

RICHMOND - SAN PABLO  
COMMUNITY

PATH TO

CLEAN AIR

**Community Emission Reduction Plan (CERP)  
Community Steering Committee Meeting #3**

June 21, 2021

# Roll Call

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# Today's Agenda

1. Roll Call
2. Approval of May 17, 2021 Meeting Minutes
3. Introduction of Air District Staff
4. Overview of the Charter Development Process
5. Overview of the CERP Plan Process, Vision and Principles
6. Public Comment on Non-agenda Matters

# Welcome!

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# Approval of May 17, 2021 Meeting Minutes

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# Introduction of Air District Staff



# Overview on the Charter Development Process

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# Objectives of Presentation

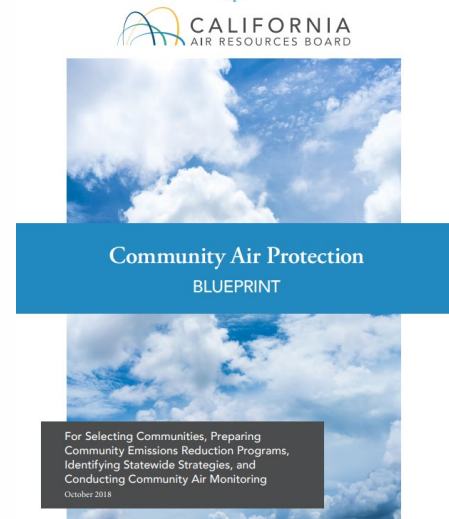
- Review the purpose of the Charter
- Provide a history of how the Charter was developed
- Overview of key elements of the Charter
- Walk through the process of the review, amending, and adoption of the Charter

# Purpose of the Charter

“In convening and coordinating the community steering committee, the air district should work with the steering committee to establish a charter to clearly set out the committee process and structure... Elements of the charter that should be considered include the following topics:

- Committee objectives.
- Roles and responsibilities.
- Meeting frequency.
- Meeting dates, times, and locations to ensure accessibility.
- Use of facilitation services.
- Use of interpretation services at community steering committee meetings and broader public outreach efforts.”

- Page 39, California Air Resources Board [Community Air Protection Blueprint, Appendix C](#)



# Draft Path to Clean Air Charter History

- Community Design Team for forming Community Air Monitoring Program (CAMP) collaborated with West Oakland Environmental Indicators Project to develop original Charter and Partnership Agreement in 2019, which was amended and adopted by the CAMP (view CAMP charter and partnership agreement [here](#))
- Community Design Team for the Community Emissions Reduction Program made further proposed edits and changes in 2020
- Air District Board votes to form Committee subject to Brown Act regulations, and further specifies rules around Committee size, membership, and voting structure in 2021

Version 2.1 – July 2020

## APPENDIX B: STEERING COMMITTEE CHARTER AND PARTICIPATION AGREEMENT

### Richmond Community Air Monitoring Plan Steering Committee Charter and Participation Agreement

Amended May 17, 2019

#### 1. Mission Statement

Assembly Bill 617 (Garcia, C., Chapter 136, Statutes of 2017) is a State-mandated program that uses a community-based approach to reduce local air pollution in communities around the State that continue to experience disproportionate impacts from air pollution. The Richmond-San Pablo area is the region's first area under the AB 617 program to develop a community air monitoring plan to look for, identify, and understand areas of elevated air pollution exposure in Richmond and San Pablo communities.

Steering committee members will advise the development of the community air monitoring plan and will act as liaisons between the community stakeholders they represent by disseminating information and transmitting input as appropriate. The key elements of Richmond-San Pablo area Community Air Monitoring Plan (Plan) will need to be completed by early 2019 for monitoring to begin in July 2019.

#### 2. Steering Committee Objectives

The Richmond-San Pablo Community Air Monitoring Plan Steering Committee will serve for the designated purpose outlined in the mission statement. The Committee will: identify the monitoring plan boundary, identify areas of concern for air pollution, potential contributing sources, and vulnerable populations, review existing studies on air quality to provide input towards Plan development. The Steering Committee will disseminate information and consider input from the broader community. The goal is for the monitoring described by the Plan to begin in July 2019. After the monitoring has begun, the Steering Committee co-leads may elect to change the meeting schedule as needed to best support and provide guidance on implementation and develop progress reports.

#### 3. Membership

Steering Committee members will represent people who live in the Richmond-San Pablo area and other interested stakeholders affiliated with various sectors. These sectors can include community-based organizations, youth organizations, non-profits, faith leaders, education, government, health, and business representatives from the Richmond-San Pablo area. To ensure the Plan development remains community-driven, at least half (50%) of the membership must include individuals who represent people or groups of people who live in the Richmond-San Pablo area. The official roster will contain one primary name for each affiliation to be

B-1



# Sections of Draft Path to Clean Air Charter

- Statement of Purpose
- Steering Committee Activities
- Steering Committee Objectives
- Membership
- Roles and Responsibilities
  - Co-chairs
  - Members
- Standard Steering Committee Meeting Procedures
- Amendments
- Accessibility/Accommodation
- Materials
- Website

\*Partnership Agreement



# Process for Reviewing, Amending, and Adopting the Charter


- Homework for July: review charter, ask questions, be ready to propose changes
- July 19 meeting:
  - Co-chairs facilitate process
  - Amendments taken to delete, add, modify each section
  - All non-controversial changes adopted
  - Proposed edits with disagreement, questions, or concerns to be addressed in each section until all sections are finalized
  - Committee votes to adopt final charter



# Other Brown Act Charters for Reference

## Sacramento

**South-Sacramento – Florin  
Community Air Monitoring Plan**



In Partnership with:  
*The South Sacramento – Florin Steering Committee*

Prepared by:  
*Sacramento Metropolitan Air Quality Management District  
Sacramento, California*

March 2020

## Imperial

### AB 617 Community Steering Committee Charter

#### ARTICLE I. AUTHORITY.

This Charter is adopted by Board of the Imperial County Air Pollution Control District, (Imperial County Board of Supervisors (BOS) convenes as "District Board") hereinafter referred to as "District Board," for the AB 617 Community Steering Committee, hereinafter referred to as the "Committee," to establish rules, policies, and procedures for its proceedings. In coordination with the Imperial County Air Pollution Control District, hereinafter referred to as "District," and local environmental justice organization Comité Civico del Valle, Inc., hereinafter referred to as "CCV", the Committee was established by the District Board pursuant to Resolution No. 18-37, under the statutory authority of California Assembly Bill 617, hereinafter referred to as "AB 617." AB 617 is designed to implement a strategy to reduce emissions of toxic air contaminants and criteria pollutants in environmental justice communities affected by a high cumulative exposure burden, and provide education to these communities to increase awareness on air quality matters, which will lead to positive behavioral change that improves air quality.

Notwithstanding the partnership between the District and CCV, the District is the responsible agency for administering AB 617 activities, including but not limited to the implementation of the Community Emissions Reduction Program and Community Air Monitoring Plan, hereinafter referred to as "Program(s)." As such, final decision-making authority regarding AB 617 activities shall reside with the District's Air Pollution Control Officer and/or the District Board, as required by law.

#### ARTICLE II. PURPOSE.

The purpose of the Committee is to support active community involvement and collaboration in the development of the Program(s) by providing a forum for identifying community issues and potential solutions with all relevant parties. The Committee is to also support the development of a Community Emissions Reduction Program and Community Air Monitoring Plan, to help establish new Program(s) and/or expand upon any existing Program(s).

