



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

## ADVISORY COUNCIL EXECUTIVE COMMITTEE

### COMMITTEE MEMBERS

ELINOR BLAKE, CHAIRPERSON  
LOUISE BEDSWORTH, PH.D.  
WILLIAM HANNA

BRIAN ZAMORA, VICE-CHAIRPERSON  
HAROLD BRAZIL  
KRAIG KURUCZ  
LINDA WEINER

WEDNESDAY  
NOVEMBER 10, 2004  
9:00 A.M.

ROOM 716

### AGENDA

1. Call to Order – Roll Call
2. Public Comment Period

*Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3. The public has the opportunity to speak on any agenda item. All agendas for Advisory Council Committee meetings are posted at the District, 939 Ellis Street, San Francisco, at least 72 hours before a meeting. At the beginning of the meeting, an opportunity is also provided for the public to speak on any subject within the Committee's purview. Speakers are limited to five minutes each.*

3. Approval of Minutes of September 8, 2004
4. Standing Committee Chair Reports on Committee Work Plans

*The Committee will discuss the work plans of the Standing Committees in 2004.*

5. Discussion of a Year-end Review of Council Activities

*The Committee will discuss Council activities in 2004.*

## **6. Discussion and Adoption of Recommendation of a Slate of Officers for 2005**

*The Committee will discuss and may recommend to the full Advisory Council a slate of Officers for calendar year 2005.*

## **7. Committee Member Comments/Other Business**

*Committee or staff members on their own initiative, or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on their own activities, provide a reference to staff about factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.*

## **8. Time and Place of Next Meeting**

*At the Call of the Chair.*

## **9. Adjournment**

EB:jc

**CONTACT CLERK OF THE BOARDS - 939 ELLIS STREET SF, CA 94109**

**(415) 749-4965**  
**FAX: (415) 928-8560**  
**BAAQMD homepage:**  
**[www.baaqmd.gov](http://www.baaqmd.gov)**

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given in a timely manner so that arrangements can be made accordingly.

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**  
**939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109**  
**(415) 771-6000**

**CLERK OF THE BOARDS OFFICE:**  
**MONTHLY CALENDAR OF DISTRICT MEETINGS**

**NOVEMBER 2004**

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Board of Directors Regular Meeting</b> ( <i>Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month</i> ) - CANCELLED	Wednesday	3	9:45 a.m.	Board Room
<b>Board of Directors Public Outreach Committee</b> ( <i>Meets 2<sup>nd</sup> Monday every other Month</i> )	Monday	8	9:45 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Advisory Council Executive Committee</b>	Wednesday	10	9:00 a.m.	Room 716
<b>Advisory Council Regular Meeting</b>	Wednesday	10	10:00 a.m.	Board Room
<b>Board of Directors Regular Meeting</b> ( <i>Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month</i> ) - CANCELLED	Wednesday	17	9:45 a.m.	Board Room
<b>Joint Policy Committee (JPC)</b>	Friday	19	10:00 a.m.	MTC 101 8 <sup>th</sup> Street Oakland, CA 94607
<b>Regional Agency Coordinating Committee (RACC)</b>	Friday	19	1:30 p.m.	MTC 101 8 <sup>th</sup> Street Oakland, CA 94607
<b>Board of Directors Stationary Source Committee</b> ( <i>Meets 4<sup>th</sup> Monday every other Month</i> )	Monday	22	9:30 a.m.	Board Room
<b>Board of Directors Nominating Committee</b>	Monday	22	Immediately following Stationary Source Committee Meeting	Room 716
<b>Board of Directors Budget &amp; Finance Committee</b> ( <i>Meets 4<sup>th</sup> Wednesday each Month</i> )	Wednesday	24	9:45 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Executive Committee</b> ( <i>Meets 5<sup>th</sup> Wednesday of Months that have 5 Wednesdays</i> )	Monday	29	9:45 a.m.	4 <sup>th</sup> Floor Conf. Room

**DECEMBER 2004**

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Board of Directors Regular Meeting/Retreat</b> ( <i>Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month</i> )	Wednesday	1	9:45 a.m.	<b><u>Location:</u></b> Waterfront Plaza Hotel Regatta Room I Ten Washington Street Oakland, CA 94607

