

CONTACT EXECUTIVE OFFICE - 939 ELLIS STREET SF, CA 94109

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BAAQMD homepage:

www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Executive Office should be given at least 3 working days prior to the date of the meeting, so that arrangements can be made accordingly.
- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the District's offices at 939 Ellis Street, San Francisco, CA 94109, at the time such writing is made available to all, or a majority of all, members of that body. Such writing(s) may also be posted on the District's website (www.baaqmd.gov) at that time.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109
(415) 771-6000

EXECUTIVE OFFICE:
MONTHLY CALENDAR OF DISTRICT MEETINGS

MAY 2009

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	20	9:45 a.m.	Board Room
Board of Directors Budget Hearing <i>(At the Call of the Chair)</i>	Wednesday	20	Immediately Following Board of Directors Regular Meeting	Board Room
Board of Directors Personnel Committee <i>(At the Call of the Chair)</i>	Wednesday	27	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Mobile Source Committee – <i>(Meets 4th Thursday of each Month)</i>	Thursday	28	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Climate Protection Committee <i>(Meets 2nd Thursday each Month)</i>	Thursday	28	Immediately Following Mobile Source Cme. Meeting	4th Floor Conf. Room

JUNE 2009

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Budget & Finance Committee <i>(At the Call of the Chair)</i>	Monday	1	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	3	9:45 a.m.	Board Room
Board of Directors Public Outreach Committee <i>(Meets 1st Thursday every other Month) - CANCELLED</i>	Thursday	4	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Legislative Committee <i>(Meets 2nd Thursday of each Month)</i>	Thursday	11	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Climate Protection Committee <i>(Meets 2nd Thursday each Month)</i>	Thursday	11	Immediately Following Legislative Cme. Meeting	4 th Floor Conf. Room
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	17	9:45 a.m.	Board Room
Board of Directors Mobile Source Committee – <i>(Meets 4th Thursday of each Month)</i>	Thursday	25	9:30 a.m.	4 th Floor Conf. Room

JULY 2009

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	1	9:45 a.m.	Board Room
Advisory Council Regular Meeting	Wednesday	8	9:00 a.m.	Board Room
Board of Directors Legislative Committee <i>(Meets 2nd Thursday of each Month)</i>	Thursday	9	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Climate Protection Committee <i>(Meets 2nd Thursday each Mont</i>	Thursday	9	Following Legislative Cme. Mtg.	4th Floor Conf. Room
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	15	9:45 a.m.	Board Room
Joint Policy Committee	Friday	17	10:00 a.m.	MTC Auditorium 101 8 th Street Oakland, CA 94607
Board of Directors Stationary Source Committee <i>(Meets 3rd Monday Quarterly)</i>	Monday	20	9:30 a.m.	Board Room
Board of Directors Mobile Source Committee – <i>(Meets 4th Thursday of each Month)</i>	Thursday	23	9:30 a.m.	4 th Floor Conf. Room

HL – 5/18/09 (2:45 p.m.)
P/Library/Forms/Calendar/Calendar/Moncal

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Brown and Members
of the Personnel Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: May 12, 2009

Re: Personnel Committee Draft Meeting Minutes

RECOMMENDED ACTION:

Approve attached draft minutes of the Personnel Committee meeting of March 6, 2009.

DISCUSSION

Attached for your review and approval are the draft minutes of the March 6, 2009 Personnel Committee meeting.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
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DRAFT MINUTES

Summary of Board of Directors
Personnel Committee Meeting
Friday, March 6, 2009

1. **Call to Order:** Chairperson Harold Brown called the meeting to order at 9:31 a.m.
Roll Call: Harold Brown, Chairperson; Michael Shimansky, Vice Chairperson, Chris Daly, Carole Groom, Scott Haggerty, Mark Ross
Absent: Tom Bates, John Gioia and Brad Wagenknecht
Also Present: Chairperson Pamela Torliatt
2. **Public Comment Period:** There were none.
3. **Approval of Minutes of February 18, 2009:**
Committee Action: Director Shimansky made a motion to approve the Minutes of February 18, 2009; seconded by Director Haggerty; carried unanimously without opposition.

CLOSED SESSION

4. **Public Employee Performance Evaluations (Government Code Section 54957 and 54957.6):** Pursuant to Government Code Section 54957 and 54957.6, the Committee met in closed session to conduct performance evaluations of the Executive Officer/APCO and the District Counsel.

The Committee adjourned to Closed Session at 9:35 a.m.

OPEN SESSION

Chairperson Brown reconvened the Committee meeting at 11:50 a.m.; no reportable action was taken.

5. **Committee Member Comments/Other Business.** There were none.
6. **Time and Place of Next Meeting:** At the call of the Chair.
7. **Adjournment:** The meeting was adjourned at 11:51 a.m.

Lisa Harper
Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Harold Brown and
Members of the Personnel Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: May 18, 2009

Re: Conduct Interviews and Consider Recommending Board of Directors'
Approval of Candidates for Appointment to the Air District's Hearing Board

RECOMMENDED ACTION:

Conduct interviews and consider recommending Board of Directors' approval of appointment of candidates to fill two (2) Hearing Board Member vacancies. The interview schedule and application materials are attached.

BACKGROUND:

Pursuant to Section 40800 of the California Health and Safety Code the District is required to maintain one or more hearing boards consisting of five members each, appointed by the district board. The district board may also appoint one alternate for each member. Further, Section 40801 requires that the board member categories consist of one member admitted to the practice of law in this state, one member who is a professional engineer registered as such, one member from the medical profession whose specialized skills, training, or interests are in the fields of environmental medicine, community medicine, or occupational/toxicologic medicine, and two public members. The new terms would expire on June 3, 2012.

DISCUSSION:

The terms of office for the following categories will expire on June 3, 2009: attorney and alternate attorney. Of the two positions with terms expiring, both incumbents have applied for re-appointment. After recruitment and outreach efforts, a total of fourteen applicants applied including current incumbents. The Human Resources Office has screened each candidate's experience and education relative to the position for which the candidate applied and has selected the top two candidates, including the incumbents, to the Personnel Committee for your review.

Interviews of the applicants will take place on Wednesday, May 27, 2009 and will begin at 9:40 a.m. The length of each interview will be approximately fifteen minutes.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO