



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

# Path to Clean Air Community Emissions Reduction Plan (CERP) Steering Committee Orientation Meeting

## COMMUNITY STEERING COMMITTEE MEMBERS

ALFREDO ANGULO	HAKIM JOHNSON	LUZ GOMEZ
AMANDA BOOTH	HEIDI V SWILLINGER	MICHAELA ZARAGOZA-SOTO
ARTO RINTEELA	HENRY CLARK	NANCY AGUIRRE
BRET ANDREWS	JEFFREY L KILBRETH	OMONIYI OMOTOSO
DARLENA DAVID	JESSICA RANGE	PATRICIA A. DANIELS
DARLENE RIOS DRAPKIN	JIM HOLLAND	PHILLIP MITCHELL
DAVE SEVERY	KEVIN RUANO HERNANDEZ	ROBERTA FELICIANO
ERIKA RAMIREZ	LIZBETH IBARRA	SUZANNE COFFEE
FABIOLA REYES	LIZETTE BERNAL	VERNON WHITMORE
FRANCISCO AVILA	LUCIA CASTELLO	Y'ANAD BURRELL

**THIS MEETING WILL BE CONDUCTED UNDER PROCEDURES AUTHORIZED BY  
EXECUTIVE ORDER N-29-20 ISSUED BY  
GOVERNOR GAVIN NEWSOM**

- **THE PUBLIC MAY OBSERVE THIS MEETING BY CLICKING THE LINK AVAILABLE ON THE AIR DISTRICT'S AGENDA WEBPAGE AVAILABLE AT**

**[www.baaqmd.gov/bodagendas](http://www.baaqmd.gov/bodagendas)**

- **THE PUBLIC MAY PARTICIPATE REMOTELY VIA ZOOM AT THE FOLLOWING LINK OR BY PHONE**

**Zoom Link: <https://zoom.us/j/95271803090>**

**Telephone (audio only): (669) 900-6833**

**Webinar ID: 952 7180 3090**

- **THOSE PARTICIPATING BY PHONE WHO WOULD LIKE TO MAKE A COMMENT CAN USE THE "RAISE HAND" FEATURE BY DIALING "\*9".**

**MONDAY  
JULY 19, 2021  
5:30 P.M.**

## **AGENDA**

**1. CALL TO ORDER - ROLL CALL**

**PUBLIC MEETING PROCEDURE**

*Bay Area Air Quality Management District staff shall call the meeting to order and take roll of the Committee members.*

**Staff/Phone (415) 749-**

**2. APPROVAL OF THE MINUTES OF JUNE 21, 2021** **M. HIRATZKA/5073**

*The Committee will consider approving the attached draft minutes of the Path to Clean Air Steering Committee meeting of June 21, 2021*

**3. COMMUNITY OVERVIEW AND VISION AND PRINCIPLES ACTIVITY**

**K. MALINOWSKI/4646**  
[mmalinowski@baaqmd.gov](mailto:mmalinowski@baaqmd.gov)

*The Committee will receive a presentation on some of the community characteristics and air quality information the Air District has prepared. The Committee will also participate in an activity to brainstorm elements of the Committee's Vision and Principles.*

**4. CHARTER DEVELOPMENT AND ADOPTION PROCESS**

**K. Olp/4764**  
[kolp@baaqmd.gov](mailto:kolp@baaqmd.gov)

*The Committee will review, revise, and adopt a charter to govern the Community Steering Committee through the development of the Community Emission Reduction Plan process.*

**5. PUBLIC COMMENT ON NON-AGENDA MATTERS**

*Members of the public who wish to speak on matters not on the agenda for the meeting, will have two minutes each to address the Committee.*

6. **COMMITTEE MEMBER COMMENTS**

*Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)*

7. **TIME AND PLACE OF NEXT MEETING**

*Monday, August 16, 2021 at 5:30 p.m., via webcast, pursuant to procedures authorized by Executive Order N-29-20 issued by Governor Gavin Newsom.*

8. **ADJOURNMENT**

*The Committee meeting shall be adjourned by the Air District Staff.*

**CONTACT: KEVIN OLP**  
**SENIOR SPECIALIST, COMMUNITY ENGAGEMENT**  
**OFFICE**  
**375 BEALE STREET, SAN FRANCISCO, CA 94105**  
[kolp@baaqmd.gov](mailto:kolp@baaqmd.gov)

**(415) 516-4764**  
**FAX: (415) 928-8560**  
**BAAQMD homepage:**  
[www.baaqmd.gov](http://www.baaqmd.gov)

- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the Air District's offices at 375 Beale Street, Suite 600, San Francisco, CA 94105, at the time such writing is made available to all, or a majority of all, members of that body.

### **Accessibility and Non-Discrimination Policy**

The Bay Area Air Quality Management District (Air District) does not discriminate on the basis of race, national origin, ethnic group identification, ancestry, religion, age, sex, sexual orientation, gender identity, gender expression, color, genetic information, medical condition, or mental or physical disability, or any other attribute or belief protected by law.

It is the Air District's policy to provide fair and equal access to the benefits of a program or activity administered by Air District. The Air District will not tolerate discrimination against any person(s) seeking to participate in, or receive the benefits of, any program or activity offered or conducted by the Air District. Members of the public who believe they or others were unlawfully denied full and equal access to an Air District program or activity may file a discrimination complaint under this policy. This non-discrimination policy also applies to other people or entities affiliated with Air District, including contractors or grantees that the Air District utilizes to provide benefits and services to members of the public.

Auxiliary aids and services including, for example, qualified interpreters and/or listening devices, to individuals who are deaf or hard of hearing, and to other individuals as necessary to ensure effective communication or an equal opportunity to participate fully in the benefits, activities, programs and services will be provided by the Air District in a timely manner and in such a way as to protect the privacy and independence of the individual. Please contact the Non-Discrimination Coordinator identified below at least three days in advance of a meeting so that arrangements can be made accordingly.

If you believe discrimination has occurred with respect to an Air District program or activity, you may contact the Non-Discrimination Coordinator identified below or visit our website at [www.baaqmd.gov/accessibility](http://www.baaqmd.gov/accessibility) to learn how and where to file a complaint of discrimination.

Questions regarding this Policy should be directed to the Air District's Non-Discrimination Coordinator, Terri Levels, at (415) 749-4667 or by email at [tlevels@baaqmd.gov](mailto:tlevels@baaqmd.gov).

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Members of the Path to Clean Air Steering Committee

From: Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Date: July 19, 2021

Re: Approval of the Minutes of June 21, 2021

---

RECOMMENDED ACTION

Approve the attached draft minutes of the Community Steering Committee meeting of June 21, 2021.

DISCUSSION

Attached for your review and approval are the draft minutes of the Committee meeting of June 21, 2021.

Respectfully submitted,

Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Prepared by: MIG Consulting  
Reviewed by: Vanessa Johnson

Attachment 2A: Draft Minutes of the Committee Meeting of June 21, 2021

## AGENDA: 2A – ATTACHMENT

Draft Minutes – Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee June 21, 2021

Bay Area Air Quality Management District  
375 Beale Street, Suite 600  
San Francisco, CA 94105

### DRAFT MINUTES

Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee  
Monday, June 21, 2021

#### 1. CALL TO ORDER - ROLL CALL

Kevin Olp of the Air District called the meeting to order at 6:00 pm and introduced CERP Steering Committee Co-Chairs Alfredo Angulo Castro and Y’Anad Burrell as the meeting facilitators. Marcy Hiratzka of the Air District clerked for the meeting and called roll call. The meeting recording can be viewed [here](#). The meeting agenda and presentation are available on the Air District’s website: <https://www.baaqmd.gov/community-health/community-health-protection-program/richmond-area-community-health-protection-program>. The meeting transcript is available upon request.

Present: Nancy Aguirre, Alfredo Angulo-Castro, Dr. Bret Andrews, Francisco Avila, Lizette Bernal, Amanda Booth, Y’Anad Burrell, Lucianna Castello, Suzanne Coffee, Patricia Daniels, Dr. Darlena David, Darlene Rios Drapkin, Roberta Feliciano, Luz Gomez, Lizbeth Ibarra, Jeffrey Kilbreth, Philip Mitchell, Dr. Omoniyi Omotoso, Erika Ramirez, Jessica Range, Kevin Ruano Hernandez, Dave Severy, Heidi Swilinger, Vernon Whitmore, Micaela Zaragoza-Soto, Jim Holland (ex-officio) and Hakim Johnson (ex-officio).

Absent: Dr. Henry Clark, Philip Mitchell, and Arto Rinteela.

Also Present: Kevin Olp, Marcy Hiratzka, Anna Lee, Kelly Malinowski, Kristen Law, Wendy Goodfriend, Jessie Hernandez, Joan ChaplickAdan Schwartz, Henry Hilken, Vanessa Johnson, Laura Cackette, Phil Martien, Elinor Mattern, Dr. Deidre Sanders, Bryana Gastelum, Oscar Garcia, Rev. Doris Mason, Regina McDoniels, Lee Ann Hill, Ernesto Arevalo, and Eric Bissinger.

#### 2. APPROVAL OF THE MINUTES OF June 21, 2021

Following roll call, the Steering Committee discussed the draft Meeting Minutes of the second CERP Steering Committee meeting held on Monday, June 21, 2021. Committee members made two motions, amended the original motion, voted to incorporate all missing comments into the Meeting Minutes, and approved the revised Meeting Minutes.

Public Comments

## AGENDA: 2A – ATTACHMENT

Draft Minutes – Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee June 21, 2021

None.

### Committee Comments

Committee Member Johnson said, “Yeah, Alfredo Just wanted to just call out an email that I sent last week just to clarify some of the meeting minutes. One of the call out reference to the timeframe one hour, 17 minutes and 26 seconds. Thanks Kevin for her providing that but just wanted to call out some areas on comments that were made by myself and some other committee members that weren't captured in the record but just wanting to make sure I raised that for consideration. Thanks.”

Committee Member Aguirre said, “I think what we need to ensure is not just Mr. Hakim's comments but any other comments that may have been missed be included in the minutes.”

Committee Member Daniels said, “So, I amend the second to include any comments that was not captured in the May meeting.”

