

RICHMOND - NORTH
RICHMOND - SAN PABLO
COMMUNITY

PATH TO CLEAN AIR

**Community Emission Reduction Plan (CERP)
Community Steering Committee Meeting #35**

June 24, 2024

Welcome

Nancy Aguirre, CSC Co-Lead

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Agenda

TIME	TOPIC
5:30 PM	Welcome, Meeting Logistics, Agenda
5:45 PM	Approval of Meeting Minutes from May 20, 2024 (Action Item)
5:50 PM	Committee Updates
5:55 PM	CSC Leads Ongoing Updates
6:05 PM	Recap of Team Building Exercise <ul style="list-style-type: none">• Summary of Findings• Next Steps
6:30 PM	Short Break
6:40 PM	Presentation from CARB <ul style="list-style-type: none">• CARB's approval process of the CERP• CARB's Role and Approach in Implementation
6:55 PM	Presentation from Air District <ul style="list-style-type: none">• Overview on preparing for Implementation• Establishing internal systems
7:10 PM	Small Discussion Groups <ul style="list-style-type: none">• Virtual/ In Person discussion groups Large group report back
7:50 PM	Standing Environmental Justice Updates
7:55 PM	Next Steps/Meeting Details
8:00 PM	Public Comment on Non-Agenda Item Matters/Meeting Close

Tips for Participants for a Successful Hybrid Meeting

- **Raise your hand** to speak, physically or virtually.
- **Say your name before speaking** so that virtual participants know who is speaking.
- **Speak one at a time** – overlapping conversations are difficult for online participants to hear.
- **Mute microphone** unless speaking to minimize background noise.
- **Avoid side conversations** or other background noise.
- **Share video** if you are joining virtually so we can stay visually connected.
- **Technology happens** – please be flexible and patient.
- **Use the zoom chat or raised hand function** if unable to hear participants.

Path To Clean Air Meeting Agreements

Member expectations:

- **One mic, one voice:** If in person, raise your hand to speak. If on Zoom, use Raised Hand function under Reactions at the bottom of your screen.
- Be respectful and open to other points of view.
- Review all materials prior to the meeting.
- Take care of yourself (Stretch, drink water and breathe).
- ‘Popcorning’ or passing the mic method will be used to encourage participation amongst quieter CSC members.





Meeting procedures:

- Begin each meeting by taking roll call to establish a quorum.
- Ask for public comment before taking any action.
- Any member can make a motion which then has to be seconded by another member.
- Co-Leads adjourn.

Meeting Goals

Goal 1	Approve May 20, 2024 Meeting Minutes.
Goal 2	CSC members will receive a recap of the team building exercise, review the summary of findings, and discuss next steps.
Goal 3	CSC members will receive a presentation from CARB covering “CARB’s approval process of the CERP” and “CARB’s role and approach in implementation”.
Goal 4	CSC members will receive a presentation from Air District staff covering an “overview of preparing for implementation” and “establishing internal systems”.
Goal 5	CSC members will convene in small groups to discuss and debrief the CARB and Air District presentations.

Where are We Today?

		2024									
Phase	Work Product	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
 SCOPE AND ORGANIZE PARTNERSHIP WITH COMMUNITY	Steering Committee (CSC)										
	Leadership Committee										
	Subcommittees (Ad Hoc or Standing)										
 COMMUNITY OUTREACH	Community Education										
	Community Outreach										
	Community Engagement										
 PLAN REVIEW & ADOPT	Plan Adoption - CSC	☑									
	Plan Adoption - BAAQMD			☑							
	Plan Adoption - CARB						?				
	Translate Final Plan					☑					
 IMPLEMENT SHARED COMMITMENT TO ACTION	Pre-Implementation										
	Implementation Plan								☑		
	Implementation Activities										
	Annual Progress Report								☑		

☑ Major Milestone

Approval of May 20, 2024 Meeting Minutes

Nancy Aguirre, CSC Co-Lead



Public Comment

Nancy Aguirre, CSC Co-Lead



Committee Updates

Fuel Refining Ad Hoc

Lizbeth Ibarra, CSC Member



Fuel Refining Ad Hoc Update

- [Letter to Chevron](#) sent on May 28, 2024 and Chevron acknowledged receipt of the letter.

