

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, California 94105
(415) 749-5073

APPROVED MINUTES

Summary of Board of Directors
Executive Committee Meeting
Monday, May 16, 2016

1. CALL TO ORDER – ROLL CALL

Executive Committee (Committee) Vice Chair Kniss called the meeting to order at 9:40 a.m.

Roll Call:

Present: Committee Chairperson Eric Mar, Vice-Chairperson Liz Kniss and Directors John Gioia, Scott Haggerty, Jan Pepper, and Mark Ross.

Absent: Directors Carole Groom, David Hudson, and Brad Wagenknecht.

Also Present: None.

2. PUBLIC COMMENT ON NON-AGENDA MATTERS:

No requests received.

3. APPROVAL OF THE MINUTES OF MARCH 2, 2016

Public Comments:

No requests received.

Committee Comments:

None.

Committee Action:

Director Haggerty made a motion, seconded by Director Pepper, to approve the minutes of March 2, 2016; and the motion carried by the following vote of the Committee:

AYES: Gioia, Haggerty, Kniss, Pepper, and Ross.
NOES: None.
ABSTAIN: None.
ABSENT: Groom, Hudson, Mar, and Wagenknecht.
NOTED PRESENT: Chair Mar was noted present at 9:41 a.m.

4. HEARING BOARD QUARTERLY REPORT: JANUARY - MARCH 2016

Hearing Board Chairperson, Terry Trumbull, Esq., presented the quarterly report of the Air District Hearing Board for January through March 2016, including a summary of the cases and fees collected. Chair Trumbull acknowledged the District's practice of holding pre-hearing conferences in which matters may reach settlement prior to holding a hearing, which continues to streamline the Hearing Board process.

Public Comments:

No requests received.

Committee Comments:

Vice Chair Kniss congratulated Hearing Board Chair Trumbull on his recent appointment to serve on the City of Palo Alto's Utilities Advisory Commission.

Committee Action:

None; receive and file.

5. BAY AREA REGIONAL COLLABORATIVE (BARC) UPDATE

Allison Brooks, BARC Executive Director, gave the presentation *Bay Area Regional Collaborative Report to Bay Area Air Quality Management District Executive Committee*, including items to discuss; administrative actions; BARC activities; and Plan Bay Area.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed: how to proactively unify and coordinate jurisdictions in response to disasters and develop solutions to become more resilient once a disaster occurs; and solar incentive opportunities for new and/or existing residences in order to improve greenhouse gas (GHG) emission levels in suburban areas within the Air District's jurisdiction, how BARC can get involved, how CEQA thresholds can help this effort, whether or not the Air District's Indirect Source Authority can be applied to new development geared toward mitigating air impacts; and whether or not other Air Districts in California mandate this for new housing.

Committee Action:

None; receive and file.

6. CONSIDER AND DISCUSS PROPOSED AMENDMENTS TO THE AIR DISTRICT'S ADMINISTRATIVE CODE, DIVISION II: FISCAL POLICIES AND PROCEDURES, SECTION 4.3: CONTRACT LIMITATIONS

Jack Broadbent, Executive Officer/Air Pollution Control Officer, explained the amendment relative to his own signature authority that is being requested, causes that prompted the amendment, speculated benefits that would result from this amendment, and the proposed adoption process.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed: the “acceptable” signature authority amounts of Chief Executive Officers and Executive Directors throughout the Bay Area; the Air District’s Mobile Source Committee’s signature authority benchmark as a model; and inflation rates.

Committee Action:

None; receive and file

7. UPDATE ON MY AIR ONLINE PERMITTING AND COMPLIANCE SYSTEM PROGRESS

Mr. Broadbent introduced this item by stating that this project, which involves moving the Air District’s permitting system online, has spanned over a decade. He introduced Jaime Williams, Director of Engineering, who gave the staff presentation *My Air Online Program Update*, including: 2016 program deliverables; permit applications; permit renewals; inspections; online complaints; 2016 small source activities; 2016 compliance and enforcement activities; wood smoke complaint wizard; wood smoke investigation form; supervisor dashboard; complex facility plan; and refinery emissions inventory reporting integration.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed: the forecasting and scheduling solutions that staff plans to use to balance out the currently cyclical flow of inspections; whether or not online complaints include wood smoke complaints; and the process that alerts staff of wood smoke investigations.

Committee Action:

None; receive and file.

8. 2016 PLANNING AND RULEMAKING CALENDAR

Mr. Broadbent acknowledged the public’s concern about the lack of progress that the Air District seems to make regarding rule development, and stated that the District adopted three rules in December 2015 and two in April 2016. He introduced Greg Nudd, Rule Development Manager, who gave the staff presentation *2016 Planning and Rulemaking Calendar*, including: 2016 calendar; and other projects.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed: whether or not power plants fall under the stationary gas turbine category of “other projects” listed in this presentation; the number and locations of Bay Area methane-producing landfills (active and inactive); and the clarification of the number of cement kilns that are operated by the District.

Committee Action:

None; receive and file.

9. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS

10. TIME AND PLACE OF NEXT MEETING

Monday, July 18, 2016, Bay Area Air Quality Management District Headquarters, 375 Beale Street, San Francisco, California 94105 at 9:30 a.m.

11. Adjournment:

The meeting adjourned at 10:36 a.m.

MS/ Marcy Hiratzka
Marcy Hiratzka
Clerk of the Boards