



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

BOARD OF DIRECTORS SPECIAL MEETING  
AS THE SOLE MEMBER OF  
THE BAY AREA CLEAN AIR FOUNDATION  
MARCH 20, 2013

A meeting of the Bay Area Air Quality Management District Board of Directors as the sole member of the Bay Area Clean Air Foundation will be held at 9:45 a.m. in the 7<sup>th</sup> floor Board Room of the Bay Area Air Quality Management District's headquarters, 939 Ellis Street, San Francisco, California.

**Questions About  
an Agenda Item**

The name, telephone number and e-mail of the appropriate staff person to contact for additional information is listed for each agenda item.

**Meeting Procedures**

The public meeting of the Air District Board of Directors as the Sole Member of the Bay Area Clean Air Foundation begins at 9:45 a.m. The Board of Directors generally will consider items in the order listed on the agenda. However, any item may be considered in any order.

After action on any agenda item, the Board may reconsider or amend the item at any time during the meeting.

This meeting will be webcast. To see the webcast, please visit <http://www.baaqmd.gov/The-Air-District/Board-of-Directors/Agendas-and-Minutes.aspx> at the time of the meeting.

# BOARD OF DIRECTORS SPECIAL MEETING AS THE SOLE MEMBER OF THE BAY AREA CLEAN AIR FOUNDATION

## AGENDA

WEDNESDAY  
MARCH 20, 2013  
9:45 A.M.

BOARD ROOM  
7<sup>th</sup> FLOOR

1. **CALL TO ORDER – ROLL CALL**
2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items, Pursuant to Government Code §54954.3*) Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at Air District headquarters, 939 Ellis Street, San Francisco, CA, and at the Air District website [www.baaqmd.gov](http://www.baaqmd.gov) at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Board's subject matter jurisdiction. Speakers will be limited to three (3) minutes each.

Staff/Phone (415) 749-

3. **Approval of the Minutes of March 7, 2012** Clerk of the Boards/5073
4. **Accept the Bay Area Clean Air Foundation 2012 Annual Report** J. Broadbent/5052  
[jbroadbent@baaqmd.gov](mailto:jbroadbent@baaqmd.gov)  
D. Breen/5041  
[dbreen@baaqmd.gov](mailto:dbreen@baaqmd.gov)

*The Board of Directors as the sole member of the Bay Area Clean Air Foundation will consider accepting the Bay Area Clean Air Foundation 2012 Annual Report.*

5. **Adoption of the Bay Area Clean Air Foundation's Budget** J. Broadbent/5052  
[jbroadbent@baaqmd.gov](mailto:jbroadbent@baaqmd.gov)  
J. McKay/4629  
[jmckay@baaqmd.gov](mailto:jmckay@baaqmd.gov)

*The Board of Directors will consider adopting the proposed 2013 Budget of the Bay Area Clean Air Foundation.*

## **OTHER BUSINESS**

### 6. Adjournment

**CONTACT CLERK OF THE BOARDS - 939 ELLIS STREET SF, CA  
94109**

**(415) 749-5073  
FAX: (415) 928-8560  
BAAQMD homepage:  
[www.baaqmd.gov](http://www.baaqmd.gov)**

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities. Notification to the Executive Office should be given at least 3 working days prior to the date of the meeting so that arrangements can be made accordingly.

Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the Air District's headquarters at 939 Ellis Street, San Francisco, CA 94109, at the time such writing is made available to all, or a majority of all, members of that body. Such writing(s) may also be posted on the Air District's website ([www.baaqmd.gov](http://www.baaqmd.gov)) at that time.

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT  
939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109  
FOR QUESTIONS PLEASE CALL (415) 749-4963**

**EXECUTIVE OFFICE:  
MONTHLY CALENDAR OF DISTRICT MEETINGS**

**MARCH 2013**

<b><u>TYPE OF MEETING</u></b>	<b><u>DAY</u></b>	<b><u>DATE</u></b>	<b><u>TIME</u></b>	<b><u>ROOM</u></b>
<b>Board of Directors Executive Committee</b> <i>(Meets on the 3<sup>rd</sup> Monday of each Month) - CANCELLED</i>	Monday	18	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Stationary Source Committee</b> <i>(Meets on the 3<sup>rd</sup> Monday of each Month)</i>	Monday	18	9:30 a.m.	Board Room
<b>Board of Directors Special Meeting as the Sole Member of the Bay Area Clean Air Foundation</b>	Wednesday	20	9:45 a.m.	Board Room
<b>Board of Directors Regular Meeting</b> <i>(Meets on the 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	20	9:45 a.m.	Board Room
<b>Board of Directors Public Outreach Committee</b> <i>(At the Call of the Chair)</i>	Thursday	21	9:30 a.m.	4th Floor Conf. Room
<b>Board of Directors Budget &amp; Finance Committee</b> <i>(Meets on the 4th Wednesday of each Month)</i>	Wednesday	27	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Mobile Source Committee</b> <i>(Meets on the 4<sup>th</sup> Thursday of each Month)</i>	Thursday	28	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room

**APRIL 2013**

<b><u>TYPE OF MEETING</u></b>	<b><u>DAY</u></b>	<b><u>DATE</u></b>	<b><u>TIME</u></b>	<b><u>ROOM</u></b>
<b>Board of Directors Regular Meeting</b> <i>(Meets on the 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	3	9:45 a.m.	Board Room
<b>Advisory Council Regular Meeting</b> <i>(Meets on the 2<sup>nd</sup> Wednesday of each Month)</i>	Wednesday	10	9:00 a.m.	Board Room
<b>Board of Directors Executive Committee</b> <i>(Meets on the 3<sup>rd</sup> Monday of each Month)</i>	Monday	15	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room

## APRIL 2013

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Board of Directors Stationary Source Committee</b> <i>(Meets on the 3<sup>rd</sup> Monday of each Month)</i>	Monday	15	10:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Regular Meeting</b> <i>(Meets on the 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	17	9:45 a.m.	Board Room
<b>Board of Directors Budget &amp; Finance Committee</b> <i>(Meets on the 4<sup>th</sup> Wednesday of each Month)</i>	Wednesday	24	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Mobile Source Committee</b> <i>(Meets on the 4<sup>th</sup> Thursday of each Month)</i>	Thursday	25	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room

## MAY 2013

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Board of Directors Regular Meeting</b> <i>(Meets on the 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	1	9:45 a.m.	Board Room
<b>Advisory Council Regular Meeting</b> <i>(Meets on the 2<sup>nd</sup> Wednesday of each Month)</i>	Wednesday	8	9:00 a.m.	Board Room
<b>Board of Directors Regular Meeting</b> <i>(Meets on the 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	15	9:45 a.m.	Board Room
<b>Board of Directors Executive Committee</b> <i>(Meets on the 3<sup>rd</sup> Monday of each Month)</i>	Monday	20	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Stationary Source Committee</b> <i>(Meets on the 3<sup>rd</sup> Monday of each Month)</i>	Monday	20	10:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Budget &amp; Finance Committee</b> <i>(Meets on the 4<sup>th</sup> Wednesday of each Month)</i>	Wednesday	22	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Mobile Source Committee</b> <i>(Meets on the 4<sup>th</sup> Thursday of each Month)</i>	Thursday	23	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room

HL – 3/14/13 (12:00 p.m.)

P/Library/Forms/Calendar/Calendar/Moncal

**BAY AREA CLEAN AIR FOUNDATION**

Memorandum

To: Chairperson Ash Kalra and Members  
of the Board of Directors

From: Jack P. Broadbent  
President, Bay Area Clean Air Foundation

Date: March 4, 2013

Re: Bay Area Clean Air Foundation Draft Sole Member Meeting Minutes

RECOMMENDED ACTION

Approve attached draft minutes of the Bay Area Clean Air Foundation Sole Member Meeting of March 7, 2012.

DISCUSSION

Attached for your review and approval are the draft minutes of the Bay Area Clean Air Foundation Sole Member Meeting of March 7, 2012.

Respectfully submitted,

Jack P. Broadbent  
President, Bay Area Clean Air Foundation

Prepared by: Sean Gallagher  
Reviewed by: Ana Sandoval

Attachment

Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, CA 94109

Board of Directors Special Meeting  
As the Sole Member of the Bay Area Clean Air Foundation  
March 7, 2012

## **DRAFT MINUTES**

### **1. CALL TO ORDER**

Vice Chairperson Ash Kalra called the meeting to order at 9:43 a.m.

