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COMMUNITY

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**Community Emissions Reduction Plan (CERP)
Community Steering Committee Meeting #41**

February 24, 2025

Welcome

Dr. Niyi Omotoso, CSC Lead

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Agenda

TIME	TOPIC
5:30 PM	Welcome, Meeting Logistics, Agenda
5:40 PM	Approval of Meeting Minutes from January 27th, 2025 (Action Item)
5:45 PM	Nomination and Selection of New CSC Members (Action Item)
6:20 PM	Break
6:30 PM	Rule 11-18 Continued - PTCA Actions - Facility Status and Rule Implementation Improvements + Discussion Activity
7:25 PM	Next Steps/Meeting Details
7:30 PM	Public Comment on Non-Agenda Item Matters and Meeting Close-Out

Tips for Participants for a Successful Hybrid Meeting

- **Raise your hand** to speak, physically or virtually
- **Say your name before speaking** so that virtual participants know who is speaking
- **Speak one at a time** – overlapping conversations are difficult for online participants to hear
- **Mindful Q&A** – be mindful of time and use a timer to keep everyone on track
- **Mute microphone** unless speaking to minimize background noise
- **Avoid side conversations** or other background noise
- **Share video** if you are joining virtually so we can stay visually connected
- **Technology happens** – please be flexible and patient
- **Use the zoom chat or raised hand function** if unable to hear participants

Path To Clean Air Meeting Agreements

Member expectations:

- **One mic, one voice:** If in person, raise your hand to speak. If on Zoom, use Raised Hand function under Reactions at the bottom of your screen
- Be respectful and open to other points of view
- Review all materials prior to the meeting
- Take care of yourself (Stretch, drink water and breathe)
- ‘Popcorning’ or passing the mic method will be used to encourage participation amongst quieter CSC members

Meeting procedures:

- Begin each meeting by taking roll call to establish a quorum
- Use the Progress Stack approach to ensure process is inclusive
- Ask for public comment before taking any action
- Any member can make a motion which then has to be seconded by another member
- Facilitating Lead adjourns

Meeting Goals

Goal 1	Approve the January 27th CSC Meeting Minutes
Goal 2	CSC Members will appoint 10 new CSC Members
Goal 3	CSC Members will receive a presentation on Rule 11-18 PTCA Actions, Facility Status and Rule Implementation Improvements
Goal 4	CSC members will convene in a breakout activity about CSC engagement on Rule 11-18

Where are We Today?

- **Q1 2025:**
 - Agenda planning efforts for 2025 CSC Meetings
 - Held 2-hr agenda mapping session with CSC Leads
 - Fill CSC member vacancies through the CSC Recruitment Ad Hoc
- **Q3 2025:**
 - Anticipating Year 2 Implementation Plan development
- **Q4 2025:**
 - Anticipating Year 1 Annual Report for October 2025

Approval of January 27th, 2025 Meeting Minutes

Dr. Niyi Omotoso, CSC Lead



Steering Committee Questions and Discussions

Dr. Niyi Omotoso, CSC Lead



Public Comment

Dr. Niyi Omotoso, CSC Lead



Nomination and Selection of New CSC Members (Action Item)

Nancy Aguirre, Recruitment Ad Hoc Co-Facilitator

Dr. Niyi Omotoso, Recruitment Ad Hoc Co-Facilitator

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Presentation Overview

1. Nomination and Selection Process by the Recruitment Ad Hoc
2. Top 10 Applicant Introductions
3. Voting Instructions for Nomination and Selection of New CSC Members
4. Request for Action
5. CSC Questions and Discussions
6. Public Comment
7. Vote to Appoint 10 New CSC Members

Nomination and Selection Recap



Application Screening

- Screened 21 applicants
- Ensured criteria was met: must live, work, or study in the PTCA area
- Demonstrated EJ and community-driven point of view



Discuss & Align

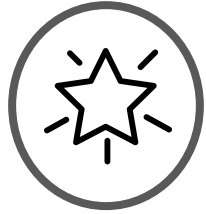
- Met weekly as a group
- Aligned on processes to be transparent, fair, and equitable referencing the CSC Charter
- Planned to empower and prepare the CSC to vote to appoint new members



Conduct Interviews

- Interviewed 12 applicants and scored based on experience, drive and commitment
- All applicants, voting and non-voting representatives asked the same set of questions except one

Nomination and Selection Recap



Score Interviews

- 10 applicants scored the highest and met all criteria to be appointed as nominees



Discuss & Align

- Debriefed after interviews to discuss scores and reach consensus as a group
- Selected 9 voting representatives and 1 Government Representative, Contra Costa Health



CSC Vote

- Recruitment Ad Hoc Committee recommended a slate of nominees to appoint to the CSC, as part of an agreed process outlined in the Recruitment Ad Hoc Committee Plan of Action
- Provided applicant bios prior to voting and CSC members were encouraged to send all questions to the Recruitment Ad Hoc Committee

Top 10 Applicants

Meet the Applicants!

- Each applicant will introduce themselves for 1 minute
 - Althea Skinner, North & East Neighborhood (Richmond)
 - Ariel Xi, Hilltop Village (Richmond)
 - Beverly Dynes, North & East Neighborhood (Richmond)
 - Bryana Gastelum, West San Pablo
 - Derebew Shankute, Bayview (Unincorporated Contra Costa County)
 - Kerry Guerin, Richmond
 - Martha Gruelle, Atchison Village Neighborhood (Richmond)
 - Samir Shrestha, Hilltop Village (San Pablo)
 - Shaun Cotten, Coronado Neighborhood (Richmond)
 - Emily Warming, Contra Costa County, Government Representative, Contra Costa Health (non-voting)

Nomination and Selection of New CSC Members

Voting Instructions

- The Recruitment Ad Hoc Committee will recommend to the Community Steering Committee 10 individuals for appointment
- Each voting CSC member will vote for one slate of 10 candidates in one round
- Each voting CSC member can either vote Yes/No/Abstain
- Air District staff will tally all votes

Request for Action

- Recommend the Community Steering Committee appoint 10 new Community Steering Committee members for the Path to Clean Air which are pre-selected and recommended by the Recruitment Ad Hoc Committee:
 - Althea Skinner
 - Ariel Xi
 - Beverly Dynes
 - Bryana Gastelum
 - Derebew Shankute
 - Kerry Guerin
 - Martha Gruelle
 - Samir Shrestha
 - Shaun Cotten
 - Emily Warming, Government Representative, Contra Costa Health (non-voting)

Steering Committee Questions and Discussions

Dr. Niyi Omotoso, CSC Lead

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Public Comment

Dr. Niyi Omotoso, CSC Lead



Vote to Appoint Ten New CSC Members

Action Item

- Recommend the Community Steering Committee appoint 10 new Community Steering Committee members for the Path to Clean Air which are pre-selected and recommended by the Recruitment Ad Hoc Committee:
 - Althea Skinner
 - Ariel Xi
 - Beverly Dynes
 - Bryana Gastelum
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 - Kerry Guerin
 - Martha Gruelle
 - Samir Shrestha
 - Shaun Cotten
 - Emily Warming, Government Representative, Contra Costa Health (non-voting)

Remember this action item requires a motion, second, and vote!

Nomination Completed



- Air District staff will reach out to the newly appointed CSC members and confirm membership
- Air District staff and Leads will begin onboarding new CSC members

Break (10 minutes)

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Rule 11-18 Continued - PTCA Actions

Facility Status and Rule Implementation Improvements and Discussion Activity

Dr. Niyi Omotoso, CSC Lead

Kevin Oei, Air District

Alex Sohn, Air District



Presentation Overview

1. Update on implementation status of facilities
2. Overall rule implementation improvements (previewed in January):
 - Transparency improvements, including meetings with community/CBOs (via the Settlement Agreement)
 - Rule improvements, including rule amendment process
3. Q&A on Slides
 - Later: fuller discussion - What does Engagement on Rule 11-18 Implementation Look Like?