Steering Committee Questions and Discussions

Nancy Aguirre, CSC Co-Lead



Public Comment

Nancy Aguirre, CSC Co-Lead

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CSC Leads Ongoing Updates

Dr. Niyi Omotoso, CSC Co-Lead



Ongoing Updates from Leads

- Current focus:
 - Co-Leads relationship building
 - Community driven PTCA Plan concept
 - Actively listening to CSC members

Steering Committee Questions and Discussions

Nancy Aguirre, CSC Co-Lead



Public Comment

Nancy Aguirre, CSC Co-Lead



Recap of Team Building Exercise

Nancy Aguirre, CSC Co-Lead
Dr. Niyi Omotoso, CSC Co-Lead

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Recap of Team Building Exercise

- Last CSC meeting, CSC members participated in a breakout group activity discussing 3 focus areas:
 - **Monthly Meeting Vision Planning**
 - **CSC Communication**
 - **CSC Engagement and Empowerment**
- CSC Co-Leads and AD staff identified recurring themes for each focus area and developed a summary of findings.
 - [Summary of Findings \(Recurring Key Themes\)](#)
- Based on the recurring themes, Co-Leads created a priorities timeline.

Recurring Themes Identified

Key Themes	How Each Theme is Defined
1. Agenda Development	Comments that clearly speak to "agenda" process
2. CSC Meetings	Polls, surveys, shorter meetings, longer meetings, educational presentations/discussions
3. Communication and Information Sharing	Utilize new forms of communication and information sharing (group chats, calendar, database)
4. CSC Member Socializing	Find time to meet outside of CSC meetings (social gatherings, attend events in PTCA area)
5. Strategies to Engage Communities	Community outreach (e.g., social media, website, flyers and other forums of outreach to community)
6. Ad Hoc/Committees	Ad-hoc meetings and CSC member availability
7. Miscellaneous	Members' observations, comment said once

CSC Leads Priorities Timeline

Short-Term i.e. June - September 2024

Theme(s): CSC Meetings and Agenda Development

Proposed standing CSC agenda items:

- Co-Leads update on current processes & prior mtg follow up
- Interactive session: Breakout groups, panel discussions, etc.
- Next Steps: Upcoming community events
- (optional, and if time allows) Educational topic presentation

Agenda development:

- Email from Co-Leads to CSC requesting items and agenda review

Theme(s): Communication and Information Sharing

Online Google community:

- Create a group email, calendar, etc.

Presentation format:

- Less technical language
- Slide deck limits # slide, use bullets, reduce busy slides, add references
- Avoid using acronyms

Additional Considerations for Long-Term Planning

Theme(s): CSC Meetings and Agenda Development

- Standing agenda items:
 - Educational topic presentation by CSC members & Air District staff
 - Next Steps: Upcoming Air District & government meetings
- Agenda creation:
 - Agenda item submission template & protocol
 - Request CSC members submit 'Education topics of interest' for next 9-12 months; 1-2 sentence summary and link specific strategy/action items
 - Prioritization protocol for future agenda item presentations (up to 9-12 months timeline)
 - Future agenda topics calendar
 - Shorten meeting times (2 hours)

Additional Considerations for Long-Term Planning

Theme(s): CSC Member Socializing and Communication and Information Sharing

- Member education:
 - Co-Leads ensure content of presentations/documents easily accessible
 - Talking points for outreach/community meetings
 - CSC members submit questions for upcoming presentations
 - Quarterly CSC activities e.g. tours of Chevron refinery, Urban Tilth
- Online Google community:
 - Staff collate pertinent Air District upcoming events
 - Create shared google calendar populated with CSC meetings, CSC Ad Hoc meetings, PTCA plan-related Air District/City Councils, Supervisors/County/Public Health Dept. meetings; Richmond/San Pablo/North Richmond community events; CSC non-meeting activities

Additional Considerations for Long-Term Planning

Theme(s): Strategies to Engage Communities

- Communications:
 - Publicize PTCA plan and CSC meetings/activities
 - Community events/holidays - tabling, canvassing, presentations, etc.

