

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 771-6000

APPROVED MINUTES

Summary of Board of Directors
Mobile Source Committee Meeting
Thursday, December 3, 2012

1. Call to Order – Roll Call

Chairperson Scott Haggerty called the meeting to order at 9:42 a.m.

Present: Chairperson Scott Haggerty; Vice Chairperson Nate Miley; and Directors John Avalos, Carol Klatt and Brad Wagenknecht.

Absent: Directors Tom Bates, Carole Groom, Edwin M. Lee and Mary Piepho.

Also Present: None.

2. Public Comment Period: None.

3. Approval of Minutes of October 25, 2012

Committee Comments: None.

Public Comments: None.

Committee Action: Director Wagenknecht made a motion to approve the Minutes of October 22, 2012; Director Avalos seconded; and the motion was carried unanimously without objection.

4. Projects with Proposed Grant Awards Over \$100,000

Damien Breen, Director of Strategic Incentives, introduced Adam Shapiro, Administrative Analyst of Strategic Incentives, who gave the staff presentation Carl Moyer Program (CMP) Projects with Proposed Grant Awards over \$100,000, including a brief review of the program to date and a detail of the proposed projects for CMP Year 14.

Committee Comments:

Director Haggerty asked for information about wayside power installations which was provided by Mr. Breen.

Public Comments: None.

Committee Action:

Director Wagenknecht made a motion, seconded by Director Miley, and carried unanimously without objection to recommend the Board of Directors:

1. Approve CMP projects with proposed grant awards over \$100,000; and
2. Authorize the Executive Officer/Air Pollution Control Officer (APCO) to enter into agreements for the recommended CMP projects.

5. United States Department of Energy (DOE): Clean Cities Implementation Initiatives to Advance Alternative Fuel Markets Grant

Mr. Breen introduced Joseph Steinberger, Principal Environmental Planner of Strategic Incentives, who gave the staff presentation DOE Clean Cities Grant, including background, project overview and recommendations.

Committee Comments:

Director Wagenknecht asked for context for today's item which Mr. Breen provided.

Chairperson Haggerty and Director Miley asked questions regarding training for first-responders, which Mr. Breen answered.

Public Comments: None.

Committee Action:

Director Wagenknecht made a motion, seconded by Director Klatt, and carried unanimously without objection to recommend the Board of Directors:

1. Adopt a resolution to authorize the Executive Officer/APCO to accept grant funding and enter into a contract with the DOE on behalf of the Air District; and
2. Authorize the Executive Officer/APCO to execute contracts to expend this funding.

6. Current and Future Audits of the Transportation Fund for Clean Air (TFCA) and Fiscal Year Ending (FYE) 2012 TFCA Air District and Regional Fund Program Report on Expenditures and Effectiveness

Mr. Breen introduced Karen Schkolnick, Air Quality Program Manager of Strategic Incentives, who gave the staff presentation TFCA Current and Future Audits and FYE 2012 TFCA Report on Regional Fund Expenditures and Effectiveness, including background, Audit #13 overview and summary of results, a summary of future TFCA audits, an expenditures and effectiveness report, and recommendations.

Mr. Breen invited, regarding slide #5, Audit #13 Summary Results, Regional Fund Findings/Response, Committee member suggestions regarding additional measures that might be made a part of the Air District response to the findings.

Director Haggerty said, regarding slide #6 Audit #13 Summary Results, County Program Manager Finding/Response, the lack of documentation of use of the Air District logo should be monitored but that it does not rise to the same level as failures to file the required reports.

Committee Comments:

Chairperson Haggerty called for Committee input regarding the appropriate penalty for repeated failures to file the required reports and suggested that offending parties be deemed ineligible after an initial warning.

Director Wagenknecht agreed with Chairperson Haggerty's suggestion and asked about the duration of Gilbert Associates' contract to perform fiscal audit services for the Air District, which questions Mr. Breen answered. Director Wagenknecht said that a contract of several years in duration is acceptable so long as it is revisited regularly during that time.

Director Avalos agreed with Chairperson Haggerty's suggestion.

Public Comments: None.

Committee Action:

Director Wagenknecht made a motion, seconded by Director Avalos, to recommend the Board of Directors:

1. Receive and file the results of TFCA Audit #13 (Attachments 1 and 2);
2. Authorize the Executive Officer/APCO to execute a contract with Gilbert Associates, Inc., for audit services for Audit #14, in an amount that shall not exceed \$85,000, and for Audit #15, in an amount that shall not exceed \$150,000; and
3. Receive and file the FYE 2012 TFCA Report on Regional Fund Expenditures and Effectiveness (Attachment 3).

Director Miley asked about the impetus for Mr. Breen's call for Committee input on penalties, which questions were answered by Mr. Breen.

The motion was carried unanimously without objection

7. Port Truck Program Update

Mr. Breen introduced Anthony Fournier, Grants Manager of Strategic Incentives, who gave the staff presentation Port Truck Program Update, including an overview of the current drayage

truck population and status reports on the California Goods Movement Bond Program (I-Bond) and Engine Model Year (MY) 2005/ 2006 Replacement Program.

Committee Comments:

Chairperson Haggerty and Mr. Breen discussed the specifics of the equipment eligible for the program and the adequacy and success of the program.

Chairperson Haggerty expressed his preference that members of the truck driving community be present today.

Ralph Reynoso, Port Wharfinger, Port of Oakland, addressed the Committee regarding an overview of the current state of Port activity.

Mr. Breen suggested the matter be brought back before the Committee in January 2013. Chairperson Haggerty agreed and requested a public discussion at that time with all the involved parties present.

Director Miley asked about the identity of the truck vendor and the cause of the program's limited success, which questions were answered by Mr. Breen.

Chairperson Haggerty asked about the likelihood that the administrative work was an impediment to the program's success, which question Mr. Breen answered. Chairperson Haggerty directed staff to look into the extent of administrative services provided by the vendor and to report back at the next meeting on this topic, preferably in the presence of representatives from the truck driving community.

Public Comments: None.

Committee Action: None; informational only.

8. **Committee Member Comments/Other Business:** None.
9. **Time and Place of Next Meeting:** Thursday, January 24, 2013, at Bay Area Air Quality Management District Office, 939 Ellis Street, San Francisco, CA 94109 at 9:30 a.m.
10. **Adjournment:** The meeting adjourned at 10:35 a.m.

151 Sean Gallagher

Sean Gallagher
Clerk of the Boards