

RICHMOND - NORTH
RICHMOND - SAN PABLO
COMMUNITY

PATH TO

CLEAN AIR

**Community Emissions Reduction Plan (CERP)
Community Steering Committee Meeting #54**

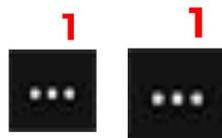
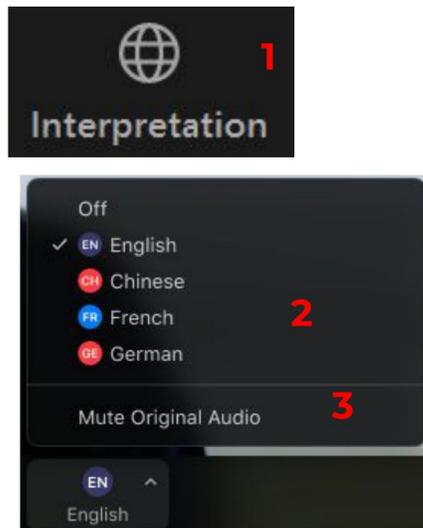
March 23, 2026

ZOOM Interpretation Instructions

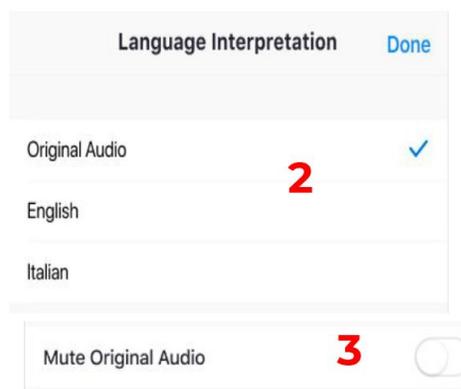
ENGLISH

1. In your meeting/webinar controls, click **Interpretation**.
2. Select the language that you would like to hear: **English**.
3. Closed caption: please turn on if you need it.

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ESPAÑOL

1. En los controles de la reunión o el seminario web, haga clic en **Interpretación**.
2. Haga clic en el idioma que desee escuchar: **Español** (Spanish).
3. (Opcional) Para escuchar solo el idioma interpretado, haga clic en Silenciar audio original

Welcome

Nancy Aguirre, CSC Lead

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Agenda

TIME	TOPIC
5:00 PM	Dinner and Teambuilding/Grounding Activity (Optional)
5:30 PM	Welcome, Meeting Logistics, Agenda
5:37 PM	Approval of Meeting Minutes from December and February (Action Item)
5:40 PM	Charter Amendments Vote (Action Item)
5:45 PM	Lead Nominees Panel Discussion and CSC Leads Vote (Action Item)
5:55 PM	Welcome to Year 2: CSC Engagement
6:25 PM	Standing Report-Outs: CSC Liaisons and Standing Committees
6:55 PM	Break
7:10 PM	Compliance and Enforcement Report Out - CERP Annual Overview and Discussion
7:59 PM	Next Steps/Meeting Details
8:00 PM	Public Comment on Non-Agenda Item Matters and Meeting Close-Out

Tips for Participants for a Successful Hybrid Meeting and Meeting Agreements

Tips for Successful Hybrid Meeting

- **Minimize background noise** – avoid side conversations
- **Mute your microphone** until Facilitator calls your name
- **Raise your hand to speak** whether attending in-person or virtually
- **Say your name before speaking** whether attending in-person or virtually
- **Mindful Q&A** – 2-minute timer set for questions and AD Staff answers
- **Technology happens** – please be patient. If audio or video issues, please use raised hand function and/or write in the zoom chat

CSC Meeting Expectations

- **Be prepared** - Review materials beforehand: CSC meeting slide-deck & pre-read materials (if any)
- **Be engaged** – Encouraged to have camera on for virtual attendance and ask questions. We'll “popcorn” mic to allow quieter CSC members to have space
- **One mic, one voice** - Please be respectful and wait until called on.
- **Progressive Stack approach** – to ensure CSC processes are always inclusive
- **Action items** – Once Public Comment concludes, one CSC member motions with 2nd motion required for a vote

Meeting Goals

Goal 1	Approve the December 8th, 2025 and February 23rd, 2026 CSC Meeting Minutes.
Goal 2	The CSC will receive a short presentation on the proposed PTCA Charter changes related to CSC leadership structure and election procedures, followed by a vote.
Goal 3	The CSC will receive a short recap of the CSC Leads Election Process followed by a Lead Nominees Panel Discussion and a vote to elect 3 new Community Steering Committee Leads.
Goal 4	The CSC will participate in a Welcome to Year 2: CSC Engagement activity through a large group listening session and Q&A.
Goal 5	The CSC will hear Standing Report-Outs from CSC Liaisons and Standing Committees, followed by a Q&A.
Goal 6	The CSC will receive an update on Compliance and Enforcement CERP Actions followed by discussion and Q&A.

