



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS SPECIAL MEETING
AS THE SOLE MEMBER OF
THE BAY AREA CLEAN AIR FOUNDATION
FEBRUARY 2, 2011

A meeting of the Bay Area Air Quality Management District Board of Directors as the sole member of the Bay Area Clean Air Foundation will be held at 9:45 a.m. in the 7th floor Board Room of the Bay Area Air Quality Management District's headquarters, 939 Ellis Street, San Francisco, California.

**Questions About
an Agenda Item**

The name, telephone number and e-mail of the appropriate staff person to contact for additional information or to resolve concerns is listed for each agenda item.

Meeting Procedures

The public meeting of the Air District Board of Directors begins at 9:45 a.m. The Board of Directors generally will consider items in the order listed on the agenda. However, any item may be considered in any order.

After action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

**BOARD OF DIRECTORS SPECIAL MEETING
AS THE SOLE MEMBER OF
THE BAY AREA CLEAN AIR FOUNDATION**

A G E N D A

**WEDNESDAY
FEBRUARY 2, 2011
9:45 A.M.**

**7TH FLOOR
BOARD ROOM
939 ELLIS STREET
SAN FRANCISCO, CA**

1. CALL TO ORDER – ROLL CALL

- 2. PUBLIC COMMENT PERIOD** *(Public Comment on Non-Agenda Items, Pursuant to Government Code §54954.3) Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Board's subject matter jurisdiction. Speakers will be limited to three (3) minutes each.*

3. Appoint One Director to the Bay Area Clean Air Foundation's Board of Directors

**J. Broadbent/5052
jbroadbent@baaqmd.gov**

The Board of Directors as the sole member of the Bay Area Clean Air Foundation will fill the one vacant seat on the Bay Area Clean Air Foundation's Board of Directors. The Board of Directors will consider re-electing Marland Townsend to a second 2-year term as a director of the Bay Area Clean Air Foundation.

4. Accept the Bay Area Clean Air Foundation 2010 Annual Report

**J. Broadbent/5052
jbroadbent@baaqmd.gov**

The Board of Directors as the sole member of the Bay Area Clean Air Foundation will accept the Bay Area Clean Air Foundation 2010 Annual Report.

OTHER BUSINESS

- 5. Adjournment**

CONTACT EXECUTIVE OFFICE - 939 ELLIS STREET SF, CA 94109

(415) 749-5130
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities. Notification to the Executive Office should be given at least 3 working days prior to the date of the meeting so that arrangements can be made accordingly.
- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the Air District's headquarters at 939 Ellis Street, San Francisco, CA 94109, at the time such writing is made available to all, or a majority of all, members of that body. Such writing(s) may also be posted on the Air District's website (www.baaqmd.gov) at that time.

BAY AREA CLEAN AIR FOUNDATION
Memorandum

To: Chairperson Tom Bates and Members
of the Board of Directors

From: Jack P. Broadbent
President, Bay Area Clean Air Foundation

Date: January 4, 2011

Re: Appoint One Director to the Bay Area Clean Air Foundation's Board of Directors

RECOMMENDED ACTION:

- A) Elect Marland Townsend to a second two-year term as a director of the Bay Area Clean Air Foundation

BACKGROUND

The Board of Directors, at its July 9, 2008 meeting, approved the establishment of an Air District foundation. In September 2008, the Bay Area Clean Air Foundation ("Foundation") was established. Pursuant to the Foundation's Bylaws, directors of the Foundation are to be elected by the Foundation's sole member, the Air District's Governing Board, at the annual meeting of the Foundation's sole member (the Air District's Governing Board). Foundation directors serve staggered two-year terms. In 2009, the Board of Directors voted to appoint Jack Broadbent, Jeffrey McKay and Marland Townsend as interim directors and officers of Foundation. The directors and officers of the Foundation recommend that the Air District's Governing Board elect Marland Townsend to a second two-year term as a director of the Foundation.

BUDGET CONSIDERATION/FINANCIAL IMPACT:

None.

