



**Mail to:**  
 BAAQMD  
 Engineering Division  
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Tel: (415) 749-4990

- Use this form only if you are claiming that your gas dispensing facility (GDF) is exempt from Phase II vapor recovery requirements per Regulation 8, Rule 7, Section 112.9. This exemption applies only to GDFs that refuel vehicles in a fleet that is owned by a common operator and that 90% of the fleet is comprised of vehicles with onboard refueling vapor recovery (ORVR).

**1. Check for Common Operator**

Does your GDF refuel vehicles that are owned by a common operator?  
 Yes (Go to Part 2)                      NO (STOP. You do not qualify for this exemption)

**2. Total Number of Vehicles in Fleet**

What is the total number of vehicles in the fleet?                      A =

**3. Number of ORVR Vehicles in Fleet** See instructions. Use Page 2 for more space.

- Enter the information in the table. Use the information to determine the number of ORVR vehicles in the fleet.
- Each vehicle with a model year in the transition period must be verified.

Class	Vehicle Make & Model	Model Year	Family Code (Phase-In models only)	# of ORVR Vehicles

**Class:** Passenger Cars (PC), Light Duty Trucks (LDT), Light Duty Trucks/Medium Duty Vehicles (LDT/MDT)

**4. Tally Information from Part 3 Into Categories Below**

What is the total number of ORVR vehicles in the fleet from Part 3?                      B =

**5. Check for 90% of Fleet with ORVR**

Divide B by A. (i.e. B ÷ A) Enter the result here.                      C =

- If C is less than 0.90, STOP. You do not qualify for this exemption.

**6. Facility Identification**

Facility Name	BAAQMD Facility ID (Existing facilities only)

**7. Certification/Signature** of person responsible for the information on this form.

***I hereby certify that I am authorized to complete this form for the facility and that all information contained herein is true and correct.***

Name	Title	
Signature	Date	Phone (xxx-xxx-xxxx)





## Instructions: Fleet ORVR Exemption Form

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**Introduction** Use the following instructions to help guide you through the *Fleet ORVR Exemption Form*. If you are not claiming this exemption, then skip this form.

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**Who should use this form?** This form should be submitted if you are claiming that your gas dispensing facility (GDF) is exempt from Phase II vapor recovery requirements per BAAQMD Regulation 8, Rule 7, Section 112.9.

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**Applicability** This exemption only applies to GDFs that:

- The vehicles refueled at the facility in any time period are owned by a common operator; AND
- 90% of the fleet is comprised of vehicles with onboard refueling vapor recovery (ORVR).

Examples of facilities that may have GDFs that service a fleet of vehicles (common operator) are car rental companies, taxicab companies and delivery businesses.

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**Determining ORVR Vehicles** Manufactures started installing ORVR in vehicles since 1998, but not all at once. Use the help document called "How to Determine ORVR" at the end of these instructions to help you determine which vehicles in your fleet are classified as ORVR. The table is has 4 columns; Vehicle class, Non-ORVR Vehicles, ORVR Phase-in Model Years and ORVR Model Years.

You would need to know the type of vehicles in your fleet and the vehicles' model year. For each vehicle with a model year during the transition period from non-ORVR to ORVR, you will need to check the emission label (tune-up label) in the engine compartment.

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**Determining if 90% of the Fleet is ORVR** Examples:

- If 90 or more vehicles in a total fleet of 100 are ORVR, you qualify for the exemption. ( $90 \div 100 = 0.90$ )
- If 50 vehicles in a total fleet of 100 are ORVR, you do not qualify for the exemption. ( $50 \div 100 = 0.50$ ) 0.50 is less than 0.90.

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**Facility Information** **BAAQMD Facility ID** - If you are an existing facility, fill out this field so that BAAQMD can associate your changes to your facility. The facility ID is available on your permit or invoice issued by BAAQMD.

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**Still need help?** Call the Engineering Division at (415) 749-4990.

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