2026 Overview

Jan Topical Meeting

- Leads Elections Q&A

Feb Special Meeting

- Governance Ad Hoc Plan of Action

Q1: Mar 23, 2026

- Welcome to Yr 2
- Leads Election
- Report Outs
- C&E Annual Update

TBD (Topical Meeting)

Q2: Jun 22, 2026

- Report Outs
- Legal Annual Update
- TBD (Mid Year Reflection)

Q3: Sept 28, 2026

- Report Outs
- Year 2 Annual Report
- TBD

Q4: Nov/Dec 2026

- Report Outs
- Regulatory Development Annual Update
- Year 3 Implementation Plan

Approval of December 8, 2025 and February 23, 2026 Meeting Minutes

Nancy Aguirre, CSC Lead



Steering Committee Questions and Discussions

Nancy Aguirre, CSC Lead



Public Comment

Nancy Aguirre, CSC Lead



Charter Amendments Vote (Action Item)

Marisol Cantú, CSC Lead



CSC Leadership and Election Procedures Charter Amendments Overview

Sections updated by the Governance Ad Hoc:

- Section 4.1 “...The Leadership Committee will be composed of a minimum of two members and maximum of three members...”
- Section 4.2 “Leads will serve a two-year term and are not eligible to serve consecutive terms. A member who has served a full term as a Lead may self-nominate after one full term [2 years] has passed.”
- Section 4.3 “Voting CSC members will elect a minimum of two and a maximum of three self-nominating Leads”

CSC Leadership and Election Procedures Charter Amendments Overview (cont.)

- Section 4.3 “If there are fewer than **two** CSC Lead nominees, the Governance Ad Hoc will reassess the leadership structure...”
- Section 4.3 “If there are **two Leads and one resigns**, the vacancy...”
- Section 14 “An absence is considered excused if a CSC member notifies **all Leads** ...”
- Section 14 “An absence is considered unexcused if a CSC member does not notify **all Leads** ...”

Request for Action

- The Community Steering Committee will vote to approve the following amendments to the Charter:
 - Revisions to section 4.1, 4.2, 4.3, and 14

Steering Committee Questions and Discussions

Marisol Cantú, CSC Lead



Public Comment

Marisol Cantú, CSC Lead



Vote to Approve the CSC Charter Amendments

Action Item

- The Community Steering Committee will vote to approve the following amendments to the Charter:
 - Revisions to section 4.1, 4.2, 4.3, and 14

Lead Nominees Panel Discussion and CSC Leads Vote (Action Item)

Nancy Aguirre, CSC Lead



CSC Leads Election Process Overview

Recap

- 3 self-nominated applications submitted
- Applications shared with the CSC for transparency and review

Lead Nominees Panel Discussion

- Each nominee will answer the same set of questions submitted by CSC members
- 1 minute per nominee to respond to each question

Vote Process

- Nominees will move forward as a group, and be presented as a slate for the vote
- All voting CSC members can vote Yes/No/Abstain

Request for Action

- Recommend the Community Steering Committee elect Y'Anad Burrell, Shaun Cotten, and Ariel Xi as the three new Community Steering Committee Leads for the Path to the Clear Air.

Lead Nominees Panel + Steering Committee Questions and Discussions

Nancy Aguirre, CSC Lead



Public Comment

Nancy Aguirre, CSC Lead



Vote to Elect 3 New CSC Leads

Action Item

- Vote to recommend the Community Steering Committee elect Y'Anad Burrell, Shaun Cotten, and Ariel Xi as the three new Community Steering Committee Leads for the Path to the Clear Air.

Remember this action item requires a motion, second, and vote!

Welcome to Year 2: CSC Engagement

Nancy Aguirre, CSC Lead

Laura Cackette, Bay Area Air District



Welcome to Year 2

 **Goal:** Support CSC Member engagement as we move into Year 2 implementation
 *by creating space for dialogue, shared understanding, and questions.*

**Continued
Listening**

**Implementation
Framework
Details Q&A**

Year 2 Implementation Framework - Additional Details

[Year 2 Implementation Framework Descriptions Pre-Read](#)

- 2026 Meeting Structure Table - provides details to support alignment on how different elements of the framework will be used in practice
 - meeting purpose, typical content, frequency, length, format, attendance expectation
- How to Request and Schedule a Topical Meeting

Steering Committee Questions and Discussions

Nancy Aguirre, CSC Lead



Large Group Discussion

Open Listening and Q&A (22 minutes):

- What's on your mind?
- Any clarifying questions about the 2026 Meeting Structure?