### **ROLL CALL**

Present: Vice Chairperson Ash Kalra; Secretary Nate Miley; and Directors Susan Garner, Jennifer Hosterman, David E. Hudson, Eric Mar, Mary Piepho, Mark Ross, Jim Spering, Brad Wagenknecht and Ken Yeager.

Absent: Chairperson John Gioia; and Directors John Avalos, Tom Bates, Susan Gorin, Carole Groom, Scott Haggerty, Carol L. Klatt, Liz Kniss, Katie Rice and Shirlee Zane.

### **2. PUBLIC COMMENT PERIOD**

None.

### **3. Approval of the Minutes of February 2, 2011**

Board Action: Director Spering made a motion to approve the Minutes of February 2, 2011; Director Yeager seconded; carried unanimously without objection.

### **4. Appoint Two Directors to the Bay Area Clean Air Foundation's Board of Directors**

Board Comments: None.

Public Comments: None.

Board Action: Director Wagenknecht made a motion to re-elect Jack Broadbent, Executive Officer/Air Pollution Control Officer (APCO), and Jeffrey McKay, Deputy APCO, to their second two-year terms as Directors of the Bay Area Clean Air Foundation; Director Hosterman seconded; carried unanimously without objection.

## **5. Accept the Bay Area Clean Air Foundation 2011 Annual Report**

Mr. Broadbent gave background on the Bay Area Clean Air Foundation and introduced Damian Breen, Director of Strategic Incentives, who gave a summary of the projects contained in and managed under the Bay Area Clean Air Foundation as further detailed in the Bay Area Clean Air Foundation 2011 Annual Report.

### Board Comments:

Director Piepho asked if Alameda and Contra Costa Counties were included as qualified jurisdictions and, if so, in what order of priority. Mr. Breen responded that under the agreement with the California Energy Commission both counties become eligible in the second year of the program and any remaining funds would be available to them equally at that time on a first-come-first-served basis.

Vice Chairperson Kalra suggested the Bay Area Clean Air Foundation as a non-profit conduit for individuals or organizations who would care to contribute to air quality-related causes of interest.

Public Comments: None.

Board Action: None; informational only.

## **6. Approve Adoption of the Bay Area Clean Air Foundation's Budget**

Mr. Broadbent introduced the 2012 Budget for the Bay Area Clean Air Foundation.

Board Comments: None.

Public Comments: None.

Board Action: Director Ross made a motion to accept the 2012 Budget of the Bay Area Clean Air Foundation; Director Piepho seconded; carried unanimously without objection.

## **OTHER BUSINESS**

**7. Adjournment:** The Board of Directors special meeting as the sole member of the Bay Area Clean Air Foundation adjourned at 9:54 a.m.

Sean Gallagher  
Clerk of the Boards



**BAY AREA CLEAN AIR FOUNDATION**

Memorandum

To: Chairperson Ash Kalra and Members  
of the Board of Directors

From: Jack P. Broadbent  
President, Bay Area Clean Air Foundation

Date: March 4, 2013

Re: Accept the 2012 Annual Report of the Bay Area Clean Air Foundation

RECOMMENDED ACTION

Accept the 2012 Annual Report of the Bay Area Clean Air Foundation.

BACKGROUND

The Board of Directors, at its July 9, 2008 meeting, approved the establishment of an Air District foundation. In September 2008, the Bay Area Clean Air Foundation (“Foundation”) was established. Pursuant to the Foundation’s Bylaws, the directors of the Foundation are to send an annual report to the Air District’s Governing Board of Directors. The Foundation’s directors and officers recommend that the Air District’s Governing Board accept the Foundation’s 2012 Annual Report, which is attached hereto.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
President, Bay Area Clean Air Foundation

Prepared by: Damian Breen  
Maricela Martinez

Reviewed by: Ana Sandoval

Attachment: 2012 Annual Report of the Bay Area Clean Air Foundation

## **Bay Area Clean Air Foundation**

### 2012 Annual Report

#### **1. Background**

On July 9, 2008, the Bay Area Air Quality Management District (Air District) Board of Directors approved the establishment of an Air District foundation. As a result of that action, the Bay Area Clean Air Foundation ("Foundation") was established in September 2008. The purposes of the Foundation are:

- To provide financial, administrative, programmatic and other forms of support to the Air District; and
- To engage in activities that further such purposes.

