



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

# Path to Clean Air Community Emissions Reduction Plan (CERP) Steering Committee Meeting

## COMMUNITY STEERING COMMITTEE MEMBERS

ALFREDO ANGULO	HEIDI V SWILLINGER	LUZ GOMEZ
AMANDA BOOTH	HENRY CLARK	MICHAELA ZARAGOZA-SOTO
DARLENA DAVID	JEFFREY L KILBRETH	NANCY AGUIRRE
DARLENE RIOS DRAPKIN	JESSICA RANGE	OMONIYI OMOTOSO
DAVE SEVERY	JIM HOLLAND	PATRICIA A. DANIELS
ERIKA RAMIREZ	KEVIN RUANO HERNANDEZ	PHILLIP MITCHELL
FABIOLA REYES	LIZBETH IBARRA	ROBERTA FELICIANO
FRANCISCO AVILA	LIZETTE BERNAL	SUZANNE COFFEE
HAKIM JOHNSON	LUCIA CASTELLO	VERNON WHITMORE
		Y'ANAD BURRELL

**THIS MEETING WILL BE CONDUCTED UNDER PROCEDURES IN ACCORDANCE  
WITH GOVERNMENT CODE SECTION 54593**

- **THE PUBLIC MAY OBSERVE THIS MEETING BY CLICKING THE LINK  
AVAILABLE ON THE AIR DISTRICT'S AGENDA WEBPAGE AVAILABLE AT**

**<https://www.baaqmd.gov/community-health/community-health-protection-program/richmond-area-community-health-protection-program>**

- **THE PUBLIC MAY PARTICIPATE REMOTELY VIA ZOOM AT THE  
FOLLOWING LINK OR BY PHONE**

**ZOOM LINK: <https://us06web.zoom.us/j/95144920131>**

**TELEPHONE (Audio only): (669) 900-6833**

**WEBINAR ID: 951 4492 0131**

- **THOSE PARTICIPATING BY PHONE WHO WOULD LIKE TO MAKE A  
COMMENT CAN USE THE "RAISE HAND" FEATURE BY DIALING "\*\*9".**

**MONDAY  
OCTOBER 18, 2021  
6:00 P.M.**

## **AGENDA**

**1. CALL TO ORDER - ROLL CALL**

**PUBLIC MEETING PROCEDURE**

*Bay Area Air Quality Management District staff shall call the meeting to order and take roll of the Committee members.*

Staff/Phone (415) 749-

**2. APPROVAL OF THE MINUTES OF SEPTEMBER 20, 2021** M. Hiratzka/5073  
[mhiratzka@baaqmd.gov](mailto:mhiratzka@baaqmd.gov)

*The Committee will consider approving the attached draft minutes of the Path to Clean Air Steering Committee meeting of September 20, 2021*

**3. INTRODUCTION TO THE MONITORING OUTREACH TEAM (MOT)**

D. Alrick/4665  
[dalrick@baaqmd.gov](mailto:dalrick@baaqmd.gov)

*The Committee will meet the members of the Monitoring Outreach Team (MOT), receive a presentation from the members on their work and experiences over the past year, and summarize the community-facing updates on implementation of the Community Air Monitoring Plan (CAMP) and the MOT's ongoing outreach efforts.*

**4. OVERVIEW OF THE KEY ISSUES APPROACH**

K. Malinowski/4646  
[kmalinowski@baaqmd.gov](mailto:kmalinowski@baaqmd.gov)

*The Committee will receive a presentation on an overview of the Key Issues Approach, which is a proposed process for summarizing and organizing information from the assessment.*

**5. AIR QUALITY MONITORING AND MODELING: STARTING THE CONVERSATION**

R. Chiang/8621  
[rchiang@baaqmd.gov](mailto:rchiang@baaqmd.gov)

*The Committee will receive a presentation on the upcoming meetings and conversations about air quality monitoring and modeling.*

6. **PUBLIC COMMENT ON NON-AGENDA MATTERS**

*Members of the public who wish to speak on matters not on the agenda for the meeting, will have two minutes each to address the Committee.*

7. **COMMITTEE MEMBER COMMENTS**

*Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)*

8. **TIME AND PLACE OF NEXT MEETING**

*Monday, November 15, 2021 at 6:00 p.m., via webcast, pursuant to procedures in accordance with Government Code Section 54593.*

9. **ADJOURNMENT**

*The Committee meeting shall be adjourned by the Air District Staff.*

**CONTACT:**

**KARISSA WHITE, STAFF SPECIALIST**  
**375 BEALE STREET, SAN FRANCISCO, CA 94105**  
[kwhite@baaqmd.gov](mailto:kwhite@baaqmd.gov)

**(415) 516-8662**  
**FAX: (415) 928-8560**  
**BAAQMD homepage:**  
[www.baaqmd.gov](http://www.baaqmd.gov)

- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the Air District's offices at 375 Beale Street, Suite 600, San Francisco, CA 94105, at the time such writing is made available to all, or a majority of all, members of that body.

**Accessibility and Non-Discrimination Policy**

The Bay Area Air Quality Management District (Air District) does not discriminate on the basis of race, national origin, ethnic group identification, ancestry, religion, age, sex, sexual orientation, gender identity, gender expression, color, genetic information, medical condition, or mental or physical disability, or any other attribute or belief protected by law.

It is the Air District's policy to provide fair and equal access to the benefits of a program or activity administered by Air District. The Air District will not tolerate discrimination against any person(s) seeking to participate in, or receive the benefits of, any program or activity offered or conducted by the Air District. Members of the public who believe they or others were unlawfully denied full and equal access to an Air District program or activity may file a discrimination complaint under this policy. This non-discrimination policy also applies to other people or entities affiliated with Air District, including contractors or grantees that the Air District utilizes to provide benefits and services to members of the public.

Auxiliary aids and services including, for example, qualified interpreters and/or listening devices, to individuals who are deaf or hard of hearing, and to other individuals as necessary to ensure effective communication or an equal opportunity to participate fully in the benefits, activities, programs and services will be provided by the Air District in a timely manner and in such a way as to protect the privacy and independence of the individual. Please contact the Non-Discrimination Coordinator identified below at least three days in advance of a meeting so that arrangements can be made accordingly.

If you believe discrimination has occurred with respect to an Air District program or activity, you may contact the Non-Discrimination Coordinator identified below or visit our website at [www.baaqmd.gov/accessibility](http://www.baaqmd.gov/accessibility) to learn how and where to file a complaint of discrimination.

Questions regarding this Policy should be directed to the Air District's Non-Discrimination Coordinator, Terri Levels, at (415) 749-4667 or by email at [tlevels@baaqmd.gov](mailto:tlevels@baaqmd.gov).

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Members of the Path to Clean Air Steering Committee

From: Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Date: October 18, 2021

Re: Approval of the Minutes of September 20, 2021

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RECOMMENDED ACTION

Approve the attached draft minutes of the Community Steering Committee (Committee) meeting of September 20, 2021.

DISCUSSION

Attached for your review and approval are the draft minutes of the Committee meeting of September 20, 2021.

Respectfully submitted,

Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Prepared by: MIG Consulting  
Reviewed by: Vanessa Johnson

Attachment 2A: Draft Minutes of the Committee Meeting of September 20, 2021

## AGENDA: 2A – ATTACHMENT

Draft Minutes – Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee September 20, 2021

Bay Area Air Quality Management District  
375 Beale Street, Suite 600  
San Francisco, CA 94105

### DRAFT MINUTES

Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee  
Monday, September 20, 2021

**This meeting was conducted under procedures authorized by executive order N-29-20 issued by Governor Gavin Newsom. Members of the Committee participated by teleconference.**

#### 1. CALL TO ORDER - ROLL CALL

The Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee (CSC or Committee) Co-Chairs Y’Anad Burrell and Alfredo Rafael Angulo called the meeting to order at 6:00 pm.

Present: Co-Chair Y’Anad Burrell, Co-Chair Alfredo Rafael Angulo; and Members Nancy Aguirre, Francisco Avila, Lucia Castello, Dr. Henry Clark, Suzanne Coffee, Darlene Rios Drapkin, Roberta Feliciano, Luz Gomez, Lizbeth Ibarra, Jeffrey Kilbreth, Dr. Omoniyi Omotoso, Erika Ramirez, Jessica Range, Kevin Ruano Hernandez, Dave Severy, Heidi Swillinger, Vernon Whitmore, Micaela Zaragoza-Soto, Jim Holland (non-voting), and Hakim Johnson (non-voting).

Absent: Members Dr. Bret Andrews, Lizette Bernal, Amanda Booth, Patricia Daniels, Dr. Darlena David, Philip Mitchell, and Fabiola Reyes Perez.

Also Present: Air District Staff Kevin Olp, Anna Lee, Kelly Malinowski, Marcy Hiratzka, Wendy Goodfriend, Vanessa Johnson, Adan Schwarz, Karissa White, Henry Hilken, Laura Cackette, Phil Martien, Ranyee Chiang, and Suma Peesapati; MIG Staff Jessie Hernandez; Interpreter Norma Hererra; and Members of the Public David Holstius, Oscar Garcia, Andres Soto, Eric Bissinger, Julia Luongo, and Arena Flores.

#### 2. APPROVAL OF THE MINUTES OF AUGUST 16, 2021 MEETING MINUTES

The Committee reviewed the meeting agenda and approved the August 16, 2021 Meeting Minutes in a roll call vote.

#### Public Comment

None.

Committee Action

Jeffrey Kilbreth made a motion, seconded by Kevin Ruano Hernandez, to **approve** the minutes of August 16, 2021; and the motion carried by the following vote of the Committee:

- AYES:** Co-Chairs Y’Anad Burrell and Alfredo Rafael Angulo; and Members Nancy Aguirre, Francisco Avila, Suzanne Coffee, Darlene Rios Drapkin, Roberta Feliciano, Luz Gomez, Lizbeth Ibarra, Jeffrey Kilbreth, Dr. Omoniyi Omotoso, Jessica Range, Kevin Ruano Hernandez, Dave Severy, Heidi Swillinger, Vernon Whitmore, and Michaela Zaragoza Soto.
- NOES:** None.
- ABSTAIN:** Member Lucia Castello.
- ABSENT:** Members Dr. Bret Andrews, Lizette Bernal, Amanda Booth, Dr. Henry Clark, Patricia Daniels, Dr. Darlena David, Philip Mitchell, Erika Ramirez, and Fabiola Reyes Perez.

3. **FINAL CHARTER REVISION PROCESS AND ADOPTION**

The Committee discussed and approved final revisions and adopted the Charter to govern the Community Steering Committee through the development of the Community Emission Reduction Plan process.

Public Comments:

- Name: Andres Soto; org Communities for a Better Environment.  
Name: Oscar Garcia; org Iron Triangle Neighborhood Council.

Committee Action

Lucia Castello made a motion, seconded by Jessica Range, to **adopt** the Community Steering Committee Charter; and the motion carried by the following vote of the Committee:

- AYES:** Co-Chairs Y’Anad Burrell and Alfredo Rafael Angulo; and Members Nancy Aguirre, Francisco Avila, Lucia Castello, Dr. Henry Clark, Suzanne Coffee, Darlene Rios Drapkin, Roberta Feliciano, Luz Gomez, Lizbeth Ibarra, Jeffrey Kilbreth, Dr. Omoniyi Omotoso, Jessica Range, Kevin Ruano Hernandez, Dave Severy, Heidi Swillinger, Vernon Whitmore, and Michaela Zaragoza Soto.
- NOES:** None.
- ABSTAIN:** None.
- ABSENT:** Members Dr. Bret Andrews, Lizette Bernal, Amanda Booth, Patricia Daniels, Dr. Darlena David, Philip Mitchell, Erika Ramirez, and Fabiola Reyes Perez.

**4. CO-CREATING THE COMMUNITY DESCRIPTION**

The Committee received a presentation on the need and purpose for the Community Description in the Community Emissions Reduction Plan and discussed how the community would like to co-create the Community Description. Air District staff also summarized the current draft outline of the Community Description.

