



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

ADVISORY COUNCIL EXECUTIVE COMMITTEE

COMMITTEE MEMBERS

ELINOR BLAKE, CHAIRPERSON
LOUISE BEDSWORTH, PH.D.
WILLIAM HANNA

BRIAN ZAMORA, VICE-CHAIRPERSON
HAROLD BRAZIL
KRAIG KURUCZ
LINDA WEINER

WEDNESDAY
JULY 14, 2004
9:00 A.M.

ROOM 716

AGENDA

1. Call to Order – Roll Call
2. Public Comment Period

Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3. The public has the opportunity to speak on any agenda item. All agendas for Advisory Council Committee meetings are posted at the District, 939 Ellis Street, San Francisco, at least 72 hours before a meeting. At the beginning of the meeting, an opportunity is also provided for the public to speak on any subject within the Committee's purview. Speakers are limited to five minutes each.

3. Approval of Minutes of May 12, 2004
4. Standing Committee Chair Reports on Committee Work Plans

The Committee will discuss the work plans of the Standing Committees for 2004.

5. Committee Member Comments/Other Business

Committee or staff members on their own initiative, or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on their own activities, provide a reference to staff about factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.

6. Time and Place of Next Meeting

9:00 a.m., Wednesday, September 8, 2004, 939 Ellis Street San Francisco, California 94109.

7. Adjournment

EB:jc

CONTACT CLERK OF THE BOARDS - 939 ELLIS STREET SF, CA 94109

(415) 749-4965
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given in a timely manner so that arrangements can be made accordingly.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109
(415) 771-6000

CLERK OF THE BOARDS OFFICE:
MONTHLY CALENDAR OF DISTRICT MEETINGS

JULY 2004

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i> - CANCELLED	Wednesday	7	9:45 a.m.	Board Room
Board of Directors Mobile Source Committee <i>(Meets 2nd Thursday each Month)</i>	Thursday	8	9:30 a.m.	4 th Floor Conf. Room
Advisory Council Executive Committee	Wednesday	14	9:00 a.m.	Room 716
Advisory Council Regular Meeting	Wednesday	14	10:00 a.m.	Board Room
Advisory Council Public Health Committee - CANCELLED	Monday	19	1:30 p.m.	Room 716
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	21	9:45 a.m.	Board Room
Board of Directors Stationary Source Committee <i>(Meets 4th Monday every other Month)</i> - CANCELLED	Monday	26	9:30 a.m.	Board Room
Board of Directors Budget & Finance Committee <i>(Meets 4th Wednesday each Month)</i>	Wednesday	28	9:45 a.m.	4 th Floor Conf. Room

AUGUST 2004

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Advisory Council Air Quality Planning Committee - CANCELLED	Tuesday	3	9:30 a.m.	Room 716
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	4	9:45 a.m.	Board Room
Advisory Council Technical Committee - CANCELLED	Wednesday	4	1:30 p.m.	Board Room
Board of Directors Public Outreach Committee <i>(Meets 2nd Monday every other Month)</i>	Monday	9	9:45 a.m.	4 th Floor Conf. Room

(August 2004 Calendar continued on next page)

AUGUST 2004

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Mobile Source Committee <i>(Meets 2nd Thursday each Month)</i>	Thursday	12	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	18	9:45 a.m.	Board Room
Board of Directors Budget & Finance Committee <i>(Meets 4th Wednesday each Month)</i>	Wednesday	25	9:45 a.m.	4 th Floor Conf. Room

SEPTEMBER 2004

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	1	9:45 a.m.	Board Room
Advisory Council Executive Committee	Wednesday	8	9:00 a.m.	Room 716
Advisory Council Regular Meeting	Wednesday	8	10:00 a.m.	Board Room
Advisory Council Public Health Committee	Wednesday	8	12:30 p.m.	Room 716
Board of Directors Mobile Source Committee <i>(Meets 2nd Thursday each Month)</i>	Thursday	9	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i>	Wednesday	15	9:45 a.m.	Board Room
Board of Directors Budget & Finance Committee <i>(Meets 4th Wednesday each Month)</i>	Wednesday	22	9:45 a.m.	4 th Floor Conf. Room
Board of Directors Stationary Source Committee <i>(Meets 4th Monday every other Month)</i>	Monday	27	9:30 a.m.	Board Room
Board of Directors Executive Committee <i>(Meets 5th Wednesday of Months that have 5 Wednesdays)</i>	Wednesday	29	9:30 a.m.	4 th Floor Conf. Room