Public Comment

Nancy Aguirre, CSC Lead



Standing Report-Outs: CSC Liaisons and Standing Committees

Nancy Aguirre, CSC Lead



Refinery Communities Bimonthly Meetings Group (RCBM)



March RCBM Liaisons Report Out

Liaisons: Lizbeth Ibarra, BK White

Last RCBM Meeting: March 17, 2026

Updates

- Martinez Refining Company Settlement (February 19, 2026)

Upcoming RCBM Meeting: TBD

Refinery Technical Working Group (RTWG)



March RTWG Liaisons Report Out

Liaisons: Jeff Kilbreth and Kerry Guerin

Last RTWG Meeting: February 11, 2026

Updates

- Last meeting focused on potential rule amendment concepts to:
 - Streamline Flare Minimization Plan updates
 - Strengthen reporting, monitoring, and definitions related to flaring
 - Reduce flaring emissions and frequency
- Agendas, materials, and recordings available on [RTWG webpage](#)

Upcoming Engagement Milestones

- Potential topical meetings on Flaring rule amendments concept paper and Flaring 101 material development

Rule 11-18



March Rule 11-18 Liaisons Report Out

Liaisons: Lizbeth Ibarra and BK White

Last Rule 11-18 Meeting: January 14, 2026 - Settlement Agreement Meeting #5

Updates

- Met on January 14 and covered progress on rule implementation for Chevron, Chemtrade, and other facilities
- Next steps for the first phase of rule amendments include review of received comments and release of proposed rule package, anticipated for Spring of 2026

Upcoming Rule 11-18 Engagement Milestones

- Public Comment on the Proposed Rule
- Settlement Agreement Meeting #6 - Summer 2026

Legal Enforcement Working Group



March Legal Liaisons Report Out

Liaison: Shaun Cotten

Last Legal Meeting: March 11, 2026

Updates

- Conducted an in-depth review of Air District legal enforcement tools and 10 years of enforcement history, heard from South Coast AQMD enforcement attorneys, and developed a draft problem statement and key elements for a Enforcement Prioritization Policy aligned with environmental justice goals
- On March 11, the group reviewed an outline for a proposed Enforcement Town Hall
- Staff are drafting the initial policy language for review at the March 25 meeting

Upcoming Legal Meeting: March 25, 2026

Refinery Fenceline Air Monitoring Working Group



Refinery Fenceline Air Monitoring Working Group Report Out

Liaisons: Bryana Gastelum and Joseph Koscinski

Last Fenceline Monitoring Meeting: March 18, 2026

Updates

- The group has met three times since February 18 and discussed fenceline air monitoring objectives, fenceline air monitoring system design, data quality assurance, data reporting, real-time notifications, and other related topics
- Public comment on [Concept Paper](#) for a potential rulemaking action related to refinery emissions inventory development, crude slate reporting, and fenceline air monitoring is open until April 3rd, 2026

Upcoming Fenceline Monitoring Meeting: April 1, 2026



Community Benefits Standing Committee



Community Benefits Standing Committee Report Out

Liaison: Y'Anad Burrell and Dr. Omoniyi Omotoso

Last CBSC Meeting: March 19, 2026

Updates

- Developed and distributed email templates to support CSC engagement during the Community Investments Office (CIO) Draft Local Community Investment Fund Guidelines Public Comment Period and application launch
- Emi Wang attended two CBSC meetings to provide updates on the CIO and CBSC members also participated in the February 19 CIO webinar to stay informed
- Continue coordinating CSC outreach to raise awareness of the Community Investments Office Local Community Benefits Fund opportunity and participate in the CIO Community Reviewer application opportunity

Upcoming CBSC Meeting: April 2, 2026



Just Transition Standing Committee



Just Transition Standing Committee Report Out

Liaison: Shaun Cotten

Last JTSC Meeting: March 10, 2026

Updates

- **2026 Priorities:**
 - *Goal 1:* Research and develop educational resources and conduct learning sessions on Just Transition and Environmental Justice topics
 - *Goal 2:* Serve as a CSC liaison to government and non government agencies to actively engage in Just Transition work
- Members are developing an outreach plan to educate community members about Just Transition while monitoring the progress of the City of Richmond's \$550M settlement with Chevron

Upcoming JTSC Meeting: March 24, 2026



Steering Committee Questions and Discussions

Nancy Aguirre, CSC Lead



Public Comment

Nancy Aguirre, CSC Lead



Break (15 minutes)

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Compliance and Enforcement Overview, CERP Actions and Discussion

