



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

ADVISORY COUNCIL EXECUTIVE COMMITTEE

COMMITTEE MEMBERS

ELINOR BLAKE, CHAIRPERSON
LOUISE BEDSWORTH, PH.D.
WILLIAM HANNA

BRIAN ZAMORA, VICE-CHAIRPERSON
HAROLD BRAZIL
KRAIG KURUCZ
LINDA WEINER

WEDNESDAY
MAY 12, 2004
9:30 A.M.

ROOM 716

AGENDA

1. Call to Order – Roll Call

2. Public Comment Period

Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3. The public has the opportunity to speak on any agenda item. All agendas for Advisory Council Committee meetings are posted at the District, 939 Ellis Street, San Francisco, at least 72 hours before a meeting. At the beginning of the meeting, an opportunity is also provided for the public to speak on any subject within the Committee's purview. Speakers are limited to five minutes each.

3. Approval of Minutes of March 10, 2004

4. Standing Committee Chair Reports on Committee Work Plans

The Committee will discuss the work plans of the Standing Committees for 2004.

5. Follow-up Discussion on Tracking Council Recommendations

The Committee will continue its discussion regarding the establishment of a process for tracking the development and implementation of Council recommendations.

6. Committee Member Comments/Other Business

Committee or staff members on their own initiative, or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on their own activities, provide a reference to staff about factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.

7. Time and Place of Next Meeting

9:00 a.m., Wednesday, July 14, 2004, 939 Ellis Street San Francisco, California 94109.

8. Adjournment

EB:jc

CONTACT CLERK OF THE BOARDS - 939 ELLIS STREET SF, CA 94109

(415) 749-4965
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given in a timely manner so that arrangements can be made accordingly.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109
(415) 771-6000

CLERK OF THE BOARDS OFFICE:
MONTHLY CALENDAR OF DISTRICT MEETINGS

MAY 2004

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Advisory Council Executive Committee	Wednesday	12	9:00 a.m.	Room 716
Advisory Council Regular Meeting	Wednesday	12	10:00 a.m.	Board Room
Advisory Council Public Health Committee	Monday	12	12:30 p.m.	Room 716
Board of Directors Mobile Source Committee (Meets 2nd Thursday each Month) (CHANGED to May 20th)	Thursday	13	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Budget & Finance Committee (Meets 4 th Wednesday each Month)	Monday	17	9:45 a.m.	4 th Floor Conf. Room
Board of Directors Regular Meeting (Meets 1 st & 3 rd Wednesdays each Month)	Wednesday	19	9:45 a.m.	Board Room
Board of Directors Mobile Source Committee (Meets 2 nd Thursday each Month)	Thursday	20	9:30 a.m.	4 th Floor Conf. Room
Regional Agency Coordinating Committee Meeting (Meets 3 rd Friday every other Month)	Friday	21	1:30 p.m.	MTC 101 Eighth Street Oakland, CA 94607
Board of Directors Stationary Source Committee (Meets 4 th Monday every other Month)	Monday	24	9:30 a.m.	Board Room
Board of Directors Budget & Finance Committee (Meets 4th Wednesday each Month) – CHANGED TO MONDAY, MAY 17TH -	Wednesday	26	9:45 a.m.	4 th Floor Conf. Room

JUNE 2004

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Advisory Council Air Quality Planning Committee (CHANGED to June 15 th)	Tuesday	1	9:30 a.m.	Board Room
Board of Directors Regular Meeting (Meets 1 st & 3 rd Wednesdays each Month)	Wednesday	2	9:45 a.m.	Board Room

(June 2004 Calendar continued on next page)

JUNE 2004 (Continued)

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Advisory Council Technical Committee	Thursday	3	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Mobile Source Committee (Meets 2 nd Thursday each Month)	Thursday	10	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Public Outreach Committee (Meets 2 nd Monday every other Month)	Monday	14	9:45 a.m.	4 th Floor Conf. Room
Advisory Council Air Quality Planning Committee	Tuesday	15	9:30 a.m.	Board Room
Board of Directors Regular Meeting (Meets 1 st & 3 rd Wednesdays each Month)	Wednesday	16	9:45 a.m.	Board Room
Board of Directors Budget & Finance Committee (Meets 4 th Wednesday each Month)	Wednesday	23	9:45 a.m.	4 th Floor Conf. Room
Board of Directors Executive Committee (Meets 5 th Wednesday of Months that have 5 Wednesdays)	Wednesday	30	9:45 a.m.	4 th Floor Conf. Room