MR:jc
7/7/04 (1:24 p.m.)
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Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109

DRAFT MINUTES

Advisory Council Executive Committee Meeting
9:30 a.m., Wednesday, May 12, 2004

1. **Call to Order – Roll Call.** 9:32 a.m. Quorum Present: Elinor Blake, Chair, Louise Bedsworth, Ph.D., Harold Brazil, Linda Weiner, Brian Zamora. Absent: William Hanna, Kraig Kurucz.
2. **Public Comment Period.** There were no public comments.
3. **Approval of Minutes of March 10, 2003.** Mr. Zamora moved approval of the minutes; seconded by Dr. Bedsworth; carried unanimously.
4. **Standing Committee Chair Reports on Committee Work Plans.** Dr. Bedsworth reported that the Technical and Air Quality Planning Committees met jointly on April 6 and reviewed a staff presentation on stationary and transportation control measures for the District's ozone strategy. At the next Technical Committee meeting on June 3, discussion on how NOx controls relate to the Ozone Maintenance Plan will be discussed. In August, the Committee will develop comments on the District's ozone strategy for consideration by the full Council in September. The Committee may also discuss the topic of cumulative risk assessment at the June meeting.

Ms. Weiner reported that the Public Health Committee met on March 10 to discuss the February presentations on the precautionary principle and cumulative risk assessment. On April 19, the Committee received presentations from staff on the District's Toxics New Source Review (TNSR) rule-making and the proposed Community Risk Reduction Program (CRRP). The deadline for comments on the TNSR rule-making has been extended to late 2004 or early 2005.

Mr. Brazil stated that, at its June 15 meeting, the Air Quality Planning Committee would complete its comments on the ozone strategy. Chairperson Blake noted that the direction to comment on the TNSR rule-making and the Cal/EPA Environmental Justice recommendations has been modified following discussions with executive management. Rather than the Council making formal recommendations on these issues, the Public Health Committee will instead provide informal comments to staff on the CRRP and thereby bring the Committee's expertise to bear on the issues of cumulative risk assessment and the precautionary principle.

After further discussion, the Executive Committee agreed that staff would make an abbreviated presentation on the CRRP to the Advisory Council at its Regular meeting of July 14, which would address the CRRP as well as the comments of the Public Health Committee regarding it.

Chairperson Blake added that Mr. Hayes had requested that environmental security be added to the Council's work plan. This issue could be taken up toward the end of the year or next year.

Chairperson Blake noted that at the Advisory Council Regular meeting of March 10, Council members Bornstein and Holtzclaw had inquired about pending modifications to the community right-to-know law on toxics stored at facilities. Staff replied that it would follow-up and report back to the Council on this matter and that this may be an item for a future staff report.

5. **Follow-up Discussion on Tracking Council Recommendations.** James Corazza, Deputy Clerk, presented, “Follow-up On Proposed Procedure to Track Advisory Council Recommendations,” dated May 12, 2004, stating that the proposed procedure for tracking Council recommendations follows the Committee’s direction at the March 10 Executive Committee meeting. This involves incorporating the tracked record of deliberations on a specific topic into the reporting format used by the Council for reports from Council Committee to the Council, and from the Council to the Board.

Mr. Corazza also informed the Committee that the Clerk’s Office prepares a list of staff referrals for the Board and each of its Committees that is attached to the minutes for the following meeting, and presented an example for the members’ review. He inquired if the Committee would like a similar process to be instituted for the full Council and Standing Committees.

After discussion, the Executive Committee approved the proposed procedure for tracking Council recommendations. It also directed the Deputy Clerk to develop a staff referral list for the Council and each of its standing Committees. The referral list should be maintained as a pending document with items to be removed upon their completion.

Deputy APCO Peter Hess requested that Council member requests for information from staff go through the Committee Chairs. Chairperson Blake directed the Committee Chairs to convey this information accordingly.

6. **Committee Member Comments/Other Business.** There was none.
7. **Time and Place of Next Meeting.** 9:00 a.m., Wednesday, July 14, 2004, 939 Ellis Street, San Francisco, California 94109.
8. **Adjournment.** 9:58 a.m.

James N. Corazza
Deputy Clerk of the Boards