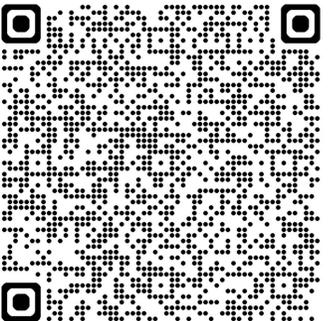
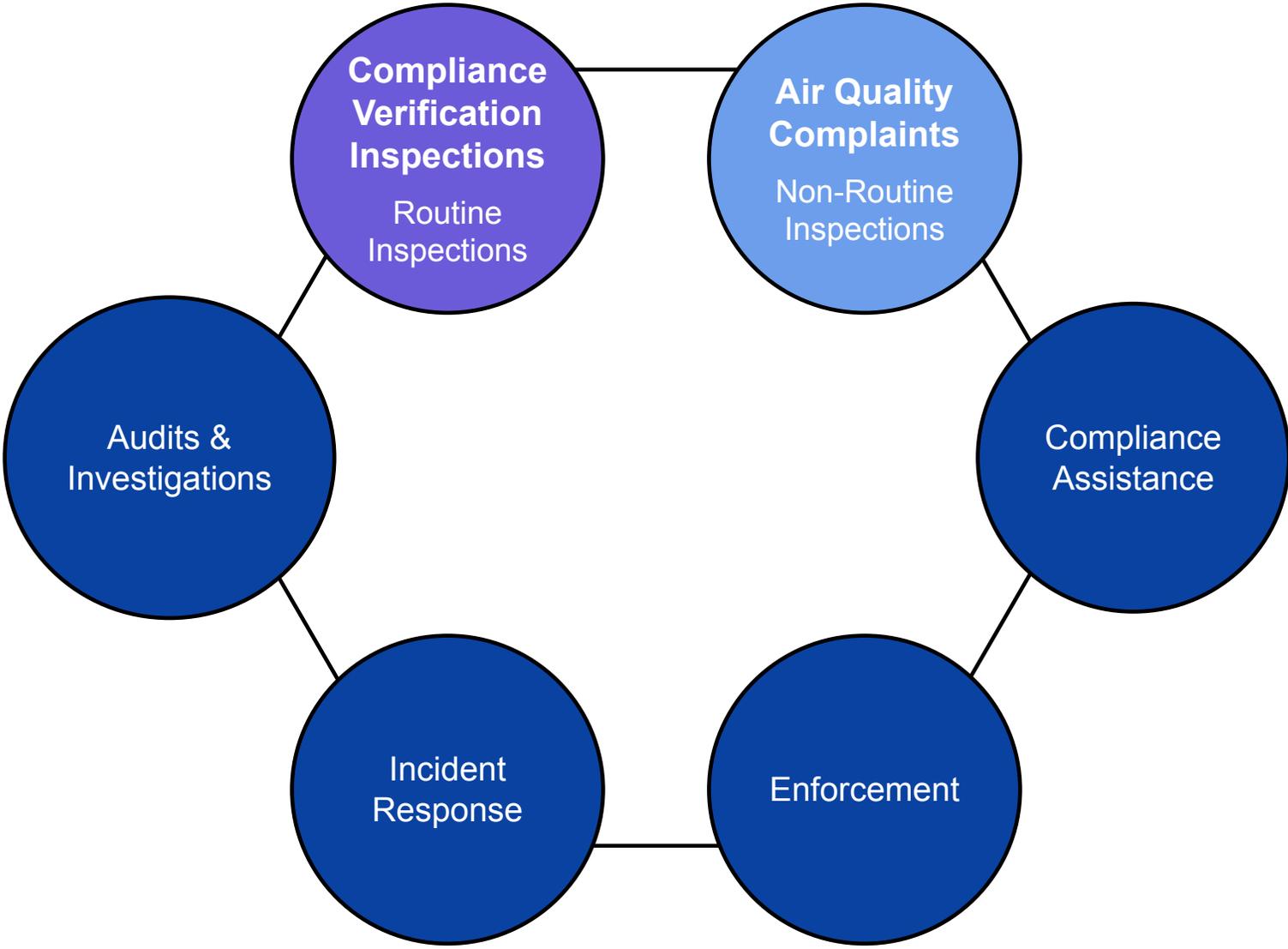
Joseph Palmer, Principal Air Quality Specialist
Grace Leung, Air Quality Specialist

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Presentation Outline

- ① Compliance and Enforcement (C&E) Overview
- ② C&E PTCA Plan Actions
 - Status Updates
 - Complaint Policy Review
- ③ Discussion

Compliance & Enforcement Programs

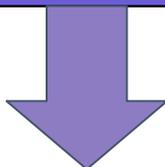


*Scan QR code to read the
March 24, 2025 PTCA CSC
C&E Presentation*



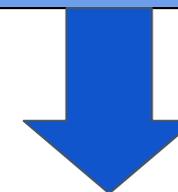
Inspection Types

Routine Inspections (Planned)



- Compliance verifications at permitted facilities
- Area patrols
- Comprehensive review of required recordkeeping, reporting and emissions data

Non-routine Inspections (Responsive)



- Asbestos inspections
- Title V deviations
- Reportable compliance activities
- Air quality complaints
- Air quality incidents

PTCA Plan Actions - Overview

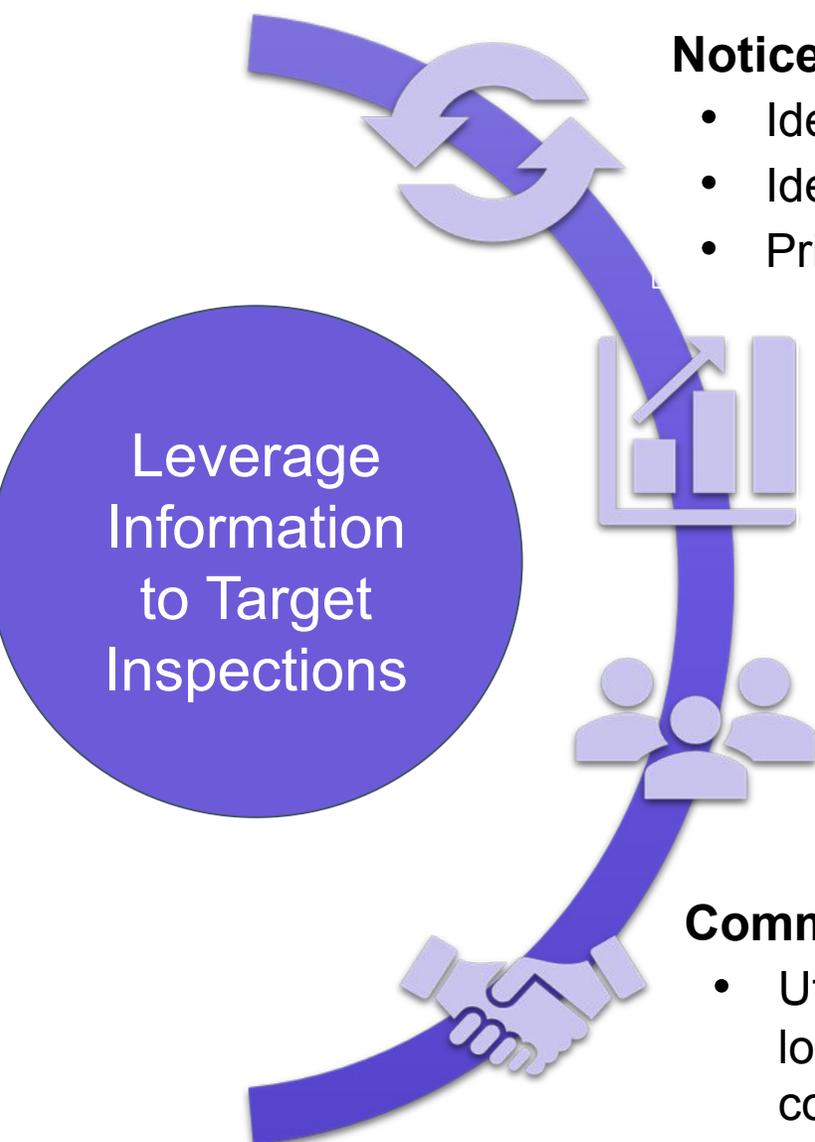
PTCA Action	Description	Status	Comment
FR 3.1	Standardized Chevron Inspection Protocol	Complete	Targeted/Prioritized Inspection Policy
FR 3.2	Increase inspections at Chevron and Chemtrade	Complete & Ongoing	Targeted/Prioritized Inspection Policy
FR 3.3	Engage w/ Operators and Safety Representatives	Partial	Informal inspector component ongoing
C&E 1.1	Expand Complaint and Whistleblower Reporting	Partial	Waiting for IT build out
C&E 1.2	Investigations of facilities of community concern	Pending	Implementation anticipation 2026
C&E 1.3	Update CSC regularly, with respect to compliance status of facilities of community concern	Complete & Ongoing	Annual Update Presentations to CSC Year 1 - 3/24/2025 Year 2 - 3/23/2026

Prioritized Inspections - Recap

C&E 1.2

FR 3.1

FR 3.2



Leverage
Information
to Target
Inspections

Notice of Violation (NOV) Data

- Identify sites/facilities with reoccurring violations
- Identify reoccurring non-compliance issues at the same sources/operations
- Prioritize additional inspections/investigations

Air Quality Complaint Data

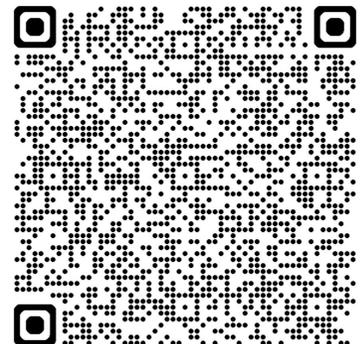
- Identify hotspots, patterns and reoccurrences of emissions
- Prioritize area patrols and inspections

Collaborative Identification

- Enhance internal collaboration and align priorities across Air District divisions
- Coordinate with external partners and local regulators

Community Engagement and Partnership

- Utilize community knowledge and understanding of local air quality issues to target compliance concerns



Scan QR code to read the
[August 25, 2025 PTCA CSC
C&E Presentation](#)

Prioritized Inspections - Updates

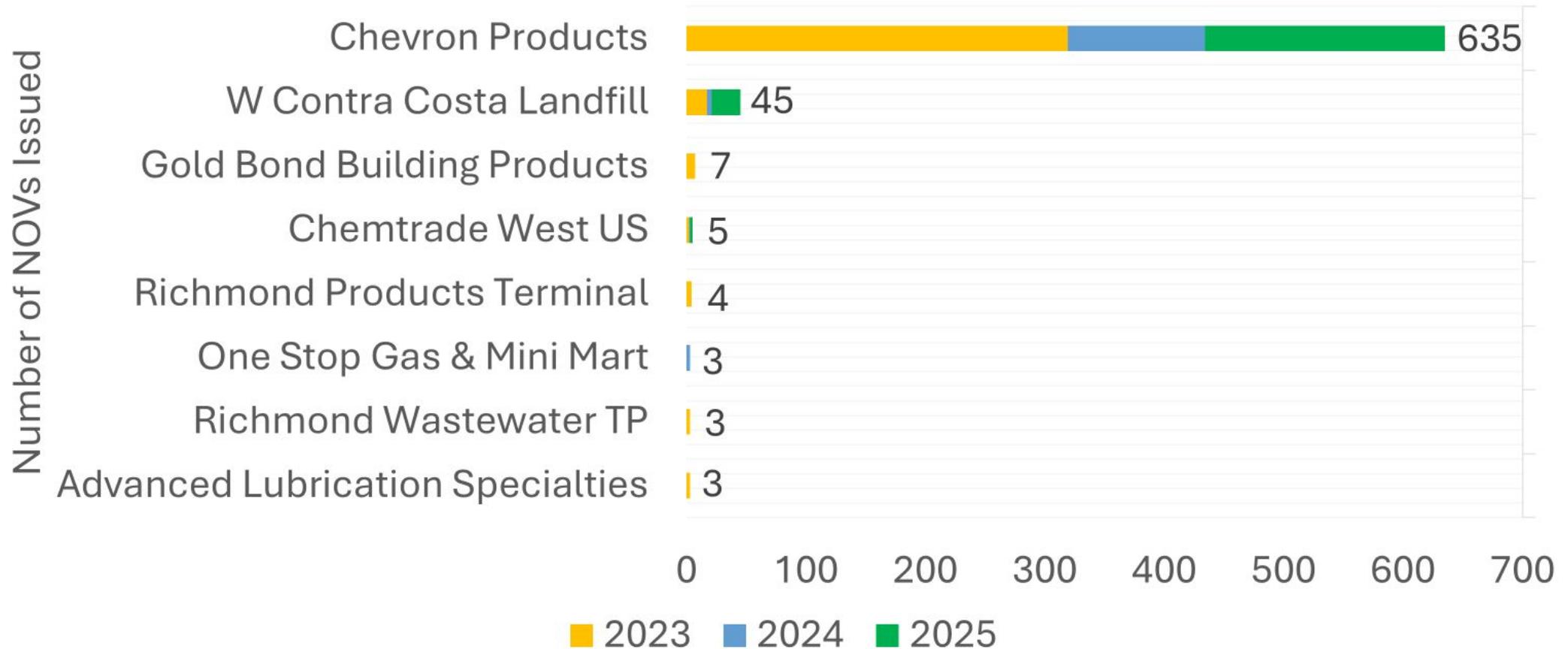
C&E 1.2

FR 3.1

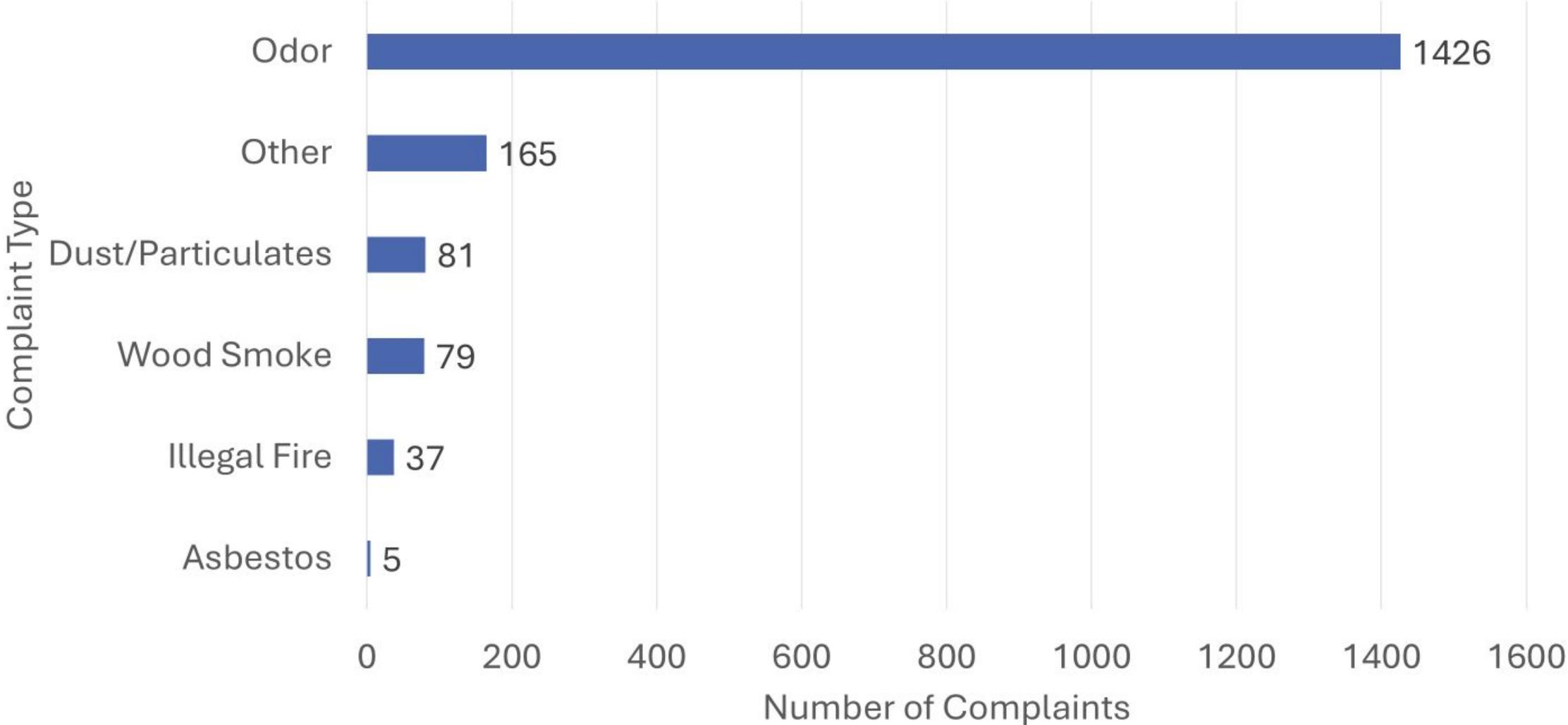
FR 3.2

- Specific feedback provided by this group (e.g., use toxicity metrics) has been folded into future development - thank you!
- 2025 pilot roll-out of the policy was successful
- Next steps:
 - Public review period
 - CSC will be notified when the public comment period opens
 - Present as an informational item to Air District Board
 - Full roll-out of policy
 - Anticipated 2026

Facilities with 3+ NOVs (2023-2025)



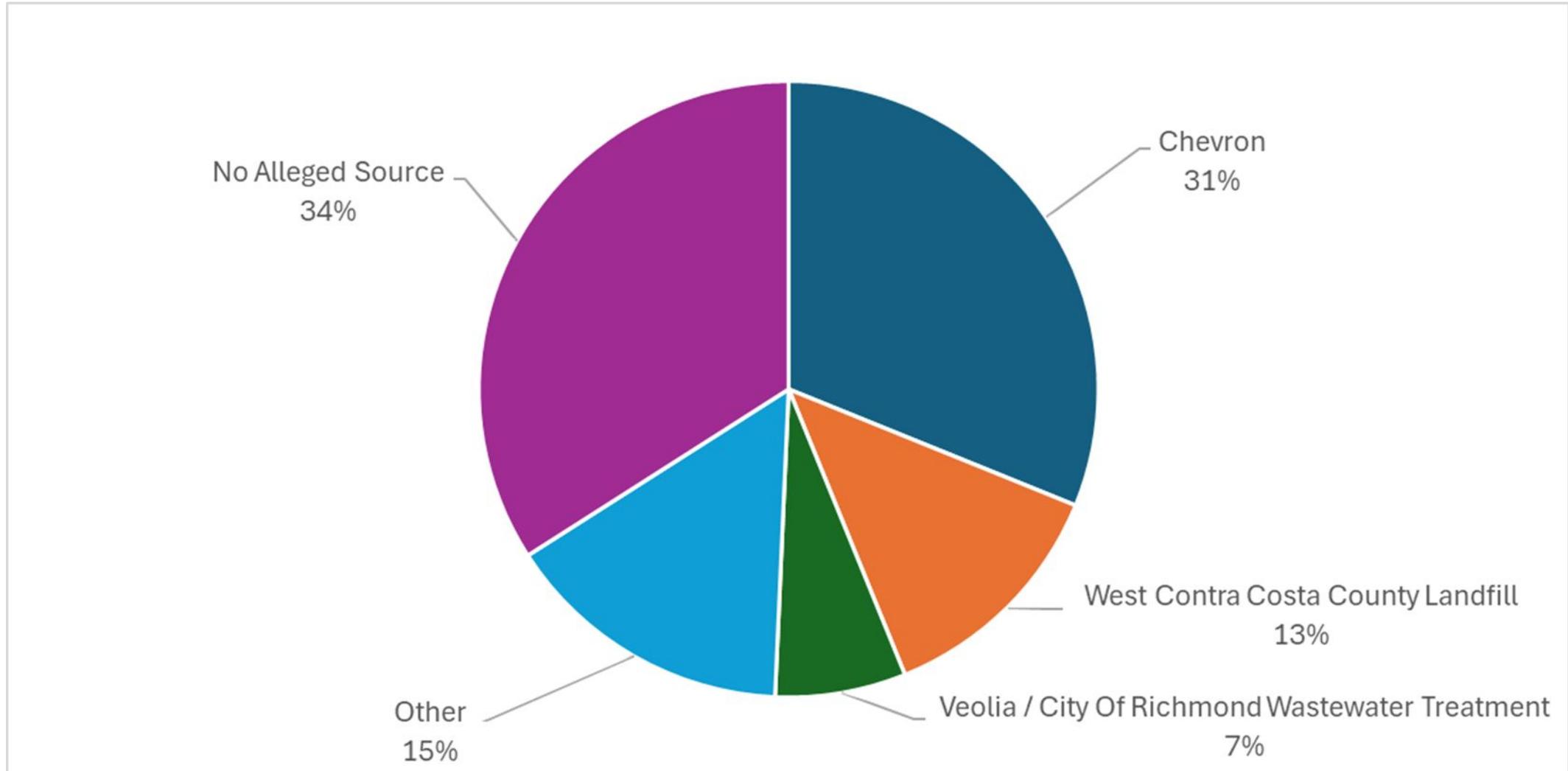
PTCA Complaint Type (2023-2025)



Alleged Source of Complaint (2023-2025)

C&E 1.3

C&E 1.1



Reporting an Air Quality Complaint

Report complaints by phone or online

- Phone: 1-800-334-ODOR(6367)
- Online: [Report an air quality complaint](#)
- Option to report complaints anonymously

Complaint response and investigation

- Core Business Hours
 - 7:30 am – 5:00 pm, Mon – Fri
- After Business Hours
 - 5:00 pm – 7:30 am, Mon – Fri
 - Weekends and holidays

Language interpretation service available

- Over 150 different languages

Confidentiality

- The Air District maintains confidentiality of complaint information to the maximum extent permitted by law.

Bay Area Air District
GENERAL COMPLAINT

#CPM460391

BACK TO COMPLAINTS PORTAL / ODOR COMPLAINT FORM

GENERAL INFORMATION LOCATION OF EMISSION SOURCE CONTACT INFORMATION REVIEW & SUBMIT

1. Complaint Type. *All fields are required unless marked as optional.

Odor

2. Description of the Complaint

Provide a detailed description of the emissions you observed. Please be as specific as possible with your information. @

Enter complaint description: *

Please be as specific as possible with your information.

3. When did this occur?

When did you observe the emissions?

Occurrence Date/Time

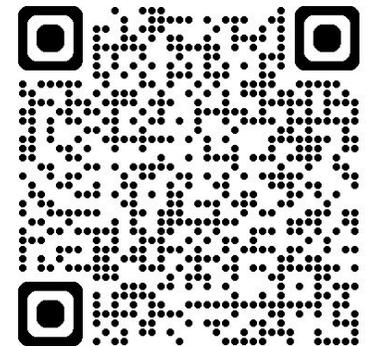
Are the emissions occurring right now?

Yes No

4. Location of observed emissions

Describe where you observed the emissions:

For example, a specific location



Scan QR code to visit 'Report an Air Quality Complaint' webpage

Air Quality Complaint Investigation Process

C&E 1.1

Complaint Reporting



Complaint Response & Investigation



Investigation at Potential Emission Source



Investigation Findings & Outcomes

Complaint Program Update Ideas

Complaint Reporting

Develop new outreach materials to improve accessibility and transparency of program/policy
Continued collaboration with IT to make improvements to the complaint reporting system

Complaint Response and Investigation

Strengthen interagency collaboration and coordination

Investigation at Potential Emission Source

Strengthen inspector training through refreshers and explore additional training to build on investigation skills

Investigation Findings and Outcomes

Improve transparency of complaint outcomes and follow-up

Tentative Program Update Timeline

Q2 2026

- AB 617 CSC Engagement and Outreach
- Solicit ideas for program/policy changes

Q3 2026

- Evaluate community responses and make program updates
- Explore developing program enhancements with IT

Q4 2026

- Draft policy and program updates
- Present to Air District Committee(s) & Board of Directors

Q1 2027

- Release draft policy for public comment and identify key program updates
- Finalize policy and program updates

Steering Committee Questions and Discussions

Nancy Aguirre, CSC Lead



Public Comment

Nancy Aguirre, CSC Lead



Next Meeting Details

Nancy Aguirre, CSC Lead

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Next Meeting Details

- Monday, June 22, 2026
 - Time: 5:30 - 7:30 PM
 - On-site Location: Richmond HQE
 - 4114 Lakeside Dr., Richmond CA 94806
 - Online: Zoom (link provided in the coming weeks)

Public Comment on Non-Agenda Matters

Nancy Aguirre, CSC Lead