As part of this charter, the Foundation will serve to fund various air quality emissions reduction, educational and service programs to support the mission of the Air District:

*“To protect and improve public health, air quality, and the global climate”*

#### ***Directors and Officers***

The Directors of the Foundation are:

Jack Broadbent  
Marland Townsend  
Jeffrey McKay

The Staff of the Foundation are:

Jack Broadbent, President  
Marland Townsend, Vice President  
Jeffrey McKay, Secretary and Chief Financial Officer

#### **2. Report on the Foundation's Activities**

As part of this report, the Foundation Directors will receive an informational update on the activities related to funds received for three separate projects.

***Project 1: City Car Share - Reformulated Gasoline (RFG) Settlement Fund Grant***

On August 4, 2010, the Foundation, in partnership with City CarShare, submitted a grant application to the Reformulated Gasoline (RFG) Settlement Fund's Open Grants Program for a project to: 1) convert 10 hybrid electric vehicles to plug-in hybrid electric vehicles, 2) deploy the vehicles as part of City CarShare's fleet to promote car sharing, 3) evaluate deployment of plug-in electric vehicles in a car share environment, and 4) compile lessons learned and disseminate a best practices guide for Carsharing.

On November 29, 2010, the U.S. District Court approved a \$546,097 grant to the Foundation for this project. The funding agreement between the CyPres Administrators (for the RFG Settlement Fund) and the Foundation was executed on April 7, 2011, and a first payment installment in the amount of \$500,000 as received from Cy Pres on August 31, 2011. Subsequently on October 26, 2011, the Foundation executed a funding agreement with City CarShare for the project in the amount of \$505,137.

As of February 29, 2012, all 10 Toyota hybrid vehicles required by the project have been purchased. The first Prius conversion was delivered to City CarShare on January 28, 2012 and placed into service at 3rd Ave. & Parnassus, near the University of California San Francisco, on January 31, 2012. The last of the 10 Toyota hybrid vehicles was converted on July 28, 2012, and placed into service on July 30, 2012. All vehicles are operational and available for use by City CarShare customers in San Francisco (five locations) and Berkeley (one location). Preliminary data are showing that the vehicles are currently achieving a fuel efficiency of 100 miles per gallon (mpg) on trips that are 40 miles or fewer, double the mileage of a standard (non-converted) Toyota Prius.

**Milestones**

- January 28, 2012 – The first converted Prius from the conversion vendor was delivered.
- January 31, 2012 – Converted Prius was placed into service at 3rd Ave. & Parnassus.
- February 28, 2012 – Delivery of the 10th and final Toyota Prius dedicated to the project.
- July 30, 2012 – The last converted Prius was placed into service.
- March, April, July, August, September, & October 2012 – Newsletters announcing the availability of Plug-In Electric Vehicles in the City CarShare Fleet.
- January 31, 2012 to Present – Collect project performance data.

**Figure 1 – Converted Toyota Prius charging in San Francisco****Project Data to Date**

To date, vehicle usage data for the 10 vehicles has provided the following statistics and insights:

- Total reservations – 1,100
- Hours of use – 5,232
- Total Miles Driven – 30,803
- Electricity Used – 994 kWh

**Issues Identified**

City CarShare has found that the vehicles are often not fully charged when they are returned. The reasons for the vehicles not being charged have included members forgetting to or improperly activating the charging of the vehicle, vehicles not having the key card that is required to start the charging of the vehicle, and members not finding the vehicle outlet. To remedy this issue, City CarShare is developing additional instructional material that will be placed in each vehicle, including an additional charge card in each vehicle, and developing signage for each charging station to remind users to charge the vehicle.

**Final Report**

City CarShare continues to gather information on these vehicles and will prepare a White Paper and Best Practices Guide to compile project data and transfer knowledge to air districts and fleet operators (car-sharing, municipal and corporate fleets) in California by June 1, 2014.

***Project 2: Oakley Generating Station Emissions Mitigation***

Contra Costa Generating Station, LLC (CCGS)/Radback Energy, Inc., is developing a 624 megawatt power facility generating station in Oakley, California. CCGS filed an application for certification 09-AFC-4 with the California Energy Commission (CEC) on June 30, 2009 to obtain a license to construct, operate and maintain the Oakley Generating Station. The CEC approved CCGS's application on May 18, 2011 subject to conditions, including permit condition AQ-SC8, which requires that CCGS mitigate 63.88 tons per year (tpy) of particulate matter (PM) 10/PM2.5 and 12.55 tpy of sulfur oxides (SOx) emissions from the Oakley facility.

