

Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109  
(415) 749-5073

**APPROVED MINUTES**

Summary of Board of Directors  
Mobile Source Committee Meeting  
Thursday, May 22, 2014

**1. Call to Order – Roll Call**

Mobile Source Committee (Committee) Chairperson Scott Haggerty called the meeting to order at 9:35 a.m.

Present: Committee Chairperson Scott Haggerty; and Directors John Avalos, Tom Bates, David Hudson, Roger Kim (on behalf of Edwin Lee) and Carol Klatt.

Absent: Vice-Chairperson Mary Piepho; and Directors Carole Groom and Liz Kniss.

Also Present: Board of Directors (Board) Chairperson Nate Miley.

**2. Public Comment Period:** No requests received.

**3. Approval of Minutes of April 24, 2014**

Committee Comments: None.

Public Comments: No requests received.

Committee Action:

Director Hudson made a motion to approve the Minutes of April 24, 2014; Director Klatt seconded; and the motion carried by the following vote of the Committee:

AYES: Avalos, Bates, Haggerty, Hudson, Kim, Klatt and Miley.

NOES: None.

ABSTAIN: None.

ABSENT: Groom, Kniss and Piepho.

#### **4. Projects with Proposed Grant Awards Over \$100,000**

Karen Schkolnick, Acting Director of Strategic Incentives, introduced Tina McRee, Environmental Planner of Strategic Incentives, who gave the staff presentation *Projects with Proposed Awards Over \$100,000*, including brief overviews of the Carl Moyer, Mobile Source Incentive Fund (MSIF) and Transportation Fund for Clean Air (TFCA) programs; a summary of Carl Moyer Program (CMP) Year 15; detailings of the CMP, MSIF and Voucher Incentive Program (VIP) funds awarded as of May 6, 2014; CMP, MSIF and VIP funds awarded years 11 through 15; a summary of TFCA Year 14; Lower Emissions School Bus Program (LESBP); and recommendations.

##### Committee Comments:

The Committee and staff discussed slide 5, *CMP/MSIF and VIP Funds Awarded as of 5/6/14*, regarding the percentage awarded to Alameda County; recent increases in agriculture-related awards; and possibility of conducting outreach to wine growers if the Farm Bureau remains unresponsive.

Committee Chairperson Haggerty requested details of the projects and awards by County.

Public Comments: No requests received.

##### Committee Action:

Director Hudson made a motion, seconded by Director Bates, to recommend the Board:

1. Approve CMP projects with proposed grant awards over \$100,000;
2. Allocate \$6.3 million in MSIF to eligible LESBP projects; and
3. Authorize the Executive Officer/Air Pollution Control Officer (APCO) to enter into agreements with applicants for LESBP projects and the recommended CMP projects.

The motion carried by the following vote of the Committee:

AYES: Avalos, Bates, Haggerty, Hudson, Kim, Klatt and Miley.

NOES: None.

ABSTAIN: None.

ABSENT: Groom, Kniss and Piepho.

#### **5. TFCA Regional Fund Policies and Evaluation Criteria for Fiscal Year Ending (FYE) 2015**

Damian Breen, Deputy Air Pollution Control Officer (APCO), introduced Ms. Schkolnick, who gave the staff presentation *TFCA Regional Fund Policies and Evaluation Criteria for FYE 2015*,

including background, a summary of FYE 2015 TFCA Regional Fund, public input process, proposed revisions and recommendation.

Committee Comments:

The Committee and staff discussed the proposed changes to the cost-effectiveness limits; the evaluation criteria for electronic bicycle lockers (eLockers) projects; potential bundling of shuttle/feeder bus service and ridesharing projects with eLockers for major transit projects; whether the provision regarding duplication of service is nonsensical in dense urban environments or will serve to undermine the Air District goal of serving the first-and-last mile; public comment on the proposed revisions; the appropriateness of and reasoning behind requiring five-year financing plans; the importance of an enhanced rail-to-rail connectivity component to this program; the timeline for additional policy revisions and the reason for the incremental proposal; whether the definition for duplicative service should be “0.6” or “0.5”; the methodology of the cost-effectiveness calculation; the possibility of requiring the inclusion of a gradual defunding process in the five-year plan for pilot projects; the need for some agency to establish reliable and effective rail-to-rail connectivity and the importance of funding that connectivity even if it goes beyond the five-year limit.

Public Comments: No requests received.

Committee Action:

Director Bates made a motion, seconded by Hudson, to recommend the Board approve the proposed FYE 2015 TFCA Regional Fund Policies and Evaluation Criteria presented in Attachment A of the Committee staff report, with an amendment on page 3, Policy 26.d. Shuttle/Feeder Bus Service Projects, to replace “0.6 miles” with “0.5 miles.”

Committee Comments (continued):

The Committee and staff discussed the duplication of service provision, including how the parameters were generated historically and in the current proposal, the impact on those with limited mobility, and the impact of a revision to something less than “20 minutes or less.”

Committee Action (continued):

The motion carried by the following vote of the Committee:

AYES: Avalos, Bates, Haggerty, Hudson, Kim, Klatt and Miley.

NOES: None.

ABSTAIN: None.

ABSENT: Groom, Kniss and Piepho.

**6. Bicycle Rack Voucher Program (BRVP) Vendor Selection**

Mr. Breen introduced Michael Neward, Administrative Analyst of Strategic Incentives, who gave the staff presentation *BRVP Vendor Selection*, including background, an overview of BRVP, results from Cycle 1 BRVP FYE 2014, request for proposals process and results FYE 2015 and recommendation.

Committee Comments:

The Committee and staff discussed whether the BRVP would prohibit schools from working with a different vendor that made a lower-cost offer; the importance of explicitly providing vendor choice flexibility and a “Made in the U.S.A.” provision in future programs; how many bike racks are anticipated for installation; if and how eLockers are treated under the BRVP; the security of eLockers versus racks; and the feasibility of funding creative concept equipment through the BRVP.

Public Comments: None.

Committee Action:

Director Klatt made a motion, seconded by Director Hudson, to recommend the Board authorize the Executive Officer/APCO to enter into and execute all necessary contracts with Dero Bike Rack Co., Peak Racks Inc., Saris Cycling Group, Sportsworld Northwest Inc., and Urban Racks not to exceed a total of \$860,000; and the motion carried by the following vote of the Committee:

AYES: Avalos, Bates, Haggerty, Hudson, Kim, Klatt and Miley.

NOES: None.

ABSTAIN: None.

ABSENT: Groom, Kniss and Piepho.

**7. Committee Member Comments:**

The Committee and staff discussed the viability of researching possible rail-to-rail connectivity projects as a separate item followed by a search for funding to support the potential projects that were identified.

**8. Time and Place of Next Meeting:** At the call of the Chairperson.

**9. Adjournment:** The meeting adjourned at 10:40 a.m.

*IS/ Sean Gallagher*

Sean Gallagher  
Clerk of the Boards