

Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109  
(415) 749-5073

**APPROVED MINUTES**

Summary of Board of Directors  
Personnel Committee Meeting  
Monday, January 26, 2015

**1. CALL TO ORDER – ROLL CALL**

Personnel Committee (Committee) Chairperson Brad Wagenknecht called the meeting to order at 9:32 a.m.

Present: Committee Chairperson Brad Wagenknecht; Vice-Chairperson Eric Mar; Board of Directors (Board) Chairperson Carole Groom; and Directors Scott Haggerty, David Hudson and Jim Spering.

Absent: None.

Also Present: None.

**2. PUBLIC COMMENT ON NON-AGENDA MATTERS:** No requests received.

**3. UPDATE ON THE ADVISORY COUNCIL (OUT OF ORDER AGENDA ITEM 4)**

Jeff McKay, Deputy Air Pollution Control Officer, gave the staff presentation *Update on Advisory Council Restructure*, including a summary of the recent Health and Safety Code amendments under Senate Bill 1415 and proposed Advisory Council (Council) restructure.

Committee Comments:

The Committee and staff discussed the possibility of and reasoning for a potential staff recommendation to appoint one member of the current Council as a member of the restructured Council; the candidate having meeting leadership skills and the possibility of appointing two members of the current Council as members of the new Council; if and how staff has considered prioritizing the inclusion of the represented fields from the current Council on the new Council; concerns relative to a loss of perspectives and the prospective community council as a means to mitigate that loss; and the varying assessments of the concept of a restructured Council and prospective community council.

NOTED PRESENT: Director Haggerty was noted present at 9:42 a.m.

Public Comments: No requests received.

Committee Action: None; receive and file.

#### **4. APPROVAL OF MINUTES OF DECEMBER 15, 2014 (AGENDA ITEM 3)**

Committee Comments: None.

Public Comments: No requests received.

Committee Action:

Director Spering made a motion, seconded by Director Hudson, to approve the Minutes of December 15, 2014; and the motion carried by the following vote of the Committee:

AYES:	Groom, Haggerty, Hudson, Spering and Wagenknecht.
NOES:	None.
ABSTAIN:	None.
ABSENT:	Mar.

#### **5. STRATEGIC STAFFING PLAN UPDATE**

NOTED PRESENT: Director Mar was noted present at 9:51 a.m.

Jack Broadbent, Executive Officer/Air Pollution Control Officer, gave the initial staff presentation *Strategic Staffing Plan Update* through slide 4, *Succession Planning Efforts*, including background; staffing considerations; and succession planning efforts.

The Committee and staff discussed, at slide 4, *Succession Planning Efforts*, what the Air District does to ensure there are opportunities at every level pursuant to California Proposition 209, the California Civil Rights Initiative and job sharing possibilities with the other agencies to occupy the new Air District headquarters at 375 Beale Street.

Mr. Broadbent then introduced Rex Sanders, Director of the Executive and Administrative Resources Division, who gave the remainder of the staff presentation *Strategic Staffing Plan Update*, including strategic staffing principles; current staffing levels; filling vacancies; staffing goals and budget considerations; and next steps.

Committee Comments:

The Committee and staff discussed the staff proposal to enhance training opportunities for existing staff to better enable them to serve in different capacities for the Air District.

Public Comments: No requests received.

Committee Action: None; receive and file.

**CLOSED SESSION**

The Committee adjourned to Closed Session at 10:07 a.m.

**6. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6(a))**

*Pursuant to Government Code Section 54957.6(a), a need existed to meet in closed session to confer with labor negotiators.*

**OPEN SESSION**

The Committee resumed Open Session at 10:26 a.m. with no reportable action.

**7. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS: None.**

**8. TIME AND PLACE OF NEXT COMMITTEE MEETING**

At the call of the Chairperson.

**9. ADJOURNMENT: The meeting adjourned at 10:27 a.m.**

*/s/ Sean Gallagher*

Sean Gallagher  
Clerk of the Boards