



## **Boiler Registration Quick Tips**

### **Information you will need before starting the online Registration process:**

- Site Address
  - Boiler Manufacturer
  - Boiler Model
  - Boiler Serial #
  - Boiler Fuel type (ex: natural gas, gasoline, diesel, etc)
  - Boiler Heat Rating (registration system is preset for MM BTU/hr; MM = million. Example: If your Boiler has a heat input rating of 5 million Btu, enter "5" for heat input rating NOT 5,000,000)
  - You should be ready to pay at the end of the registration
  - Only Visa and Mastercard are accepted for payment.
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- For Compliance questions, please contact Ron Pilkington at (415) 749-5053 or [rpilkington@baaqmd.gov](mailto:rpilkington@baaqmd.gov)
  - For Registration Process assistance contact Duncan Campbell at (415) 749-4722 or [dcampbell@baaqmd.gov](mailto:dcampbell@baaqmd.gov)
  - For Payment questions, please contact Ruby World at (415) 749-4942 or [rworld@baaqmd.gov](mailto:rworld@baaqmd.gov)

### **Boiler Registration link**

(<http://www.baaqmd.gov/Divisions/Engineering/Equipment-Registration/Boiler-Steam-Generator-Process-Heater.aspx>)

*Please note: There is no save function in the online process. You must go all the way through to the 'Payment Page' for your information to be saved automatically. If you do that, you can always come back later, login, and restart the registration process (Login then click on 'Account Maintenance' in the upper right of the webpage, then click on 'Complete Payment'. If you need to add more boilers or other information, click on 'Previous Page' at bottom of the webpage to move back through the registration process).*