

Regional Agency  
Headquarters Status Report  
375 Beale Street



## 375 Beale Status Report – June, 2014

- 375 Beale Street Construction Project Update
- Status of Shared Services Delivery Assessment
- Furniture Procurement Update
- Next Steps



# Construction Project Update

- ❑ Foundation Strengthening in Progress throughout the building
- ❑ Contractors beginning work on the interior of the building to install fire sprinklers, and lay tracks to create offices, work spaces, and conference rooms
- ❑ Construction Schedule:
  - DEA expected move date March, 2015
  - Tentative Non-Agency Tenants Occupancy October 1, 2015
  - Tentative Agency Occupancy March, 2016
- ❑ View Construction Video of Work at 375 Beale Street

# Status of Shared Services Delivery Assessment

Vision for the Regional Agency Headquarters includes sharing business operations and technology functions among agencies at move in:

- ❑ Agencies are continuing work with Accenture LLP to develop a service delivery model and governance framework for shared services
- ❑ Next meeting of the 375 Beale Committee scheduled for July 10, 2014 to receive recommendations on:
  - Proposed Governance Structure
  - Proposed Operating Model Including Business and Technology Services, Functions, and Staffing

# Furniture Procurement Update

- ❑ Furniture Evaluation Committee comprised of representatives from each of the agencies have completed its evaluation of Dealer/Manufacturer teams and a recommendation will be presented to the BAHA Board at its June 25, 2014 meeting for approval

## Next Steps

- ❑ Continued Development of the Shared Services Operating Model
- ❑ Execution of Contract with Furniture Dealer/Manufacturer Team
- ❑ Finalize Selection of Furniture Finishes, Colors, and Fabrics

<https://www.youtube.com/watch?v=tLqENhVnuP0&feature=youtu.be>





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# Contract with Project/ Construction Manager



# PROJECT/CONSTRUCTION MANAGER ROLE

- Assist Air District staff with review and approval of plans and drawings
- Assist Air District staff with any necessary change orders
- Assist in communications with Bay Area Headquarters Authority (BAHA's) design and construction teams
- Provide oversight and insight on development of improvements in Air District space at 375 Beale Street





# RECOMMENDATIONS

- Recommend that the Board of Directors authorize the Executive Officer/APCO to contract with Cassidy-Turley for Project/Construction Management Services for the Air District in an amount not to exceed \$300,000; and
- Recommend that the Board of Directors increase the Fiscal Year Ending 2015, Program 104 budget by \$300,000 to cover this contract, to be drawn from the Air District's undesignated reserves