### Committee Action

Committee Member Angulo-Castro made a motion, amended by Committee Member Daniels to include all missing comments from the first meeting recording. The motion carried by the following vote of the Committee:

**AYES:** Aguirre, Angulo-Castro, Andrews, Avila, Bernal, Burrell, Castello, Coffee, Daniels, David, Rios Drapkin, Feliciano, Gomez, Ibarra, Kilbreth, Omotoso, Ramirez, Range, Ruano Hernandez, Severy, Swilinger, Whitmore, and Zaragoza-Soto.

**NOES:** None.

**ABSTAIN:** None.

**ABSENT:** Booth, Clark, Mitchell, Reyes Perez and Rinteela.

### **3. INTRODUCTION OF AIR DISTRICT STAFF**

Air District staff supporting the Path to Clean Air process introduced themselves to the Steering Committee, including Ranyee Chiang, Dan Alrick, Henry Hilken, Phil Martien, Song Bai, Laura Cackette, Ying Yu, Erik Lara, Greg Nudd, Vanessa Johnson, and Jack Broadbent. Steering Committee members are invited to have virtual coffee with Air District staff and can indicate their interest by taking a brief online survey.

### Public Comments

Director John Giogia; Contra Costa County Board of Supervisors.

## AGENDA: 2A – ATTACHMENT

Draft Minutes – Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee June 21, 2021

### Committee Comments

Committee Member Johnson said, “Yes, I just had a question between the monitoring outreach team and the air monitoring plan and the work that was done is there are any of the staff that's present today gonna be the bridge between that work and sort of the work that we'll be doing here on the CERP?”;

### Committee Action

None; receive and file.

#### **4. OVERVIEW OF THE CHARTER DEVELOPMENT PROCESS**

Kevin Olp provided an overview of the Steering Committee Charter development process to revise and finalize the Charter.

### Public Comments:

None.

### Committee Comments

Committee Member Aguirre said, “Hey, so I had a quick question. I thought I saw on I'm looking in the email that we received a link to the original charter so that we could review it. Did I misread that Kevin?”

#### **5. OVERVIEW OF THE COMMUNITY EMISSION REDUCTION PLAN PROCESS, VISION AND PRINCIPLES**

Wendy Goodfriend and Kelly Malinowski of the Air District presented on the Path to Clean Air and CERP process, the development of community vision and principles, and how community vision and principles guide the Path to Clean Air process.

### Public Comments:

Oscar Garcia, Iron Triangle Neighborhood Council.

### Committee Comments

Committee Member Aguirre said, “Yeah, just to kickstart some conversation. I think I actually think this would be a good idea. I think it's important that we lay out what it is that we want to be the end goal or kind of more of what we want from this plan. What it is that we value? What it is that we appreciate, that we want from our community or that we want for our community and then go into how are we gonna get to this end point? So I see it as a good way to move forward. Thank you.”



## AGENDA: 2A – ATTACHMENT

Draft Minutes – Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee June 21, 2021

Committee Member Aguirre said, “Well, one I wanna say thank you so much for your presentations. It was very informative and I've seen that model before. So I'm like, yay. We can do this. One thing that I thought was really interesting is I do think having a vision and discussing what our end results are would be really good to start with. 'Cause then I think it kind of gives us all like... We all get on the same page. We can kind of discuss what we're looking at and then we're all kind of on the same page. And I think that would help us as we're also talking about our charter and what we wanna see our group to do. So I think it would be an excellent idea to get an idea of what we from all our different areas want to see come out of our group.”;

Committee Member Castello said, “Hi. Yes. Thank you. Echoing the gratitude that I really appreciate this being proposed as a starting point. I agree that it's a good starting point and I'll just throw in the hat a question and proposal that I'm wondering like within the Brown Act, is it allowed to have... Are we allowed for a steering committee members to have small group conversations? Because I find that that can be really beneficial for brainstorming ideas and for really making sure, just to get people's creative juices going. Sometimes it's more comfortable for people to share then this larger steering committee group. So I'm gonna propose that if it's allowed within the Brown Act as a procedure for developing our principles and vision.”;

Committee Member Burrell said, “As someone who has served on several commissions, I'm always just ready to start having conversations. Sometimes sending that email out and then, oh my God, no, it's Brown Act. We can't do that. So there are some restrictions with the Brown Act in terms of, we know on Zoom, we used to go in rooms we can't do that. And there was a... Everything has to be holistic and together. And so there are some restrictions with that. If there's any addition to that, that I should be adding someone can let me know, but we would love to 'cause we absolutely know how we can dig a little deeper when we're in smaller groups, but not under the Brown Act. No we cannot. So thank you. Thank you.”;

Committee Member Ruano Hernandez said, “Thank you. I really liked the presentation. I like the principle slide where it talks about the framework of equity and using these terms because I feel like since we're in this committee, we need to focus on what really matters and what we strive to go towards. And so I feel like this pathway is, I agree with this and I wanna echo what Nancy said and agree with she was talking about. And I had something in my head but it's just like flew away. So, but yes, I agree with it. Thank you.”

Committee Member Avila said, “Hi everyone. Yeah. Thank you. Perhaps we could get a short presentation from district staff on what some of the other vision principles were from say West Oakland or some of the other CERPs that have been around so that we can just get a brief idea of what they came up with and maybe piggyback on some of what they've done, because what comes to my mind initially is that we can have a broad vision or something more technical in terms of say to reduce air emissions by 15% in these areas or we even could go even more in depth and say to reduce these type of emissions out of all the emissions and focus on those emissions so that we could track those steps as we progress. So kind of gain an idea of what the other ones have done could also foster that conversation. Thank you.”

