



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

ADVISORY COUNCIL EXECUTIVE COMMITTEE

COMMITTEE MEMBERS

FRED GLUECK, CHAIR
HAROLD BRAZIL, SECRETARY
KEN BLONSKI
KRAIG KURUCZ

LOUISE BEDSWORTH, PH.D. - VICE-CHAIR
SAM ALTSHULER P. E.
JEFFREY BRAMLETT

WEDNESDAY
NOVEMBER 14, 2007
9:00 A.M.

716 CONFERENCE ROOM

AGENDA

1. Call to Order – Roll Call
2. Public Comment Period

Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3. The public has the opportunity to speak on any agenda item. All agendas for Advisory Council Committee meetings are posted at the District, 939 Ellis Street, San Francisco, at least 72 hours before a meeting. At the beginning meeting, an opportunity is also provided for the public to speak on any subject within the Committee's purview. Speakers are limited to five minutes each.

3. Approval of September 12, 2007 Minutes
4. Committee Reports

- | | |
|---|----------------------|
| A) Executive Committee Meeting of September 12, 2007 | Chair, Fred Glueck |
| B) Technical Committee Meeting of October 1, 2007 | Chair, Sam Altshuler |
| B) Air Quality Planning Committee Meeting of October 10, 2007 | Chair, Ken Blonski |
| C) Public Health Committee Meeting of October 10, 2007 | Chair, Jeff Bramlett |

5. Discussion and Adoption of Recommendation of Slate of Officers for 2008

The Committee will discuss and may recommend to the full Advisory Council a slate of Officers for calendar year 2008 including Committee Chair appointments.

6. Discussion of Study Topics Referred by Staff and the Board

The Committee will discuss, the topics referred by District staff and the Board, as well as the study topics discussed submitted by Council members.

7. Discussion of January 9, 2008 Retreat and Regular Meeting

The Committee will discuss the January 9, 2008 Retreat, and Regular meeting.

8. Committee Member Comments/Other Business

Committee or staff members on their own initiative, or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on their own activities, provide a reference to staff about factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.

9. Time and Place of Next Meeting

9:00 a.m. January 9, 2008, Conference Room 716, 939 Ellis Street, San Francisco, CA 94109.

10. Adjournment

FG:cd

**CONTACT CLERK OF THE BOARDS
939 ELLIS STREET SF, CA 94109**

**(415) 749-4965
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov**

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given in a timely manner so that arrangements can be made accordingly.

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT
939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109
(415) 771-6000**

**EXECUTIVE OFFICE:
MONTHLY CALENDAR OF DISTRICT MEETINGS**

NOVEMBER 2007

| <u>TYPE OF MEETING</u> | <u>DAY</u> | <u>DATE</u> | <u>TIME</u> | <u>ROOM</u> |
|--|-------------------|--------------------|--|--|
| Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i> | Wednesday | 7 | 9:45 a.m. | Board Room |
| Advisory Council Executive Committee | Wednesday | 14 | 9:00 a.m. | Room 716 |
| Board of Directors Personnel Committee <i>(At the Call of the Chair)</i> | Wednesday | 14 | 9:30 a.m. | 4 th Floor Conf. Room |
| Advisory Council Regular Meeting | Wednesday | 14 | 10:00 a.m. | Board Room |
| Board of Directors Climate Protection Committee <i>(Meets 3rd Thursday every other Month)</i> | Thursday | 15 | 9:30 a.m. | 4 th Floor Conf. Room |
| Joint Policy Committee | Friday | 16 | 10:00 a.m. – 12:00 p.m. | MTC 101 - 8 th Street Oakland, CA 94607 |
| Board of Directors Executive Committee <i>(At the Call of the Chair)</i> | Monday | 19 | 9:30 a.m. | 4 th Floor Conf. Room |
| Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i> | Wednesday | 21 | 9:45 a.m. | Board Room |
| Board of Directors Legislative Committee <i>(Meets 4th Monday of every Month)</i> | Monday | 26 | 9:30 a.m. | 4 th Floor Conf. Room |
| Board of Directors Public Outreach Committee <i>(Meets 1st Thursday every other Month)</i> | Monday | 26 | Immediately Following Board Legislative Cme. Meeting | 4 th Floor Conf. Room |
| Board of Directors Budget & Finance Committee <i>(Meets 4th Wednesday of each month)</i> | Wednesday | 28 | 9:30 a.m. | 4 th Floor Conf. Room |

DECEMBER 2007

| <u>TYPE OF MEETING</u> | <u>DAY</u> | <u>DATE</u> | <u>TIME</u> | <u>ROOM</u> |
|--|-------------------|--------------------|--------------------|-------------------------------------|
| Board of Directors Stationary Source Committee <i>(Meets 3rd Monday Quarterly)</i> | Monday | 3 | 9:30 a.m. | Board Room |
| Board of Directors Regular Meeting <i>(Meets 1st & 3rd Wednesday of each Month)</i> | Wednesday | 5 | 9:45 a.m. | Board Room |
| Board of Directors Ad Hoc Committee on Port Emissions <i>(At the Call of the Chair)</i> | Thursday | 6 | 9:30 a.m. | 4 th Floor Conf. Room |
| Advisory Council Technical Committee <i>(Meets 2nd Monday of each even Month)</i> | Monday | 10 | 9:00 a.m. | Board Room |