The Committee shall be responsible for discussing and providing recommendations to the District Board regarding the development and implementation of the Program(s), including but not limited to:

1. Determination of the final boundaries of the community to be served under the Program(s);
2. Community profile and technical assessment;
3. Approaches for community engagement and outreach;

March 19, 2019

## Both include:

- Board appointment and Selection
- Co-chairs
- # of members
- Balance/structure
- Member Roles



# Public Comment

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# Steering Committee Questions and Discussions

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# Overview of the CERP Plan Process, Vision and Principles

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# Objectives of Presentation

- Review the purpose, value and core elements of a Community Emission Reduction Plan (CERP)
- Provide an overview of proposed CERP development process
- Discuss the need, purpose and approach for developing Vision and Principles for the CERP

# Purpose of a Community Emission Reduction Plan (CERP)

- ✓ **Improve** understanding of air pollution concerns by partnering with community, building shared knowledge and completing technical analyses
- ✓ **Set** specific and quantifiable goals to reduce air pollution emissions and exposure
- ✓ **Accelerate** action through solutions that address underlying causes of injustice and inequities
- ✓ **Commit** to implementation and measuring progress

# Value of a Community Co-led CERP

- ✓ Reflects community's vision for clean air
- ✓ Centers community perspectives and lived experience
- ✓ Empowers community to co-create solutions
- ✓ Recognizes longstanding environmental injustices and inequities

# Proposed CERP Development Process

## SCOPE

Determine what questions to ask, information to collect, and analyses to be completed

## ASSESS

Gather info, i.e., community perspectives and lived experience, technical analyses, data and research

## IDENTIFY KEY ISSUES

Develop a shared understanding of problems and challenges

## PLAN SOLUTIONS

Identify actionable steps to address key issues including goals, targets and strategies

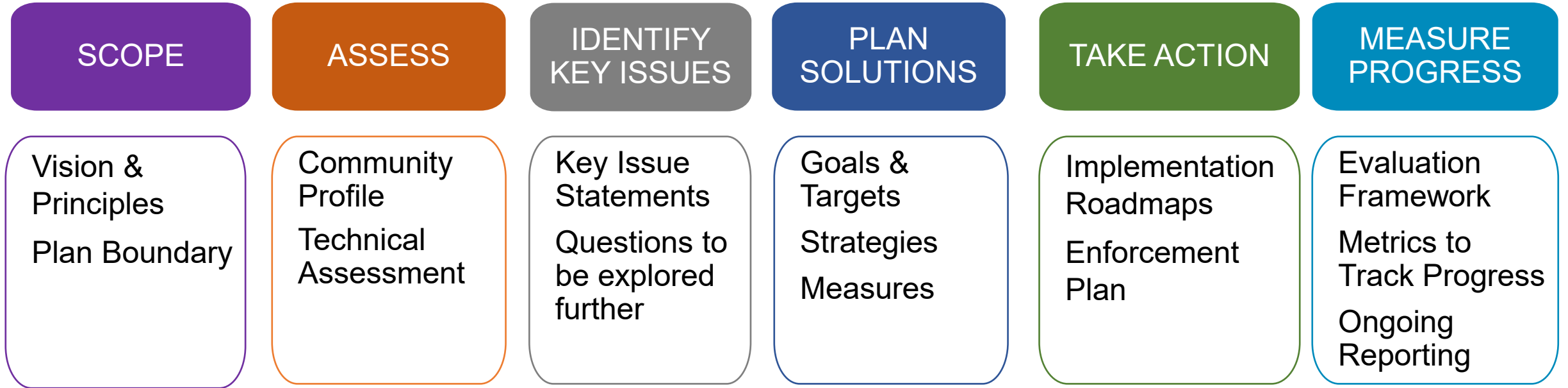
## TAKE ACTION

Implement emission and exposure reduction actions and enforcement measures

## MEASURE PROGRESS

Track and report progress towards achieving community vision

# Proposed CERP Core Elements



# CERP Core Element

SCOPE

Vision &  
Principles

# What is a Vision?

A postcard from the future that we aspire to.

