



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

ADVISORY COUNCIL RETREAT & REGULAR MEETING

WEDNESDAY
JANUARY 8, 2014
9:00 A.M.

7TH FLOOR BOARD ROOM
939 ELLIS STREET
SAN FRANCISCO, CA 94109

AGENDA

CALL TO ORDER

Opening Comments	Sam Altshuler, Chairperson
Roll Call	Clerk
Introduction of New Advisory Council Members	Sam Altshuler, Chairperson
Oath of Office	Clerk

PUBLIC COMMENT PERIOD

Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3. The public has the opportunity to speak on any agenda item. All agendas for Advisory Council meetings are posted at the District, 939 Ellis Street, San Francisco, at least 72 hours before a meeting. At the beginning of the meeting, an opportunity is also provided for the public to speak on any subject within the Council's purview. Speakers are limited to three minutes each.

CONSENT CALENDAR

1. Approval of Minutes of the November 13, 2013 Advisory Council Meeting

RECOGNITION

2. Recognition of Outgoing Advisory Council Members Sam Altshuler, Chairperson

The Council will recognize outgoing Advisory Council members.

3. Recognition of Outgoing Advisory Council Chairperson Sam Altshuler, Chairperson

The Council will recognize outgoing Chairperson, Robert Bornstein, Ph.D., for his dedicated leadership, and service to air quality in the Bay Area.

RETREAT

4. Review and Discussion of 2013 Eric Stevenson, Advisory Council Liaison

The Council will discuss the Advisory Council meetings, presentations and reports for 2013 with Air District staff.

5. Discussion of 2014 Eric Stevenson, Advisory Council Liaison

The Council will discuss the future meetings, presentations, reports, processes, and related matters and potential changes for 2014 with Air District staff.

PRESENTATION

6. Air District Activities Regarding Climate Protection focusing on the Energy Future of the Bay Area

Eric Stevenson, Advisory Council Liaison

Staff will present brief reports on Air District efforts regarding its Climate Protection Program with a focus on the energy future of the Bay Area.

AIR DISTRICT OVERVIEW

7. Report of the Executive Officer/APCO Jack P. Broadbent, Executive Officer

Mr. Broadbent will provide an update on pending and planned Air District activities, policies and initiatives.

OTHER BUSINESS

8. Chairperson's Report Sam Altshuler, Chairperson

9. Council Member Comments/Other Business

Council Members may make a brief announcement, provide a reference to staff about factual information, or ask questions about subsequent meetings.

10. Time and Place of Next Meeting

Wednesday, February 13, 2013, at 9:00 a.m., at 939 Ellis Street, San Francisco, CA 94109.

11. Adjournment

CONTACT EXECUTIVE OFFICE - 939 ELLIS STREET SF, CA 94109

(415) 749-5073
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given in a timely manner, so that arrangements can be made accordingly.

Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the District's offices at 939 Ellis Street, San Francisco, CA 94109, at the time such writing is made available to all, or a majority of all, members of that body.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109
FOR QUESTIONS PLEASE CALL (415) 749-5016 or (415) 749-4941

EXECUTIVE OFFICE:
MONTHLY CALENDAR OF AIR DISTRICT MEETINGS

JANUARY 2014

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i> - CANCELLED	Wednesday	1	9:45 a.m.	Board Room
Advisory Council Meeting/Retreat <i>(Meets on the 2nd Wednesday of each Month)</i>	Wednesday	8	9:00 a.m.	Board Room
Board of Directors Personnel Committee <i>(At the Call of the Chair)</i>	Monday	13	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Special Meeting/Retreat <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	15	9:45 a.m.	Alameda County Transportation Commission 1111 Broadway, Suite 800 Oakland, CA 94607
Board of Directors Climate Protection Committee <i>(Meets 3rd Thursday of every other month)</i>	Thursday	16	9:30 a.m.	4th Floor Conf. Room
Board of Directors Executive Committee <i>(Meets on the 3rd Monday of each Month)</i> - CANCELLED	Monday	20	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Stationary Source Committee <i>(Meets on the 3rd Monday of each Month)</i> - CANCELLED	Monday	20	10:30 a.m.	Board Room
Board of Directors Budget & Finance Committee <i>(Meets on the 4th Wednesday of each Month)</i>	Wednesday	22	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Mobile Source Committee <i>(Meets on the 4th Thursday of each Month)</i>	Thursday	23	9:30 a.m.	Board Room

