made accordingly.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Brown and Members
of the Personnel Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: March 26, 2008

Re: Personnel Committee Draft Minutes

RECOMMENDED ACTION:

Approve attached draft minutes of the Personnel Committee meeting of November 14, 2007.

DISCUSSION

Attached for your review and approval are the draft minutes of the November 14, 2007, Personnel Committee meeting.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

**Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 771-6000**

DRAFT MINUTES

Summary of Board of Directors
Personnel Committee Meeting
9:30 a.m., Wednesday, November 14, 2007

1. **Call to Order:** Chairperson Harold Brown called the meeting to order at 9:36 a.m.
Roll Call: Harold Brown, Chairperson; Yoriko Kishimoto, Carol Klatt, Michael Shimansky.
Absent: Dan Dunnigan, Scott Haggerty, Janet Lockhart.
Also Present: Board Chair Mark Ross.
2. **Public Comment Period:** There were none.
3. **Approval of Minutes of March 5, 2007:** Director Shimansky moved approval of the minutes; seconded by Director Klatt; carried unanimously without objection.
4. **Conduct Interviews and Consider Recommending Applicants to Fill Eleven Positions on the Air District's Advisory Council:** *The Committee conducted interviews of candidates to fill eleven (11) positions that have terms of offices that will expire on the Advisory Council.*

The Committee interviewed the following candidate:

A) *Ken Oku*

One candidate, Robert Blau, submitted an application, but did not show up for an interview.

Committee Action: Director Shimansky moved that the Committee recommend that the Board of Directors approve the reappointment of following incumbents to the Advisory Council in their respective category for a two-year term of office ending December 31, 2009: Ken Blonski, Regional Park District; Jeffrey Bramlett, Park & Recreation; Harold Brazil, Mass Public Transportation; Emily Drennen, Conservation Organization; Fred Glueck, General Contractor; William Hanna, Agriculture, Janice Kim, M.D., Public Health Agency; Kraig Kurucz, Industry; Karen Licavoli-Farnkopf, Conservation Organization; and Brain Zamora, Public Health Agency; and appoint Ken Oku to the Organized Labor category. The terms for William Hanna and Fred Glueck will end on December 31, 2008. The motion was seconded by Director Kishimoto and carried unanimously without objection.

5. **Committee Member Comments/Other Business.** There were none.
6. **Time and Place of Next Meeting:** At the Call of the Chair.
7. **Adjournment:** The meeting was adjourned at 9:55 a.m.

Mary Romaidis
Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Brown and Members
of the Personnel Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: March 26, 2008

Re: Conduct Interviews of Candidates to Fill the Regular and Alternate Member
Positions for the Public Member Category on the Air District's Hearing Board

RECOMMENDED ACTION:

Conduct interviews and consider recommending Board of Directors approval of appointments of candidates to fill the regular and alternate positions in the Public Member category on the Air District's Hearing Board.

BACKGROUND

Pursuant to Section 40800 of the California Health and Safety Code the Air District is required to maintain a Hearing Board consisting of five members. Section 40801 (d) requires that two public members be appointed and appoint one alternate member for each of the positions, provided that the alternate has the qualifications specified in Section 40801.

DISCUSSION

The terms of office for the two public members and their alternates will expire on April 2, 2008. Of the four positions with terms expiring, all four incumbents have expressed an interest in re-appointment. Six non-incumbents applied and were screened to determine their qualifications for the position. One of the six possessed the qualifications required.

The interview of the non-incumbent candidate will take place on Friday, April 4, 2008 and will begin at 9:40 am. The length of the interview will be approximately fifteen minutes. The application materials of the candidate is included for your review. Incumbent candidates (those seeking re-appointment) will not be scheduled for an interview, but information on their attendance are included for your review.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO