Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, CA 94105

# DRAFT MINUTES

Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee

January 27, 2025, 5:30 P.M

## 1. CALL TO ORDER - ROLL CALL

The Richmond – No. Richmond – San Pablo Community Emissions Reduction Plan Community Steering Committee (CSC or Committee) Co-Chair Marisol Cantú called the meeting to order at 5:32 pm.

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|---|---|
| Present: | Co-Chair Dr. Omoniyi Omotoso, Co-Chair Nancy Aguirre, Co-Chair Marisol Cantú, Luna Angulo-Castro, Y'anad Burrell, Suzanne Coffee, Michelle Gomez Garcia, Jeffrey Kilbreth, Lizbeth Ibarra, Jessica Range, Simren Sandhu, Dave Severy, Heidi Swillinger, Sandra Castandea-Marquez (non-voting), Hakim Johnson (non-voting), BK White (non-voting) |
| Absent: | Franklin Ungo |
| Also Present: | Air District Staff, Alex Sohn, Alexander Crockett, Allison Kirk, Chad White, Dan Alrick, David Holstius, Diana Ruiz, Eric Lara, Grace Leung, Janet Carrasco, Joe Lapka, Karissa White, Kevin Oei, Laura Cackette, Marcia Raymond, Meredith Bauer, Pamela Leong, Robert Cave, Samuel Garcia, Song Bai, Victor Douglas, Wendy Goodfriend; Communities for a Better Environment Staff, Lujain Al-Saleh; MIG staff, Joey Nielsen; Interpreter, Norma Herrera; Members of the Public, Annie Anderson, Nivine |

## 2. PUBLIC MEETING PROCEDURE

Public Comments

None.

## 3. APPROVAL OF THE MINUTES OF December 9, 2024

00:16:30

The Committee reviewed the meeting agenda and approved the December 9, 2024, Meeting Minutes with a roll-call vote.

Committee Comments

None

Staff Comments

None

Committee Action

Co-chair Dr. Omotoso made a motion, seconded by Committee Member Heidi Swillinger, to approve the minutes of the December 9, 2024, meeting. The motion carried by the following vote of the Committee:

**AYES:** Co-Chair Dr. Omoniyi Omotoso, Co-Chair Nancy Aguirre, Co-Chair Marisol Cantú, Luna Angulo-Castro, Suzanne Coffee, Michelle Gomez Garcia, Jeffrey Kilbreth, Lizbeth Ibarra, Jessica Range, Simren Sandhu, Dave Severy, Heidi Swillinger,

**NOES:** None.

**ABSTAIN:** Y'anad Burrell

**ABSENT:** Franklin Ungo

Public Comments

None.

## 4. CSC LEVEL OF ENGAGEMENT FOR ACTIONS DISCUSSION

00:18:53

The Path to Clean Air Steering Committee and the public received an update from Co-Lead Marisol Cantu on the remaining level of engagement for actions to ensure the committee is aligned.

Committee Comment

Committee member Jessica Range clarified that for the actions that have been completed the level of involvement of the CSC would be for the subsequent actions that would come in the future related to the already completed action.

Committee member Jessica Range asked if there was capacity to bump up some of the level of engagement on certain actions once the recruitment process was completed and new members were onboarded to the CSC.

Co-chair Marisol Cantu let Jessica know that the aim for the implementation plan was to be flexible and the committee could revisit the level of engagement after the recruitment process, but emphasized that the main goal with new members is to ensure they have a solid foundational

understanding of the CERP before asking them to become involved in different actions. She mentioned that if the CSC had the capacity to support new members then the level of engagement could be revisited.

Co-chair Nancy Aguirre re-emphasized that the committee was only coming to alignment with the current level of action and that the committee could shift the level of engagement at a later point.

Committee member Jeffrey Kilbreth agreed that flexibility in the implementation plan was the right approach, but he asked about the actions that the committee wasn't specifically working on if there could be more frequent updates to get a better sense of the rate of progress of different actions. He brought up flaring as an example and asked what level of monitoring the committee should receive from the Air District to ensure that progress isn't falling behind the expectations of the csc.

Co-chair Marisol Cantu thanked Jeff for his comment and reiterated that his comment emphasized the need for accountability and community participation. She agreed that there may need to be an update at CSC meetings from the Air District on their progress.

Air District Staff Victor Douglas let the committee know that he could commit to attending the meetings and providing an update on the status of rules. He mentioned that a rule related to flaring would be kicking off soon and the Air District would be asking for assistance from the CSC to assist in the development of the rule and tutorials to better inform the community.

Air District Staff Allison Kirk mentioned that planning staff is working on a dashboard that could be used to provide updates in a regular manner for the public to view whenever.

Committee member Jeffrey Kilbreth mentioned that it would be helpful to implement milestones on the dashboard to show what is upcoming and what is important.

Committee member Y'anad Burrell asked if it would be possible for the Air District to create and provide a quarterly summary to allow the committee to look at progress updated more comprehensively.

Co-chair Nancy Aguirre mentioned that quarterly reports were part of the CSC's implementation plan.

Public Comment

None.

## 5. CSC LEADS ONGOING UPDATES

00:37:49

The Committee received a presentation from co-chair Nancy Aguirre on the CSC leads ongoing updates.

Committee Comment

None.

Public Comment

None.

Committee Action

None; receive and file.

## 6. RECRUITMENT PLAN AD HOC UPDATES

00:40:39

The Committee and the public received an update from committee member Y'anad Burrell on the recruitment plan ad hoc's progress.

Committee Comments

Committee member Jessica Range emphasized the coordination provided by Air District Staff Nina Garde and thanked her for her support.

Committee member Heidi Swillinger asked if there was something the CSC could do to provide a role or some way to keep applications involved for those who applied who might be turned away due to available positions on the committee.

Public Comments

None.

Committee Action

None; receive and file.

## 7. RULE 11-18 OVERVIEW: REDUCTION OF RISK FROM AIR TOXIC EMISSIONS AT EXISTING FACILITIES

00:53:10

The Committee received an overview rule 11-18 in regards to the reduction of risk from air toxic emissions at existing facilities from Air District Staff Laura Cackette and Alex Sohn.

Committee Comments

Committee member Y'anad Burrell asked how the community can find out when there is an opportunity to make public comment on one of the violations. She asked how the community can find out when public comment is available

Air District Staff Alex Sohn informed the committee that the Air District would be posting notifications on the website.

Air District Staff Pam Leong let the committee know the Air District would also be conducting community outreach that public comment is open. She emphasized they would be collaborating with the community engagement branch at the Air District and other community partners.

Committee member Y'anad Burrell asked about the timeline for the entity to correct a violation and the impact to residents and the community in the 5-year timeline – given that was a long time for the community to wait.

Air District Staff Alex Sohn informed the committee that the 5-year deadline was for all risk reduction measures, but there would be an audit of the risk reduction plan that would identify certain actions that would need to be implemented in a shorter timeframe.

Air District Staff Victor Douglas added that the Air District recognizes that the 5-year timeline was a long time and that any actions that could be implemented in a more reasonable timeframe would be identified and included in the risk reduction plan.

Committee member Jessica Range asked for clarification on the terms "action levels" and exceeding a "certain level" and if there were any hard limits.

Air District Staff Alex Sohn clarified that the risk action levels outlined in rule 11-18 had 3 potential outcomes after the health risk assessment was performed. The outcomes are determined by the risk action level determined in the rule and a facility can be below the risk action level, above the risk action level with the ability to reduce the risk to below the level, and finally above the risk action level without the ability to reduce the risk to below the level. In the case of the final outcome, the facility would be required to install "best available retrofits control technology for toxics", essentially, they would need to lower the health risks from the significant toxic source of emissions. Once the retrofits are installed then the facility would be in compliance with the rule.

Committee member Sandra Castandea-Marquez asked for clarification about how the rule only applies to existing facilities and not new potential development.

Air District Staff Alex Sohn informed the committee that the distinction between existing facilities and new facilities is due to the need for the Air District to obtain the toxic emissions inventory data which can only be acquired through the permitting program, so any new facility that has recently applied does not have inventory data. Until a facility goes through the 1-year cycle the Air District would not have the emissions inventory data to determine compliance with Rule 11-18.

Air District Staff Pam Leong let the committee know that a new project must pass more stringent health risks assessments, so that is why the distinction between new and existing facilities is made.

Public Comments

None.

Committee Action

None; receive and file.

8. **RULE 11-18 COMMUNITIES FOR A BETTER ENVIRONMENT SETTLEMENT AGREEMENT**

01:19:46

The Committee received a presentation from Communities for a Better Environment (CBE) staff member Lujain Al-Saleh on the settlement agreement for Rule 11-18.

Committee Comments

None.

Public Comments

None.

Committee Action

None; receive and file.

9. **RULE 11-18 DISCUSSION ACTIVITY: BREAKOUT**

01:28:28

The Committee received an overview of the breakout group agenda and process and then divided into small groups to review Rule 11-18 and build a foundational understanding of the rule in order to come into the February meeting ready to dive into solutions.

Breakout Group Report Out

Co-chair Nancy Aguirre provided an overview of the in-person breakout group discussion. She mentioned that the group discussed the volume and composition and how the Air District inventoried those. The group also discussed the processes and how those go into the development of structures. Additionally, the group had questions about the transparency and what would trigger an inventory and if that came from the community or other source. Finally, they wanted to get more information on the modeling process and data.

Co-chair Dr. Omotoso discussed how the virtual group talked about the inventory process and had questions about toxic rated emissions and how the committee could determine if the models were working. The group also had questions about the rule development and changes and how the CSC would be involved in the process. He discussed how the public comments and input would be used to influence the final rule and how to determine that.

Committee Comments

Committee member Jessica Range asked if the update to the inventory was done annually.

Air District Staff Victor Douglas informed the committee that the toxic emissions inventory was updated annually. He also followed up on the parameters of the health risk assessment, including source of the emissions, stack height, temperature, location of emissions, and toxicity of the

emissions. He emphasized how the health risk assessment factored in all the parameters which provided a more comprehensive picture than a toxic rated emission assessment.

Committee member Hakim Johnson asked about how the health risk assessment looks at the maximum level of exposure and if it was related to the number of days a person is outside.

Air District Staff Kevin Oei informed the committee that there are many receptors that are looked at to determine the level of exposure, which had different parameters depending on the receptor. Based on all the data from each receptor's location the highest level of risk would be determined.

Public Comments

None.

Committee Action

None; receive and file.

## 10. TIME AND PLACE OF NEXT MEETING

01:56:05

The February CSC meeting will be hybrid on February 24, 2024, at 5:30pm. The on-site location will be 4114 Lakeside Dr, Richmond CA 94806 and a zoom link will be provided to the public and on the BAAQMD website for those who wish to join virtually.

## 11. PUBLIC COMMENT ON NON-AGENDA MATTERS

01:59:01

Pursuant to Government Code Section 54954.3, Members of the public who wish to speak on matters not on the agenda for the meeting will have two minutes each to address the Committee.

Public Comment

None.

## 12. ADJOURNMENT

The Committee meeting was adjourned by Co-Chair Marisol Cantu at 7:34 pm.

Minutes prepared by MIG, Inc., Consultants