



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS
PERSONNEL COMMITTEE MEETING

COMMITTEE MEMBERS

HAROLD BROWN – CHAIRPERSON
TOM BATES
JOHN GIOIA
JENNIFER HOSTERMAN
PAMELA TORLIATT

CAROLE GROOM – VICE CHAIRPERSON
CHRIS DALY
SCOTT HAGGERTY
ERIC MAR

WEDNESDAY
AUGUST 25, 2010
9:30 A.M.

4th FLOOR CONFERENCE ROOM
939 ELLIS STREET
SAN FRANCISCO, CA 94109

AGENDA

1. **CALL TO ORDER - ROLL CALL**
2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3*) Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to five (5) minutes each.
3. **APPROVAL OF MINUTES OF DECEMBER 16, 2009 AND MARCH 8, 2010**

CLOSED SESSION

4. **PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS - (Government Code Section 54957 and 54957.6)**

J. Broadbent/5052
jbroadbent@baaqmd.gov

Pursuant to Government Code Section 54957 and 54957.6, the Committee will meet in closed session to conduct a performance evaluation of the District Counsel.

OPEN SESSION

5. **COMMITTEE MEMBER COMMENTS/OTHER BUSINESS**
Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)

7. **TIME AND PLACE OF NEXT MEETING: AT THE CALL OF THE CHAIR**

8. **ADJOURNMENT**

CONTACT EXECUTIVE OFFICE - 939 ELLIS STREET SF, CA 94109

(415) 749-5130
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Executive Office should be given at least 3 working days prior to the date of the meeting, so that arrangements can be made accordingly.
- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the District's offices at 939 Ellis Street, San Francisco, CA 94109, at the time such writing is made available to all, or a majority of all, members of that body. Such writing(s) may also be posted on the District's website (www.baaqmd.gov) at that time.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109
(415) 771-6000

EXECUTIVE OFFICE:
MONTHLY CALENDAR OF DISTRICT MEETINGS

AUGUST 2010

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Personnel Committee <i>(At the Call of the Chair)</i>	Wednesday	25	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Mobile Source Committee <i>(Meets 4th Thursday each Month)</i> - CANCELLED	Thursday	26	9:30 a.m.	4 th Floor Conf. Room

SEPTEMBER 2010

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	1	9:45 a.m.	Board Room
Advisory Council Regular Meeting	Wednesday	8	9:00 a.m.	Board Room
Joint Policy Committee Special Meeting	Friday	10	10:00 a.m.	MTC Auditorium 101 – 8 th Street Oakland, CA 94607
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	15	9:45 a.m.	Board Room
Joint Policy Committee Special Meeting – RESCHEDULED TO SEPTEMBER 10, 2010	Friday	17	10:00 a.m.	MTC Auditorium 101 – 8 th Street Oakland, CA 94607
Board of Directors Strategic Facilities Planning Ad Hoc Committee <i>(At the Call of the Chair)</i> – RESCHEDULED TO SEPTEMBER 23, 2010 AT 11:00 A.M.	Tuesday	21	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Mobile Source Committee <i>(Meets 4th Thursday each Month)</i>	Thursday	23	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Strategic Facilities Planning Ad Hoc Committee <i>(At the Call of the Chair)</i>	Thursday	23	11:00 a.m.	4 th Floor Conf. Room
Board of Directors Stationary Source Committee <i>(At the Call of the Chair)</i>	Monday	27	9:30 a.m.	Board Room
Board of Directors Maritime Sources & Ports Committee <i>(At the Call of the Chair)</i>	Wednesday	29	9:30 a.m.	4 th Floor Conf. Room

OCTOBER 2010

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Legislative Committee <i>(At the Call of the Chair)</i>	Monday	4	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	6	9:45 a.m.	Board Room
Advisory Council Regular Meeting	Wednesday	13	9:00 a.m.	Board Room
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	20	9:45 a.m.	Board Room
Board of Directors Public Outreach Committee <i>(At the Call of the Chair)</i>	Monday	25	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Mobile Source Committee <i>(Meets 4th Thursday each Month)</i>	Thursday	28	9:30 a.m.	4 th Floor Conf. Room

HL – 8/18/10 (11:25 a.m.)
P/Library/Forms/Calendar/Calendar/Moncal

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Brown and Members
of the Personnel Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: August 25, 2010

Re: Personnel Committee Draft Meeting Minutes

RECOMMENDED ACTION:

Approve attached draft minutes of the Personnel Committee meeting of December 16, 2009 and March 8, 2010.