Next Steps

- CSC Co-Leads and Air District Staff working on short and long-term planning of implementing priorities
- CSC to complete poll to help operationalize processes

Steering Committee Questions and Discussions

Nancy Aguirre, CSC Co-Lead



Public Comment

Nancy Aguirre, CSC Co-Lead



**Break
(10 minutes)**

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CARB's Approval Process of CERP and CARB's Role and Approach in Implementation

Brian Moore, CARB

Jennifer McGovern, CARB

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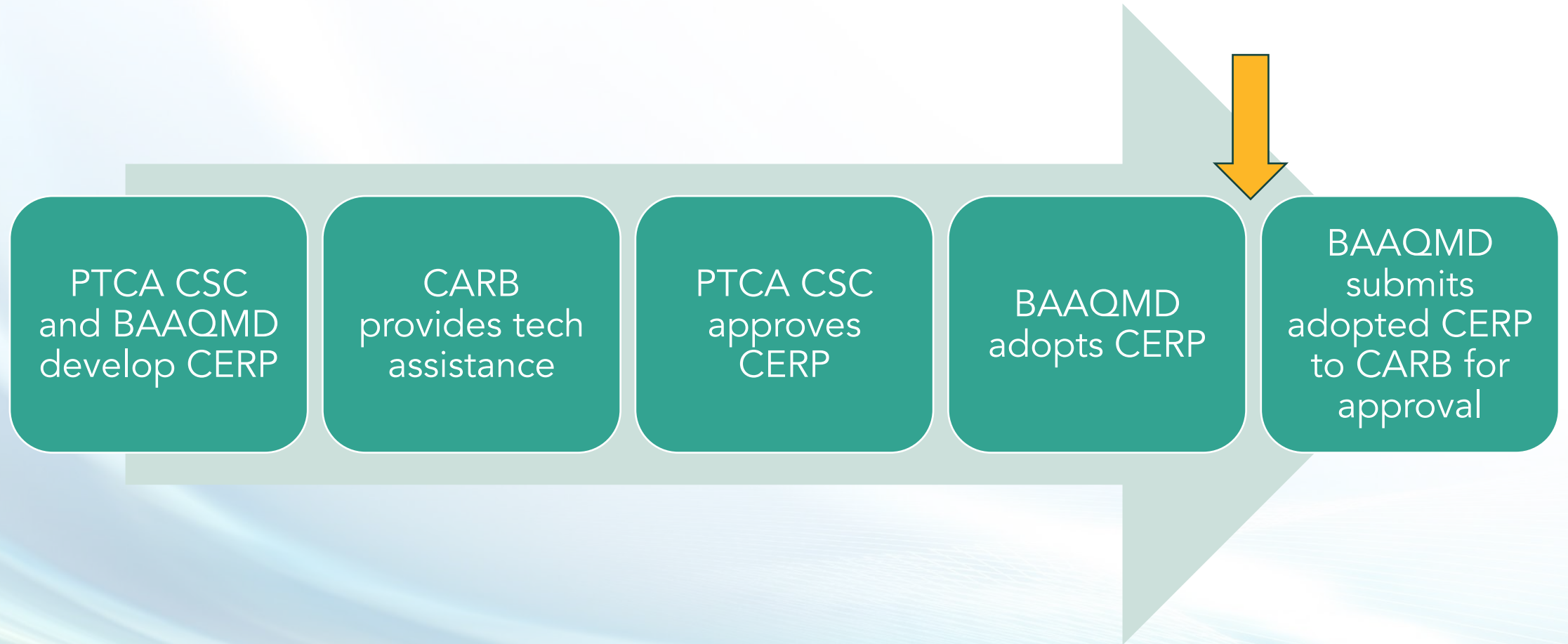
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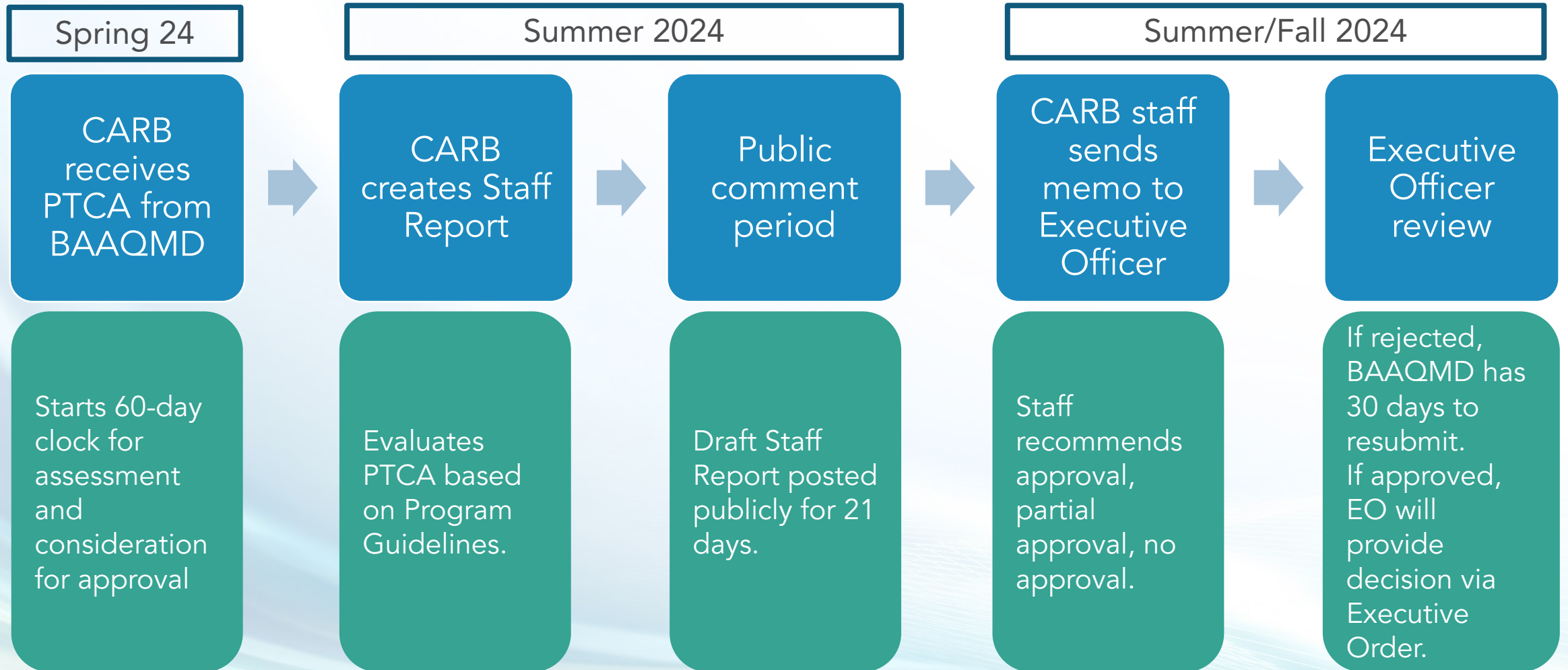
CARB's CERP/PTCA Approval Process and Role in Implementation

