



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

**ADVISORY COUNCIL  
EXECUTIVE COMMITTEE**

**COMMITTEE MEMBERS**

**Louise Bedsworth, Ph.D., Chairperson**  
**Jeffrey Bramlett, Secretary**  
**Emily Drennen, MPA**

**Harold Brazil, Vice-Chairperson**  
**Janice Kim M.D., Ph.D.**  
**Kraig Kurucz**

**WEDNESDAY  
MARCH 12, 2008  
9:00 A.M.  
ROOM 716**

**AGENDA**

**1. Call to Order – Roll Call**

**2. Public Comment Period**

*Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3. The public has the opportunity to speak on any agenda item. All agendas for Advisory Council Committee meetings are posted at the District, 939 Ellis Street, San Francisco, at least 72 hours before a meeting. At the beginning of the meeting, an opportunity is also provided for the public to speak on any subject within the Committee's purview. Speakers are limited to five minutes each.*

**3. Approval of Minutes of January 9, 2008**

**4. Standing Committee Chair Reports**

- |   |                       |
|---|-----------------------|
| A) Air Quality Planning Committee Meeting of February 7, 2008 | Emily Drennan, Chair  |
| B) Technical Committee Meeting of February 11, 2008           | Kraig Kurucz, Chair   |
| C) Public Health Committee Meeting of February 13, 2008       | Dr. Janice Kim, Chair |

## **5. Overview and Discussion of Advisory Council January 9, 2008 Retreat and Work Plans**

*The Committee will discuss the Advisory Council Retreat held January 9, 2008 and the Committee work plans for 2008.*

## **6. Committee Member Comments/Other Business**

*Committee or staff members on their own initiative, or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on their own activities, provide a reference to staff about factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.*

## **7. Time and Place of Next Meeting**

*9:00 a.m., Wednesday, Wednesday, May 14, 2008 939 Ellis Street San Francisco, California 94109.*

## **8. Adjournment**

**CONTACT EXECUTIVE OFFICE - 939 ELLIS STREET SF, CA 94109**

**(415) 749-5127**  
**FAX: (415) 928-8560**  
**BAAQMD homepage:**  
**[www.baaqmd.gov](http://www.baaqmd.gov)**

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given in a timely manner so that arrangements can be made accordingly.

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**  
**939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109**  
**(415) 771-6000**

**EXECUTIVE OFFICE:**  
**MONTHLY CALENDAR OF DISTRICT MEETINGS**

**MARCH 2008**

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Board of Directors Public Outreach Committee</b> <i>(Meets 1<sup>st</sup> Thursday every other Month)</i>	Monday	3	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	5	9:45 a.m.	Board Room
<b>Advisory Council Executive Committee</b> <i>(Meets 2<sup>nd</sup> Wednesday of every odd Month)</i>	Wednesday	12	9:00 a.m.	Room 716
<b>Advisory Council Regular Meeting</b> <i>(Meets 2<sup>nd</sup> Wednesday of every odd Month)</i>	Wednesday	12	10:00 a.m.	Board Room
<b>Board of Directors Climate Protection Committee</b> <i>(Meets 3<sup>rd</sup> Thursday every other Month)</i>	Thursday	13	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Stationary Source Committee</b> <i>(Meets 3<sup>rd</sup> Monday Quarterly)</i>	Monday	17	9:30 a.m.	Board Room
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	19	9:45 a.m.	Board Room
<b>Joint Policy Committee</b>	Friday	21	10:00 a.m. – 12:00 p.m.	MTC 101 - 8 <sup>th</sup> Street Oakland, CA 94607
<b>Board of Directors Legislative Committee</b> <i>(Meets 4<sup>th</sup> Monday of every Month)</i>	Monday	24	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Budget &amp; Finance Committee</b> <i>(Meets 4<sup>th</sup> Wednesday of each month)</i>	Wednesday	26	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Mobile Source Committee</b> <i>– (Meets 4<sup>th</sup> Thursday of each Month)</i>	Thursday	27	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room

