



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

BOARD OF DIRECTORS  
PERSONNEL COMMITTEE MEETING  
COMMITTEE MEMBERS

HAROLD BROWN – CHAIRPERSON      DAN DUNNIGAN – VICE CHAIRPERSON  
SCOTT HAGGERTY                              JANET LOCKHART  
CAROL KLATT                                      MARK ROSS  
YORIKO KISHIMOTO                              MICHAEL SHIMANSKY

**FRIDAY**  
**MAY 30, 2008**  
**9:30 A.M.**

**FOURTH FLOOR CONFERENCE ROOM**  
**DISTRICT OFFICES**

**AGENDA**

1. **CALL TO ORDER - ROLL CALL**
  2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3*) *Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to five (5) minutes each.*
  3. **APPROVAL OF MINUTES OF APRIL 4, 2008**
  4. **CONDUCT INTERVIEWS AND CONSIDER RECOMMENDING APPLICANT TO FILL AN UNEXPIRED TERM OF OFFICE ON THE AIR DISTRICT'S ADVISORY COUNCIL**  
**J. Broadbent/5052**  
[jbroadbent@baaqmd.gov](mailto:jbroadbent@baaqmd.gov)
- The Committee will conduct interviews of candidates to an unexpired term of office on the Advisory Council in the Public Health category.*
5. **COMMITTEE MEMBER COMMENTS/OTHER BUSINESS**  
*Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)*
  6. **TIME AND PLACE OF NEXT MEETING:** *At the Call of the Chair.*
  7. **ADJOURNMENT**

**CONTACT EXECUTIVE OFFICE - 939 ELLIS STREET SF, CA 94109**

**(415) 749-5127**  
**FAX: (415) 928-8560**  
**BAAQMD homepage**  
**[www.baaqmd.gov](http://www.baaqmd.gov)**

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Executive Office should be given at least 3 working days prior to the date of the meeting, so that arrangements can be made accordingly.

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**  
**939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109**  
**(415) 771-6000**

**EXECUTIVE OFFICE:**  
**MONTHLY CALENDAR OF DISTRICT MEETINGS**

**MAY 2008**

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	21	9:45 a.m.	Board Room
<b>Board of Directors Budget &amp; Finance Committee</b> <i>(Meets 4<sup>th</sup> Wednesday of each month)</i> - CANCELLED	Wednesday	28	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Personnel Committee</b> - <i>(At the Call of the Chair)</i>	Friday	30	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room

**JUNE 2008**

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Advisory Council Technical Committee</b> <i>(Meets 1<sup>st</sup> Monday of every even Month)</i> - CANCELLED	Monday	2	9:30 a.m.	Board Room
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	4	9:45 a.m.	Board Room
<b>Advisory Council Public Health Committee</b> - <i>(Meets 2<sup>nd</sup> Wednesday Even Month)</i>	Monday	9	1:30 p.m.	Board Room
<b>Board of Directors Executive Committee</b> <i>(Meets At the Call of the Chair)</i>	Wednesday	11	10:00 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Climate Protection Committee</b> <i>(Meets 3<sup>rd</sup> Thursday every other Month)</i>	Thursday	12	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Advisory Council Air Quality Planning Committee</b> <i>(Meets 1<sup>st</sup> Thursday Even Month)</i>	Monday	16	9:30 a.m.	Room 716
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	18	9:45 a.m.	Board Room
<b>Board of Directors Legislative Committee</b> <i>(Meets 4<sup>th</sup> Monday of every Month)</i>	Monday	23	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Budget &amp; Finance Committee</b> <i>(Meets 4<sup>th</sup> Wednesday of each month)</i> - CANCELLED	Wednesday	25	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Mobile Source Committee</b> - <i>(Meets 4<sup>th</sup> Thursday of each Month)</i> - CANCELLED	Thursday	26	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room

## JULY 2008

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	2	9:45 a.m.	Board Room
<b>Board of Directors Public Outreach Committee</b> <i>(Meets 1<sup>st</sup> Thursday every other Month)</i>	Thursday	3	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Advisory Council Executive Committee</b> <i>(Meets 2<sup>nd</sup> Wednesday of every odd Month)</i> - CANCELLED	Wednesday	9	9:00 a.m.	Room 716
<b>Advisory Council Regular Meeting</b> <i>(Meets 2<sup>nd</sup> Wednesday of every odd Month)</i> – CANCELLED	Wednesday	9	10:00 a.m.	Board Room
<b>Board of Directors Mobile Source Committee</b> – <i>(Meets 4<sup>th</sup> Thursday of each Month)</i>	Thursday	10	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	16	9:45 a.m.	Board Room
<b>Joint Policy Committee</b>	Friday	18	10:00 a.m. – 12:00 p.m.	MTC 101 - 8 <sup>th</sup> Street Oakland, CA 94607
<b>Board of Directors Budget &amp; Finance Committee</b> <i>(Meets 4<sup>th</sup> Wednesday of each month)</i>	Wednesday	23	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Legislative Committee</b> <i>(Meets 4<sup>th</sup> Monday of the Month)</i>	Monday	28	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room

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5/20/08 (10:55 a.m.)