Update on Implementation Status of Facilities

Chevron

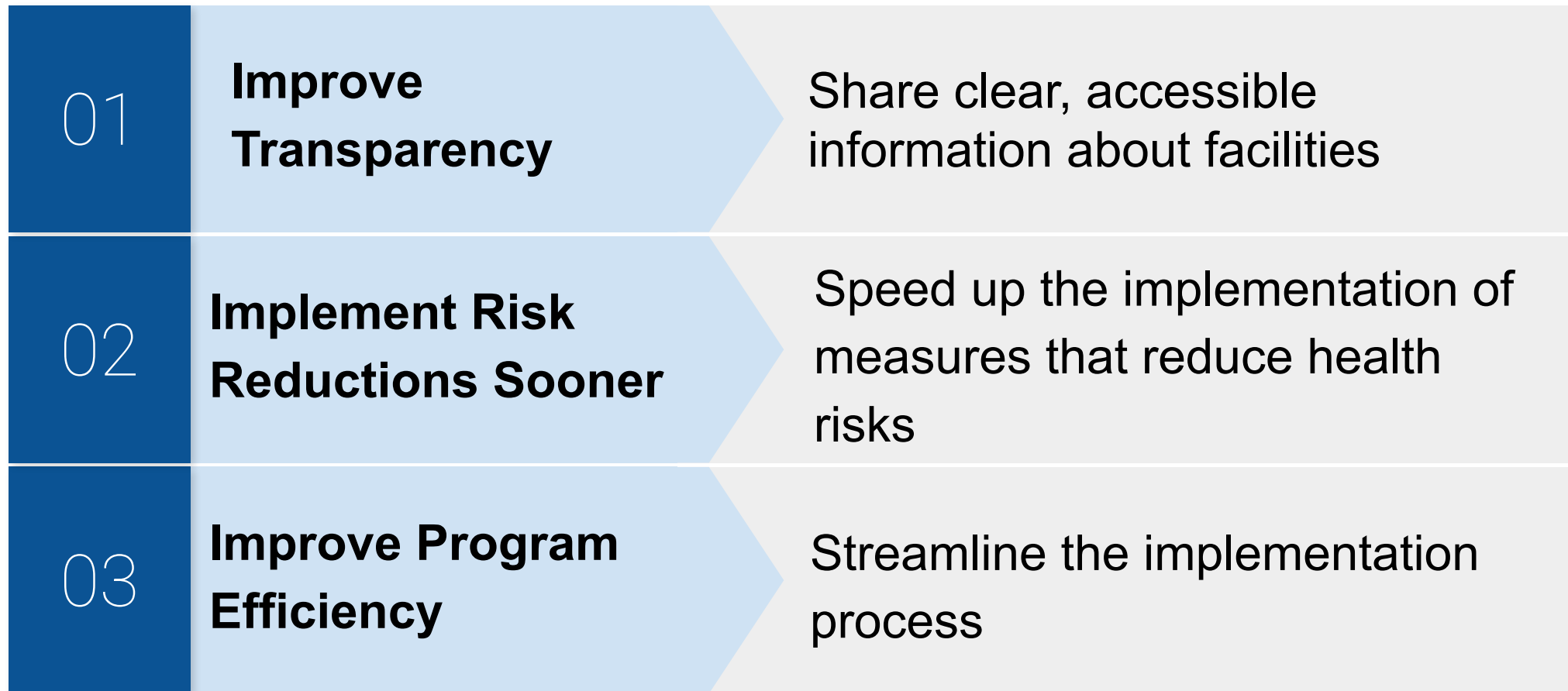
- Sep 2023: Prepared facility's toxic emissions inventory data
- May 2024: Conducted verification of facility's toxic emissions inventory data to ensure accuracy and completeness
- Dec 2024: Developed draft Health Risk Assessment (HRA) modeling protocol
- Currently: Reviewing technical feedback on draft HRA modeling protocol
- Next Step: Perform preliminary HRA

Update on Facility Implementation Status (cont.)

Upcoming facilities in the PTCA Plan

- FR 4.2: Chemtrade
- FR 4.3: Other fuel refining and non-fuel refining facilities
- C&I 4.1: Large facilities, non-fuel refining
 - C&I 4.2: Levin Terminal
 - C&I 4.3: Gold Bond (New NGC, Inc.)
 - C&I 4.4: West Contra Costa County Landfill
 - BNSF and other facilities

Improving Rule 11-18 Implementation



Goal #1 – Improve Transparency

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- Completed Website Updates
- Future Website Updates
- Meetings with Community and Community Based Organizations

Goal #1 – Improve Transparency (cont.)

Completed Website Updates

- Posted Revised Rule 11-18 Process Flow Chart
- Posted Rule 11-18 Process Duration for Typical Facility
- Posted Revised Rule 11-18 Implementation Procedures
- Updated Phase I & II Facility Lists
 - Based on 2023 Toxic Inventory, as submitted to CARB
 - Ranking/priority for facility evaluations
 - Explanation of changes to Phase I facility list
 - Facility status and staff contact
- Link: <https://www.baaqmd.gov/community-health/facility-risk-reduction-program/facility-risk-reduction-list>

Goal #1 – Improve Transparency (cont.)