FEBRUARY 2014

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	5	9:45 a.m.	Board Room
Advisory Council Regular Meeting <i>(Meets on the 2nd Wednesday of each Month)</i>	Wednesday	12	9:00 a.m.	Board Room
Board of Directors Executive Committee <i>(Meets on the 3rd Monday of each Month)</i>	Monday	17	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Stationary Source Committee <i>(Meets on the 3rd Monday of each Month)</i>	Monday	17	10:30 a.m.	Board Room

FEBRUARY 2014

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	19	9:45 a.m.	Board Room
Board of Directors Budget & Finance Committee <i>(Meets on the 4th Wednesday of each Month)</i>	Wednesday	26	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Mobile Source Committee <i>(Meets on the 4th Thursday of each Month)</i>	Thursday	27	9:30 a.m.	Board Room

MARCH 2014

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	5	9:45 a.m.	Board Room
Advisory Council Regular Meeting <i>(Meets on the 2nd Wednesday of each Month)</i>	Wednesday	12	9:00 a.m.	Board Room
Board of Directors Executive Committee <i>(Meets on the 3rd Monday of each Month)</i>	Monday	17	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Stationary Source Committee <i>(Meets on the 3rd Monday of each Month)</i>	Monday	17	10:30 a.m.	Board Room
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	19	9:45 a.m.	Board Room
Board of Directors Budget & Finance Committee <i>(Meets on the 4th Wednesday of each Month)</i>	Wednesday	26	9:30 a.m.	4 th Floor Conf. Room
Board of Directors Mobile Source Committee <i>(Meets on the 4th Thursday of each Month)</i>	Thursday	27	9:30 a.m.	Board Room

HL – 12/30/13 (9:35 a.m.)

P/Library/Forms/Calendar/Calendar/Moncal

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Sam Altshuler and Members
of the Advisory Council

From: Jack P. Broadbent
Executive Officer/Air Pollution Control Officer

Date: December 3, 2013

Re: Draft Minutes of the Advisory Council Meeting of November 13, 2013

RECOMMENDED ACTION

Approve the attached draft minutes of the Regular Meeting of the Advisory Council on November 13, 2013.

DISCUSSION

Attached for your review and approval are the draft minutes of the Regular Meeting of the Advisory Council on November 13, 2013.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Sean Gallagher
Reviewed by: Rex Sanders

Attachment

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, CA 94109
(415) 749-5073

DRAFT MINUTES

Advisory Council Regular Meeting
Wednesday, November 13, 2013

Note: An audio recording of the meeting is available on the website of the Bay Area Air Quality Management District at <http://www.baaqmd.gov/The-Air-District/Board-of-Directors/Advisory-Council/Agendas-and-Minutes.aspx>.

CALL TO ORDER: Chairperson Robert Bornstein called the meeting to order at 9:00 a.m.

ROLL CALL:

Present: Chairperson Robert Bornstein, Ph.D.; Vice-Chairperson Sam Altshuler, P.E.; Secretary Liza Lutzker, M.P.H.; and Members Jennifer Bard, Benjamin Bolles, Harold Brazil, Jonathan Cherry, A.I.A., LEED A.P., Heather Forshey, Stan Hayes, John Holtzclaw, Ph.D., Rick Marshall, P.E., P.L.S., Estes Al Phillips and Jessica Range, LEED A.P.

Absent: Members Ana M. Alvarez, D.P.P.D., Jeffrey Bramlett, M.S., C.S.P., Kraig Kurucz, Gary Lucks, J.D., C.P.E.A., Kathryn Lyddan, J.D., Timothy O'Connor, J.D., and Murray Wood.

Also Present: None.

OPENING COMMENTS: None.

PUBLIC COMMENT PERIOD: None.

CONSENT CALENDAR

1. Approval of the Minutes of the Advisory Council meeting of October 9, 2013

Council Action:

Member Holtzclaw made a motion to approve the minutes of October 9, 2013; and Member Altshuler seconded.

Council Comments:

Member Range requested a copy of the material supplied by public speaker Taylor Hawke at the Council meeting in October.

Chairperson Bornstein asked questions about the formatting of the minutes for the Board of Directors and Advisory Council, which were answered by Jean Roggenkamp, Deputy Air Pollution Control Officer.

