

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 749-5073

APPROVED MINUTES

Summary of Board of Directors
Executive Committee Meeting
Monday, June 15, 2015

1. CALL TO ORDER – ROLL CALL

Chairperson Carole Groom called the meeting to order at 9:32 a.m.

Present: Chairperson Carole Groom; Vice-Chairperson Eric Mar; and Directors Tom Bates, Scott Haggerty, David Hudson, Nate Miley and Mark Ross.

Absent: Directors John Gioia and Brad Wagenknecht.

Also Present: None.

2. PUBLIC COMMENT ON NON-AGENDA MATTERS:

Bill Almon, Quarry No, submitted written material *Lehigh Southwest Cement (Lehigh) Compliance Status* and addressed the Executive Committee (Committee) regarding the recent compliance record of Lehigh.

Chairperson Groom asked staff to review the matter and schedule a meeting to discuss the same.

3. HEARING BOARD (HB) QUARTERLY REPORT: JANUARY – MARCH 2015 (OUT OF ORDER AGENDA ITEM 4)

HB Chairperson Terry Trumbull, Esq., presented the quarterly report of the Air District HB for January through March 2015, including a summary of the cases and fees collected.

Committee Comments: None.

Public Comments: No requests received.

Committee Action: None; receive and file.

4. BAY AREA REGIONAL COLLABORATIVE (BARC) UPDATE (AGENDA ITEM 5)

Allison Brooks, Executive Director of the Regional Collaborative, gave a presentation *Bay Area Regional Collaborative Update*, including a report of key activities, such as completion of an

organizational plan and milestones relative to implementation of a work plan, and a summary of opportunity areas.

NOTED PRESENT: Directors Bates and Miley were noted present at 9:44 a.m.

Committee Comments:

The Committee and Ms. Brooks discussed the BARC Task Force potential.

NOTED PRESENT: Director Haggerty was noted present at 9:46 a.m.

Public Comments: No requests received.

Committee Action: None; receive and file.

5. UPDATE ON THE AIR DISTRICT ADVISORY COUNCIL (AC) (AGENDA ITEM 6)

Jack Broadbent, Executive Officer/Air Pollution Control Officer (APCO), introduced the topic and Liza Lutzker, AC Chairperson, who addressed the Committee regarding her experience on the AC.

Mr. Broadbent then introduced Jeff McKay, Deputy APCO (DAPCO), who delivered the staff memorandum *Update on the Air District AC*.

Committee Comments:

Director Haggerty expressed his lack of support for the legislative restructuring of the AC.

Public Comments: No requests received.

Committee Action: None; receive and file.

6. UPDATE ON THE MY AIR ONLINE PROGRAM PERMITTING SYSTEM (OUT OF ORDER AGENDA ITEM 8)

Damian Breen, DAPCO, introduced Jaime Williams, Information Technology Officer, who gave the staff presentation *My Air Online Permitting and Compliance System Update*, including summaries of systems support and status; statistics relative to facilities, permit applications and renewals, inspections, online complaints, permit renewal and application revenue; an overview of accomplishments in 2015, including self-service permitting for small businesses, online payments, online air quality complaints, and software architecture simplification; a summary of current activities, including migration of online registration applications and asbestos job requests to the new system; next steps; and future goals.

Committee Comments:

The Committee and staff discussed the expected impact of the new permitting system on staffing levels and assignments.

Public Comments: No requests received.

Committee Action: None; receive and file.

7. UPDATE ON THE MY AIR ONLINE PROGRAM WEBSITE (AGENDA ITEM 9)

Messrs. Broadbent and Breen introduced the topic and Mr. Williams, who gave the staff presentation *My Air Online Website Update*, including project goals; new responsive visual design; improved navigation and consolidated content; new calendar and event management; improved search and language support; air quality forecasting; maps of permitted facilities, air monitoring, open burn and impacted communities; online services integration; a summary of the process up to this point; and next steps.

The Committee and staff discussed, at slide 5, *New Calendar and Event Management*, a Committee request for the items revealed on this page to include a link directly to the related meeting materials.

Mr. Williams concluded the presentation and played back a video regarding Air District accomplishments.

Committee Comments:

The Committee and staff discussed the possibility of including interactive links within meeting agendas and technical difficulties arising during day one of the site launch.

Public Comments: No requests received.

Committee Action: None; receive and file.

