

Appendix H - Outreach and Community Engagement

Public Process

Air District Public Hearing on final PTCA Plan

The Air District Board of Directors will consider the approval of the Path to Clean Air (PTCA) Plan at a public hearing after the CSC has adopted the plan. The Community Equity Health and Justice (CEHJ) Board Committee will hold a public meeting in advance of the Board public hearing to determine a recommendation on adoption of the PTCA plan. Details about these two meetings will be provided herein after they are held.

Translation and Interpretation

All meeting materials for the Path to Clean Air steering committee meetings, workshops, public board meetings and board committee meetings related to the CSC were translated and language interpretation services were made available in accordance with the CSC Charter. The Draft PTCA Plan and final approved Plan were translated into Spanish and made publicly available on the Air District website.

Dedicated Public Website

Path to Clean Air project webpages are located [here](#). Information about the PTCA CSC and process related to the PTCA Plan are publicly available including:

- a. All CSC monthly meetings from April ,19, 2021 to present include Spanish translated materials and language interpretation services also offered in Spanish.
- b. All meeting materials and recordings of CSC monthly meetings are available on the Air District website under [News and Event/Calendar](#) and are also located under AB 617 Community Protection Program under [Richmond/San Pablo](#).
- c. The contact information for the appropriate staff member is listed at the bottom of all PTCA webpages.
- d. Outreach Material and Distribution
 - i. All materials were posted to the Air District website and emailed to the Community Steering Committee 72 hours (about 3 days) in advance of the meeting and again on the day of the meeting.
 - ii. Richmond-North Richmond-San Pablo area – Community Health Protection Program (includes link to CARB's Community Air Protection Program main webpage and point of contact information)
 1. Community Air Monitoring information linked to the Path to Clean Air can be found [here](#) (includes links to all relevant air quality data for the community, point of contact information)

2. Community Emissions Reduction Work to the Path to Clean Air Plan can be found [here](#). The webpage includes up-to-date outreach calendar and notices for workshops and community steering committee meetings, point of contact information, and draft materials that will be shared at air district workshops and public board hearings.

3. [Air Pollution and Community Asset Mapping Project](#) of the Path to Clean Air project area can be found [here](#). The webpage includes background information on the mapping project (i.e., archived project links), how the information helped inform the PTCA Plan and up-to-date staff member contact information.

Outreach Summary

Community Steering Committee (CSC)

The CSC met monthly from April 2021 through December 2023, with a few exceptions. All meetings were announced on the dedicated public website at least 72 hours prior to the meeting and all meetings had a quorum of CSC members in attendance (see [Charter](#) for definition of quorum). Outreach to recruit and select new CSC members followed the CSC [Charter](#), and staff and CSC leadership worked with new members to onboard them to the project.

The table below covers Community Steering Committees, Public Workshops, and Public Board of Directors meetings for the entirety of the CERP development through September 2023 (for up-to-date meeting materials from October – December 2023 and the Plan approval please see [here](#)).

Event Name	Date & Time	Location	Agendas/ Meeting Summaries	Outreach mechanism
Community Equity Health and Justice Committee Meeting	4/1/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Board of Directors Meeting	4/7/2021 8:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	4/19/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice	5/6/2021	Web Stream Only	Agenda	BAAQMD Website

Event Name	Date & Time	Location	Agendas/ Meeting Summaries	Outreach mechanism
Committee Meeting	9:30AM – 5:00PM		Minutes	
Path to Clean Air CERP Steering Committee Meeting	5/17/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	6/16/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	6/21/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	7/7/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	7/19/2021 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	8/4/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	8/16/2021 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	9/1/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering	9/20/2021	Web Stream Only	Agenda	BAAQMD Website

Event Name	Date & Time	Location	Agendas/ Meeting Summaries	Outreach mechanism
Committee Meeting	6:00PM – 8:00PM			
Board of Directors Meeting	10/6/2021 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Community Equity Health and Justice Committee Meeting	10/7/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	10/18/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	11/15/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice Committee Meeting	12/2/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	12/13/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	1/19/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	1/24/2022 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	2/16/2022	Web Stream Only	Agenda Minutes	BAAQMD Website

Event Name	Date & Time	Location	Agendas/ Meeting Summaries	Outreach mechanism
	9:00AM – 5:00PM			
Path to Clean Air CERP Steering Committee Meeting	2/28/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice Committee Meeting	3/3/2022 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee “Clean Air Affair” Town Hall	3/15/2022 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	3/16/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	3/21/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	4/6/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	4/25/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice Committee Meeting	5/5/2022 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website

Event Name	Date & Time	Location	Agendas/ Meeting Summaries	Outreach mechanism
Path to Clean Air CERP Steering Committee Meeting	5/16/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	6/1/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	6/27/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	7/18/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	7/20/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	8/15/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	9/7/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	9/19/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	10/5/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website

Event Name	Date & Time	Location	Agendas/ Meeting Summaries	Outreach mechanism
Path to Clean Air CERP Steering Committee Meeting	10/17/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	11/2/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	11/28/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice Committee Meeting	12/1/2022 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Board of Directors Meeting	12/21/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	1/30/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	2/15/2023 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	2/27/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice Committee Meeting	3/29/2023 9:00AM – 5:00PM	Air District Headquarter 375 Beale Street	Agenda Minutes	BAAQMD Website

Event Name	Date & Time	Location	Agendas/ Meeting Summaries	Outreach mechanism
		San Francisco, CA 94105 AND Web Stream		
Board of Directors Meeting	4/5/2023 9:00AM – 5:00PM	Air District Headquarter 375 Beale Street San Francisco, CA 94105 AND Web Stream	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	4/24/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	5/15/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	6/26/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	7/24/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	8/28/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website

Event Name	Date & Time	Location	Agendas/ Meeting Summaries	Outreach mechanism
Path to Clean Air CERP Steering Committee Meeting	9/25/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website

Community Outreach and Engagement Standing Committee

A Community Outreach and Engagement standing committee was established in the summer of 2023 and was co-led by two CSC members with the support of Air District staff. The Committee supported the development of all outreach materials, factsheets, FAQs, and presentation decks during final development and public review of the draft PTCA Plan.

The CSC monthly meetings from May - September 2023 covered strategy for public outreach, process, and approach to public engagement. A PTCA timeline/ process to develop the PTCA Plan was consistently communicated throughout the monthly CSC meeting.

Outreach materials were reviewed from June – September 2023 at monthly steering committee meetings which also included Committee updates on presentations to neighborhood groups, local agencies, and non-governmental organizations. An overview of all final materials and the outreach tracking sheet can be found in the [October 23, 2023, CSC meeting](#).

In addition to presenting to neighborhood groups, the Community Outreach and Engagement Committee provided a series of presentations from August 2023 through March of 2024 on the Draft PTCA Plan. During these presentations, members educated community members regarding the Plan, inspired participants to action to support the Plan through the public comment period and encouraged members of the public to increase their understanding of AB 617, Draft PTCA Plan and the role of the PTCA steering committee. The steering committee also attended events and conducted individual on-line engagement (i.e., email blasts, meet and greet requests to NGOs, Healthcare provider, Medical Association, and workplace announcements) to promote the Draft PTCA Plan.

The table below highlights the presentations that took place over this seven-month period, led by steering committee members.

Date of Presentation	Name of Organization	Organization Type
9/19/2023	City of San Pablo Youth Commission	Youth / Government
9/28/2023	Santa Fe Neighborhood Council	Residents

Date of Presentation	Name of Organization	Organization Type
10/03/2023	Rich City Rides	Active Transportation Advocacy
10/26/2023	Hazmat Commission	Government
10/26/2023	West County Mayors and Supervisors	Government
11/16/2023	Environmental Protection Agency (EPA) and Department of Toxic and Substances Control (DTSC)	Government
11/28/2023	West County Democratic Club	Democracy
11/29/2023	East Richmond Heights Neighborhood Council	Residents
12/18/2023	Contra Costa Equity Committee	Government
12/19/2023	Richmond City Council	Government
1/08/2024	Richmond Neighborhood Coordinating Council	Residents
1/16/2024	San Pablo City Council	Government
1/22/2024	United Steel Workers Local 5	Labor
2/15/2024	Communities for a Better Environment	Environmental Advocacy
03/05/2024	North Richmond Municipal Advisory Council	Government

On December 13, 2023, the Air District and the Path to Clean Air (PTCA) Community Steering Committee [released](#) the Draft PTCA Community Emissions Reduction Plan. That same day, the Plan opened for public review and comment, which ended on January 19, 2024. The Air District

held a public workshop on the Draft PTCA Plan on January 11, 2024. All materials and a recording of the workshop can be accessed under "Meetings, Events and Recordings" section of the [Community Emissions Reduction Plan web page](#).

The Air District provided three documents that were made publicly available and presented to the CSC on February 26 which include:

1. [A summary of responses and comments by theme for the Draft PTCA Plan](#)
2. [A table which distills all comments and Air District responses](#)
3. [Public comment emails and draft letters \(redacted\)](#)