Respectfully submitted,

Jack P. Broadbent
President, Bay Area Clean Air Foundation

Prepared by: Randi Wallach
Reviewed by: Brian C. Bunger

BAY AREA CLEAN AIR FOUNDATION
Memorandum

To: Chairperson Tom Bates and Members
of the Board of Directors

From: Jack P. Broadbent
President, Bay Area Clean Air Foundation

Date: January 4, 2011

Re: Accept the 2010 Annual Report of the Bay Area Clean Air Foundation

RECOMMENDED ACTION:

- A) Accept the 2010 Annual Report of the Bay Area Clean Air Foundation

BACKGROUND

The Board of Directors, at its July 9, 2008 meeting, approved the establishment of an Air District foundation. In September 2008, the Bay Area Clean Air Foundation (“Foundation”) was established. Pursuant to the Foundation’s Bylaws, the directors of the Foundation are to send an annual report to the Board of Directors. The Foundation’s directors and officers recommend that the Air District’s Governing Board accept the Foundation’s 2010 Annual Report, which is attached hereto.

BUDGET CONSIDERATION/FINANCIAL IMPACT:

None.

Respectfully submitted,

Jack P. Broadbent
President, Bay Area Clean Air Foundation

Prepared by: Randi Wallach
Reviewed by: Brian C. Bungler

Attachment: 2010 Annual Report of the Bay Area Clean Air Foundation

Bay Area Clean Air Foundation

2010 Annual Report

1. Background

In September, 2008, the Board established the Bay Area Clean Air Foundation. The purposes of the Foundation are (1) to provide financial, administrative, programmatic and other forms of support to the District; and (2) to engage in activities that further such purposes. The Foundation will fund various air quality emissions reduction, educational and service programs to support the mission of the District: to achieve clean air to protect public health and the environment in the San Francisco Bay Area and California.

Directors and Officers

The Directors of the Foundation are:

Jack Broadbent
Marland Townsend
Jeffrey McKay

The Foundation's staff is:

Jack Broadbent, President
Marland Townsend, Vice President
Jeffrey McKay, Secretary and Chief Financial Officer

2. Report on the Foundation's Activities

3. Financial Report

As of December 31, 2010, the Foundation had a cash balance of \$250,347.34. Following is an accounting of the Foundation's operations since its inception (9/19/2008):

Revenue from Operations	
Contributions	\$ 250,000
Gifts	\$
Interest Income	\$ 443

Total Revenue from Operations	\$ 443
Operating Expenses	
Grants Awarded	\$
Corporation Filing Costs	\$
Bank charges	\$
Professional fees-audit	\$
Total Operating Expenses	\$
Cash Balance	\$ 250,443

4. **Plans for Upcoming Year**

The Foundation will disburse existing funding and evaluate and research new sources of funding.

5. **Election of Foundation Director**

The Foundation's Bylaws provide that directors of the Foundation may serve up to three consecutive two-year terms. It is proposed that the sole member of the Foundation re-appoint Marland Townsend to serve a second two-year term as a director of the Foundation.

***Certification:**

The financial statements herein were prepared without audit from the books and records of the Foundation.

Jeffrey McKay, Chief Financial Officer

711 Van Ness Avenue
San Francisco CA 94102

Direct inquiries to:
415-929-6070

RECEIVED
11 JAN -7 AM 10:37
BAY AREA CLEAN AIR QUALITY
MANAGEMENT DISTRICT

ACCOUNT STATEMENT

Page 1 of 1
STARTING DATE: December 01, 2010
ENDING DATE: December 31, 2010
Total days in statement period: 31
00-63801997
(0)

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BAY AREA CLEAN AIR FOUNDATION
939 ELLIS ST
SAN FRANCISCO CA 94109
naz4j
05641

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Money Market 6 Check Option

Account number	00-63801997	Beginning balance		\$250,347.34
Low balance	\$250,347.34	Total additions	(1)	95.68
Average balance	\$250,347.34	Total subtractions	(0)	0.00
Interest paid year to date	\$443.02	Ending balance		\$250,443.02

CREDITS

Number	Date	Transaction Description	Additions
	12-31	Interest Credit	95.68

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
11-30	250,347.34	12-31	250,443.02		

INTEREST INFORMATION

Annual percentage yield earned	0.45%	Interest-bearing days	31
Average balance for APY	\$250,347.34	Interest earned	\$95.68

Interest for 2010 to be reported to the Internal Revenue Service on your tax return is \$443.02

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