**December 2004 Calendar continued on next page**

## DECEMBER 2004 (Continued)

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Board of Directors Mobile Source Committee</b> <i>(Meets 2<sup>nd</sup> Thursday each Month)</i>	Monday	6	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Advisory Council Air Quality Planning Committee</b> – RESCHEDULED TO 12/16/04	Tuesday	7	9:30 a.m.	Room 716
<b>Board of Directors Mobile Source Committee</b> <i>(Meets 2<sup>nd</sup> Thursday each Month)</i> - RESCHEDULED TO 12/6/04	Thursday	9	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	15	1:30 p.m.	Board Room
<b>Advisory Council Joint Air Quality Planning &amp; Technical Committees</b>	Thursday	16	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Budget &amp; Finance Committee</b> <i>(Meets 4<sup>th</sup> Wednesday each Month)</i>	Wednesday	22	9:45 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Executive Committee</b> <i>(Meets 5<sup>th</sup> Wednesday of Months that have 5 Wednesdays)</i> – RESCHEDULED TO 11/29/04	Wednesday	29	9:45 a.m.	4 <sup>th</sup> Floor Conf. Room

## JANUARY 2005

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	5	9:45 a.m.	Board Room
<b>Board of Directors Public Outreach Committee</b> <i>(Meets 2<sup>nd</sup> Monday every other Month)</i>	Monday	10	9:45 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Advisory Council Executive Committee</b>	Wednesday	12	9:00 a.m.	Room 716
<b>Advisory Council Regular Meeting</b>	Wednesday	12	10:00 a.m.	Board Room
<b>Board of Directors Mobile Source Committee</b> <i>(Meets 2<sup>nd</sup> Thursday each Month)</i>	Thursday	13	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	19	9:45 a.m.	Board Room
<b>Board of Directors Stationary Source Committee</b> <i>(Meets 4<sup>th</sup> Monday every other Month)</i>	Monday	24	9:30 a.m.	Board Room
<b>Board of Directors Budget &amp; Finance Committee</b> <i>(Meets 4<sup>th</sup> Wednesday each Month)</i>	Wednesday	26	9:45 a.m.	4 <sup>th</sup> Floor Conf. Room

MR:hl  
11/2/04 (9:50 a.m.)  
P/Library/Calendar/Moncal

Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109

DRAFT MINUTES

Advisory Council Executive Committee Meeting  
9:00 a.m., Wednesday, September 8, 2004

1. **Call to Order – Roll Call.** 9:15 a.m. Quorum Present: Elinor Blake, Chairperson, Louise Bedsworth, Ph.D., Harold Brazil, Kraig Kurucz, Linda Weiner, Brian Zamora. Absent: William Hanna.
2. **Public Comment Period.** There were none.
3. **Approval of Minutes of July 14, 2004.** Dr. Bedsworth requested that “the” be added after “June 15” and “is” changed to “was” in line one of paragraph two under Item No. 4 on page one. Mr. Kurucz moved approval of the minutes as corrected; seconded by Mr. Zamora; carried unanimously.
4. **Standing Committee Chair Reports on Committee Work Plans.** Dr. Bedsworth stated that on August 4, 2004 the Technical Committee adopted recommendations on the District’s Ozone Control Strategy (OCS) that will be presented today for consideration by the full Council. The Committee will meet jointly with the Air Quality Planning Committee (AQPC) on October 12, 2004 to receive and discuss presentations from two guest speakers on the subject of alternative fuels. This topic will likely be continued to the subsequent meeting of the Committee.

Mr. Brazil stated that on August 3, 2004 the AQPC also adopted recommendations on the OCS, which endorsed the staff’s choice of control measures. Once the Strategy is adopted, the Committee also recommends that the Council evaluate how to implement Transportation Control Measure (TCM) No. 15 on land-use planning. The AQPC and Technical Committees will jointly review the issue of alternative fuels during the remainder of 2004.

In discussion, the Executive Committee agreed to combine the recommendations from both Committees, per direction from the Committee Chairs in concert with the Deputy Clerk. Mr. Hess added that the recommendations will be presented to the Board Executive Committee on September 29, 2004 by Council Chairperson Blake.

Ms. Weiner reported that the Public Health Committee met on August 9, 2004 and reviewed a California Air Resources Board (CARB) report on indoor air quality as well as a presentation on this topic to the Council on May 12, 2004 by Jed Waldman of the California Department of Health Services. The Committee adopted recommendations on the District’s possible role in this field that will be considered by the full Council today. The Committee will next meet on October 25, 2004 and will discuss optical fence line monitoring at refineries, which had been reviewed last year. The Committee intends to complete its recommendations on whether this technology should be applied to other refineries and chemical plants in the Bay Area.

- 5. Discussion of a Year-End Review of Council Activities.** Chairperson Blake indicated that the Council's work plan has largely been completed. The longer-term issues are now being taken up by the Committees due to completion of most of the first priority review topics. She suggested that Council member input be solicited prior to the end of this year on whether the District is getting the Council's best expertise, or if better use could be made of it. Mr. Zamora suggested that at their next meetings the Committee Chairs inquire of their members how best to solicit this type of information, whether verbally or in a paper survey. Mr. Altshuler suggested asking the same questions of the Board of Directors and District staff. Chairperson Blake stated that the form of the input from staff would be determined by the Executive Officer/APCO.

Chairperson Blake suggested that Council member development and education materials could also accompany the survey on Council activities, and might address such topics as guidance on the Brown Act, how to get items on a Council Regular or Committee agenda, how to run a successful meeting, the Council's standard format for reports out of Committee and the Council, the annual flow of work, committee chairpersonship and Council officership rotation.

Chairperson Blake noted that recently a Council member had inquired if members of the Advisory Council could prepare an op-ed article for a local newspaper on a piece of legislation, or submit a letter to the legislature as an Advisory Council member. District Counsel Brian Bunger replied in the negative, explaining that because the Council advises the Board of Directors and the staff, it has no official voice with which to speak in a public capacity on behalf of the agency. However, the Board could request that the Council or one of its members compose such correspondence. In the context of an interview, a Council member may provide biographical identification as being affiliated with the Advisory Council, but that is descriptive rather than signing off on a letter in the capacity of an agency representative or officer.

Ms. Weiner added that a Council member's primary task is to represent a given professional constituency from a category identified by the appointing legislation. Chairperson Blake directed the Committee Chairs to inform their members, as necessary. Mr. Kurucz noted that the AQPC had determined earlier this year that if the Board wanted the Council to weigh in on a piece of legislation it could request that the Advisory Council review it and provide comment. Chairperson Blake replied that this observation dovetails with her earlier question as to whether the Board and staff take full advantage of the Council's expertise.

- 6. Committee Member Comments/Other Business.** In reply to Dr. Bedsworth's question on whether the District will support the greenhouse gas regulations proposed by CARB, Mr. Hess indicated that, while that matter is still under discussion, the District supports the work of the Sonoma County Climate Exchange. However, if the Council wants the District to support the regulations, it could recommend it to the Board Executive Committee on September 29, 2004.
- 7. Time and Place of Next Meeting.** 9:00 a.m., Wednesday, November 10, 2004, 939 Ellis Street, San Francisco, California 94109.
- 8. Adjournment.** 9:51 a.m.

James N. Corazza  
Deputy Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Blake and Members of the Council Executive Committee

From: James N. Corazza, Deputy Clerk of the Boards

Date: November 3, 2004

Re: Tracking of Deliberations and Actions 2004 Advisory Council Work Plan Topics

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RECOMMENDED ACTION: Receive and file.