DECEMBER 2007 (Continued)

| TYPE OF MEETING | DAY | DATE | TIME | ROOM |
|---|------------|-------------|-------------|----------------------------------|
| Board of Directors Mobile Source Committee – (Meets 4 th Thursday of each Month) | Monday | 10 | 9:30 a.m. | 4 th Floor Conf. Room |
| Advisory Council Air Quality Planning Committee (Meets 2 nd Wednesday of each even Month) | Wednesday | 12 | 9:30 a.m. | Board Room |
| Advisory Council Public Health Committee (Meets 2 nd Wednesday of each even Month) | Wednesday | 12 | 1:30 p.m. | Board Room |
| Board of Directors Stationary Source Committee – Rescheduled to 12/3/07) | Monday | 17 | 9:30 a.m. | Board Room |
| Board of Directors Regular Meeting (Meets 1 st & 3 rd Wednesday of each Month) | Wednesday | 19 | 9:45 a.m. | Board Room |
| Board of Directors Legislative Committee (Meets 4 th Monday of every Month) | Monday | 24 | 9:30 a.m. | 4 th Floor Conf. Room |
| Board of Directors Budget & Finance Committee (Meets 4 th Wednesday of each Month) | Wednesday | 26 | 9:30 a.m. | 4 th Floor Conf. Room |

JANUARY 2008

| <u>TYPE OF MEETING</u> | <u>DAY</u> | <u>DATE</u> | <u>TIME</u> | <u>ROOM</u> |
|---|-------------------|--------------------|-------------------------|--|
| Board of Directors Regular Meeting (Meets 1 st & 3 rd Wednesday of each Month) | Wednesday | 2 | 9:45 a.m. | Board Room |
| Board of Directors Public Outreach Committee (Meets 1 st Thursday every other Month) | Thursday | 3 | 9:30 a.m. | 4 th Floor Conf. Room |
| Advisory Council Executive Committee | Wednesday | 9 | 9:00 a.m. | Room 716 |
| Advisory Council Regular Meeting | Wednesday | 9 | 10:00 a.m. | Board Room |
| Board of Directors Regular Meeting (Meets 1 st & 3 rd Wednesday of each Month) | Wednesday | 16 | 9:45 a.m. | Board Room |
| Board of Directors Climate Protection Committee (Meets 3 rd Thursday every other Month) | Thursday | 17 | 9:30 a.m. | 4 th Floor Conf. Room |
| Joint Policy Committee | Friday | 18 | 10:00 a.m. – 12:00 p.m. | MTC 101 - 8 th Street Oakland, CA 94607 |
| Board of Directors Budget & Finance Committee (Meets 4 th Wednesday of each month) | Wednesday | 23 | 9:30 a.m. | 4 th Floor Conf. Room |
| Board of Directors Mobile Source Committee – (Meets 4 th Thursday of each Month) | Thursday | 24 | 9:30 a.m. | 4 th Floor Conf. Room |
| Board of Directors Legislative Committee (Meets 4 th Monday of every Month) | Monday | 28 | 9:30 a.m. | 4 th Floor Conf. Room |

hl
11/6/07 (1:00 p.m.)

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 749-5000

DRAFT MINUTES

Advisory Council Executive Committee
9:00 a.m., Wednesday, September 12, 2007

- 1. Call to Order – Roll Call:** Chairperson Glueck called the meeting to order at 9:05 a.m.

Present: Fred Glueck, Chairperson, Sam Altshuler, Louise Bedsworth, Ph.D., Ken Blonski, Harold Brazil, (9:06), Jeffery Bramlett, (9:19), and Kraig Kurucz, (9:45).

- 2. Public Comment Period:** There was none.

- 3. Approval of August 9, 2007 Minutes:** Mr. Altshuler moved for approval of the minutes, second by Mr. Blonski; the minutes carried unanimously.

- 4. Committee Reports:**

A). Technical Committee meeting of August 6, 2007: Mr. Altshuler reported that Dr. Mark Z. Jacobson, of Stanford University provided a presentation to the Committee on Evaluation of Proposed Solution to Air Pollution /Global Warming. Dr. Jacobson stated that Global warming will hasten as aerosol (non black carbon) pollution decreases. Global warming will lead to increases in air pollution caused mortality due to its effect on atmospheric temperature, water vapor and stability. Dr. Jacobson stated that each ethanol or gasoline vehicle developed from now on will enhance air pollution and climate problems significantly compared with each renewable-powered battery-electric or hydrogen fuel cell vehicle produced. Mr. Altshuler announced the next meeting of the Technical Committee is scheduled for Monday, October 1, 2007, staff will provide a presentation on Methane and Carbon trends in California.

B). Air Quality Planning Committee: Mr. Blonski reported that the Committee did not meet due to lack of a quorum. He also added that the next meeting is scheduled for Wednesday, October 10, 2007. Air District staff might give a discussion on Congestion Pricing and David Burch will provide a discussion on Hotlink/HOV Lane and the Doyle Drive project. The presentations will provide different scenarios and different points of view to members of the Council.