## AGENDA: 2A – ATTACHMENT

Draft Minutes – Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee June 21, 2021

Committee Member Omotoso said, “Thank you. I agree with the idea of going through visions and principles, especially since we have such different expertise and backgrounds, I think it's helpful going forward if we at least have time to sit together and come with a common vision of how we wanna proceed, and where we wanna go. And even though we're limited by the Brown Act, sometimes like in groups we've had at work, we have almost like 10 building kind of activities that help to draw the people in to kind of discuss a little bit of a word division can be. So I think that's something we could do, even with a big group to help kind of bring out those kinds of ideas.”;

Committee Member Burrell said, “Zoom is not going to be the way we get to know each other. I know we have been so constrained. So definitely I think that's a great idea. There's something about smaller intimate conversations that can kind of get ideas flowing. So hopefully we can create that. Thank you so much. Luz Gomez.”;

Committee Member Gomez said, “Yes. Good evening everyone. Luz Gomez with county health. And so I definitely want to second the idea of having some small working groups as part of this larger process. I think it's possible and doable. And there are examples of other appointed groups that are Brown Acted that use that as a mechanism to get work done between meetings. So I definitely recommend that. And then also just the thought with regards to vision and principles is like let's not forget that, yes, this is about air quality but ultimately it's also about health and health equity. And we at the health department are very much committed to improving health equity especially in communities like this community. So just wanted to throw that out there as something that I hope we ground our work in.”;

Committee Member Range said, “Thank you. I wanna concur with most of the folks here, or all the folks that I've heard from that agree with the overall approach of visioning and principles. I do think that it would be, I mean, it is Brown Act so it will be publicly available but maybe perhaps even going as so far as to a common period about the visions and the principles that we come up with. And then also the other component is maybe the principles envisioning is not a finite end thing but at that it can evolve as our plan evolves. I do think that strategies should be tied to the vision and principles but it also shouldn't confine us. So just a couple of comments to consider.”;

Committee Member David said, “So I was wondering if it has anywhere at all that we can look at a short of reality, as it is right now for all the things that we care about, air pollution, health equity, all of these things, but maybe even very literally, if something can come in the packet that we can review, that would be great. Or some, I feel like we are doing all of this without actually seeing and understanding what's going on right now. And for me, at least that would be really helpful. But I did wanna say apart from that I just love hearing about the proposed development process. And it's very, very exciting. So thank you.”;

Committee Member Swilinger said, “Yes, I whole heartedly concur with Darlena and Francisco. The idea of having specifics and having a picture of what we're starting from would be very helpful.”;

Committee Member Burrell said, “Thank you, Kevin. I will say from processes that I've been a part of when it's a large group, the smaller ad hoc groups have just been super helpful. So in terms

## AGENDA: 2A – ATTACHMENT

Draft Minutes – Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee June 21, 2021

of how to move it forward and how those groups are pulled together is kind of organic. I think if we all still have the same thing in mind it can be fairly organic. So that has been my experience in processes.”;

Committee Member Kilbreth said, “Hi. I think I wanted to just say two things. I think it's very important to do principles and goals first, but it's also really helpful to sort of see where it's all going and what the whole process looks like. And that goes to the beginning which is sort of where are we at right now. What is the state of pollution in Richmond, North Richmond and San Pablo right now? What do we know, what don't we know? And the Air District knows a lot about that. And it would be very helpful if we could just get an official kind of statement of the starting point that we presumably are going to improve, I hope. But then the end point is also very useful. So I know that West Oakland has a lot of the same problems that Richmond and San Pablo and North Richmond have. And it seems like I would think, although maybe there's a place in LA that is kind of comparable too but I know West Oakland has a lot in common, with the problems we've got in Richmond. It's got a port, it's got industry, it's got freeways, it's got a lot of the same stuff. And I don't care if it's West Oakland or if it's one in LA or if it's both. But then if any of those places and I know West Oakland has completed a planning process they didn't spend a year talking about monitoring. They dove right in. Now, I don't know what, how good a job they did. I haven't read their stuff yet, but of course now we've got the benefit of they've already had a bunch of experience doing it. And the Air District has a lot of of understanding of what about the work they did was helpful, what was not so helpful, etcetera and together that would help maybe help us sharpen our focus in terms of what we're trying to accomplish. And it doesn't have to be an exhaustive critique but just sort of looking at what the West Oakland plan is and saying, well here are the areas where it could be strengthened both with analysis or with proposals. And here are the areas that are really solid, from the Air District's point of view and as like advancing the cause, advancing the process. So those are sort of my reactions that the sharper we all get about the starting point and the end goal of the whole effort, the faster we'll work through the steps.”;

Committee Member Swillinger said, “Thank you. Yes. Just in terms of getting things done, I'm somebody that really I like to read and I'm wondering if it would be one idea would be to just have, again, I back up everybody, that's saying a good overview of where we're starting from but like maybe ask people to write their top three goals or visions and have that compiled. I don't know if that's possible to do with the staff members, if they could compile maybe some of the keywords that come out of that, or even if people are limited to like 25 words or less or something like that, to make it easy for everybody to read what everybody is saying, that's something that works well for me.”;