June 24th, 2024

CERP (Path to Clean Air or PTCA) Development



PTCA Approval Process



CARB Review: CERP Elements

Health-Based Air Quality Actions

Document CSC activity, community engagement, and community profile

Technical Foundation – emissions inventory

Emissions and exposure reduction Targets, Actions, and Metrics

Implementation schedule – achievable in 5 years

Enforcement plan

CEQA review or finding of exemption

CARB's Role in PTCA Implementation

Implement CARB-led/partner PTCA Strategies

- Health strategies (6.1, 6.2, 6.3)
- Marine and rail strategies (1.1-1.3, 1.5, 2.1-2.3, 2.5, 2.6, 3.1-3.3, 3.5, 4.1-4.3, 4.5, 5.2, 5.4, 5.5)
- Mobile Source strategies (5.1)

Technical Assistance

- Mobile source inventories
- CARB rule or incentive program updates

Annual Report Review

- CARB uses PTCA annual report to inform CARB Board of plan progress

Steering Committee Questions and Discussions

Nancy Aguirre, CSC Co-Lead



Public Comment

Nancy Aguirre, CSC Co-Lead



Overview on Preparing for Implementation and Establishing Internal Systems

Alicia Parker, BAAQMD

Diana Ruiz, BAAQMD



PTCA Contents

**31
Strategies**

**140+
Actions**

PTCA Implementation Leads

**Community
Steering
Committee**

**Air District
Divisions**

**Public
Agencies**

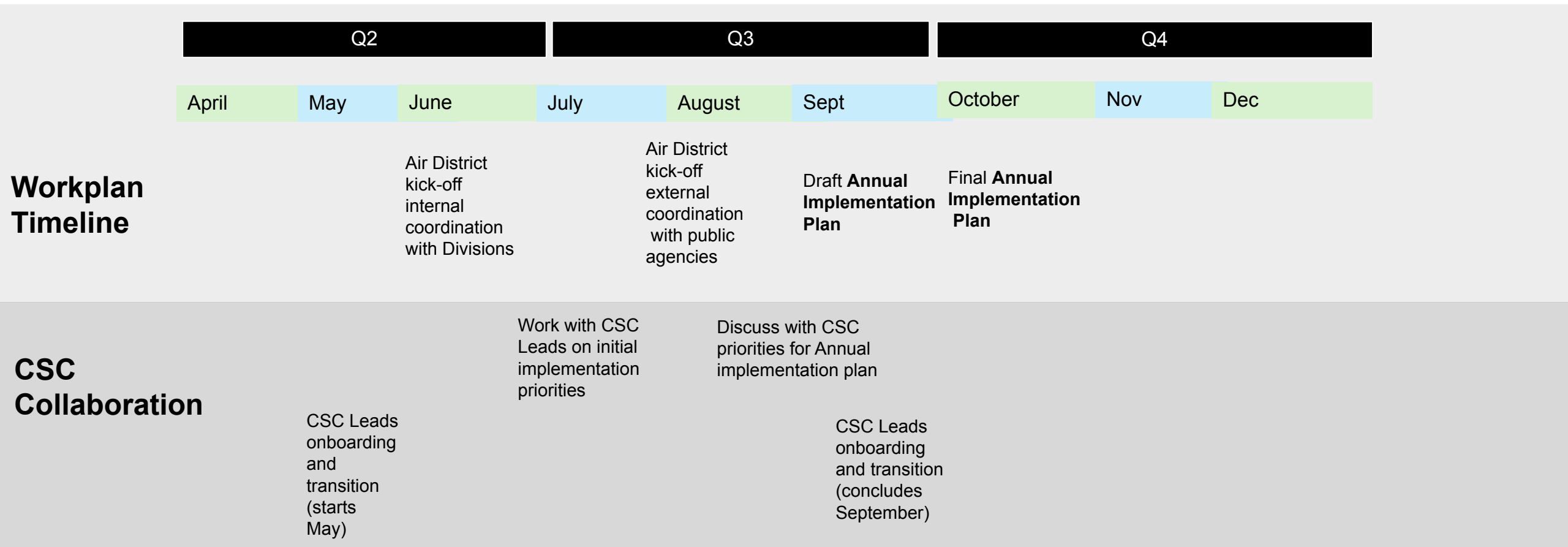
PTCA Implementation Leads

Air District Divisions	Public Agencies	Steering Committee
Community Engagement Planning	Transit agencies: AC Transit, Western Contra Costa County Transit, Vine, Sol Trans, Golden Gate Transit	PTCA Community Steering Committee (e.g., subcommittees and ad hocs)
Public Affairs	California Air Resources Board	
My Air Online / Webteam	Office of Environmental Health Hazard Assessment (OEHHA)	
Compliance & Enforcement	City of Richmond	
Engineering	City of San Pablo	
Rules	Contra Costa County	
Assessment Inventory & Modeling	Contra Costa County Health Services (CCHS)	
Meteorology & Measurement		
Strategic Incentives		
Health Officer		

Foundational Priorities and Supporting Tasks for Implementation

Foundational Priorities				
Supporting Tasks	Coordinate Strategy/Action Implementation	CSC Engagement	CSC Leadership	Administration and Logistics
	<ul style="list-style-type: none"> • Create and maintain spreadsheet tracking tool • Create and update dashboard • Create implementation plan <ul style="list-style-type: none"> ○ Develop internal coordination system (Air District divisions) ○ Make initial contact with external partner agencies • Coordinate annual implementation plan, quarterly reports & annual reporting 	<ul style="list-style-type: none"> • Produce CSC meetings • Co-manage subcommittees • Standard Operating Procedures, Protocols, and Guidance docs • Communications / messaging, etc. • Ongoing collaboration 	<ul style="list-style-type: none"> • CSC Leads bi-weekly coordination • Co-create agendas and review all CSC meeting materials • Co-create annual implementation plan, quarterly reports, annual reporting • Various actions for which CSC is lead 	<ul style="list-style-type: none"> • Consultant contract management: new RFPs, contract renewals, etc. • Stipend policy & disbursement • Manage core team, internal path, executive check-ins, brief Air District Director(s)