JULY 2004

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting (Meets 1 st & 3 rd Wednesday of each Month)	Wednesday	7	9:45 a.m.	Board Room
Board of Directors Mobile Source Committee (Meets 2 nd Thursday each Month)	Thursday	8	9:30 a.m.	4 th Floor Conf. Room
Advisory Council Executive Committee	Wednesday	14	9:00 a.m.	Room 716
Advisory Council Regular Meeting	Wednesday	14	10:00 a.m.	Board Room
Advisory Council Public Health Committee	Monday	19	1:30 p.m.	Room 716
Board of Directors Regular Meeting (meets 1 st & 3 rd Wednesday of each Month)	Wednesday	21	9:45 a.m.	Board Room
Board of Directors Stationary Source Committee (Meets 4 th Monday every other Month)	Monday	26	9:30 a.m.	Board Room
Board of Directors Budget & Finance Committee (Meets 4 th Wednesday each Month)	Wednesday	28	9:45 a.m.	4 th Floor Conf. Room

MR:mr
5/5/04 (10:43 a.m.)
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Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109

DRAFT MINUTES

Advisory Council Executive Committee Meeting
9:00 a.m., Wednesday, March 10, 2004

1. **Call to Order – Roll Call.** 9:12 a.m. Quorum Present: Elinor Blake, Chairperson, Louise Bedsworth, Ph.D., Harold Brazil, William Hanna, Linda Weiner, Brian Zamora. Absent: Kraig Kurucz.
2. **Public Comment Period.** None.
3. **Approval of Minutes of November 12, 2003.** Mr. Hanna moved approval of the minutes; seconded by Ms. Weiner; carried unanimously.
4. **Standing Committee Chair Reports on Committee Work Plans.** Ms. Weiner stated that the Public Health Committee met on February 23 and received presentations on cumulative risk assessment and the precautionary principle from Amy Cohen and Ken Kloc of the Golden Gate School of Law Environmental Justice Clinic (ELJC), and Cindy Tuck of the California Council on Environmental and Economic Balance (CCEEB). The issues discussed included proposals that the District conduct cumulative rather than incremental risk assessment, lower the threshold of acceptance of risk, shift the burden of proof regarding health protection from the public to the facility requesting the permit, and the resulting impacts on business and the economy.

District staff also recently met with the community members regarding conducting a pilot study to gather air quality data within a neighborhood in the Bay Area that is considered to have a high cumulative risk. The Committee will provide comments on these issues to the staff and Board within the next few months. Other issues on the Committee's work plan this year include a response to the update of the Ozone Attainment Plan (OAP), the completion of recommendations on optical fence line monitoring at Bay Area refineries, and a review of indoor air quality issues.

Mr. Hess noted that the District's proposed Toxics New Source Review (TNSR) rule has been workshopped and is now in the public comment phase. The rule will be presented to the Board in the late summer after the California Environmental Quality Act (CEQA) review process has been completed. Comments from the Council on the TNSR program would be timely received by July. At a future meeting, staff would like to present to the Committee for its review a comprehensive air toxics plan, which staff is presently reviewing for both scope and cost considerations.

Dr. Bedsworth stated that the Technical Committee is presently reviewing the update to the OAP and received a presentation from staff in February regarding its review of control measures in the attainment plans of South Coast and San Joaquin Valley air districts for possible inclusion in the District's strategies. If the Environmental Protection Agency Region IX finds the last three years' of monitoring data to constitute an attainment record, a maintenance plan will instead be required.

The Committee will meet jointly with the Air Quality Planning Committee on April 6 to review the pending OAP update in light of further staff review of control measures proposed for inclusion in it. The Committee will review current mobile source emission modeling at its June meeting. The Committee's review of NOx emission reduction strategies in the District will take place in August when the modeling for the ozone attainment plan has been completed. Mr. Hess noted that the mobile source emission inventory may be underestimated by a factor of three, and the Committee's choice to review this subject is timely. Dr. Bedsworth added that estimates in the model of the total number of T1 and T2 passenger vehicles in the state may also be underestimated. Mr. Hess requested Dr. Bedsworth to attend meetings of the Modeling Advisory Committee. The District is encouraging the California Air Resources Board to review and correct the mobile source inventory.