C). Public Health Committee: Mr. Bramlett reported that the Committee did not meet due to lack of a quorum. Mr. Bramlett announced the next Public Health Committee

meeting is scheduled for Wednesday, October 10, 2007. The Committee will provide a draft recommendation on Indoor Air Quality and Asthma. There will also be presentations at the next meeting date by Dr. Tony Iton of the Association of Bay Area Health Officers and Committee member, Dr. Janice Kim on air quality and living near busy roads.

D). Executive Committee meeting of August 9, 2007: Mr. Glueck reported that the Committee had discussions on the restructuring of the Council's Standing Committees and moved that agenda items 5 and 6 be combined.

5. Continued discussion of Advisory Council Standing Committee Restructuring and 6.) Recommendation of Proposed Topics for Future Meetings

Chairperson Glueck stated that restructuring the Standing Committees was recommended in order to create and maintain efficient and effective use of the Council's time. Chairperson Glueck further stated topic discussions are more efficient. The Executive Committee will organize the list of discussion topics submitted by members of the Council prior to the January retreat. Topics will be allocated to the appropriate Committees. Executive Management staff of the Air District will provide recommendations to the Executive Committee of the Advisory Council prior to the November 14th meeting.

Chairperson Glueck stated that at the Committee level a clearly defined scope of work and the anticipated outcome should be stated for each topic. Vice-Chair, Bedsworth opined that flexibility in defining scope of work inherent with regard to interdisciplinary roles. The Executive Committee and full Council should be effectively used to improve efficiency of Committees. Vice-Chair, Bedsworth will be making presentation to the Council.

Dr. Bedsworth stated that the Executive Committee contemplated restructuring the standing Committees based on topics of expertise but eventually agreed on restructuring according to expertise. She also added that the Committee will use Ad Hoc committees on topics that need more input and research. Dr. Bedsworth stated that with this restructuring, the Council retreat will be used as an avenue to discuss division of labor and designate committees accordingly.

Discussion among members ensued concerning the restructure, scope of work definition, duty scope, meeting schedule, and the ambiguity in the name structure.

Mr. Blonski inquired with regard to the definition of scope. Dr. Bedsworth expressed concern with the scope of work on the incoming Chairperson. Another concern raised by Dr. Bedsworth was the meeting schedules. With regard to the seeming ambiguity in the name structuring, Chairperson Glueck clarified that the name structure should not create barriers to effectiveness but the process and the product of committees handling of issues posed to them should be the main focus. Chairperson Glueck also asked about the legality with regards to Brown Act Law; of Committees

acting as Ad Hoc where members from different committees can attend meetings jointly or otherwise.

District Attorney, Brian Bunger was not available to respond to the above issue; Kelly Wee, Acting DAPCO responded not as an Attorney and advised the Committee to be cautious and maintain transparency.

Mr. Bramlett shared that there is a concern of Ad Hoc Committees making recommendations directly to the Council. At this point, Chairperson Glueck clarified that the intent of Ad Hoc Committee is a venue for other Committee members who have interest in topics to air their views. Mr. Bramlett also added that the Council should come up with strategies to improve efficiency, recommendations, select topics and review at the retreat; ask questions if there are any and look forward to accomplishments.

7. Consideration and Recommendation of Proposed Guidelines for Guest Speakers:

Mr. Glueck stated that potential speakers should give outlines/printed documents of highlights of presentation to make for comprehensive reading. Speaker guidelines for technical data and presentations was discussed, speakers will be requested to provide a summary of their presentation at the end of the presentation. Copies of the presentation will be included as an attachment in all final minutes. The minutes of the meeting will be reviewed by each presenter.

8. Committee Members Comments/Other Business: There was none.

9. Time and Place of Next Meeting: 9:00 a.m., November 14, 2007, Conference Room 716, 939 Ellis Street, San Francisco, CA 94109.

10. Adjournment: The meeting adjourned at 10:05 a.m.

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Acting Executive Secretary

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Glueck and Members of the Executive Committee
From: Jack Broadbent, Executive Officer/Air Pollution Control Officer
Date: November 7, 2007
Re: Key Issues Facing the Air District Continued for 2008

RECOMMENDATION

Air District staff is recommending that the following issues/priorities submitted last year be continued in 2008.

- 1) Climate Protection
- 2) Community Air Risk Evaluation (CARE) Program
- 3) Particulate Matter Control and Wood Smoke Control Strategy
- 4) Spare the Air Day/Tonight Mitigation Measures
- 5) Asthma & Indoor Air Quality

BACKGROUND

California Health and Safety Code Section 40261 specifies that the Advisory Council, as one of its duties, is to advise and consult with the Air Pollution Control Officer. The issues outlined above are those on which the Air Pollution Control Officer requests continued advice from the Advisory Council.

DISCUSSION

During the Advisory Council Executive Committee senior management will be available to discuss and answer questions of Committee pertaining to the issues outlined.

JPB:cd