**APRIL 2008**

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	2	9:45 a.m.	Board Room
<b>Advisory Council Air Quality Planning Committee</b> <i>(Meets 2<sup>nd</sup> Thursday of each even Month)</i>	Thursday	3	9:00 a.m.	Room 716
<b>Board of Directors Personnel Committee</b> <i>(At the Call of the Chair)</i>	Friday	4	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room

## APRIL 2008

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Advisory Council Technical Committee</b> <i>- (Meets 1<sup>st</sup> Monday of each even Month)</i>	Monday	7	9:30 a.m.	Board Room
<b>Advisory Council Public Health Committee</b> <i>(Meets 2<sup>nd</sup> Wednesday of each even Month)</i>	Wednesday	9	1:30 p.m.	Room 716
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	16	9:45 a.m.	Board Room
<b>Joint Policy Committee</b>	Friday	18	10:00 a.m. – 12:00 p.m.	BCDC 50 California St., 26 Fl. San Francisco, CA
<b>Board of Directors Budget &amp; Finance Committee</b> <i>(Meets 4<sup>th</sup> Wednesday of each month)</i>	Wednesday	23	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Mobile Source Committee</b> – <i>(Meets 4<sup>th</sup> Thursday of each Month)</i>	Thursday	24	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Legislative Committee</b> <i>(Meets 4<sup>th</sup> Monday of every Month)</i>	Monday	28	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room

## MAY 2008

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
<b>Board of Directors Public Outreach Committee</b> <i>(Meets 1<sup>st</sup> Thursday every other Month)</i>	Thursday	1	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	7	9:45 a.m.	Board Room
<b>Advisory Council Executive Committee</b> <i>(Meets 2<sup>nd</sup> Wednesday of every odd Month)</i>	Wednesday	14	9:00 a.m.	Room 716
<b>Advisory Council Regular Meeting</b> <i>(Meets 2<sup>nd</sup> Wednesday of every odd Month)</i>	Wednesday	14	10:00 a.m.	Board Room
<b>Board of Directors Climate Protection Committee</b> <i>(Meets 3<sup>rd</sup> Thursday every other Month)</i>	Thursday	15	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Joint Policy Committee</b>	Friday	16	10:00 a.m. – 12:00 p.m.	MTC 101 - 8 <sup>th</sup> Street Oakland, CA 94607
<b>Board of Directors Regular Meeting</b> <i>(Meets 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday of each Month)</i>	Wednesday	21	9:45 a.m.	Board Room
<b>Board of Directors Mobile Source Committee</b> – <i>(Meets 4<sup>th</sup> Thursday of each Month)</i>	Thursday	22	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room
<b>Board of Directors Budget &amp; Finance Committee</b> <i>(Meets 4<sup>th</sup> Wednesday of each month)</i>	Wednesday	28	9:30 a.m.	4 <sup>th</sup> Floor Conf. Room

Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109  
(415) 749-5000

DRAFT MINUTES

Advisory Council Executive Committee  
9:00 a.m., Wednesday, January 9, 2008

- 1. Call to Order – Roll Call:** Chairperson Louise Bedsworth, Ph.D., called the meeting to order at 9:10 a.m.

**Present:** Louise Bedsworth, Ph.D., Chairperson, Jeffery Bramlett (9:30 a.m.), Harold Brazil (9:30 a.m.), Janice Kim, M.D., and Kraig Kurucz,

**Absent:** Emily Drennen.

**Also Present:** Ken Blonski and Fred Glueck.

- 2. Public Comment Period:** There was none.
- 4. Discussion of Goals for Advisory Council:** Dr. Bedsworth, Chairperson addressed the Committee regarding the goals for the breakout groups at the retreat that was held immediately after the Executive Committee Meeting.