8. UPDATE ON SUPER BOWL 50 ACTIVITIES (AGENDA ITEM 7)

Mr. Breen gave the initial staff presentation *Update on Super Bowl 50 Activities*, including the introduction of Neill Duffy, Sustainability Coordinator of the Super Bowl 50 Host Committee; joint initiatives; and next steps.

Mr. Duffy gave the presentation *San Francisco Bay Area Super Bowl 50 Host Committee*, including Super Bowl 50 Host Committee goals; statistics; event sponsors; Host Advisory Committee membership; an overview of The 50 Fund; and a summary of sustainability efforts.

Committee Comments:

The Committee and staff discussed the lack of Golden State Warriors content in the material and whether a carbon offset or similar option will be offered.

Presentation:

Mr. Breen gave the continued staff presentation *Update on Super Bowl 50 Activities*, including joint initiatives and next steps.

Committee Comments (continued):

The Committee and staff discussed the location of the fan village; support for the sustainability goals; how determinations about grant funding from The 50 Fund will be or are made; and whether there is an expectation that public entities will be paying any expenses for hosting these events.

Public Comments: No requests received.

Committee Action: None; receive and file.

**9. UPDATE ON FLEET PARKING SOLUTION FOR 375 BEALE STREET
(AGENDA ITEM 10)**

Mr. Broadbent introduced the topic and Mr. Breen, who gave the staff presentation *Update on Fleet Parking Solutions*, including an introduction of Tom Christian, Executive Managing Director of DTZ; an overview of Air District fleet and current parking; parking available at 375 Beale Street; parking solutions; and next steps.

Mr. Christian gave the presentation *Bay Area Air Quality Management Commercial Real Estate Brokerage and Advisory Services*, including a summary of the objective, challenges, choices and purchase examples relative to Air District parking at 375 Beale Street.

Committee Comments:

The Committee and staff discussed whether and how this effort was an expected component of the headquarters purchase and move; a preference that the headquarters purchase negotiations had resulted in more parking for the Air District; where the funds for the proposed lease or purchase of parking would come from; interest in information relative to the ongoing cost and potential revenue associated with providing supplemental parking; how many parking spaces are possible at each of the three example sites; permitting and use issues that may arise if the example sites were developed for public parking and other allowable uses; dissatisfaction with the need to obtain additional parking; whether Air District management will need to hold a meet-and-confer with the employees' association to discuss parking; suggestion to calculate the minimum number of parking spaces needed and to find transit-convenient sites outside of San Francisco; a request for confirmation that none of the parking being discussed is for Air District staff working onsite; suggestion to partner with another on development to obtain one or two floors of parking for the Air District and the remainder of the building for the development partner; the cost of constructing and maintaining a parking structure; whether a look at others' solutions to the widespread parking issue in San Francisco may provide insight or opportunities;

potential structure of a purchase plan; suggestion that elected officials and executive staff be denied in-building parking at 375 Beale Street; San Mateo County's recent fleet minimization by 50% through the use of new technology; the need for a lengthier conversation with the Board of Directors; how the Air District has been treated by the its building partners during the negotiation process; summary of fleet method utilized by the City of Berkeley; how many Air District staff members currently drive to work; Air District fleet maintenance information; and the need for extreme creativity in devising a solution.

Public Comments: No requests received.

Committee Action: None; receive and file.

10. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS (AGENDA ITEM 11):

Director Hudson restated his suggestion regarding the BARC collaborative.

Director Bates asked staff to deliver a memorandum regarding the parking cash-out law and what the Air District is doing in relation to it. Mr. Broadbent said it would be agendized before the Mobile Source Committee.

The Committee and staff discussed a request for more information on what is happening and what the Air District can do relative to rumors that uncovered coal that is unfit for use in the U.S. will be travelling through the Port of Oakland.

11. APPROVAL OF THE MINUTES OF OCTOBER 20, 2014 (AGENDA ITEM 3)

Committee Comments: None.

Public Comments: No requests received.

Committee Action: Approval of the minutes was postponed for lack of a quorum.

12. TIME AND PLACE OF NEXT MEETING

Monday, August 17, 2015, Bay Area Air Quality Management District Headquarters, 939 Ellis Street, San Francisco, CA 94109 at 9:30 a.m.

13. Adjournment: The meeting adjourned at 11:28 a.m.

15/ Sean Gallagher

Sean Gallagher
Clerk of the Boards