DISCUSSION

Attached for your review and approval are the draft minutes of December 16, 2009 Personnel Committee meeting and the March 8, 2010 Personnel Committee meeting.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 771-6000

DRAFT MINUTES

Summary of Board of Directors
Personnel Committee Meeting
Wednesday, December 16, 2009

Call to Order: Chairperson Harold Brown called the meeting to order at 9:12 a.m.

Roll Call: Chairperson Harold Brown; Vice Chairperson Carole Groom; and Directors Chris Daly, John Gioia, Eric Mar and Brad Wagenknecht

Absent: Directors Bates, Haggerty, and Ross

Public Comment Period: There were none.

Approval of Minutes of November 23, 2009:

Committee Action: Board Vice Chairperson Wagenknecht made a motion to approve the Minutes of November 23, 2009; Director Daly seconded the motion; which carried unanimously without objection.

Conduct Interviews and Consider Recommending Board of Directors' approval of Candidate for Appointment to the Air District's Advisory Council

The Committee interviewed Richard Schorske, Debbie Mytels, Robert Lawrence and Nicholas Lutsey. Committee members discussed candidate qualifications, representation of regions and the recruitment process.

Committee Action: Board Vice Chairperson Wagenknecht made a motion to recommend Board of Directors' approval to appoint Debbie Mytels to the Advisory Council for a two-year term, effective January 1, 2010 through December 31, 2011, under the Conservation Organization category; Director Groom seconded the motion; which carried unanimously without objection.

Committee Member Comments/Other Business: None

Time and Place of Next Meeting: At the call of the Chair.

Adjournment: The meeting was adjourned at 9:57 a.m.

Lisa Harper
Clerk of the Boards

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 771-6000

DRAFT MINUTES

Summary of Board of Directors
Personnel Committee Meeting
Monday, March 8, 2010

Call to Order: Chairperson Harold Brown called the meeting to order at 9:40 a.m.

Roll Call: Chairperson Harold Brown; Vice Chairperson Carole Groom, and Directors Chris Daly, Eric Mar

Absent: Directors Bates, Gioia, Haggerty, Hosterman and Torliatt

Public Comment Period: There were none.

Approval of Minutes of December 16, 2009: Deferred due to lack of a quorum.

Consider Recommending Board of Directors' approval to Re-Appoint the Regular and Alternate Member Positions for the Medical Member and Engineer Member Categories on the Air District's Hearing Board

The consensus of Committee members present supported Board of Directors' approval to re-appoint Thomas M. Dailey, M.D., Medical Member, and Janet Weiss, M.D., Alternate Member, to three-year terms of office, effective April 15, 2010 through April 14, 2013; and re-appoint Christian Colline, P.D., Engineer Member, and Gilbert G. Bendix, P.E, Alternate Member, to three-year terms of office, effective March 7, 2010 through March 6, 2013.

Conduct Interviews and Consider Recommending Board of Directors' Approval to Fill Unexpired Terms of Office on the Advisory Council in the Community Planning Category and the Public Health Agency Category

The Committee interviewed four candidates and the consensus of those present was to support Board of Directors' approval to appoint Alexandra Desautels to the Advisory Council, under the Public Health category, to an unexpired term of office, effective immediately through December 31, 2011; and, appoint Michael Sandler to the Advisory Council, under the Community Planning category, to an unexpired term of office, effective immediately through December 31, 2011.

Committee Member Comments/Other Business: None

Time and Place of Next Meeting: At the call of the Chair.

Adjournment: The meeting was adjourned at 10:45 a.m.

Lisa Harper
Clerk of the Boards