Committee Member Johnson said, “Thank you. I just wanna point out or say that I agree both with what Darlena was mentioning and part of what Jeffrey was mentioning as well as far as the starting point and getting things right. And I think I would also point out to Kevin's point earlier when I asked about the monitoring outreach team and so forth and this is really to highlight the work that's already been done through the air monitoring planning that took place over the past two years 'cause I think the work that we're all gonna be charged to do is to further that and use the data that has been pulled, that is really understanding the amount of emissions that are in Richmond, North Richmond and San Pablo. And how do we all further come up with a plan to reduce? So I think

## AGENDA: 2A – ATTACHMENT

Draft Minutes – Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee June 21, 2021

the importance of this committee is to improve upon what the air board designated Richmond as an area that needed to fully understand the air quality before coming out with the path forward. Whereas Oakland, they already had a group of folks that have been doing air monitoring for years which is why they were able to just jump in and focus on emissions reduction. But they'd already put in that work earlier on whereas Richmond, I think there's been a lot of work and still ongoing work that we'll be receiving from Kevin as well. I know he was put on the spot earlier, but as he has preparation for later to be able to share sort of what the monitoring outreach team is doing and the data that they're getting from their monitoring, I think that helps our group understand sort of have a clearer picture, I guess of where the future path is, thanks.”;

Committee Member Gomez said, “I forgot to add to my comment that regarding starting points. The former representative from the health department on the monitoring committee presented some fantastic health data about where West County stands relative to other parts of the county. And I would just like to put it on the table as an offer that if the committee were interested in receiving such a presentation on like the starting point and where we're at with regards to health and health equity, we would be happy to bring that to the committee.”;

Committee Member David said, “That is such a great suggestion. I'm also wondering whether we could have data according to the most impacted zip codes or census tracts or something as granular is that.”;

Committee Member Swilinger said, “Yeah. I just wanted to know what is the possibility of us meeting in person in terms of COVID?”;

Committee Member Kilbreth said, “Well, this actually loops back to an issue that came up around the Rule 6-5 that was being discussed at the board level. How do we share information, how can we share information? What are the limits on how we share information? And so I'll just be concrete here. So Luz put up a interesting idea about having a county health data as being a possible presentation, right? So I'm interested in that. I would like to be able, since we're not gonna talk about that anymore tonight, I would like to be able to send Luz an email tomorrow morning and just say, "Hey, Luz, what's the data? Can you show me anything or give me a one paragraph summary?" Because it's a very important angle on the whole thing. And she knows something about it. I don't have her email address. That's nuts. And I think that that also goes for the small group idea for brainstorming. The Brown Act is supposed to keep public officials from making decisions behind closed doors. It's not supposed to stop people from brainstorming. So to me, forming us into... It's a big group. Forming us into six or seven small groups, and it doesn't matter who's in what group. I mean, we gotta be friends with everybody, right? I mean, it's not you and your buddies, it's just being in a group of five or six or seven. We should be in a small group and we should also have email access to everybody. And you should give us the rules of the road about like don't email to more than five people or whatever. But if we don't do that, we're gonna go slow. We need that as a productivity tool.”;

Committee Member Range said, “Yeah. Hi. I just want to respond to the comments about prior presentations. And I just wanna acknowledge that there was a lot of meetings and a lot of presentations that were provided as part of the air monitoring plan. And instead, I mean I just

## AGENDA: 2A – ATTACHMENT

Draft Minutes – Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee June 21, 2021

wanna make the suggestion that instead of presenting those materials again in our meetings, it would be helpful if the Air District maybe provided links to some of those presentations that we could all review on our own time, because our time is very limited.”;

### Committee Action

None.

## 6. PUBLIC COMMENT ON NON-AGENDA MATTERS

### Public Comments:

Oscar Garcia, Iron Triangle Neighborhood Council.

### Committee Comments

Committee Member Andrews said, “Yes, I just wanted to thank all the staff for their presentations today. They were excellent and it was good to start to get to know you. I'm a physician that works in Richmond and I've spoken about my concern. So basically as was mentioned by Director Gioia, the AB 617 process has many aspects and we're working on one aspect. Another huge aspect that's coming in front of the board of directors is the amendment to Rule 6-5 for the admissions of the refineries. And there was a meeting that went on for many, many hours and public comment on June 2nd. This is regarding controlling the emissions in this corridor and requiring the refineries to have maximum control of their emissions. And the concept of BARCT, which is best available retrofit control technology. And it's within the board's power to take a great step toward public health. They have the opportunity to reduce emissions by up to 70%. And this will far outweigh anything that we can do even though we're trying to make our best steps. We talked last time about the red lining and the process that has come to be where we have these communities that have been exposed for decades to high emissions sweat. The health effects of this sweat, there's no safe level established. Although there are some guidelines that had been as the Biden administration is gonna relook at those because the health effects have become very, very clear that there is an extreme effect on many aspects of health. And as a physician, I can treat my patients and try to advise them to do good health practices as well as treat them. But I can't control the air enrichment. And the air enrichment is full of sweat and controlling that sweat from this refinery will have be a huge step. Yeah, this sweat is causing chronic lung disease, strokes, heart attacks, decreased lung development. It's been linked with a higher incidence and effect of COVID. It's also causing asthma rates of two times the county average in the Richmond area. So I'm encouraging all of us to step forward and remind the board to take the strongest measure. There's a lot of pressure from industry to resist this strong measure. And there are threats of closures of one of the refineries and loss of jobs. But what is definitely known is that this is decades of effect on these communities, chronic disease, job loss, effects on schools, ER admissions and all the other public health effects. So I strongly encourage all of us to look at this and this can be one of the issues that we think about in our process, no matter what the board decides and they are supposed to vote on July 21st. This is a really big issue and we can continue to encourage the board to do the right thing and work for