Public Comments: None.

Council Action (continued):

The motion carried unanimously.

DISCUSSION

2. Discussion, Recommendation and Selection of Slate of Officers for 2014

Council Comments: The Council discussed a Slate of Officers for 2014.

Public Comments: None.

Council Action:

Member Hayes made a motion to appoint Member Altshuler as Chairperson, Member Lutzker as Vice-Chairperson and Member Range as Secretary; Chairperson Bornstein seconded; and the motion carried unanimously.

3. Approval of draft report on the Advisory Council's September 11, 2013, meeting

Council Comments:

Member Range made introductory comments regarding the drafting of the report.

The Council deliberated upon proposed revisions to the draft report on the Advisory Council meeting on September 11, 2013.

Public Comments: None.

Council Action:

Member Altshuler made a motion to approve the draft report on the Advisory Council's September 11, 2013 meeting, as amended; Member Cherry seconded; and the motion carried unanimously.

OTHER BUSINESS

4. Council Member Comments/Other Business:

Eric Stevenson, Director of Technical Services, said staff is preparing written protocol for the drafting of future Council reports that will be provided to the Council at the January 2014 retreat.

The Council and Brian Bunger, District Counsel, discussed the editorial process and acceptable ways to increase efficiency while adhering to the Brown Act.

Member Altshuler asked staff to investigate the possibility of establishing a dedicated conference call number for use by the Council report drafting work group and to provide guidelines on the use of document share software, which Mr. Stevenson said he would do.

Member Holtzclaw asked that an updated list of Council member backgrounds be delivered at the January 2014 retreat. Chairperson Bornstein asked that the document be updated and redistributed with every change in Council membership.

DISCUSSION (CONTINUED)

3. Approval of draft report on the Advisory Council's September 11, 2013, meeting (CONTINUED)

Council Comments (continued):

The Council and staff discussed the report summarizing information on black carbon topics addressed by the Council during 2013 and the selection of members to present the same at the Board of Directors meeting on December 4, 2013.

Ms. Roggenkamp briefed the Council on the Board of Directors' recently adopted climate protection strategy resolution and the associated work program.

Chairperson Bornstein and Ms. Roggenkamp discussed the Council's level of involvement in the work program.

Member Lutzker and Ms. Roggenkamp discussed the likely adoption date for the work program and the possible inclusion of black carbon.

The Council and staff continued to discuss the report summarizing information on black carbon topics addressed by the Council during 2013 and the selection of members to present the same to the Board of Directors on December 4, 2013.

Public Comments (continued): None.

Council Action (continued): None; informational only.

OTHER BUSINESS (CONTINUED)

5. Council Member Comments/Other Business (continued):

Member Holtzclaw congratulated Member Altshuler on the publication of an article in the November 2013 Air & Waste Management Association magazine.

The Council and Mr. Stevenson discussed next year's Council topics, as requested by the Board of Directors, and the level of staff support that will be available.

6. Chairperson's Report:

Chairperson Bornstein announced his intention to conduct exit interviews with Members Lucks and Murray. Chairperson Bornstein and the Council discussed the recruitment process currently underway to fill their seats.

Chairperson Bornstein reported out on his experience at the Board of Directors Executive Committee meeting on October 24, 2013, and asked that the Council be notified of the Board of Directors Climate Protection Committee meeting dates in 2014, when set.

The Council discussed a potential informal holiday gathering and Mr. Stevenson said he would initiate an offline discussion by sending an electronic survey to the Council members.

7. Time and Place of Next Meeting:

Wednesday, January 8, 2014, Bay Area Air Quality Management District Headquarters, 939 Ellis Street, San Francisco, CA 94109 at 9:00 a.m.

8. Adjournment: The meeting adjourned at 12:47 p.m.

Sean Gallagher
Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Sam Altshuler and
Members of the Advisory Council

From: Jack P. Broadbent
Executive Officer/Air Pollution Control Officer

Date: January 2, 2014

Re: Review and Discussion of 2013

RECOMMENDED ACTION:

None; receive and file.

DISCUSSION

The Council will discuss the Advisory Council meetings, presentations and reports for 2013 with Air District staff.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Eric Stevenson
Reviewed by: Jean Roggenkamp
Brian Bunger

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Sam Altshuler and
Members of the Advisory Council

From: Jack P. Broadbent
Executive Officer/Air Pollution Control Officer

Date: January 2, 2014

Re: Discussion of 2014

RECOMMENDED ACTION:

None; receive and file.