Facilities

SEARCH & FILTERS ▲ Collapse to hide search or filter options

Search

Action Level Type

Notifications City

County

CLEAR SEARCH & FILTERS

+ Number ▲	Name	Action Level	Type	🔔
- 10	Chevron Products Company	Inventory Review in Progress	Petroleum Refinery	
Facility Location 841 Chevron Way Richmond CA, 94802		Air District Contact Christopher Thompson Air Quality Engineer 415.749.8733 cthompson@baaqmd.gov	Documents N/A	Comments N/A
Public Comment Period Not currently available for comment.		Description Petroleum refinery that receives crude oil stocks for handling, processing, refining, storing, and distributing petroleum products - Phase I - Top Priority for Completion		
+ 17	Lehigh Southwest Cement Company	No HRA or RRP Required	Cement	
+ 23	Chemtrade West US LLC	HRA in Progress	Chemical Plant	

Rule 11-18 Risk Reduction Facilities

- Updated Phase I Facility List
- Includes "Search & Filters" functionality
- Keyword:
 - Action Level
 - Facility Type
 - City & County
- Link:

<https://www.baaqmd.gov/community-health/facility-risk-reduction-program/facility-risk-reduction-list>

Goal #1 – Improve Transparency (cont.)

- **Future Website Updates**

- Regular updates to status for Phase I facilities on Rule 11-18 website
- Update documents posted on website
- Preliminary Health Risk Assessments (HRAs) for comments
- Final HRAs
- Draft Risk Reduction Plans (RRPs) for comments
- Final RRP

- **Continued Meetings with Community and Community-Based Organizations**

- Schedule: Every 6 months
- Scope: Implementation of Rule 11-18

Goal #2 – Implement Risk Reductions Sooner

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- Rule Amendments for Intermediate Compliance Milestones
- Rule Amendments for Updating Priority Community Definition
- Rule Amendments to Limit Facility Extensions for Risk Reduction Plan (RRP) Implementation

Goal #2 – Implement Risk Reductions Sooner

- **Rule Amendments for Intermediate Compliance Milestones**
 - In addition to requiring full implementation of the RRP within 5 years, the current rule also requires an implementation schedule
 - Rule amendments to clarify that the schedule would need to identify specific deadlines for projects that can be completed prior to 5 years
- **Impacts**
 - Requires the facilities to meet risk reduction milestones earlier than five years for certain projects

Goal #2 – Implement Risk Reductions Sooner (cont.)

- **Rule Amendments for Updating Priority Community Definition**
 - Currently, the Implementation Procedures document assigns highest review order ranking to facilities in Priority Communities
 - Rule amendments would provide further clarity and examples of “Priority Communities” where facility HRAs can be prioritized
- **Impacts**
 - Clarifies in the rule that early application of risk action level can be utilized for Overburdened and AB 617 Communities

Goal #2 – Implement Risk Reductions Sooner (cont.)

- **Rule Amendments to Limit Facility Extensions for RRP Implementation**
 - Amendments would clarify that any extensions to RRP deadlines would only apply to a specific source and equipment
- **Impacts**
 - Limits the circumstances that would grant extension for the entire RRP
 - Avoid unnecessary delays in implementation of risk reductions at other sources

Goal #3 – Improve Program Efficiency



Goal #3 - Improve Program Efficiency

- Rule Amendments to Require Facilities to Submit HRAs
- Rule Amendments to Align Facility Review and Public Comment Periods

Goal #3 – Improve Program Efficiency

- **Rule Amendments to Require Facilities to Submit HRAs**

- Amendments would require the facilities to prepare and submit the HRA report
- Align with common practices for other risk reduction programs and air districts
- Air District will review the HRA submitted for accuracy and errors to:
 - Ensure that the HRA follows the strict, prescriptive Air District Guidelines
 - Correct the HRA, as appropriate, to meet the criteria for approval
 - Verify the HRA results by performing inhouse HRA, when needed