## AGENDA: 2A – ATTACHMENT

Draft Minutes – Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee June 21, 2021

public health. Maximize the emissions control. There is a opportunity for all of us to write the board and the... I don't know if you can read my, I guess not. Marcy Hiratzka is the and perhaps that can be provided her contact email. It's basically mhiratzka@baaqmd.gov She can distribute your letter of concern to the board. Thank you.”

Committee Member Aguirre said, “Hi there. One last thing, I guess I wanted a clarification, do we have Spanish speaking board members in our com... Or excuse me, not board members in our CERP committee? That's a question because I know in a past meetings we discussed how to ensure that they're getting the Spanish translation and then any of their comments that they may have to us it's translated into English for those who are not bilingual. Did we ever discuss that or did that ever get put into place? I don't know if that's something that needs to be on an agenda item or something we talk about in the charter. And so that was a question that I had in my notes that I haven't heard back in on that answer. And then my other comment is I'm very, very excited to learn about the charter and what was done before and the Brown Act that this sounds like because we're unfamiliar with the Brown Act that there's some confusion. So I would like to encourage all of us to really get to know that so that when we speak, when we come to our committee and we talk about what we wanna get done we know exactly what we're allowed to do especially since we're not making decisions, we're coming together to discuss ideas. We shouldn't have an issue with the Brown Act. So that was my question and comment. And thank you again, Kevin and team Air District for all of your information, all the presentations. I very much appreciate all of you. Thank you.”

Committee Member Avila said, “Hi. Thank you. It's a question to our board chairs, our committee co-chairs and Kevin. And the question is, and we heard about, this Rule 6-5 for several months now and we're being recommended to individually learn more and urge the board to take the most conservative approach in and take and get the most reduction. My question to the co-chairs and Kevin is that if we could get it on our next agenda, if our next meeting is before the rulemaking date of the 21st, we potentially could take a vote and send a recommendation from our CERP to the board so that they could hear from us who are in effect representing a good portion of this community. Instead of individuals we could as a body, send a recommendation to them. And we could talk about it briefly during that our next meeting. And it could be a motion made for them to take a certain action and then we could vote on it. So that's something that more concrete that we could do as a group, 'cause we've already heard enough. And if we have an opportunity to actually take action, in the meantime, we don't wanna let this opportunity pass. Thank you.”

Committee Member Johnson said, “Thanks, co-chair. So I guess I wanna make sure I feel like I understand what's seemed like it's taking place right now and ensure that this committee understands where we're supposed to be going, going forward. We just heard two of the committee members bring up Rule 6-5. And as I mentioned earlier, facts and data are necessity in the work that this body does going forward, right? It just, for example, with Rule 6-5 and part of the rulemaking, it didn't amount for the reduction that Chevron, the reduction in particulate matter that Chevron has taken. So has occurred since 2018 already. It use incorrect wind data, for example but I don't want us to get, we shouldn't be on this body getting bogged down on discussing that particular thing when a lot of us still don't even know the data or understand the data that has been done as part of the air monitoring process that's taken place this far. So calling to action for this

## AGENDA: 2A – ATTACHMENT

Draft Minutes – Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee June 21, 2021

body to take on a rule and making public comments on a rule where they may not have that information, I think does not do this body full justice because there's a lot... The last meeting took over five and a half hours of this public comments to be made on that rule specifically. So I want to just remind folks that the reason Richmond was selected as an AB 617 community was because there was so much industrial emissions. There's also emissions from human activities that are going on and there needed to be data to really understand the source of on how people again impacted as it relates to exposure. And so that work is still needing to be done to really understand the exposures. Because as Greg Nudd mentioned previously, while Chevron is the largest emitter per se, it still shows that over 80% of Richmond residents, the exposure that they have are not from Chevron and not from the Chevron FCC units would have been discussed. So when we're talking about exposure, we look at diesel PM and other things like that. There's so much more that our residents have exposures to that I think this body is charged with to really understand what can be done to reduce exposures to emissions. So I didn't wanna take this time to go back at what was mentioned previously but listening to how this was going, I wanted to make sure I made that statement to reiterate where the focus of this body is supposed to be and understanding what are the true sources that residents are being exposed to. Thank you.”

Committee Member Ruano Hernandez said, “I just have a quick question. After hearing from what Mr. Garcia talked about regarding the Iron Triangle, I wonder do we have a representative on the committee that is from the Iron Triangle?”

### 7. COMMITTEE MEMBER COMMENTS

None.