DISCUSSION:

Set forth below is a tracking by topic of recommendations originating out of the Advisory Council work plan for 2004, beginning with its development at the January 14, 2004 Retreat:

- 1) **Review the control measures for volatile organic compounds (VOCs), nitrogen oxides (NOx) and particulate matter (PM) in the South Coast AQMD attainment plan recently approved by the Air Resources Board (ARB) and make recommendations to the Air Pollution Control Officer (APCO) for implementing them in the Bay Area.** *Assigned jointly to the Air Quality Planning and Technical Committees. Comments due in the spring.*  

*and*
- 2) **Review and provide comments to the APCO on the draft Bay Area AQMD State and Federal Air Quality Attainment and Maintenance Plans. Continue participation on the Modeling Advisory Committee and the Ozone Working Group.** *Assigned to the Air Quality Planning and Technical Committees. Comments due in the Spring.*

Meetings:

- Technical Committee - December 9, 2003 (Ozone, NOx and HC trends)
- AQPC Committee - February 3, 2004 (Control Strategy Review)
- Technical Committee - February 24, 2004 (Control Strategy Review)
- Technical & AQP Committee - April 6, 2004 (Control Strategy Descriptions)
- Technical Committee - June 3, 2004 (NOx Controls and Ozone Formation)
- AQP Committee - June 15, 2004 (Control Strategy Descriptions)
- AQP Committee - August 3, 2004 (Final Discussion on Control Measures)
- Technical Committee - August 4, 2004 (Update on Ozone Strategy)

Advisory Council Regular Meeting action:

September 8, 2004: adopts AQP and Technical Committees' Recommendations

Board of Directors action:

September 29, 2004: Board Executive Committee receives Council recommendations.

October 20, 2004: Full Board of Directors receives Executive Committee report.

- 3) **Review and provide comments to the APCO on the ARB mobile source emission calculation model and its impact on the development of Bay Area attainment plans for ozone.** *In addition to hydrocarbons (HC) and nitrogen oxide (NOx), nitrogen dioxide (NO2) and other reactive organics, such as formaldehyde, may be evaluated to better assess relative reactivity. Assigned to the Technical Committee with a long-range time frame for study and use in future Plan development.*

Meeting:

Technical Committee - June 3, 2004: Review of EMFAC2002  
(comments provided to staff at the meeting.)

Advisory Council Regular meeting action:

July 14, 2004: receives report of Technical Committee on review of EMFAC2002

Board of Directors action:

June 30, 2004: receives and files Advisory Council report on its review of EMFAC2002.

July 21, 2004: receives report of Board Executive Committee on Council activities.

- 4) **Review studies and provide comments to the APCO on the impact of further NOx emission reductions on the attainment of the National and State ozone standards in the Bay Area.** *Assigned to the Technical Committee with a long-range time frame for use in air quality management planning.*

Meeting:

Technical Committee - June 3, 2004: Review of NOx Controls and Ozone Formation  
(comments provided to staff at the meeting)

Advisory Council Regular meeting action:

July 14, 2004: receives report of Technical Committee on review of NOx/Ozone trends

Board of Directors action:

June 30, 2004: receives and files Council report on its review of NOx/Ozone trends.

July 21, 2004: receives report of Board Executive Committee on Council activities.



- 5) **Review and provide comments to the APCO on the Toxic New Source Review (NSR) Rule amendments.** *Assigned to the Public Health Committee. Recommendations due to the full Council in May.*

Meetings:

- Council Retreat/Regular Meeting – January 14, 2004  
(cumulative risk assessment / precautionary principle)
- Public Health Committee - February 23, 2004 (Cumulative Risk Assessment and Precautionary Principle; presentations by staff, environment and industry reps)
- Public Health Committee - March 10, 2004 (Discussion of 2/23/04 presentations)
- Public Health Committee - April 19, 2004 (Community Air Risk Evaluation (CARE))
- Public Health Committee - May 12, 2004 (Comments to Staff on CARE program and TNSR amendments)

Advisory Council Regular meeting action:

- May 12, 2004: Receives report that the Public Health Committee has provided informal comments on the TNSR amendments and CARE program to staff.

Board of Directors action:

- June 30, 2004: Board Executive Committee receives Advisory Council Report that the Advisory Council will continue to comment on the CARE program.
- July 21, 2004: Full Board receives report of Executive Committee.

Further Advisory Council Regular meeting action:

- July 14, 2004: The Council receives a presentation on the CARE program from staff and provides further commentary on the program.