At-a-Glance: Standing Up Systems and Processes 2024



At-a-Glance: Standing Up Systems and Processes

- Internal Tracking Spreadsheet: In Progress

	A	B	C	E	F	G	H
	Concern	Strategy		Action Description	Related Strategies	Lead Action Implementor (Agency)	Division/ Department
1	C&I	Control Fugitive Dust	1.1	Dust White Paper (identify Best Management Practices (BMPs), evaluate Rule Development opportunities, implement recommendations		Air District	Rules & Strategic Policy
2	C&I	Control Fugitive Dust	1.2	1) Advocate for and/or Implement Local Best Practices (locally-required BMPs; outreach/education on dust control and BMPs) with Partners 2) Ensure BMPs are easily accessible by Local Government agencies as well as project implementers	C&I 1.1	Air District	Planning (Rules)
3	C&I	Control Fugitive Dust	1.3	Conduct a gap analysis, after implementing C&I 1.1 and 1.2, to determine if additional emissions and exposure reduction actions are needed for Community-Identified Sources (including large sources)	C&I 1.1 C&I 1.2	Air District	Rules & Strategic Policy Planning
4							

At-a-Glance: Standing Up Systems and Processes

- Creating a dashboard for Path to Clean Air Plan
Example: West Oakland Community Action Plan (WOCAP) dashboard

Filter Sort ...		Q
1	<p>Description</p> <p>The City of Oakland continues working with California Waste Solutions and CASS, Inc. to relocate operations to the former Oakland Army Base and works with the property owners and ...</p> <p>Issue area</p> <p>Land Use</p> <p>Approach</p> <p>Development</p> <p>Emission source type</p> <p>Stationary</p> <p>Lead agency</p> <p>City of Oakland</p> <p>Progress</p> <p>Implementation started</p> <p>Latest update</p> <p>Oakland City Council approved land use entitlements to allow CWS to establish its recycling facility on the City's land at the former Oakland Army Base (now the Gateway Industrial ...</p> <p>Last update</p> <p>10/6/2022</p>	2
	<p>Description</p> <p>The Air District will continue to engage in environmental review processes for development projects in West Oakland, such as the Oakland A's Ballpark and the MacArthur Maze Vertical ...</p> <p>Issue area</p> <p>Land Use</p> <p>Approach</p> <p>Research & analysis</p> <p>Emission source type</p> <p>Stationary Mobile</p> <p>Lead agency</p> <p>BAAQMD</p> <p>Progress</p> <p>Mostly implemented</p> <p>Latest update</p> <p>Air District reviewed DEIR for Turning Basin and submitted a comment letter on December 18, 2023 link to comment letter: https://www.baaqmd.gov/~media/files/plannin...</p> <p>Last update</p> <p>2/27/2024</p>	

Recap Initial Tasks

Timeline	Task	Purpose
June	Kick-off internal meetings with divisions - Recap notes with CSC Leads	Confirm division leads, action timelines and status (started, not started or in process)
July	Begin brainstorming Annual Implementation Plan with CSC Leads	Determine year one priorities for implementation
August / September	Kick off meetings with external agencies - Recap notes with CSC Leads	Confirm agency leads, action timelines and status (started, not started or in process)
September / October	Draft Implementation Plan (co-created with CSC)	
October – November	Final implementation Plan (co-created with CSC)	Implementation plan for 2025

Steering Committee Questions and Discussions

Nancy Aguirre, CSC Co-Lead



Public Comment

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Small Discussion Groups (25 minutes)

Nancy Aguirre, CSC Co-Lead

Dr. Niyi Omotoso, CSC Co-Lead

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Transition to Small Discussion Groups

- For this activity, the CSC will move into 2 small breakout groups to engage in a CSC Co-Lead led discussion on the two previous presentations from CARB and the Air District.
- CSC members in person will gather in the large conference room; CSC members online will move to a zoom breakout room.
- Each small breakout group will have a **total of 25 minutes** for discussion
- Following the small group discussion will be a **10 minute large group** report out led by a CSC member (5 minutes for each group).

Small Group Discussion Questions to Consider (25 min)

1. How do you understand CARB, the Air District and the CSC will work together for CERP implementation?
2. What needs more clarity?
3. After hearing both presentations, what came to mind or what ideas did this evoke for you?

Large Group Report Out (10 minutes)

Nancy Aguirre, CSC Co-Lead



Steering Committee Questions and Discussions

Nancy Aguirre, CSC Co-Lead



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Standing Environmental Justice Updates

Nancy Aguirre, CSC Co-Lead



Next Meeting Details

July (Break):

- No CSC Meeting in July
- CSC Social Outing (TBC)

August:

- Date: Monday, August 26th, 2024
- Time: 5:30PM - 8:00PM
- On-Site Location: TBC
- Online: Zoom (link provided in the coming weeks)

Public Comment on Non-Agenda Matters

Nancy Aguirre, CSC Co-Lead