The CEC further required CCGS to enter into an agreement with the Foundation in which CCGS would contribute \$32,750 per tpy (inclusive of a 20% administration fee) for PM10/PM2.5 and SOx emissions to be mitigated by projects funded by the Foundation with funds from CCGS. The CEC further required that the funds contributed by CCGS be used to fund emissions reductions projects based on the proximity of the emissions reduction project to the Oakley Generating Station and the relative health benefit to the local community surrounding the Oakley Generating Station by including the following project specific conditions:

1. Diesel emission reduction projects funded by the Foundation with the funds contributed by the project owner shall be weighted for evaluation, qualification, and selection, in accordance with the California Air Resources Board Carl Moyer Program Guidelines. Other emission reduction projects with the cost-effectiveness of \$32,750 per tpy may be selected by the Foundation.
2. Funding shall initially be made available to qualified projects located preferentially within the boundaries of the City of Oakley, City of Antioch, City of Brentwood, and City of Pittsburg. After twelve (12) months from the date on which the administration funding has been provided to the Foundation, the program shall expand to include qualified projects located in Contra Costa County and Alameda County, with priority given to those projects located within areas designated by the Air District as "priority communities" in the Community Air Risk Evaluation (CARE) program.
3. At all times, identified qualifying emission reduction projects located within the City of Oakley will be given the highest priority. CCGS provided \$500,000 initial funding for emission reduction projects and administrative fees to the Foundation in August 2011. CCGS shall provide additional funding to the Foundation on a monthly basis as necessary to fund the qualifying emission reduction projects selected for that month. These requests will total (inclusive of a 20% administration fee) no more than \$2,003,083.00 over the term of the project.

The Foundation and CCGS agreed to enter into this agreement to assist CCGS in satisfying the requirements of Condition of Certification AQ-SC8, and to ensure the proper funding and management of an emissions reduction program. Since entering into this agreement, Air District staff (on behalf of the Foundation) has conducted extensive outreach in the Oakley area seeking projects to fulfill the requirements listed above. This outreach includes the following:

**AGENDA: 4**

**Table 1- Description of Outreach to Emission Sources in the Oakley Area**

<b>Activity</b>	<b>Facility or Source</b>	<b>Type of Outreach</b>	<b>Potential Emission Source</b>	<b>Location</b>	<b>Visited?</b>	<b>Notes</b>
Newsletter Mail Out	Oakley Chamber of commerce	Newsletter	ALL	Oakley, CA 94561	Yes	Sent out information via Oakley newsletter and email
Email Blast	All construction activity	Email	Construction	Oakley, Antioch, Brentwood, Pittsburg	NA	Sent out email solicitation using DOORS email list to all construction contacts in these 4 cities
Newsletter Inquiry	Oakley Chamber of Commerce	Newsletter	ALL	Oakley, CA 94561		Followed up via email, asking for placement in newsletter or email distribution
Visited Facility and discussed program	Oakley Chamber of commerce	Information source	All	Oakley, CA 94561	Yes— but president not in. Left message	Requested email addresses for chamber members
Visited Facility and discussed program	City of Oakley	Information source	All	Oakley, CA 94561	Yes	Working on coordination for construction and other emission sources
Visited Facility and discussed program	FTG Construction	Potential applicant	Off-road	Oakley, CA 94561	Yes	Left informational flyer
Visited Facility and discussed program	Bridgewater Boat Repair	Potential information source	Marine	Antioch	Yes	Got contact information for Dept. fish and game who have commercial vessels in the area

**AGENDA: 4**

<b>Activity</b>	<b>Facility or Source</b>	<b>Type of Outreach</b>	<b>Potential Emission Source</b>	<b>Location</b>	<b>Visited?</b>	<b>Notes</b>
Visited Facility and discussed program	Verco	Potential applicant	Off-road?	Antioch	Yes	
Visited Facility and discussed program	Kie-Con	Potential Applicant	Off-road	Antioch	Yes	
Visited Facility and discussed program	Cemex	Potential applicant	On-road	Antioch	Yes	Postcard
Visited Facility and discussed program	Tri-delta transportation	Potential applicant	On-road	Antioch	Yes	
Visited Facility and discussed program	Drill tech	Potential applicant	Off-road	Antioch	Yes	Talked with on-site contact - have some stationary / portable sources and may be interested in applying
Facility Identified	Sean Alexander Marine Services	Potential applicant	Marine	Discovery Bay	No	Informational flyer to be sent
Visited Facility and discussed program	Sweetwater construction CO	Potential applicant	Off-Road	Oakley, CA 94561	Yes	Setting up appointment with to discuss grant opportunities
Visited Facility and discussed program	A&J hauling	Potential applicant	on road	Oakley, CA 94561	Yes	Left flyer