- 6) **Review and provide comments to the APCO on the draft California Environmental Protection Agency (Cal-EPA)/ARB Environmental Justice implementation protocols. (Topic incorporated mid-year into No. 5 and comment on the CARE program).** *Assigned to the Public Health Committee. Comments due during the first half of 2004.*

Meeting:

- Public Health Committee - March 10, 2004: Committee member presentation on CARB EJ Stakeholders Meeting of 2/24/04

Advisory Council Regular Meeting action:

- May 12, 2004 – Receives report of Public Health Committee.

Board of Directors action:

June 30, 2004: Board Executive Committee receives Advisory Council Report that the Council will continue to comment on the CARE program.

July 21, 2004: Full Board receives report of Board Executive Committee.

- 7) **Review the role of fuel cells, hydrogen, liquid natural gas (LNG) and compressed natural gas (CNG) in fueling the transportation sector of California and the Bay Area. Make recommendations pertaining to the benefits and disadvantages of each technology.** *Assigned to the Air Quality Planning and Technical Committees for longer-term analysis.*

Meeting:

Joint AQPC & Technical Committee - October 12, 2004 (guest speaker presentations on alternative fuels; further joint Committee discussion scheduled)

Advisory Council Regular meeting action: (pending)

Board of Directors Action: (pending)

- 8) **Consider the role of the District in evaluating indoor air quality. What does regulatory authority provide, or is the District's role advisory?** *Assigned to the Public Health Committee for long-term review.*

Meeting:

Advisory Council Regular meeting - May 12, 2004 (Guest Speaker Presentation)

Public Health Committee - August 9, 2004 (Adopt Draft Recommendations)

Advisory Council Regular Meeting action:

September 8, 2004 - (Adopts Public Health Committee recommendations)

Board of Directors action:

September 29, 2004 - Board Executive Committee receives Council recommendations and requested the Council to develop description of scholarship grant program for indoor air quality study)

October 20, 2004 - Board of Directors receives Board Executive Committee report on Council report

- 9) **Complete the review of whether the optical fence line monitoring technology in operation at the ConocoPhillips Refinery in Rodeo should be applied to other refineries and chemical plants in the Bay Area.** *Public Health Committee assignment continued from 2003, due mid-year or during the second half of 2004.*

Meeting:

Public Health Committee - October 25, 2004 (reviews previous meetings on subject; adopts recommendations for Council)

Advisory Council Regular Meeting action:

November 10, 2004 Regular meeting – adopts Public Health Comm. Recommendations

Board of Directors action:

November 29, 2004 - Board Executive committee ...  
December \_\_, 2004 - Board of Directors Regular Meeting

- 10) **Identify communities disproportionately impacted by air pollution, and evaluate the air pollution impacts of construction site activities on communities.** *Assigned to the Public Health Committee for review in the second half of 2004.*

Pending review.

- 11) **Receive an update on Smog Check II and on the implementation of Advisory Council recommendations adopted in 2003 to improve the state's vehicle inspection and maintenance program.** *Assigned to the Air Quality Planning Committee for review at mid-year or thereafter.*

Meetings:

Advisory Council Regular meeting – November 10, 2004. (Speaker from Bureau of Automotive Repair)

- 12) **Review Smart Growth implementation and its connection with transit mode shift and regional transportation planning.** *Assigned to the Air Quality Planning Committee for review at or after mid-2004.*

Pending review.

- 13) **Review and provide comments to the APCO on the impact of daylight savings time on peak ozone concentrations with respect to the one hour and eight hour ozone standards. This topic will be deferred to later in the year pending completion of other topics.**

Pending review.

**14) Consider adoption of the recommendations of the Advisory Council regarding the proposed elimination of the California Air Resources Board by the Governor's California Performance Review commission. (New topic addressed in the fall of '04)**

Meeting:

Advisory Council Regular Meeting – September 8, 2004 (Adopted recommendations w/o Committee review due to urgency of time schedule)

Board of Directors action:

September 29, 2004 - Board Executive Committee receives Council report

October 20, 2004 - Board of Directors receives Board Executive Committee report

Respectfully submitted,

James Corazza  
Deputy Clerk of the Boards

Prepared by: James N. Corazza

FORWARDED BY: \_\_\_\_\_

:jc