

[Agency/Company Letter Head]

[Date]

Attn: Karen Schkolnick, Air Quality Program Manager
Strategic Incentives Division
Bay Area Air Quality Management District
939 Ellis Street
San Francisco, CA 94109

Dear Ms. Schkolnick:

In support of the Bay Area Air Quality Management District's effort to deploy electric vehicle infrastructure throughout the Bay Area, I authorize submittal of the grant application for electric vehicle charging stations. The **[insert name of agency/company]** agrees to comply with the funding program requirements, is committed to provide funding for any remaining amount after the maximum grant amount has been applied. We also agree to maintain the equipment for a minimum of 3 years.

[In this paragraph, describe your background and experience that will lead to successful implementation of this project.]

Thank you for considering our project for funding. Should you have any questions about the application, please contact **[insert name, title]** by email at **[insert email address]** or by phone at **[insert phone number]**.

Sincerely,

[insert person authorized to execute contracts]

[insert title of person authorized to execute contract]