Mr. Hess noted that in July and September the Council can deliberate on its recommendations on the District's ozone strategies, which will be presented to the Board for adoption in October. The ozone strategies will collectively address the one-hour federal and one-hour state standards, and provide the basis for the first step of filing for attainment of the federal eight-hour standard.

Mr. Brazil stated the Air Quality Planning Committee met on February 24 to receive and discuss a staff presentation on pending control measure review. The Committee members offered a number of suggestions concerning transportation control measures, funding criteria for pedestrian and bicycle facilities and projects, the identification of passenger vehicle emissions, the impact of vehicular speed on vehicle emission generation and the impacts of strategies to reduce volatile organic compound emissions from architectural coating operations. The Committee will meet jointly with the Technical Committee in April to discuss the staff's review of control measures for inclusion in the District's ozone strategies. The Committee will devote the first half of the year to reviewing the ozone strategies for the state and federal plans, and proceed thereafter to other topics on its work plan. Mr. Hess noted that after mid-year the staff can give a presentation to the Committee on the status of the state's vehicle Inspection & Maintenance (I&M) program and other mobile source emission reduction programs with which the District is associated.

Ms. Weiner requested that the list of Council work plan topics be amended by adding a topic discussed at the January 14 Retreat regarding the identification of communities that are disproportionately impacted by air pollution. Public Health Committee member Diane Bailey has recently published a paper on construction sites and air pollution at marine port facilities.

- 5. Discussion of Follow-up on Council Recommendations.** Chairperson Blake noted that members of the Council have inquired about what happens over time to recommendations that the Council has adopted and forwarded. The Deputy Clerk reviewed his proposal for tracking Council recommendations from Committee to the Council, and then to the Board and/or staff. Mr. Hanna suggested using folders identified by a numbering system for recommendations with the year in which the topic began to be studied, i.e., 04-1. The file could include a timeline identifying when the topic was reviewed in Committee, when it emerged out of a Committee to the Council, and then from the Council to the Board, staff and/or elsewhere. All the relevant information would be included in the folder, such as minutes, and dates of when it was adopted, subsequently forwarded, etc. Chairperson Blake noted the Council also has a template for issuing its reports from Council Committee to the Council, and then to the Board. It includes a citation of background information considered, but this does not include whether the recommendations that go to the Board or staff are accepted and then further transmitted. Ms. Weiner observed that tracking Council recommendations would further assist the Council in evaluating how the advisory process works.

Chairperson Blake opined that the record-keeping now in place might be sufficient but may need an additional component in which items recommended to staff and the Board could be flagged. Mr. Hanna observed that the Council's records end with a presentation to the Board, and it would be worthwhile to find out how the recommendation was received, if it was acted on, and why or why not. Mr. Hess noted that some of the Council's recommendations from last year on vehicle I&M required legislation, while others were referred to the I&M Review Committee, which has not recently been convened. Chairperson Blake indicated that such information is precisely the kind of feedback the Council is seeking. She noted that there is a consensus on the Committee as to the need for a tracking process and that she would work further with the Deputy Clerk on it.

- 6. Discussion of Scheduling a Tour of the District Facility for New Council Members.** Chairperson Blake noted that on March 29, 2004 the Board Executive Committee would consider the recommendation from the Advisory Council's Applicant Selection Working Group regarding an appointment to the Architect category on the Council. If approved, this recommendation will be presented to the Board for approval on April 7. She requested the Deputy Clerk to contact the four newest members of the Advisory Council, and the new appointee, to arrange for a tour of the District facility. Mr. Hanna stated this most recent round of application screening and subsequent interviews was one of the best he had experienced as a member of the Applicant Selection Working Group given the consistently high caliber of the candidates. The targeted transmittal of the advertisement soliciting applications to Bay Area architectural networks by the Clerk's Office produced an outstanding group of candidates.
- 7. Committee Member Comments/Other Business.** There was none.
- 8. Time and Place of Next Meeting.** 9:00 a.m., Wednesday, May 12, 2004, 939 Ellis Street, San Francisco, California 9419.
- 9. Adjournment.** 9:58 a.m.

James N. Corazza
Deputy Clerk of the Boards