

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 749-5073

APPROVED MINUTES

Summary of Board of Directors
Executive Committee Meeting
Wednesday, May 28, 2014

1. Call to Order – Roll Call

Chairperson Nate Miley called the meeting to order at 9:47 a.m.

Present: Chairperson Nate Miley; and Directors Mark Ross and Brad Wagenknecht.

Absent: Vice-Chairperson Carole Groom; and Directors Tom Bates, John Gioia, Scott Haggerty, Ash Kalra and Mary Piepho.

Also Present: None.

2. Public Comment Period: No requests received.

3. Approval of the Minutes of March 17, 2014

Executive Committee (Committee) Comments: None.

Public Comments: No requests received.

Committee Action:

Approval of the minutes of the Committee meeting of March 17, 2014 was postponed for lack of a quorum.

4. Hearing Board Quarterly Report: January – March 2014

Hearing Board Chairperson Terry Trumbull, Esq., presented the quarterly report of the Air District Hearing Board for January through March 2014, including summaries of the cases and fees collected.

Committee Comments: None.

Public Comments: No requests received.

Committee Action: None; receive and file.

5. Update of Remote Participation Protocol for Committee Meetings

Jack Broadbent, Executive Officer/Air Pollution Control Officer (APCO) delivered the staff report and requested Committee direction.

Committee Comments:

The Committee and staff discussed the cost of installing videoconferencing equipment in the seventh floor board room at 939 Ellis Street; the approximate date of the Air District headquarters move to 375 Beale Street; current Air District standards for remote participation; cost-benefit considerations; whether a less robust form of remote participation is viable in the short-term; Board protocol as dictating the current arrangement; additional and ongoing Air District costs relative to providing remote participation sites; and the exportability of a system to other users for a cost in an effort to recoup the investment.

Chairperson Miley directed staff to agendaize the matter for the next Board meeting and to provide cost estimates for the equipment necessary for both the full and less robust forms of remote participation.

Public Comments: No requests received.

Committee Action: None; receive and file.

6. Update on the My Air Online Program

Jaime Williams, Information Technology Officer, gave the staff presentation *My Air Online Program Update*, including the program goal, structure and plan; website project process and content organization; website design samples; permitting and compliance systems status; next steps; public data access status; geospatial mapping request for proposals results; and next steps.

Committee Comments:

The Committee and staff discussed the project history and timeline; website integration with social media; anticipated website launch at the end of 2014; the public interactivity capabilities of the new website; goals of transparency, interactivity and efficiency; the positive progress made on a project with an inherently expanding scope; and whether a “climate” button can or should be added to the Home page.

Public Comments: No requests received.

Committee Action:

A consensus of the Committee members present recommended the Board:

1. Select Lightmaker USA, Inc. (Lightmaker) as the successful vendor for the Geospatial Mapping and Data Visualization Tool for the My Air Online program website; and

2. Authorize the Executive Officer/APCO to execute all contracts not to exceed \$193,320 with Lightmaker for this project.

7. Information Technology (IT) Infrastructure for 375 Beale Street Vendor Prepayment in Excess of \$70,000

Mr. Broadbent introduced David James, Information Systems (IS) Manager of IS Services, who gave the staff presentation *IT Infrastructure for 375 Beale Street*, including IT procurement cycle; 2010 equipment; IT infrastructure lease; and recommendation.

Committee Comments:

The Committee and staff discussed whether the new infrastructure is transportable and can be shared with the other agencies that will be operating at 375 Beale Street; the state of discussions with other agencies regarding shared services; and the scope of shared services topics.

Public Comments: No requests received.

Committee Action:

A consensus of the Committee members present recommended the Board authorize the Executive Officer/APCO to prepay one annual payment of \$368,000 for the Air District's IT infrastructure capital lease.

CLOSED SESSION

The Committee adjourned to Closed Session at 10:35 a.m.

8. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6(a))

Pursuant to Government Code Section 54957.6(a), the Committee met in closed session to confer with agency negotiators to discuss the status of labor negotiations as follows:

Agency Negotiators:	Jack P. Broadbent, Executive Officer/APCO Jack M. Colbourn, Director of Administrative Services
Employee Organization:	Bay Area Air Quality Employee's Association, Inc.

OPEN SESSION

The Committee resumed Open Session at 11:00 a.m. with no reportable action.

9. Committee Member Comments/Other Business: None.

10. Time and Place of Next Committee Meeting:

Monday, July 21, 2014, Bay Area Air Quality Management District Headquarters, 939 Ellis Street, San Francisco, CA 94109 at 9:30 a.m.

11. Adjournment: The meeting adjourned at 11:00 a.m.

/s/ Sean Gallagher

Sean Gallagher
Clerk of the Boards