

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 749-5073

APPROVED MINUTES

Summary of Board of Directors
Personnel Committee Meeting
Wednesday, February 18, 2015

1. CALL TO ORDER – ROLL CALL

Personnel Committee (Committee) Chairperson Brad Wagenknecht called the meeting to order at 9:03 a.m.

Present: Committee Chairperson Brad Wagenknecht; Vice-Chairperson David Hudson; and Directors David J. Canepa, Margaret Fujioka, Scott Haggerty and Katie Rice.

Absent: Director Jim Spering.

Also Present: Board of Directors (Board) Chairperson Carole Groom.

2. PUBLIC COMMENT ON NON-AGENDA MATTERS: No requests received.

3. STRATEGIC STAFFING PLAN UPDATE (OUT OF ORDER AGENDA ITEM 4)

Jack Broadbent, Executive Officer/Air Pollution Control Officer, gave the initial staff presentation *Strategic Staffing Plan Update* through slide 6, *Staffing Goals & Budget Considerations*, including staffing principles; filling vacancies; dedicated Climate Action Program; current staffing versus goals; and staffing goals and budget considerations.

NOTED PRESENT: Director Haggerty was noted present at 9:08 a.m. and Director Hudson was noted present at 9:11 a.m.

The Committee and staff discussed, at slide 4, *Dedicated Climate Action Program*, whether Air District staff will be active in outreach and community engagement with offers to assist local governments.

Mr. Broadbent introduced Rex Sanders, Director of the Executive and Administrative Resources Division, who gave the continued staff presentation *Strategic Staffing Plan Update*, including staffing goals and budget considerations.

Mr. Broadbent then concluded the presentation.

Committee Comments:

The Committee and staff discussed staff's work on filling various positions; advertising of recruitments through partner agencies, local governments and veterans groups; and the state of the recruitment process for the Health and Science Officer.

Public Comments: No requests received.

Committee Action: None; receive and file.

CLOSED SESSION

The Committee adjourned to Closed Session at 9:20 a.m.

**4. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6(a))
(AGENDA ITEM 5)**

Pursuant to Government Code Section 54957.6(a), a need existed to meet in closed session to confer with labor negotiators.

OPEN SESSION

The Committee resumed Open Session at 9:43 a.m. with no reportable action.

5. APPROVAL OF MINUTES OF JANUARY 26, 2015

The approval of the minutes of January 26, 2015 was not addressed and will be agendized for a future Committee meeting.

6. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS: None.

7. TIME AND PLACE OF NEXT COMMITTEE MEETING

At the call of the Chairperson.

8. ADJOURNMENT: The meeting adjourned at 9:44 a.m.

151 Sean Gallagher

Sean Gallagher
Clerk of the Boards