Public Comments:

Name: Andres Soto; org Communities for a Better Environment.

Name: Oscar Garcia; org Iron Triangle Neighborhood Council.

Committee Action

None; receive and file.

**5. DISCUSSION ON PROCESS FOR FILLING VACANT SEATS**

The Committee received a presentation on the options for replacing vacant seats and making recommendations to the Air District Board on whether to re-open the application process and which gaps need to be addressed with the selection of new members.

Public Comments:

Name: Andres Soto; org Communities for a Better Environment.

Name: Oscar Garcia; org Iron Triangle Neighborhood Council.

Committee Action

None; receive and file.

**6. PUBLIC COMMENT ON NON-AGENDA MATTERS**

Members of the public were invited to speak on matters not on the agenda for the meeting for two minutes.

Public Comments:

Name: Andres Soto; org Communities for a Better Environment.

Committee Action

None; receive and file.



**7. COMMITTEE MEMBER COMMENTS**

Members of the Committee and its staff were invited to make comments, ask questions, make brief announcements, provide a reference regarding factual information, request staff to report back at subsequent meetings concerning any matter, or direct staff to place a matter of business on a future agenda.

Public Comments:

None.

Committee Action

None; receive and file.

**8. TIME AND PLACE OF NEXT MEETING**

Monday, October 18, 2021, Zoom Video Conferencing, at 6:00 p.m.  
Zoom Log In: <https://us06web.zoom.us/j/95144920131>  
Meeting ID: 951 4492 0131

**9. ADJOURNMENT**

The Committee meeting was adjourned by the Committee Co-Chairs at approximately 8:00 pm.

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Members of the Path to Clean Air Community Steering Committee

From: Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Date: October 18, 2021

Re: Introduction to the Monitoring Outreach Team (MOT)

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RECOMMENDED ACTION

None; receive and file.

BACKGROUND

The Monitoring Outreach Team has been working for the past year on preparing and reviewing community-facing updates regarding implementation of the Richmond-San Pablo Community Air Monitoring Plan (CAMP) and on outreach efforts to distribute and communicate this information.

DISCUSSION

The goals of the Introduction to the Monitoring Outreach Team (MOT) Presentation are to: Introduce members of the MOT to the PTCA Steering Committee, hear from MOT members about their work and experiences over the past year, and highlight the community-facing updates on implementation of the CAMP and the MOT's ongoing outreach efforts.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Prepared by: Dan Alrick  
Reviewed by: Veronica Eady

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Members of the Path to Clean Air Community Steering Committee

From: Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Date: October 18, 2021

Re: Overview of the Key Issues Approach

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RECOMMENDED ACTION

None; receive and file.

BACKGROUND

An overview of the Key Issues Approach, including its definition and components, as well as information about why a process may use the Key Issues Approach for summarizing and organizing information in the assessment.

DISCUSSION

Steering Committee members will discuss any questions or comments about this approach, as well as offer any examples of using this approach previously, and thoughts about using this approach for the Community Emissions Reduction Plan.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Prepared by: Kelly Malinowski

Reviewed by: Veronica Eady

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Members of the Path to Clean Air Community Steering Committee

From: Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Date: October 18, 2021

Re: Air Quality Monitoring and Modeling: Starting the Conversation

RECOMMENDED ACTION

None; receive and file.

BACKGROUND

The Assembly Bill (AB) 617 Blueprint includes guidance for how air monitoring and modeling should be used to create a strong technical foundation, characterize community-specific air pollution challenges, identify key pollutants to be addressed in the community emissions reduction program, and identify stationary, mobile, and area-wide sources.

DISCUSSION

In future meetings, Air District staff will introduce the types of methods and data that support a strong technical foundation and community members will provide direction on the types of questions and insights they would like to see addressed. This presentation will be a preview of these upcoming meetings and conversations about air quality monitoring and modeling.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Veronica Eady  
Senior Deputy Executive Officer of Policy & Equity

Prepared by: Ranyee Chiang  
Reviewed by: Veronica Eady