



Compliance Advisory

August 19, 2013

Open Burning Fee Payment Procedures

This Advisory is provided to inform you about activities of the Air District which may affect your operation. It will help you achieve and maintain compliance with applicable air pollution regulations.

ATTENTION: PRIVATE LANDOWNERS, PUBLIC FIRE AND LAND MANAGEMENT AGENCIES AND AGRICULTURAL INTERESTS INVOLVED WITH OPEN BURNING

SUBJECT: NEW ONLINE PAYMENT OPTION FOR CREDIT AND DEBIT CARDS FOR NEW OPEN BURNING FEES

On June 19, 2013, the Bay Area Air Quality Management District (Air District) Board of Directors adopted a new fee schedule for open burning. The new open burning fee schedule is on the reverse side of this advisory. The new fees apply to notifications, smoke management plans (SMPs), petitions, and requests to receive a Stubble Fire acreage burning allocation that are received on or after July 1, 2013. Customers can pay fees by check, cashier's check or money order.

Effective August 26, 2013, customers who prefer to submit the fee payment by credit or debit card will be able to use **American Express, Discover, MasterCard, VISA, debit, or pre-paid debit cards** through the Air District's new online payment portal.

Fee Payment – In order to provide secure and prompt credit or debit card processing, please follow the procedures below to remit payment.

1. Submit a completed notification form, petition, SMP or a request to receive a Stubble Fire acreage burning allocation by facsimile to (415) 928-0338 or by mail to BAAQMD, ATTN: Mail Stop OB2, 939 Ellis Street, San Francisco, CA 94109 to receive an invoice. A fee payment invoice will be sent either to your mailing address or by facsimile.
2. After receiving the fee payment invoice, go to the new Air District **online payment portal** through GovPayNet at: www.baaqmd.gov/payments. Payments can be made with a major credit card (**MasterCard, VISA, American Express or Discover**), **debit, or pre-paid debit card** (note: there is a convenience fee charged by the vendor).
3. Follow the prompts for completing the required fields in GovPayNet for Online Payment of fees. In particular, note that the amount being paid must be the same as the amount due on the invoice in order to be processed and all fees due must be paid prior to burning.

Customers may also submit fee payments by check, cashier's check and money order by first completing Step 1. above. After invoice receipt, mail the check or money order to BAAQMD, ATTN: Accounting, 939 Ellis St. San Francisco, CA 94109. Be sure to remit a fee payment for each invoice received and include the invoice number on your check or money order.

If you have any further needs, please contact the Air District as indicated below:

- ☎ For questions about this Advisory, contact Douglas Tolar, Senior Air Quality Specialist, at (415) 749-5118.
- ☎ For general questions about open burning or to obtain an acreage burning allocation, contact an Open Burning Technician at (415) 749-4600.
- ☎ You may only conduct the burn on a "permissive" burn day. Call the 24-Hour Burn Status hotline at 1-800-792-0782 to obtain this information.
- ☎ For a copy of this Advisory, see www.baaqmd.gov/advisories.
- ☎ For a copy of Regulation 5, see: www.baaqmd.gov/rules.
- ☎ For a copy of open burning notification forms, see: www.baaqmd.gov/Forms.aspx.

Wayne Kino
Director of Compliance and Enforcement

Regulation 3, Schedule V - Effective July 1, 2013

Prior Notification Fee

Regulation 5 Section - Allowable Fire Type	Permissive Burn Periods ²	Operation Fee ³
401.1 - Disease and Pest	January 1 – December 31	\$98
401.2 - Crop Replacement ¹	October 1 – April 30	\$98
401.3 - Orchard Pruning and Attrition	November 1 – April 30	\$98
401.4 - Double Cropping Stubble	June 1 – August 31	\$98
401.6 - Hazardous Material ¹	January 1 – December 31	\$98
401.7 - Fire Training	January 1 – December 31	\$98
401.8 - Flood Debris	October 1 – May 31	\$98
401.9 - Irrigation Ditches	January 1 – December 31	\$98
401.10 - Flood Control	January 1 – December 31	\$98
401.11 - Range Management ¹	July 1 – April 30	\$98
401.12 - Forest Management ¹	November 1 – April 30	\$98
401.14 - Contraband	January 1 – December 31	\$98

¹ Any Forest Management Fire, Range Management Fire, or Hazardous Material Fire not related to Public Resources Code 4291, or any Crop Replacement Fire for the purpose of establishing an agricultural crop on previously uncultivated land, that is expected to exceed 10 acres in size or burn piled vegetation cleared or generated from more than 10 acres is defined in Regulation 5, Section 213 as a type of prescribed burning and, as such, is subject to the prescribed burning operation fee in the table below.

² The operation fee paid as part of the notification to the District prior to burning will be for each specific *property*, as defined in Regulation 5, Section 217, and will be valid for one year from the fee payment date when a given fire is allowed as specified in Regulation 5, Section 401 for the allowable fire types in the table above.

³ Any person who provided notification under Regulation 5, Section 406, who seeks to burn an amount of material greater than the amount listed in that initial notification, shall provide a subsequent notification to the District under Regulation 5, Section 406 and shall pay an additional prior notification operation fee prior to burning.

Fees for Other Allowable Fire Types

Regulation 5 Section - Allowable Fire Type	Permissive Burn Period	Proposed Acreage to be Burned	Operation Fee
401.16 - Wildland Vegetation Management Fires (Prescribed Burning) ⁴	January 1 - December 31	≤50 acres	\$425
		>50 acres but ≤ 150 acres	\$575
		>150 acres	\$750
401.13 - Marsh Management Fires (Marsh Burning) ⁴	September 1 - October 15 March 1 - April 15	≤50 acres	\$350
		>50 acres but ≤ 150 acres	\$475
		>150 acres	\$600
401.5 - Stubble Fires (Stubble Burning) ⁴	September 1 - December 31	≤25 acres	\$250
		>25 acres but ≤75 acres	\$350
		>75 acres but ≤150 acres	\$425
		>150 acres	\$500
401.16 - Filmmaking Fires 401.17 - Public Exhibition Fires	January 1 - December 31	Not applicable	\$505

⁴ Refer to the Air District's July 18, 2013 Advisory, "Open Burning Fees," which outlines the policy to allow these fees to carry over to the next burn season or burn project approval period for a specific property or burn project smoke management plan if no burning occurred during the time period for which a fee was paid.