### 8. TIME AND PLACE OF NEXT MEETING

Monday, July 19, 2021, Zoom Video Conferencing, at 6:00 p.m.  
Zoom Log In: <https://zoom.us/j/95271803090>  
Meeting ID: 952 7180 3090

### 9. ADJOURNMENT

The third Steering Committee Meeting adjourned at approximately 8:12 pm.

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**  
Memorandum

To: Members of the Path to Clean Air Community Steering Committee

From: Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Date: July 19, 2021

Re: Community Overview and Vision and Principles Activity

---

RECOMMENDED ACTION

None; receive and file.

BACKGROUND

Air District staff will present information on some of the community characteristics and air quality information that the Air District has prepared. Air District staff will also introduce the activity planned for the Steering Committee to brainstorm elements of the Committee's Vision and Principles for the Plan, which follows the overview of Vision and Principles presented at the last Committee meeting.

DISCUSSION

None.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Prepared by: Kelly Malinowski  
Reviewed by: Veronica Eady



**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**  
Memorandum

To: Members of the Path to Clean Air Community Steering Committee

From: Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Date: July 19, 2021

Re: Charter Development and Adoption Process

---

RECOMMENDED ACTION

The Committee will vote to adopt the final Path to Clean Air Charter.

BACKGROUND

The Charter is a document that will help the Community Steering Committee deliver and uphold effective and consistent governance. The California Air Resources Board Community Air Protection Blueprint recommends “the air district should work with the steering committee to establish a charter to clearly set out the committee process and structure.”

The Draft Path to Clean Air Community Steering Committee Charter (AGENDA: 4A – ATTACHMENT) is based on the Charter developed by the Community Design Team for the Community Air Monitoring Program, which was adopted in April 2019 and amended in May 2019. Elements of the Charter were clarified when the Air District Board voted in a resolution to form a Community Steering Committee subject to Brown Act regulations in December 2020, and further specifies rules around Committee size, membership, and voting structure in meetings in 2021.

DISCUSSION

The Committee will review, revise, and adopt a charter to govern the Community Steering Committee through the development of the Community Emission Reduction Plan process.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Prepared by: Kevin Olp  
Reviewed by: Veronica Eady

Attachment 4A: Draft Path to Clean Air Community Steering Committee Charter

**The Path to Clean Air in the Richmond-North Richmond-San Pablo Area  
Community Steering Committee Charter and Participation Agreement**

**Statement of Purpose**

The purpose of The Path to Clean Air Community Steering Committee in the Richmond-San Pablo-North Richmond Area is to remedy persistent air pollution exposures and excessive local health risks to people who live, work, and play in and around the Richmond-San Pablo-North Richmond study area. This objective will be accomplished by identifying community-prioritized goals and implementing strategies to reduce air pollution exposures in this study area.

Assembly Bill 617 (Garcia, C., Chapter 136, Statutes of 2017) is a State-mandated program that uses a community-based approach to reduce local air pollution in communities around the State that continue to experience disproportionate impacts from air pollution. The Richmond-North Richmond-San Pablo area's Path to Clean Air is the region's first effort under the AB 617 program to develop a Community Air Monitoring Plan (CAMP) to look for, identify, and understand areas of elevated air pollution exposure in Richmond, North Richmond, and San Pablo communities. The CAMP Community Steering Committee adopted the branding and name, "Path to Clean Air." With the completion of the Community Air Monitoring Plan the Path to Clean Air is beginning the next phase of the AB 617 Program, developing a Community Emissions and Exposure Reduction Plan (CERP). On March 3, 2021, the Air District Board of Directors voted to appoint a 31-member Community Steering Committee to help guide the development of a Community Emissions Reduction Plan for the Richmond-North Richmond-San Pablo area.

**1. Steering Committee Activities**

Path to Clean Air Richmond-North Richmond-San Pablo Community Steering Committee members will participate in the development of the CERP and will act as liaisons between the community and stakeholders they represent by disseminating information, making decisions and providing input as appropriate. Steering Committee members will also receive regular updates on the implementation of the Community Air Monitoring Plan. The Richmond-North Richmond-San Pablo area CERP will need to be completed by February 2022 with plan implementation beginning in 2022. The CSC will be subject to the California Brown Act (California Government Code sections 54950, et seq.) and in conducting its meetings and deliberations, the CSC shall follow Robert's Rules of Order as nearly as possible.

**2. Steering Committee Objectives**

The Path to Clean Air Richmond-North Richmond-San Pablo Community Steering Committee will serve as outlined in the Statement of Purpose. The Steering Committee will develop a Community Emissions and Exposure Reduction Plan that identifies and develops strategies to address areas of elevated air pollution exposure in the Richmond-North Richmond-San Pablo area. The Steering Committee will disseminate information and consider input from the broader community. The goal is for the implementation of the CERP to begin in 2022. After the CERP has been developed, the Steering Committee Co-

chairs may elect to change the meeting schedule as needed to best support and provide guidance on implementation and develop progress reports, with the consent of a majority of the CERP Steering Committee.

### **3. Membership**

Community Steering Committee (CSC) members will represent people who live in the Richmond-North Richmond-San Pablo area and other interested stakeholders affiliated with various sectors. These sectors can include community-based organizations, youth organizations, non-profits, faith leaders, education, government, health, and business representatives from the Richmond-North Richmond-San Pablo area. The CSC shall be comprised of an odd number of members between 27 and 31, with a minimum of 70% of members residing within the initial study area, and with two non-voting members representing local businesses and industrial companies (not business associations).

