

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 749-5073

APPROVED MINUTES

Summary of Board of Directors
Executive Committee Meeting
Monday, July 21, 2014

1. Call to Order – Roll Call

Chairperson Nate Miley called the meeting to order at 9:37 a.m.

Present: Chairperson Nate Miley; and Directors John Gioia, Scott Haggerty, Mary Piepho, Mark Ross and Brad Wagenknecht.

Absent: Vice-Chairperson Carole Groom; and Directors Tom Bates and Ash Kalra.

Also Present: None.

2. Public Comment Period: No requests received.

3. Approval of the Minutes of March 17, 2014 and May 28, 2014

Executive Committee (Committee) Comments: None.

Public Comments: No requests received.

Committee Action:

Director Wagenknecht made a motion, seconded by Director Piepho, to approve the Minutes of March 17, 2014 and May 28, 2014; and the motion carried by the following vote of the Committee:

AYES: Gioia, Haggerty, Miley, Piepho, Ross and Wagenknecht.

NOES: None.

ABSTAIN: None.

ABSENT: Bates, Groom and Kalra.

4. Hearing Board Quarterly Report: April – June 2014

Hearing Board Chairperson Terry Trumbull, Esq., presented the quarterly report of the Air District Hearing Board for April through June 2014, including summaries of the cases and fees collected.

Committee Comments: None.

Public Comments: No requests received.

Committee Action: None; receive and file.

5. Joint Policy Committee (JPC) Update

Allison Brooks, Director, JPC, gave the presentation *JPC Organizational Planning*, including organizational planning objectives and timeline, building blocks of organizational planning, current project categories, levels of integration, and next steps.

Committee Comments:

The Committee and Ms. Brooks discussed the funding stream for JPC to support and develop policies and programs as well as the relationship between JPC and the four Member agencies.

Public Comments: No requests received.

Committee Action: None; receive and file.

6. Update of Remote Participation Protocol for Committee Meetings

Mr. Broadbent introduced Satnam Hundel, Business Manager of Administrative Services, who gave the staff presentation *Remote Participation Protocol for Committee Meetings*, including background, current protocol, remote locations, low-cost/free options, remote participation considerations and requirements, and videoconferencing from the Board Room.

The EC and staff discussed the value added by the East Bay site being in Oakland instead of the outer East Bay.

Mr. Hundel concluded the presentation.

Committee Comments:

The EC and staff discussed the current technological capability, its genesis, and teleconferencing as a potential short-term alternative.

Chairperson Miley asked staff to investigate alternative locations in the East Bay and to prepare a summary of today's discussion for delivery to the Board of Directors, including a recommendation to implement teleconferencing capability as a short-term alternative until the Air District relocates to 375 Beale Street.

Public Comments: No requests received.

Committee Action: None; receive and file.

7. Final Report: Air Monitoring Technology and Methodology Expert Panel

Jean Roggenkamp, Deputy Air Pollution Control Officer, introduced the topic and Eric Stevenson, Director of Technical Services, who gave the staff presentation *Final Report: Air Monitoring Technology and Methodology Panel*, including background, air quality monitoring, expert panel recommendations, Air District responses and next steps.

Committee Comments:

The Committee and staff discussed those aspects of the Final Report findings that will be included in the proposed Petroleum Refining Emissions Tracking Rule; the compatibility of current fence-line and community monitoring systems with the proposed guidelines in the Final Report; whether enforcement staff may rely on fence-line and community monitoring data as the basis for the imposition of fines and penalties; the possibility of community disagreement about the implications of fence-line and community monitoring data; the timing of the proposed staffing plan; identities of the Expert Panel members; the value added by mobile monitoring; whether there will be an integration or coordination of monitoring by the community, county, Air District and U.S. Environmental Protection Agency; concerns about potential legal liabilities of fence-line and community monitoring information that may be inconsistent with emissions source monitoring data; drone capabilities and limitations; staff participation in meetings regarding low-cost personal sensor monitoring program development; and advancements in personal sensor technology.

Public Comments: No requests received.

Committee Action: None; receive and file.

8. Bay Area Commuter Benefits Program Implementation

Ms. Roggenkamp introduced the topic and David Burch, Principal Environmental Planner of Planning, Rules and Research, who gave the staff presentation *Bay Area Commuter Benefits Program Implementation*, including background and overview, applicability, program requirements, the four commuter benefit options, public outreach since adoption and in the future, and registration and implementation results to date.

The Committee and staff discussed, at slide 3, *Who Needs to Comply?*, the ramifications of various field employee staffing configurations and electric vehicle use.

Mr. Burch continued the presentation.

The Committee and staff discussed, at slide 5, *Four Commuter Benefit Options*, who will enforce compliance with Option #1; potential burdens put upon participants; the scope and scale of the current program; the impact on small businesses; final compliance date; and the effect of the Metropolitan Transportation Commission's involvement in the program.

Mr. Burch continued the presentation.

The Committee and staff discussed, at slide 8, *Option 4: Menu of Measures*, at what phase in program development the guidelines emerged.

Mr. Burch continued the presentation.

The Committee and staff discussed, at slide 9, *Option 4: Menu of Measures*, the genesis of the Menu of Measures Options 4A and 4B.

Mr. Burch continued the presentation.

The Committee and staff discussed, at slide 12, *Registration Results to Date (7/15)*, continued outreach in light of the number of employers registered currently.

Mr. Burch concluded the presentation.

Committee Comments:

The Committee and staff discussed compliance by agricultural interests in Napa County and the potential challenges to achieving compliance in suburban communities.

Chairperson Miley requested that the next update include a report of registration levels that is organized under urban, suburban and rural categories based on the locations of employers.

Public Comments: No requests received.

Committee Action: None; receive and file.

9. Committee Member Comments/Other Business: None.

10. Time and Place of Next Committee Meeting:

Monday, September 15, 2014, Bay Area Air Quality Management District Headquarters, 939 Ellis Street, San Francisco, CA 94109 at 9:30 a.m.

11. Adjournment: The meeting adjourned at 11:04 a.m.

15/ Sean Gallagher

Sean Gallagher
Clerk of the Boards