



**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**  
**FACILITY NAME & NAICS CODE CHANGE FORM**  
 Name change allowed if the owning entity of the facility does not change

All fields are required unless otherwise noted. Please type or print.

**Mail to:**  
 BAAQMD  
 Engineering Division  
 375 Beale St., Suite 600  
 San Francisco, CA 94105

Tel: (415) 749-4990

- If the owning entity (ownership) has changed for the facility, use the **Transfer of Ownership Form** and read the instructions for that form.

**1. Purpose for submitting this form**

This form is being submitted to: (Check all that apply)

- Update facility name (Complete Parts 2, 3, 4 and 6)
- Update North American Industry Classification System Code (Complete Parts 2, 5 and 6)

**2. Current Facility Identification – Enter information as it currently appears on your permit.**

Current Facility Name	BAAQMD Facility ID

**3. New Facility Name**

New Facility Name

**4. Owning Entity Confirmation**

The facility name change above does not affect the current owning entity for the facility.  
 Check if you agree with this statement.

**5. Facility's Primary North American Industry Classification System Code**

NAICS Code (6 digits)

**6. Certification/Signature of person responsible for the information on this form.**

*I hereby certify that I am authorized to complete this form for the facility and that all information contained herein is true and correct.*

Name	Title	
Signature	Date	Phone (xxx-xxx-xxxx)



## Instructions: Facility Name & NAICS Change Form

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**Introduction** Use the following instructions to help guide you through the *Facility Name Change form*.

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**Who should use this form?** This form is for existing facilities, currently permitted by the Bay Area Air Quality Management District that would like to update the facility name or the NAICS code for the facility.

- If the owning entity (ownership) has changed for the facility, do NOT use this form. Use the *Transfer of Ownership Form* and read the instructions for that form.

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**Current Facility Identification** **Current Facility Name** – Enter the name as it currently appears on the BAAQMD permit or invoice.

**BAAQMD Facility ID** - The facility ID is available on the permit or invoice issued by BAAQMD.

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**Owning Entity & Type of Business** **Owning Entity** - The individual, partnership, limited liability company, corporation, or other entity that owns or controls the permitted equipment and is responsible for the permit to operate.

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**North American Industry Classification System code** North American Industry Classification System (NAICS) is the standard used by Federal statistical agencies in classifying business establishments for the purpose of collecting, analyzing, and publishing statistical data related to the U.S. business economy. This code represents the primary operation of your business, NOT the primary device permitted by BAAQMD.

Below are common NAICS codes:

811121	Automotive Body, Paint, and Interior Repair and Maintenance
812320	Dry Cleaning and Laundry Services (except Coin-Operated)
447110	Gas dispensing facility with Convenience Stores
447190	Gas dispensing facility without Convenience Stores

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**Still need help?** Call the Engineering Division at (415) 749-4990.

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