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BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Brown and Members  
of the Personnel Committee

From: Jack P. Broadbent  
Executive Officer/APCO

Date: May 22, 2008

Re: Personnel Committee Draft Minutes

RECOMMENDED ACTION:

Approve attached draft minutes of the Personnel Committee meeting of April 4, 2008.

DISCUSSION

Attached for your review and approval are the draft minutes of the April 4, 2008, Personnel Committee meeting.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

**Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109  
(415) 771-6000**

**DRAFT MINUTES**

Summary of Board of Directors  
Personnel Committee Meeting  
10:00 a.m., Friday, April 4, 2008

- 1. Call to Order:** Chairperson Harold Brown called the meeting to order at 10:00 a.m.
- Roll Call:** Harold Brown, Chairperson; Dan Dunnigan, Scott Haggerty, Carol Klatt, Janet Lockhart, Mark Ross, Michael Shimansky.
- Absent:** Yoriko Kishimoto.

Chair Brown requested a brief discussion with Brian Bunger, Legal Counsel on the subject of process for the meetings and past practices. Chair Brown asked if incumbents are serving well, and have few absences could those incumbents be reappointed. Mr. Bunger responded to Chair Brown, that he is correct. Chair Brown asked if this is the case today with the incumbents. Mr. Bunger further stated that the Members are more active than in the past. Chair Brown expressed his concern about candidates coming in for interviews if there is a strong indication that the incumbents will be reappointed. Director Haggerty also agreed with Chair Brown and suggested that if you have good members and attendance is stellar, that someone contact the Chair stating the incumbents performance and attendance and that they deserve reappointment. Director Haggerty suggested that going forward the Committee could consider reevaluating the process.

Chair Brown suggested that this be discussed further at a future meeting.

- 4. Conduct Interviews of Candidates to Fill the Regular and Alternate Member Positions in the Public Member Categories on the Air District's Hearing Board:** *The Committee conducted interviews of candidates for the Board appointed positions on the Hearing Board.*

The Committee interviewed the following candidate:

A) *Dorothy Paynes*

**Committee Action:** Director Haggerty moved that the Committee recommend that the Board of Directors approve the reappointment of the following incumbents to the Hearing Board in their respective category of Regular Public Member for a three-year term of office expiring April 2, 2011: Julio Magalhaes and Terry Trumbull; Peter Chiu and Richard Grundy to fill the Alternate Public Member positions for a three-year term of office expiring on April 2, 2011. The motion was seconded by Director Lockhart and carried unanimously without objection.

3. **Approval of Minutes of November 14, 2007:** Director Haggerty moved approval of the minutes; seconded by Director Lockhart; carried unanimously without objection.
2. **Public Comment Period:** There were none.
5. **Committee Member Comments/Other Business.** There were none.
6. **Time and Place of Next Meeting:** At the Call of the Chair.
7. **Adjournment:** The meeting was adjourned at 10:29 a.m.

Vanessa Johnson  
Acting Clerk of the Board

## BAY AREA AIR QUALITY MANAGEMENT DISTRICT

## Memorandum

To: Chairperson Brown and Members  
of the Personnel Committee

From: Jack P. Broadbent  
Executive Officer/APCO

Date: May 22, 2008

Re: Conduct Interviews of Candidates to Fill the Public Health Agency Member  
Position on the Air District's Advisory Council

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RECOMMENDED ACTION:

Conduct interviews and consider recommending Board of Directors approval of appointments of candidates to fill the Public Health Agency Member position on the Air District's Advisory Council.

BACKGROUND

Pursuant to Section 40262 of the California Health and Safety Code the Air District shall maintain an Advisory Council that consists of 20 members who preferably are skilled and experienced in the field of air pollution. The Council shall include at least three representatives of public health agencies, at least four representatives of private organizations active in conservation or protection of the environment within the district, and at least one representative of colleges or universities within the state. In addition, the Council shall include at least one representative of each of the following groups within the district: regional park district, park and recreation commissions or equivalent agencies of any city, public mass transportation system, agriculture, industry, community planning, transportation, registered professional engineers, general contractors, architects, and organized labor.

DISCUSSION

A Public Health Agency member resigned effective April 16, 2008. One applicant applied, was screened, and was determined to be qualified for the position.

The interview of the applicant will take place on Friday, May 30, 2008 at 9:40 am. The length of the interview will be approximately fifteen minutes. The application materials for the candidate are included for your review.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO