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**Community Emissions Reduction Plan (CERP)
Community Steering Committee Meeting #47**

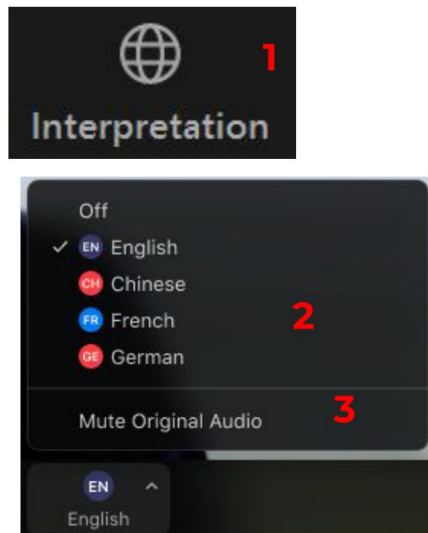
August 25, 2025

ZOOM Interpretation Instructions

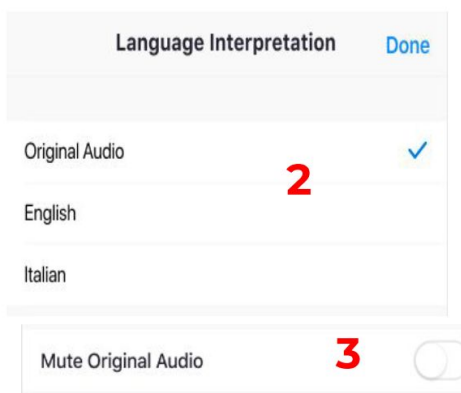
ENGLISH

1. In your meeting/webinar controls, click **Interpretation**.
2. Select the language that you would like to hear: **English**.
3. Closed caption: please turn on if you need it.

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ESPAÑOL

1. En los controles de la reunión o el seminario web, haga clic en **Interpretación**.
2. Haga clic en el idioma que desee escuchar: **Español** (Spanish).
3. (Opcional) Para escuchar solo el idioma interpretado, haga clic en Silenciar audio original

Welcome

Dr. Niyi Omotoso, CSC Lead

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Agenda

TIME	TOPIC
5:30 PM	Welcome, Meeting Logistics, Agenda
5:40 PM	Approval of Meeting Minutes from June 23rd, 2025 and July 28th, 2025 (Action Item)
5:45 PM	CSC Liaisons Report-Out
6:00 PM	Year 1 Implementation Process Reflections - Breakout Activity
6:35 PM	Year 1 Action Implementation Accomplishments - Presentation
6:50 PM	Break
7:00 PM	Compliance and Enforcement Targeted Inspection Program Update
7:25 PM	Next Steps/Meeting Details
7:30 PM	Public Comment on Non-Agenda Item Matters and Meeting Close-Out

Tips for Participants for a Successful Hybrid Meeting and Meeting Agreements

Tips for Successful Hybrid Meeting

- **Minimize background noise** – avoid side conversations
- **Mute your microphone** until Facilitator calls your name
- **Raise your hand to speak** whether attending in-person or virtually
- **Say your name before speaking** whether attending in-person or virtually
- **Mindful Q&A** – 2-minute timer set for questions and AD Staff answers
- **Technology happens** – please be patient. If audio or video issues, please use raised hand function and/or write in the zoom chat

CSC Meeting Expectations

- **Be prepared** - Review materials beforehand: CSC meeting slide-deck & pre-read materials (if any)
- **Be engaged** – Encouraged to have camera on for virtual attendance and ask questions. We'll “popcorn” mic to allow quieter CSC members to have space
- **One mic, one voice** - Please be respectful and wait until called on.
- **Progressive Stack approach** – to ensure CSC processes always inclusive
- **Action items** – Once Public Comment concluded, one CSC member motions with 2nd motion required for a vote

Meeting Goals

Goal 1	Approve the June 23rd and July 28th CSC Meeting Minutes.
Goal 2	The CSC will receive a report out from the Refinery Communities Bimonthly Meetings Group (RCBM), Refinery Technical Working Group (RTWG), and Rule 11-18 CSC Liaisons.
Goal 3	The CSC will receive a brief overview of the Year 1 Implementation Plan and participate in a breakout activity focusing on Year 1 Implementation Process Reflections.
Goal 4	The CSC will receive a presentation on Year 1 Action Implementation Accomplishments and participate in a guided large group discussion.
Goal 5	The CSC will receive a update on the Compliance and Enforcement Targeted Inspection Program and participate in a guided large group discussion.

Where are We Today? - 2025 Agenda Planning Recap

April

Flaring
Just Transition
PoA

May

Community
Benefits PoA
Legal
Strategies/Actions

June

Community
Investments Office
Presentation
CBSC Presentation

July

*CSC Workshop: Just
Transition*

August

Year 1 Reflection
Targeted Inspection
Program Update

September

Finalize Year 1
Annual Report

October

Discuss Year 2
Implementation

December

Draft JT Vision Plan
Finalize Year 2
Implementation

Note: 2025 agenda-planning results are draft – CSC members can provide input via email to all 3 Leads/chat offline

Approval of June 23rd, 2025 and July 28th, 2025 Meeting Minutes

Dr. Niyi Omotoso, CSC Lead

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Steering Committee Questions and Discussions

Dr. Niyi Omotoso, CSC Lead



Public Comment

Dr. Niyi Omotoso, CSC Lead

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CSC Liaisons Report-out

Dr. Niyi Omotoso, CSC Lead



Refinery Communities Bimonthly Meetings Group (RCBM)



July and August RCBM Liaisons Report Out

Liaisons: Lizbeth Ibarra; BK White

Last RCBM Meeting: August 19th, 2025

Updates

- Highlighted PTCA work at the last meeting
 - Provided an overview of the Path to Clean Air Plan and the Year 1 Implementation Plan
- Will present at the upcoming meeting in October (date not set) on Year 1 implementation progress for PTCA, after the Year 1 Annual Report is finalized
 - Opportunity to discuss areas of alignment and common interest

Upcoming RCBM Meeting: October (TBD)

Refinery Technical Working Group (RTWG)



July and August RTWG Liaisons Report Out

Liaisons: Jeff Kilbreth, Kerry Guerin

Last RTWG Meeting: June 25th, 2025

Updates

- The June 25th kick off meeting reviewed the purpose of the RTWG and included:
 - Introductions of members including union and non union refinery employees
 - Group guidelines and participation norms, discussion of the development of a Charter
- Stakeholders provided initial input on flaring-related topics, questions for the group, and needs for meaningful participation
- Current focus: Flaring rule amendments to improve the effectiveness of Rules 12-12 (flare reporting and minimization) and 12-11 (flare monitoring)
 - Potential to expand to Rule 12-15, with respect to fenceline monitoring and emissions tracking

Upcoming RTWG Meeting: August 27th, 2025 (agenda posted to [webpage](#))

Rule 11-18 Liaisons

July and August Rule 11-18 Liaisons Report Out

Liaisons: Lizbeth Ibarra; BK White

Last Rule 11-18 Meeting: July 2nd, 2025

Updates

- The last settlement agreement meeting discussed progress updates for Rule 11-18 implementation, rule amendments, and website transparency
- Regarding rule implementation, progress updates were shared for Chevron and Chemtrade
- Regarding the rule amendment process, amendments for Rule 11-18 will occur in 2 rounds: 1) Focused on transparency and efficiency and 2) Focused on stringency
- Various resources/materials are available in a new [google drive folder](#) for Liaison work
- [Rule 11-18 engagement recommendations](#) were shared and Liaisons are working with staff to implement initial engagement steps

Upcoming Rule 11-18 Meeting: TBD

Steering Committee Questions and Discussions

Dr. Niyi Omotoso, CSC Lead

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Public Comment

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Year 1 Implementation Process Reflections

Laura Cackette, Principal Environmental Planner, Planning Division
Dr. Niyi Omotoso, CSC Lead



Overview of Year 1 Implementation Process

- Chapter 9 of the PTCA Plan discusses the approach to implementation and reporting
- Commits the Air District and the CSC to co-develop an annual Implementation Plan that will prioritize strategies and actions and identify resource needs in advance of Air District budget planning
- An annual report will be completed with input from the CSC and made available to the public each year in October describing progress made on strategies and actions

Year 1 Implementation Plan

- Year 1 Implementation Plan was finalized in October 2024
 - Covering first year of implementation from Oct 2024 - Sept 2025
- Provides a roadmap for the Air District and CSC
 - Identifying and prioritizing actions for Year 1
 - Describing CSC, CSC standing committee and ad hoc, and Air District roles
 - Outlining communications mechanisms, including reporting

 Link: [PTCA Year 1 Implementation Plan](#)

Identifying and Prioritizing Actions for Year 1

55 Actions prioritized for implementation

16 priority actions for engagement
(Inform, Consult, Involve, or Collaborate)

CSC used the [Spectrum of Public Participation](#) to select priority actions

10 Actions from Fuel Refining

- Flaring
- Reduce Impacts from Toxics (e.g., Rule 11-18)
- Accountability (e.g., Enforcement, Community Benefits)
- Just Transition

6 other actions

- Commercial & Industrial Sources
- Marine & Rail
- Resourcing the Plan

Year 1 Implementation Roles

CSC

- Governed by [PTCA Charter and Participation Agreement](#)
- Determine level of participation in action implementation (Inform, Consult, Involve, or Collaborate) and engage in activities to implement the PTCA Plan and achieve its Goals, in alignment with the [PTCA Vision and Principles](#)
- Serve as liaisons between the CSC and other community, stakeholders and Air District staff

Leads

- Share responsibility for developing meeting agendas, meeting facilitation, and CSC membership engagement
- Serve as liaisons and guide Facilitators of committees and ad-hoc
- Regularly assess participation and accountability
- Establish feedback mechanisms for keeping Leads, Facilitators, and CSC members informed

Air District Staff

- Work side-by-side with the CSC, Leads, and external agencies on implementation (including for engagement priorities)
- Responsible for CSC meetings, finalizing materials, sharing meeting materials and other communications with CSC

Year 1 Implementation Roles

Standing Committees and Ad Hoc

- Create a Plans of Action covering purpose, goals, and key strategies to move the PTCA Plan forward
- Facilitators responsible for assisting in development and implementation of Plans of Action
- Air District supporting up to two standing committees or ad hoc at a time
 - Staff work with Facilitators and CSC Leads to create agendas, slide decks, meeting minutes and other needed materials

Liaisons

- Newly added as a functional role (post-development of the Year 1 implementation plan)
- 2-way communication between PTCA and Air District-led stakeholder working groups, to efficiently and effectively advance implementation

Communication Mechanisms for Year 1 Implementation

- CSC Meetings:
 - Presentations, discussions, and activities
 - Report outs from Standing Committees, Ad Hocs, and Liaisons
 - EJ Updates
- Additional communications:
 - Standing Committees and Ad Hoc
 - Liaisons regarding Air District-Led Stakeholder Working Groups
- Reporting:
 - Implementation plans, annual reporting, and action status tracker/dashboard
- Community-level implementation such as advocacy, education, securing resources, and engagement activities
- [PTCA webpage](#)

Steering Committee Breakout Discussion Activity

Dr. Niyi Omotoso, CSC Lead

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Breakout Discussion Activity (30 min)

Instructions: Break out into 2 groups

Goal/Outcome: Reflect on the implementation process for Year 1 of the PTCA, using the Rose-Thorn-Bud framework

Discussion Framework:



Rose:

What went well?



Thorn:

What was
challenging?



Bud:

What has potential
for growth?

Public Comment

Dr. Niyi Omotoso, CSC Lead

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Year 1 Action Implementation Accomplishments

Laura Cackette, Principal Environmental Planner, Planning Division
Mausam Jamwal, Environmental Planner II, Planning Division



Year 1 Action Implementation Accomplishments

- **PTCA is nearing the end of Year 1 of implementation!** 🎉
 - An annual report will encapsulate progress made during Year 1 with updates on the status of each PTCA action
- **What are Key Accomplishments?** ⭐
 - Key accomplishments highlight PTCA actions for which important progress has been made
- **What is our goal?** 🎯
 - Incorporate CSC feedback on draft key accomplishments to inform the Year 1 Annual Report

Draft Year 1 Key Accomplishments

Air District and CSC-led

#	★Key Accomplishment	Related Action
1.	Allocated \$1.3 million to elementary schools in Richmond and San Pablo from the Air District’s School Air Filtration Program	Action H 4.2: Ensure resources for high-efficiency air filtration unit distribution and installation programs and support for partnerships to benefit vulnerable populations and places
2.	Air District secured a decisive victory: Chevron refinery dropped lawsuit over Rule 6-5 (a groundbreaking health-protective rule) and agreed to pay record-breaking violation penalties	Action FR 5.1: Implement Rule 6-5. Air District to engage in negotiations to resolve litigation and implement Rule 6-5 such that compliance occurs by the originally adopted timeline specified in the Rule.

Draft Year 1 Key Accomplishments

Air District and CSC-led

#	★Key Accomplishment	Related Action
3.	Air District introduced the Targeted Inspection Program Policy in the PTCA	Action C&E 1.2: Conduct targeted investigations of facilities of community concern (i.e., facilities identified and prioritized using community concern and AB617 data).
4.	CSC established a Just Transition Standing Committee (JTSC), developed a Plan of Action, and hosted a successful community workshop in July 2025	Action FR 1.1: Educate the CSC and Air District on how Just Transition would apply to the Zero Emission Future and a managed phase-down of fossil fuels in the PTCA area. The CSC will establish a Just Transition [Standing] Committee (JTSC) as part of Path to Clean Air Plan Implementation by Q2 2024.

Draft Year 1 Key Accomplishments

Air District and CSC-led

#	★Key Accomplishment	Related Action
5.	Air District Board Directors approved a policy in May 2024 to allocate money to a community benefits fund with an 80% local to 20% region wide split. The CSC established a Community Benefits Standing Committee and a Plan of Action.	<p>*Action FR 3.9: First, Air District will partner with the CSC to develop, within 1 year of PTCA Plan adoption, a Community Benefits Policy (CBP) that invests up to 100% of penalty monies from the fuel refining sector back into the PTCA area. Then, Air District will partner with the CSC to expand the Fuel Refining Community Benefits Policy (CBP) to cover the full PTCA area.</p> <p><i>*Language of Action FR 3.9 is different from the policy to allocate money to a community benefits fund that was approved by the Board of Directors on May 1, 2024. See June CSC slides for more information.</i></p>

Draft Year 1 Key Accomplishments

Air District and CSC-led

#	★Key Accomplishment	Related Action
6.	Identified CSC Liaisons to participate in the Air District’s Refinery Technical Working Group (RTWG) focused on flaring that kicked off in June 2025, with both PTCA liaisons in attendance representing the CSC	Action FR 2.6: Air District will initiate a rule development effort, further evaluating potential updates to flaring rules (Rule 12-11 and Rule 12-12), by the end of 2024. Rule development efforts will aim to incorporate health impacts analyses, enhance rule enforceability, and establish new and/or more stringent limits. Health and Safety Code requirements will be satisfied as well.

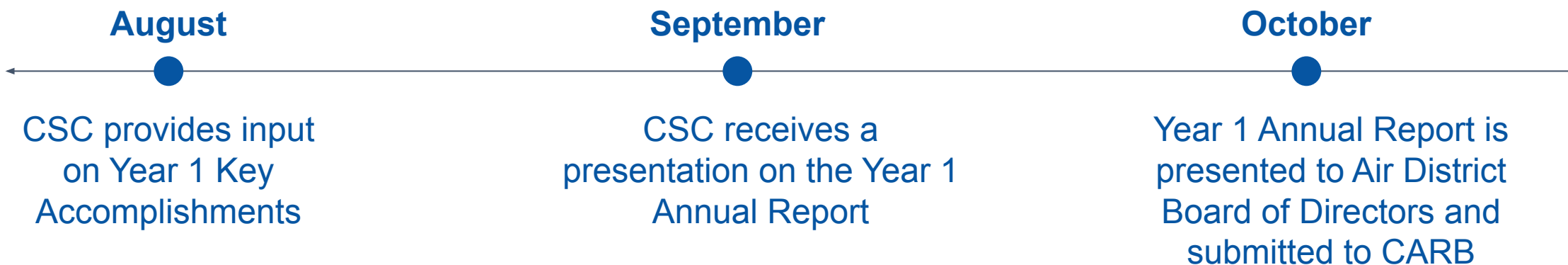
Draft Year 1 Key Accomplishments

External Agency-led

#	★Key Accomplishment	Related Action
7.	Contra Costa Health developed a Healthy Checkout ordinance, promoting placement of healthy food at point of sale in retail stores	Action H 3.4: Develop a Healthy Food Retail Model Ordinance for potential adoption by local jurisdictions in the PTCA area.
8.	Contra Costa County committed to pilot Contra Costa Thrives: A Guaranteed Basic Income program that will serve four priority groups	Action H 1.1: Promote and advocate for a guaranteed income pilot for low-income CERP residents.

Next Steps

- The aim of the following group discussion is to have the CSC share their insights on key accomplishments for Year 1
- Air District staff will share a short survey after today's meeting for further feedback
- The discussion and survey results will inform the Year 1 Annual Report
- The Year 1 Annual Report will be presented to the CSC in September and the Air District Board in October and then will be submitted to CARB



Steering Committee Large Group Discussion Activity

Dr. Niyi Omotoso, CSC Lead

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Large Group Discussion Activity (10 min)

Goal/Outcome: Gather CSC insights on key accomplishments for Year 1 implementation, including any missing accomplishments

Discussion Question(s):

- Are there any action implementation accomplishments missing?
- After reading the 'why this is important' section for each key accomplishment in the pre-read, do you think anything critical was left out?
- Of the key accomplishments shared, which ones felt most meaningful or important to you - and why?

Public Comment

Dr. Niyi Omotoso, CSC Lead

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Break (10 minutes)

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Compliance and Enforcement Targeted Inspection Program Update

Joseph Palmer, Principal Air Quality Specialist, Compliance & Enforcement Division
Dennis Quach, Air Quality Specialist II, Compliance & Enforcement Division



Development of a Targeted Inspection Program & Policy

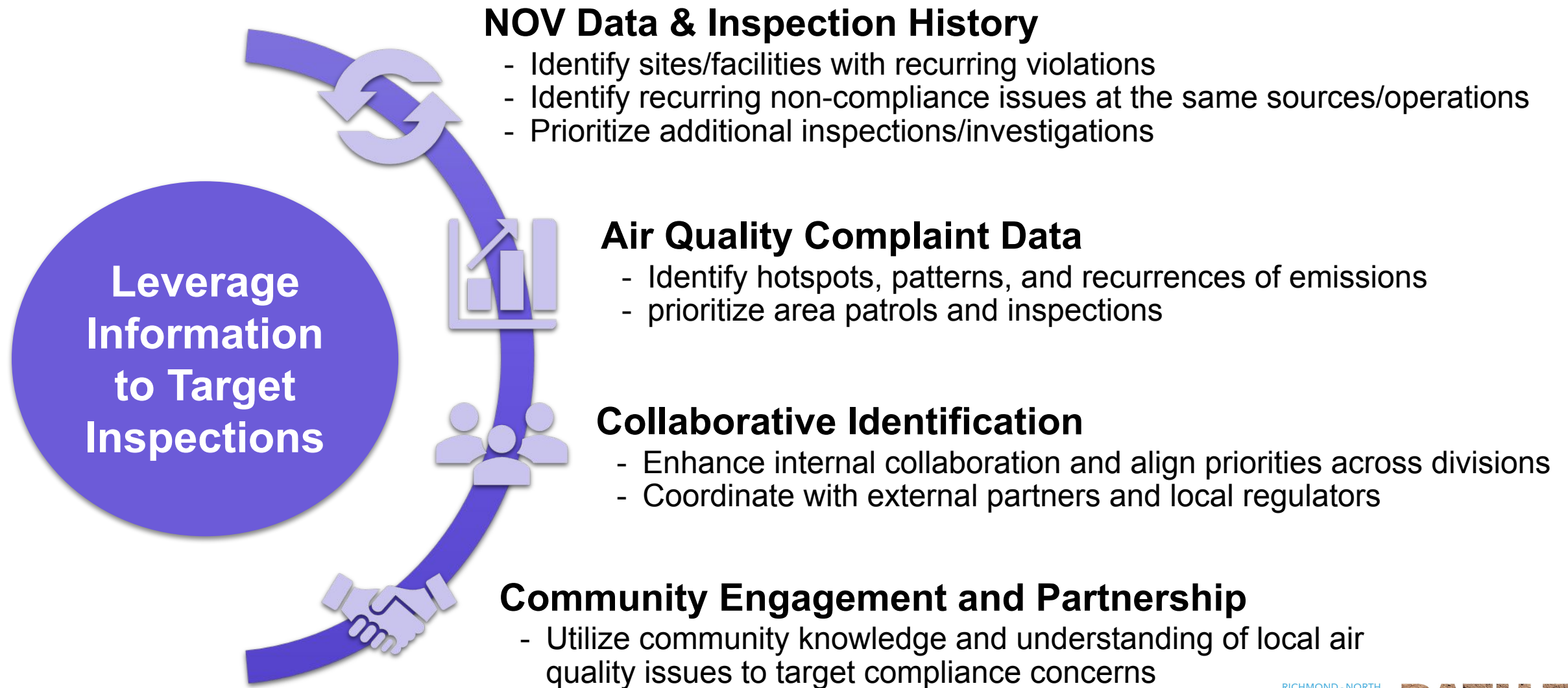
About the Program & Policy

Aims to modernize C&E's inspection program by utilizing comprehensive data analyses and community input to better identify compliance issues, prioritize inspections, and target enforcement resources.

Goals & Objectives of the Program

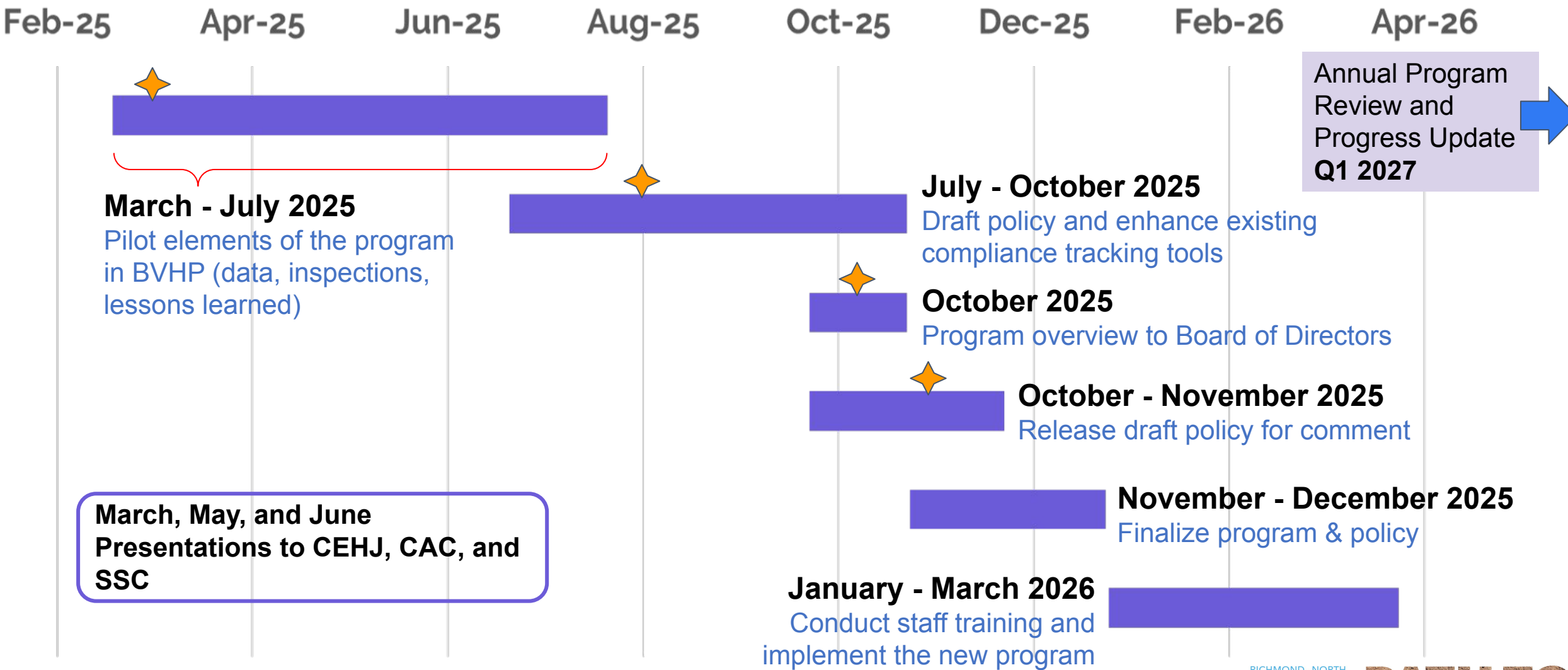
- Provide **transparency** into how routine compliance work is prioritized across the nine Bay Area counties with a key focus on overburdened communities such as AB 617.
- Improve inspection program by incorporating **routine review and analysis of enforcement data**.
- Integrate existing information with **community knowledge and experiences** to pinpoint compliance issues.
- Direct staffing resources **more efficiently and effectively** by targeting non-compliance, repeat violators, and resolve community concerns in AB 617 areas.

Information-Driven Compliance Strategies



Current Project Timeline

★ = CSC Participation Opportunities



Questions and Discussion (13 min)

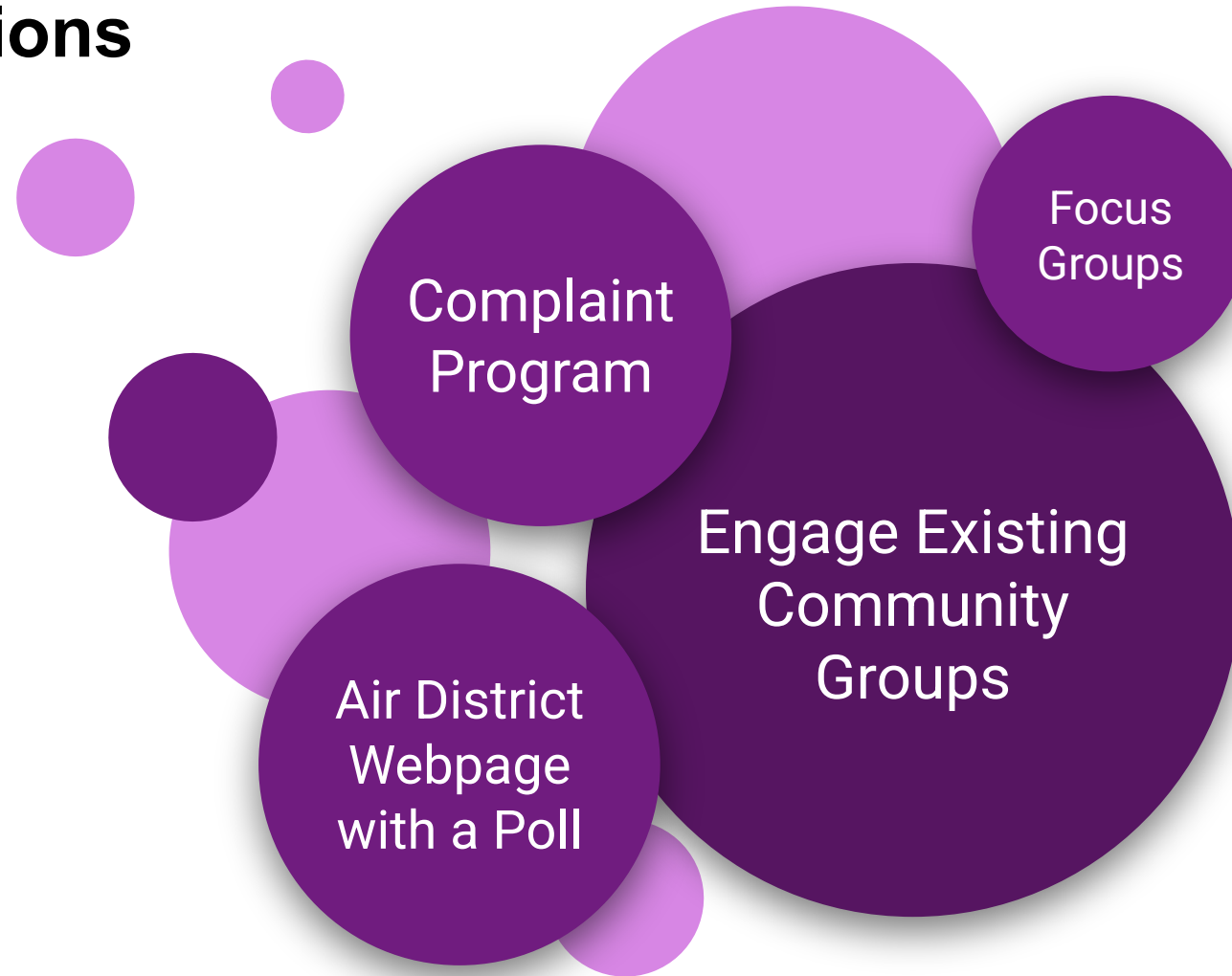
Guiding Question(s):

What suggestions do you have to include community members in this program beyond those that attend the CSC meetings?

- A key aspect of the Targeted Inspection Program relies on identifying community concerns
- Community input will be used to guide inspection planning

Questions and Discussion

Potential Options



Steering Committee Questions and Discussions

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Public Comment

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Next Meeting Details

Dr. Niyi Omotoso, CSC Lead

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Next Meeting Details

- **September 22nd, 2025**
 - Time: 5:30 - 7:30 PM
 - On-site Location: Richmond HQE
 - 4114 Lakeside Dr., Richmond CA 94806
 - Online: Zoom (link provided in the coming weeks)

Public Comment on Non-Agenda Matters

Dr. Niyi Omotoso, CSC Lead

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