### **4. Roles and Responsibilities**

*Community Steering Committee Members:* Steering Committee members will be responsible for assisting Air District and Co-chairs in developing the Richmond-North Richmond-San Pablo CERP, in accordance with the California Air Resources Board's Community Air Protection Blueprint<sup>1</sup>. They will identify the scope of issues to be considered; inform technical analyses to understand these issues; co-develop with the Bay Area Air Quality Management District strategies to solve the issues identified; and ensure continued accountability for CERP implementation.

*Co-chairs:* The voting members of the Community Steering Committee shall select two Co-chairs from among the CSC members, and the voting members of the CSC shall select a Board Liaison from among the CSC members who shall provide informational reports to the Board of Directors. The Co-chair team will be responsible for developing meeting agendas, and for leading Steering Committee meetings.

### **5. Standard Steering Committee Meeting Procedures**

*Deliberation and Consensus:* Decision-making will not proceed without a quorum of voting members. Steering Committee members are expected to attend a minimum of thirteen (13) of the possible eighteen (18) Steering Committee meetings (in their entirety) throughout the course of the CERP development and implementation. Community summits and townhall meetings may also be scheduled through the development of the plan and implementation, which members should also attend.

Steering Committee members may choose to recuse themselves from decisions at any time. Members **must** recuse themselves from decisions where there is a conflict of interest. The Political Reform Act requires that, "No public official at any level of state or local government shall make, participate in making or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest" (Government Code Section 87100 et seq). Steering Committee members who participate in this process are expected to sign the *Path to Clean Air in the Richmond-North Richmond-San Pablo Area Steering Committee Participation Agreement*

(Page 6 of this Charter) which outlines the expected conduct of all Steering Committee members.

*Open Meetings:* The Community Steering Committee meetings must be open to the public, with materials publicly available in advance. Stakeholder input is welcome and encouraged.

*Meeting Schedule and Agendas:* Co-chairs and BAAQMD staff will develop meeting agenda. Individual Steering Committee members have the right to submit items for placement on the agenda.

Should the co-chairs or BAAQMD staff deny the member's request, the denial and the reasons for the denial must be submitted in writing to the requesting member and the entire Steering Committee no later than 6 business days in advance of the meeting for which the item has been requested. Failure to do so will cause the request to be automatically on the agenda of the meeting requested.

Steering Committee agendas will be posted on the District's [website](#) at least 72 hours prior to the meeting. Meeting minutes will also be posted on the District's website.

*Ad-hoc Committees* Members who wish to be further involved may choose to participate in ad-hoc committees.

## **6. Amendments**

Amendments to this charter of the Steering Committee of the Path to Clean Air in the Richmond-San Pablo Area Partnership Agreement require approval by a quorum of voting members present.

## **7. Accessibility/Accommodation**

The Steering Committee meetings and other outreach events associated with the committee must be held at transit accessible facilities that can accommodate members covered by the Americans with Disabilities Act. Language interpretation services will be provided as needed with a minimum 6 business days in advance of the request.

## **8. Dissemination of Materials**

All documents, materials, and correspondences, produced by or submitted to CERP, Steering Committee, Air District staff, or facilitators, will be considered public information records and subject to the California Public Records Act regulations and procedures for disclosure and transparency.

## **9. Website**

BAAQMD website will be updated twice a month, in preparation for the next Steering Committee meeting (uploaded material for discussion) and after each Steering Committee meeting, to include meeting summaries, notes, and optimally meeting recordings.”

## 10. Participation Principles

The following are principles, goals, and expectations of conduct for Steering Committee members. Steering Committee members will work collectively and cooperatively with all stakeholders within the community—people who live in the study area, businesses and organizations, youth groups, schools, local, regional and State governments, health agencies and faith-based organizations—to ensure all represented parties are heard and can agree on an outcome that protects public health. This will include:

- a. **Providing strategic guidance, vision, and oversight**, such as:
  - Informing the development of the Richmond-North Richmond-San Pablo Area Community Emissions Reduction Plan
  - Tracking progress of the work using agreed-upon indicators at Steering Committee and subcommittee levels.
  - Using data to inform future development of emission and exposure reduction strategies.
  - Identifying effective goals to bring about reduced health risk in the Richmond-North Richmond-San Pablo Area study area.
  
- b. **Providing leadership and accountability** by:
  - Identifying obstacles to achieving the goal and develop solutions to overcome them.
  - Considering how my own organization or those in my network can align to the common goals and principles of the Steering Committee.
  - Serving as a vocal champion of the collective impact effort in the community.
  - Working towards consensus while recognizing that not everyone will agree on every issue and to resolve conflicts in a positive, swift and constructive manner.
  
- c. **Play an active role** by:
  - Participating according to Charter. Provision will be made for members to participate electronically.
  - Reviewing materials prior to meetings and coming prepared for engaged discussion, active listening, and respectful dialogue.
  - Committing to scheduled Steering Committee meetings and a few hours of preparation in between. Attending occasional community town hall meetings to share the work of the Steering Committee.