**AGENDA: 4**

Activity	Facility or Source	Type of Outreach	Potential Emission Source	Location	Visited?	Notes
Visited Facility and discussed program	Driftwood marina	potential information distributor	marine	Oakley, CA 94561	Yes	Recreational –flyer left
Facility Identified	Dutra	potential applicant	Marine	Rio Vista	No	Postcard
Facility Identified	Moreno Trenching	potential applicant	Off-Road	Rio Vista, California 94571	No	Postcard
Facility Identified	Department Fish and Game	Potential partner / Applicant	Marine	Oakley, CA 94561	Yes	No one present at location, however contacted agency and discussed possible opportunities for boat replacement. Approximately 30 boats located in Oakley used for Research. Also working to connect with outreach department to target Bay Area distribution of flyer to commercial / charter fishing industry
Partner Agency	City of Oakley, Planning Dept/	Potential Partner / Workshop / Press Release	All	Oakley, CA 94561	No	Discussed grant program with Kenneth Strelo. Send email blurb to Ken for distribution along with flyer. Sent postcards for distribution. Talked about helping the city prepare a press release / workshop for their community contacts / organizations that could be a potential candidate



**Next Steps**

Air District Staff will continue outreach efforts in the Oakley area to determine if viable projects exist. Additionally, under the conditions of the grant agreement between the Foundation and CCGS Air District staff will expand the search for projects to include all areas of Contra Costa County and Alameda County beginning in February 2013.

***Project 3: Shore Terminals Plea Agreement Funding***

In June 2009, the Air District received \$250,000 pursuant to a plea agreement entered in a Federal criminal prosecution of Shore Terminals LLC related to its operation of a bulk petroleum terminal in Selby, Contra Costa County. Under the terms of the plea agreement, the money deposit with the Foundation may be used for Air District projects designed to improve air quality in Contra Costa and Alameda Counties.

Air District Staff is currently working on a regulation for stationary diesel powered back-up generators and it is anticipated that this funding will be used to provide for the retrofit and replacement of equipment for cities and counties at the conclusion of that effort in late 2013 or early 2014.

**BAY AREA CLEAN AIR FOUNDATION**

Memorandum

To: Chairperson Ash Kalra and Members  
of the Board of Directors

From: Jack P. Broadbent  
President, Bay Area Clean Air Foundation

Date: March 4, 2013

Re: Approve Adoption of the 2013 Budget for the Bay Area Clean Air Foundation

RECOMMENDED ACTION

Approve adoption of the 2013 Budget for the Bay Area Clean Air Foundation.

BACKGROUND

The Board of Directors, at its July 9, 2008 meeting, approved the establishment of an Air District foundation. In September 2008, the Bay Area Clean Air Foundation (“Foundation”) was established. Pursuant to the Foundation’s Bylaws, the Air District’s Board of Directors, as Sole Member of the Foundation, is required to approve the adoption of an annual budget by the Foundation. The Foundation’s directors and officers recommend that the Air District’s Governing Board approve adoption of the Foundation’s 2013 Budget, which is attached hereto.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
President, Bay Area Clean Air Foundation

Prepared by: David Glasser  
Maricela Martinez

Reviewed by: Ana Sandoval

Attachment: 2013 Budget for the Bay Area Clean Air Foundation

**BAY AREA  
CLEAN AIR  
FOUNDATION**

**Proposed Budget Calendar Year 2013**

## Revenues

Interest Income	\$ 2,500
District Contribution	\$0
Grants / Admin Overhead	\$ 13,700
Other	\$0
Total Revenues	\$ 16,200

## Expenditures

Administrative Support	\$ 11,000
Tax Filings / Audit	\$ 5,000
Bank Charges	\$ 200
Total Expenditures	\$ 16,200