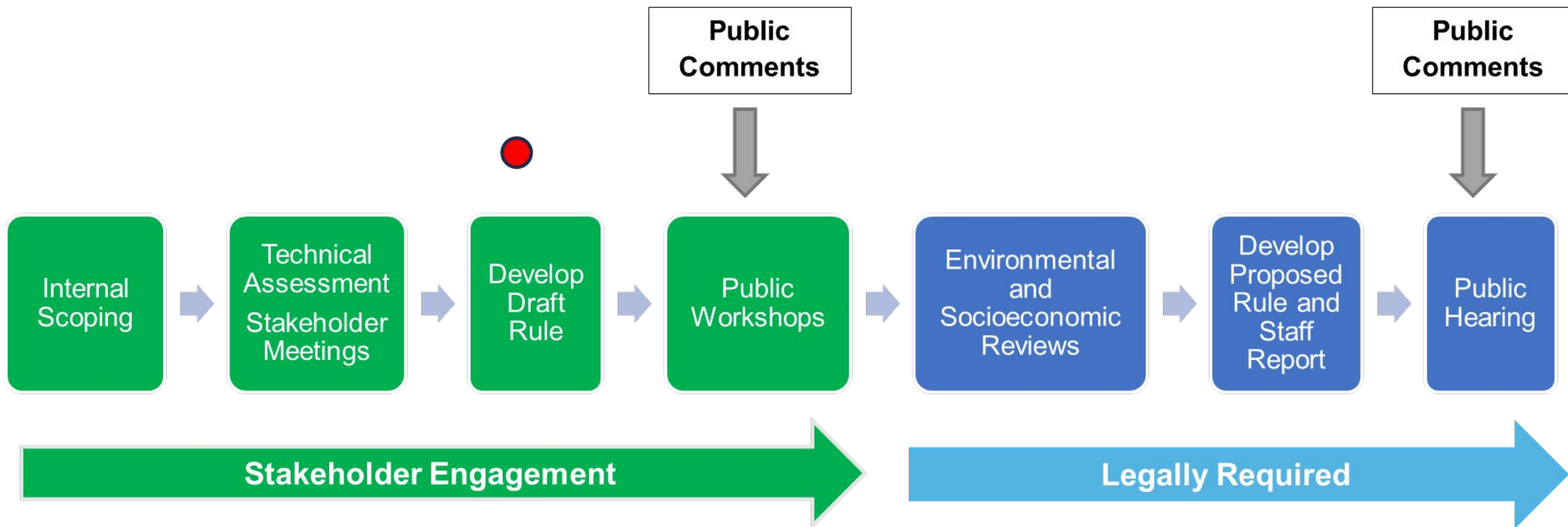
- **Impacts**

- Speeds implementation of rule
- Significant resource savings for Air District

Goal #3 – Improve Program Efficiency (cont.)

- **Rule Amendments to Align Facility Review and Public Comment Periods**
 - Amendments would align the rule with the Implementation Procedures
 - A single combined 90-day facility and public review periods after preliminary HRA is completed
- **Impacts**
 - Speeds implementation of rule
 - Potential resource savings for Air District

Overview of the Rule Amendment Process



Next Steps – Rule Amendment Process

- **Q2 2025 (April – June) –**
 - Publish draft rule language, preliminary staff report, and revised Implementation Procedures
 - Comment period and public engagement

- Subscribe for updates at:

www.baaqmd.gov/community-health/facility-risk-reduction-program

Signup for Information about the Air District Facility Risk Reduction Program.

SUBSCRIBE

Steering Committee Questions and Discussions

Dr. Niyi Omotoso, CSC Lead

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Public Comment

Dr. Niyi Omotoso, CSC Lead



Discussion and Breakout Activity

Marisol Cantú, CSC Lead

Nancy Aguirre, CSC Lead



Discussion Activity Instructions

CSC Members and pre-selected Air District Support Staff will transition to breakout rooms (1 in-person/1 online). The Facilitator will set the intention for breakout room and walk CSC Members through the questions listed below.

Guided Discussion:

- Hear how CSC members were engaged in Rule 11-18 implementation in 2024
E.g., Participation in Community/CBO meetings via the Settlement Agreement (Lizbeth and BK)
- Discussion Questions (20 min):
 1. How do you envision CSC engagement on Rule 11-18 implementation progress at facilities?
 - Does the example from Lizbeth/BK meet our selected level of engagement? How? If not, how can it be improved?
 2. How can the Air District best engage with the CSC on the rule amendment process?

Discussion Report Out

Report Out (5 min):

- Each group will give a 5-minute report out on what was discussed.

Steering Committee Questions and Discussions

Dr. Niyi Omotoso, CSC Lead



Public Comment

Dr. Niyi Omotoso, CSC Lead



Next Meeting Details and Next Steps

Dr. Niyi Omotoso, CSC Lead

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Next Meeting Details and Next Steps

- **March 24th, 2025**
 - Time: 5:30 - 7:30 PM
 - On-site Location: Richmond HQE
 - 4114 Lakeside Dr., Richmond CA 94806
 - Online: Zoom (link provided in the coming weeks)

Public Comment on Non-Agenda Matters

Dr. Niyi Omotoso, CSC Lead

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