Chairperson Bedsworth suggested that the Committee Chairs be as efficient as possible and try to maximize the use of time. Chairperson Bedsworth referred to a past handout dated December 4, 2007, that provided a list of 2008 Committee Work Topics and Potential Assignments. The two most important topics that came up were: Climate Protection and how it is integrated into existing Air District programs and the Community Air Risk Evaluation (CARE) Program and what the Air District should think about doing in the various communities, especially as more data and analyses becomes available. This includes the Health Risk Assessment for West Oakland, conducted by the California Air Resources Board (ARB) and more data from the CARE Program.

Chairperson Bedsworth noted that Mr. Kurucz provided the Executive Committee the third issue raised as a priority, which was education and public health. Mr. Glueck and Mr. Kurucz made the recommendation for consideration of a Public Health Officer position. Mr. Glueck acknowledged to Chairperson Bedsworth that consideration was requested at the Board of Directors Executive Committee meeting and that the Air District would move forward on this request in the near future.

Jean Roggenkamp, Deputy Air Pollution Control Officer clarified that the position of the Public Health Officer would need to be considered during budget discussions.

Chairperson Bedsworth moved forward with the list of topics. The topics included information received from council members and from Jack P. Broadbent, Executive Officer/Air Pollution Control Officer.

Going forward Chairperson Bedsworth suggested committee members consider which topics each Committee would consider and the order of consideration. There may be overlap with other Committees. For instance, climate change issues conflict with criteria pollutant goals, which might want to be considered by several committees. Chairperson Bedsworth noted one example that Mr. Broadbent brought up. Specifically, if the CO limit for Stationary Sources was raised, they could operate more efficiently and reduce greenhouse gas emissions. It was suggested that this may be a good topic for the Technical Committee to discuss. The Planning Committee should think about transportation and land use planning, smart growth issues and how they can be tied together.

It was noted that having presentations given to the Advisory Council as a whole on topics of interest to multiple committees will help to eliminate multiple committee presentations. This possibility can also be thought about in the Committee discussion, but certainly in the follow up discussion. Chairperson Bedsworth requested each Committee Chair develop a regular schedule of meeting dates.

Mr. Blonski commented that from a planning perspective the Committees should identify outcomes that are desirable so that it is not just discussion on a particular topic, but it is working toward a product that can be brought forward to the full Council.

Chairperson Bedsworth agreed and noted that there will be topics that will just be for discussion, but there will also be topics where recommendations will be made and identifying those topics early on and providing a timeline for when the recommendation will be brought forward to the Council will insure that meetings occur on schedule and that the recommendation is made in a timely manner to the Air District. For example, if the Council was to consider the potential gas fee and what the Air District might do with that type of money, then the Council would try and have recommendations from the Council brought forward in the summer, etc.

Mr. Altshuler suggested that more attachments be included with the minutes, as it will make the minutes more complete.

Mr. Glueck has suggested that if there are presenters, to try to get them to provide their documentation as reference to verify the facts or statements made.

Chairperson Bedsworth suggested that guidelines be provided to speakers that may include providing their presentation, as well as providing the Committee with the highlights.

Dr. Kim asked that the presentation also be attached, when there are minutes for approval. Mary Ann Goodley, Executive Office Manager agreed that going forward this would happen.

Dr. Kim indicated that she was not aware of a template being circulated with regard to the goals and objectives and Chairperson Bedsworth commented that it was only a discussion. It was noted that the Executive Committee would work to formalize a memo of some sort to provide to speakers.

- 3. Approval of December 4, 2007 Minutes:** Mr. Bramlett moved approval of the minutes as amended, second by Mr. Brazil, the minutes carried unanimously.
- 5. Committee Member Comment/Other Business:** Mr. Blonski asked how the information should be recorded during the breakout session with the respective Committees. Mr. Kurucz responded by informing Mr. Blonski that the information would be reported after the breakout session.
- 6. Time and Place of Next Meeting:** 9:00 a.m., March 12, 2008, Conference Room 716, 939 Ellis Street, San Francisco, CA 94109.
- 7. Adjournment:** The meeting adjourned at 9:40 a.m.

Vanessa Johnson  
Acting Clerk of the Board