DISCUSSION

The Council will discuss the future meetings, presentations, reports, processes, and related matters and potential changes for 2014 with Air District staff.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Attachment A: Proposal for 2014 Advisory Council Meetings

Prepared by: Eric Stevenson
Reviewed by: Jean Roggenkamp
Brian Bunger

Proposal for 2014 Advisory Council Meetings

There will be a total of ten Advisory Council meetings held during calendar year 2014. The first meeting is a retreat held in January to discuss and establish the 2014 meetings agenda and topics. The Air District’s Board of Directors directed the Advisory Council to explore the Bay Area’s energy future as part of the 10-point Climate Protection Program. For 2014, staff proposes to schedule the first symposium-like meeting in February, like 2013. This will allow the report on a 2nd symposium-like meeting to be completed in July and provide for two discussion meetings on a 3rd symposium-like meeting.

The second through tenth meetings will be held on the 2nd Wednesday of each month, alternating between a symposium-like meeting, and two discussion meetings to discuss the presentations and materials received and prepare a report for the Board of Directors. If time allows during the 2nd discussion meeting, staff will present recent Air District activities. No meetings will be held in August or December. Each symposium-like meeting will be three hours from 9:00 AM to noon, with presentation(s) on a single topic, or related topics, by experts in the field. Presentation(s) will be completed by approximately 11:00 AM to allow time for comments and questions by the members of the Advisory Council and staff. After the presentation(s), the speakers will form a panel to discuss their presentations and take additional questions. For each symposium-like meeting a work group will be appointed by the Chair. The work group will be responsible for taking notes and preparing a draft report to be discussed and finalized at the discussion meetings. These reports will be presented to the Executive Committee of the Board of Directors. A member of the Advisory Council or the Chair will present a summarization of the year’s activities to the Board. The discussion meetings will be two hours from 9:00 AM to 11:00 AM. The Executive Office will continue to prepare agendas, record minutes, arrange for lunches, etc. for all ten meetings of the Advisory Council. Lunch will be provided for the members of the Advisory Council and presenters.

The ten meetings are tentatively scheduled as follows:

- | | |
|--|---------------------------------------|
| 1. Retreat | 9:00 AM–11:00 AM, Wed., Jan. 8, 2014 |
| 2. Meeting 1: Overview of the Path Forward for the Energy Sector to Meet 2050 GHG Goals | 9:00 AM-noon, Wed., Feb. 12, 2014 |
| 3. Discussion & Report on Meeting 1 | 9:00 AM-11:00 AM, Wed., Mar. 12, 2014 |
| 4. Discussion & Report on Meeting 1, continued | 9:00 AM–11:00 AM, Wed., Apr. 9, 2014 |
| 5. Meeting 2: Electrical Generation – What Energy Generation Mix will be Required to Meet 2050 GHG Goals | 9:00 AM–noon, Wed., May 14, 2014 |
| 6. Discussion & Report on Meeting 2 | 9:00 AM–11:00 AM, Wed., June 11, 2014 |
| 7. Discussion & Report on Meeting 2, continued | 9:00 AM–11:00 AM, Wed., July 9, 2014 |
| 8. Meeting 3: Transportation Fuels – What Fuel Mix will be Required to Meet 2050 GHG Goals | 9:00 AM–noon AM, Wed., Sep. 10, 2014 |

AGENDA 5, Attachment A

9. Discussion & Report on Meeting 3

9:00 AM–11:00 AM, Wed., Oct.8, 2014

10. Discussion & Report on Meeting 3, continued

9:00 AM–11:00 AM, Wed., Nov. 12, 2014

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Sam Altshuler and Members
of the Advisory Council

From: Jack P. Broadbent
Executive Officer/APCO

Date: December 30, 2013

Re: Air District Activities Regarding Climate Protection focusing on the Energy Future of
the Bay Area

RECOMMENDED ACTION

None; receive and file.

DISCUSSION

Staff will present brief reports on Air District efforts regarding its Climate Protection Program with a focus on the energy future of the Bay Area.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Eric Stevenson
Reviewed by: Jean Roggenkamp
Brian Bunger