Air District Mission

Create a healthy breathing environment for every Bay Area resident while protecting and improving public health, air quality, and the global climate.
Spare the Air Resource Team History

The Spare the Air Resource Teams began in 1991

9 Bay Area teams

- Contra Costa County
- Marin County
- Napa County
- San Francisco County
- San Mateo County
- Santa Clara County
- Sonoma County
- Southern Alameda County
- Tri-Valley

Composed of business, civic, residents, and non-profit groups

Mission to improve local air quality

Create and implement projects that reduce air pollution

Contractor assists with facilitation of team meetings, coordinates team projects, and recruits team members
Spare the Air Resource Team Refocus

In July 2021, the District’s Community Health, Equity and Justice Board Committee directed staff to focus projects on environmental justice communities. This includes:

• designated Assembly Bill 617 communities and communities awaiting designation
• projects based in communities with an overall score of 70 to 100 in CalEnviroScreen 4.0.

Napa County is the only exception. See page 4 in the RFP.
Resource Team Activities

Resource Teams must demonstrate a positive impact in environmental justice communities and projects should focus on:

1. Partnering with the Air District to improve outreach and accessibility of incentive programs in environmental justice communities; and/or

2. Identifying culturally relevant ways to reduce mobile sources of pollution in environmental justice communities.
Seeking Organizations & Individuals Experienced in:

• supporting community engagement and partnerships to influence behaviors at the community level;

• engaging with environmental justice communities, low-income communities, communities with limited English proficiency, and communities of color;

• building and maintaining coalitions; and

• fostering innovative ideas and collective action among coalition members.
Objectives and Work Scope

Selected contractor(s) will establish and maintain a network of community-based Resource Teams to improve air quality of environmental justice communities throughout the Bay Area.

To meet objectives, contractor(s) will

- Convene Resource Team meetings
- Provide quarterly updates to the Air District
- Manage each Resource Team’s budget and project scope
<table>
<thead>
<tr>
<th>Criteria</th>
<th>Description</th>
<th>Points</th>
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<tbody>
<tr>
<td>Expertise</td>
<td>Expertise / ability to perform and complete work</td>
<td>20</td>
</tr>
<tr>
<td>Skill</td>
<td>Experience working on projects with similar scope</td>
<td>25</td>
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<tr>
<td>Approach</td>
<td>Proposed approach meets District goals</td>
<td>20</td>
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<tr>
<td>Cost</td>
<td>Cost effectiveness / resource allocation</td>
<td>5</td>
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<tr>
<td>Outreach</td>
<td>Plan to recruit members with professional &amp; lived experience</td>
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<tr>
<td>Specialty</td>
<td>Local (8pts) and Green Certified (2pts)</td>
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<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
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## Important Dates

<table>
<thead>
<tr>
<th>MILESTONE</th>
<th>DATE</th>
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<tbody>
<tr>
<td>RFP Release Date</td>
<td>February 3, 2022</td>
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<tr>
<td>Bidder’s Conference</td>
<td>February 22, 2022</td>
</tr>
<tr>
<td><strong>Questions Due Date</strong></td>
<td><strong>March 3, 2022, 4:00 P.M.</strong>*</td>
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<tr>
<td>Responses to Questions Posted on Portal by</td>
<td>March 10, 2022, 6:00 P.M.**</td>
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<tr>
<td><strong>Proposal Submission Due Date</strong></td>
<td><strong>March 18, 2022, 4:00 P.M.</strong>*</td>
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<td>Finalist Interviews (if needed)</td>
<td>Week of April 4, 2022*</td>
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<tr>
<td>Commencement of Contracts</td>
<td>July 1, 2022*</td>
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*Dates are tentative and subject to change
*All times are in Pacific Standard Time
Interested organizations and individuals must create an account through the Air District’s Procurement Portal to view and download RFP documents and addenda, and to submit questions and bid documents.

https://baaqmd.bonfirehub.com

Proposal Due Date:
4:00 P.M. PST on March 18, 2022
Questions and Answers

Questions

Website – www.baaqmd.gov
Procurement Portal – https://baaqmd.bonfirehub.com

Contact: Michael Chao