*“Visioning is a process by which a community defines the future it wants. Through public involvement, communities identify their purpose, core values, and vision of the future.”*



*Wish you  
were here!*



Change is easier  
when you know where  
you are going and why  
it is worth it

# Why Develop a Vision?

- North Star that expresses the change community would like to see
- Focus in on issues and challenges
- Help fine-tune solutions
- Hold all accountable to making progress



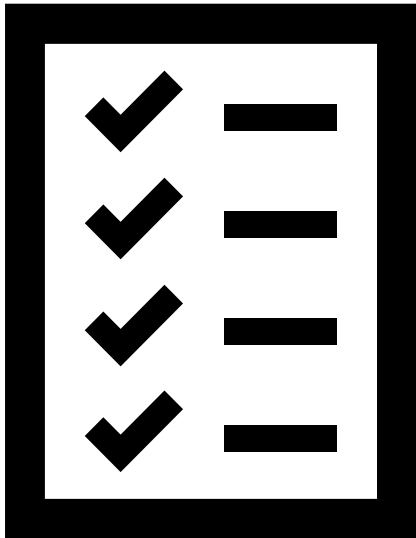
*"Our vision is an atmosphere that enables people and the planet to thrive – a stabilized climate with warming limited to 1.5C and drastically reduced air pollution."*

<https://www.ccacoalition.org/en/resources/2030-vision-statement>



# What are Principles?

- Values that guide how to achieve the vision
- Sometimes oriented to sustainability frame of *equity, economy, environment*



## **Community and Social Equity**

**Principle:** A socially and environmentally resilient neighborhood

## **Environment Principle:**

A healthy environment for residents, workers, visitors and ecologies

<https://sfplanning.org/project/islais>

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# Why Develop Principles?

- Keeps us oriented towards the community's vision
- Helps community and Air District know if we are on the right track, or wrong track, to get to the future



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# Discussion

- Do you think Vision and Principles is a good place to start our work on the CERP together?
- If yes, how should we work together to develop Vision and Principles? Is there a process or approach that worked well for you in the past?

# Next Steps

1. Staff will work with the Co-Chairs to:
  - a) Incorporate what we heard during our discussion today, and
  - b) Determine how to bring this Vision and Principles development conversation back to next Community Steering Committee meeting
2. Community Steering Committee will ultimately review and approve the final Vision and Principles

# Public Comment

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# Steering Committee Questions and Discussions

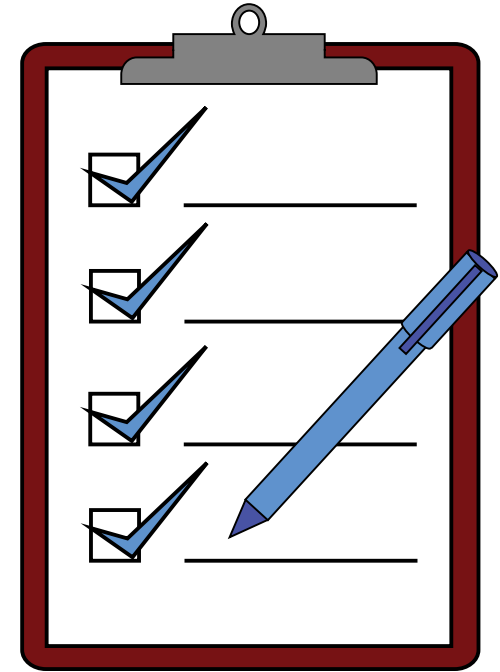


# Next Steps

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# Next Steps

- Our next meeting will be on Monday, July 19<sup>th</sup>
- Our meetings in July and August will each be four hours to finalize the Charter, Vision and Principles, and discuss the CERP boundary
- Fill out quick survey if you want to join a small group discussion to learn more about the work the Air District does to protect air quality and the environment.



# Public Comment on Non-Agenda Matters

